

Conversations with Chuck Longworth March 24, 31

If you'd like to know about current plans and projects or future directions for Colonial Williamsburg, come to the next Employee Conversations on March 24 and March 31. CW president Chuck Longworth will answer your questions about these topics and others relating to CW.

These sessions are informal, with no set agenda. You may come and go as you please, and are not required to stay. This is your chance to ask questions and share your views about topics of interest or concern.

Conversations will be held on these dates:

Friday, March 24, 10 a.m. to noon, Lodge-Dominion Room (in the Tazewell Club wing, upstairs.)

Friday, March 31, 3 p.m. to 5 p.m., North Room, Cascades.

Conversations with other administrative officers are being planned. In May, Kathy Whitehead, vice president for Human Resources, will discuss CW's Human Resources programs. Sessions are also being planned to discuss CW's child care center. Information on these sessions will be included in upcoming "Extras" and on bulletin boards.

Tennis Shop discount and raffle

For the first time, the Williamsburg Inn Tennis Shop is offering a 25% discount to all employees on tennis merchandise. Additionally, we are holding a raffle for a one-year Williamsburg Inn tennis membership. Anyone who visits the shop may enter the raffle, no purchase required. The drawing will be held on April 1--no fooling!

Spend Saturdays at the Craft House!

Saturdays are fun at the Craft House-Inn and Craft House-Merchants Square. Each

Saturday for the rest of March, and all of April and May, the Craft House will feature special mini-seminars of ideas to bring some of the charm of the 18th century into your home. You don't have to fill out an educational reimbursement form--these seminars are FREE!

March 25 Creative Flower Arranging--Enjoy the wit and artistry of Claude Jones as he transforms fresh flowers and unusual materials into a variety of spring arrangement for every room in the house. Craft House Inn, 10 a.m. to noon

April 1 Decorating in Williamsburg Style--Anne Gray from the Craft House Design Studio demonstrates techniques of mixing fabrics, wallpapers, paints, and accessories to create the unique look of Williamsburg. Craft House Inn, 1-3 p.m.

April 8 The Pleasures of Tea--Learn about the pleasures of tea as Kathryn Marshall Arnold demonstrates proper etiquette for this customary ritual. Craft House Inn, 1-2 p.m.

April 8 Creating Tabletop Arrangements--Elizabeth Kane shows you how to transform fruits, natural materials, and fresh greens into imaginative, decorative tabletop arrangements. Craft House Merchants Square, 10 a.m. to noon and 1-3 p.m.

April 15 Table Settings: A comparison--John Austin, curator, Ceramics and Glass, will compare 18th-century table settings using Colonial Williamsburg reproductions of silver, pewter, glass, and porcelain. Craft House Inn, 2-3 p.m.*

April 15 Tables That Make Occasions Special--Set a table that creates an occasion. Elizabeth Kane, visual merchandiser for CW, shows you how Williamsburg sterling flatware, china, crystal, and holloware can be set to create table settings of remarkable style. Craft House Merchants Square, noon to 2 p.m.

*Register to win, while attending John's presentation, a reproduction heart box of cast pewter and polished brass. Register at either Craft House. No purchase necessary.

What's happening at the Gallery...

This is a list of upcoming events at the DeWitt Wallace Gallery.

Special presentations--

March 31--"The Storyteller", 4 p.m. Dylan Pritchett, African-American Interpretive Programs specialist, presents a series of stories focusing on morals and techniques of survival within the colonial black community.

March 30--"Folk Artist of the Blue Ridge", 2 p.m. This film explores the background, inspirations and talents of Harriet French Turner, a 19th-century folk artist who painted scenes of everyday life in the Blue Ridge Mountains.

Concerts--

March 29, 5:30 p.m. "Bach, Beethoven and Brahms" A violin and piano sonata recital by Oliver Colbentson and Cary McMurrin.

Lectures--

March 30, 4 p.m. "An American Self Portrait: The Abby Aldrich Rockefeller Folk Art Center" Richard Miller, associate curator, Abby Aldrich Rockefeller Folk Art Center.

English Garden film series--

April 4 "Tapestry of Herbs & Roses", 1:30 p.m.

April 4 "A Pattern for Pleasure", 3:30 p.m.

April 6 "A Temple in a Grove", 1:30 p.m.,

April 6 "The Lake in the Landscape", 3:30 p.m.

Employees and holders of dependents passes are admitted free-of-charge, but you must show your valid ID. Lectures, films and special presentations are included in the Gallery admission. CW employees are allowed to attend ticketed programs, such as concerts, free of charge on a space-available basis. For more information, call Tab Brown, ext. 2936.

Attend the Garden Symposium for half-price!

"Winter Dreams; Spring Delights" is the theme for the 43rd garden symposium April 9-12 and employees can enjoy it for half-price.

\$85 admits you to all lectures, gardeners' clinics, special tours, and social events. Russell Morash, creator and producer of "Victory Garden", seen weekly on PBS television is the featured speaker.

Call Deb Chapman, ext. 7255 for more information.

Take off your shoes and jump in the sand...volleyball season starts May 9!!!

CW's spring volleyball season begins on May 9 on the sand courts across the street from the Franklin Street Offices (FSO). Matches will be played on Tuesday and Thursday evenings at 6 and 7 p.m.

This spring, the more competitive teams will play on Tuesday nights and the more recreation/social teams on Thursday nights. When you register your team, note which night you would like to play. If scheduling space is available, teams/players may participate on both nights.

You can pick up a team registration form from Sue Houser, Room 132, FSO, Monday - Friday, between 9 a.m. and 5 p.m. If you would like to join a team, call Sue, ext. 7029.

Come out and cheer your co-workers and friends!

Shields Tavern employee discount

All employees are offered a 25% discount when dining at Shields Tavern during the month of March (except Easter Sunday, March 26). The purpose of this offer is to allow all CW employees the opportunity to visit and experience our newest tavern.

This offer does not include liquor. You must show your employee or dependent's pass when you are seated. Also, remember your server and figure your tip on the pre-discounted amount.

Shields Tavern is closed on Tuesdays and Wednesdays until March 15, when it will resume a seven-day schedule.

Exercise Incentive Rebate

Do you exercise at least eight hours a month in a paid program? Do you work out on weight machines, attend aerobics classes (water, low impact, advanced, etc.), or other fitness programs? Employees may qualify for the exercise incentive rebate of \$5/month which adds up to \$60/year!

Come to Room 132 in the Franklin Street Office Building, Monday through Friday, between 9 a.m. and 5 p.m. and pick up your Exercise Incentive Rebate card. Have your instructor/monitor date and initial the card for every hour you exercise.

These cards are processed quarterly so come in and pick up your card for the second quarter of 1989--April, May, and June! If you currently have a card, remember that the return date for first quarter is Wednesday, April 12.

Questions? Concerns? Call Chris Rehberger at ext. 7029.

**VITA =
Volunteer Income Tax Assistance**

Federal and state income tax forms prepared free! Call ext. 7326.
Volunteers are trained and available to help you!

Moving up, moving in...

In Admissions Marketing department, the following changes are announced:

Phyllis Terrell has been named manager, Group Sales, replacing Carol Payne. Reporting to Phyllis is Maxine Randolph, manager, Tour Group Reservations. Phyllis will be responsible for all combined sales activities in the Group Arrivals Building.

Scott Whitehead has become manager, Marketing Services. In this new role, Scott will be responsible for all marketing research, promotional activities, sales publications and new product management. Reporting to him is Carol Payne, manager, Collateral Materials. She will have direct responsibility for sales materials while supporting the other promotional activities of the department.

In the department of Human Resources Development, Kelli Mansel Arbuckle has been promoted to Director. Kelli replaces George Collins and will be responsible for the functions of employee communications, employee relations, organizational development, and training. Formerly a training specialist, Kelli officially assumes her new duties on April 3.

In the department of Historical Interpretation, George Collins has been named director. George replaces Mary Ann Brendel. Formerly director of Human Resources Development, George will officially assume his new duties on April 3.

In the department of Interpretive Education, Conny Graft, acting director, has been named director, effective immediately. In this position, Conny will be responsible for the development and implementation of interpretive training programs for the HAPO division.

In the Costume Shop, Manti Notoras has been promoted to production supervisor. Manti brings with her 21 years of experience in the shop. Additionally, Linda Youngblood and Barbara Black have been added to the staff as project specialists. They will be conducting research and test groups and costuming new plays.

Fairbooth Theatre gets new name

The name for the outdoor theatre on Palace Green has been changed from "Fairbooth Theatre" to Play Booth Theatre.

The "Fairbooth" name confused our visitors because they associated it with a fair. "Play booth" was a term actually used in the 18th century and more authentically describes the activities that take place on the site.

Good news for those who work in Merchants Square...

Until further notice, you may continue to park in Block 5. The Parking Committee will notify you when it is necessary to begin parking in Block 44.

We're having a yard sale!

...for as many families as we can squeeze onto our space at the corner of 1st Street and Capitol Landing Road. Mark your calendars for April 15, 8:30 a.m. to noon, (April 22, if it rains)!

The Hospitality and Courtesy Committee will provide the advertising and the port-a-potty. You bring your own table or mat to display your stuff to sell and your own change. We ask only that you clean your space--pick up paper and cups and take home the treasures you don't sell.

Pick up a registration form from your department's bulletin board or cut the one out of the February/March issue of the *CW News* and mail it to Donna Whalen, FSO, by April 7.

You don't have to arrive at the sale at 8:30 a.m. and you don't have to stay until noon. Special parking is provided for vendors.

Questions? Concerns? Call Donna Whalen, H&C coordinator, ext. 7118, or Heidi Moore, Yard Sale chairperson, ext. 7121.

Inn and Lodge gift shops celebrate 43rd Garden Symposium

The Lodge Gift Shop is sponsoring special events during the Garden Symposium.

Visit the Garden Symposium Book Table, located at the Lodge Conference Center near the auditorium between 8 a.m. and noon, April 10-12. Choose from a variety of garden books on an assortment of subjects and topics.

Meet Ann Kay, a Virginia Metalcrafters sales representative, who will be on hand Monday, April 10, and Tuesday, April 11 (times vary) in the Lodge Gift Shop.

While you're in the shop, take a look at the special display of brass and cast iron garden accessories, each carefully handcrafted by Virginia Metalcrafters. The Lodge Gift Shop is open daily from 7 a.m. until 10 p.m.

On Tuesday, April 11, at the Inn Gift Shop, between 2 p.m. and 5 p.m., watch Elizabeth Kane, visual merchandiser for CW, demonstrate the use of flowers in a variety of arrangements using containers that range from the ordinary to the unique. The Inn Gift Shop is also open between 7 a.m. and 10 p.m.

The "Extra" is published twice monthly by Human Resources Development. Deadlines are 5 p.m. the first and third Thursdays of each month. Our next deadline is April 6, 1989. Call Heidi Moore at ext. 7121 for assistance. Send announcements to "CW News Extra", Room 245, FSO.