

From: Bursar Billing
Sent: Fri, 3 Apr 2020 03:43:19 +0700
Bcc: chanikarn_kovavisarach@brown.edu
Subject: Brown University Room & Board Credit Update

We understand how disappointing it must be to spend the final months of the spring term away from campus. This was not the semester any of us had planned, but we hope that the start of classes this week has helped you engage with classmates, instructors and friends in ways that extend the Brown community to wherever you are.

With the departure of students from campus for the remainder of this academic year, Brown is providing credits to student accounts for the portion of room and board fees that remained unused at the time that the University took steps to transition to remote learning in response to the current international health crisis. This message outlines how these credits will be applied to your student account.

The University has been working extensively over the past couple of weeks to support students during this time of significant change, and we thank you for your patience as we identified the best approach for providing the prorated credits for room and meals. We recognize that this has been a difficult time for Brown students and families.

A credit of 50%, which is based on the remaining portion of the semester, will be posted to your student account for your housing and meal plan by April 6, 2020. The policy for credits has been established under Brown's shifted operations for housing and dining, as outlined on the University's [COVID-19 website](#).

- If you, or your authorized user, are enrolled in the installment payment plan (IPP) for the spring semester you will see a reduction in the final payment that will be drafted from the designated bank account on April 10, 2020.
- If you owed a balance on your student account prior to this credit, the credit will be applied toward that balance due.
- If this room and board adjustment creates a credit balance on your student account, the credit balance will be applied to the next semester's charges. If you are in need of a refund, please visit the [Bursar Office website](#) for instructions.

The details of your student account can be reviewed at payment.brown.edu. Please contact Student Financial Services Bursar Office with any follow-up questions at bursar@brown.edu.

Thank you, and we wish you a good semester. Stay healthy and safe.

Sincerely,

Student Financial Services



Brown University
Student Financial Services - Bursar Office

Box 1839, Providence, RI, 02912

<http://brown.edu/bursar>

For immediate assistance, please send a detailed email to bursar@brown.edu. Be sure to include your student's Banner ID and full name.

Confidentiality Notice: The information contained in this email transmission from Brown University contains information which is confidential and/or legally privileged. The information is intended only for the use of the individual or entity named above. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or the taking of action in reliance on the contents of this e-mail violates Financial & Administrative Services policies. If you have received this email in error, please immediately notify us by telephone so that we can arrange for the e-mail deletion and appropriate transmission of this message.