

Employees lending a hand in Hurricane Hugo cleanup

Colonial Williamsburg is responding to a plea from Charles Duell of Middleton Place Plantation, outside of Charleston, for assistance by sending a crew of tree surgeons and masons to assist with clean-up and repairs. The plantation is home to one of the world's most beautiful gardens which are now in shambles thanks to Hugo.

Herbert Otey, landscape foreman, and David Jester, Jeff Golden and Marty Johnson, tree surgeons, will work to repair damage to the massive trees that surround the garden. Jim Shipley, masonry foreman, and Leslie Turner and William "Doc" Edwards, masons, will help with repairs to the buildings and garden walls.

An important historical and educational site, Middleton Place is a National Historic Landmark with a rich colonial heritage. It was settled in the 17th century and has remained the family seat of successive generations of distinguished Middletons--a signer of the Declaration of Independence, a governor of South Carolina, and a signer of the Ordinance of Secession. Mr. Duell is the eighth generation to act as steward of Middleton Place.

Colonial Williamsburg has also offered to lend a hand to museums in Charleston that were damaged by the hurricane. According to Wallace Gusler, director of Conservation, a furniture conservator, object conservator, curator and archivist may be sent to Charleston to help evaluate and make recommendations for handling damaged items.

Red Cross needs your help in providing disaster relief

The American Red Cross needs your help in aiding the victims of Hurricane Hugo. The Red Cross has set up 26 Family Crisis Centers in Charleston, to help the more than 45,000 people left homeless by the storm. All local chapters of the Red Cross have been asked to donate to the Red Cross in Charleston.

If you'd like to help, please send a check (payable to "American Red Cross - Charleston Relief Fund") to:

Carolyn Lataski, Executive Director
Williamsburg Chapter, American Red Cross
324 Monticello Avenue
Williamsburg, VA 23185.

Colonial Williamsburg purchases house and land

During the past two months, Colonial Williamsburg has purchased two pieces of property in Williamsburg.

A small 6,000 square-foot parcel in the Powhatan Park subdivision was purchased in August. This acquisition consolidates CW's land holdings south of York Street and will improve the buffer for the new golf course. No development of the property is anticipated.

In September, CW purchased a house at 221 North Boundary Street. The house dates from the 1920's. During the restoration it was moved from the Historic Area to its present site next to the Twentieth Century Art Gallery. Our ownership of the property will help maintain compatible surroundings for the Historic Area and Merchants Square. The house will eventually become part of our residential rental pool.

Get your flu shot before the flu shoots you!

Before you know it, the flu season will be here, complete with its muscle aches, fever, chills and nausea. Make plans now to avoid this winter ailment with a simple flu vaccination!

Children or adults with chronic kidney, cardiac or lung diseases are strongly encouraged to have the flu shot. People living in chronic care facilities or nursing homes as well as anyone with severe chronic anemia (for example, sickle cell disease), diabetes, impairments to their immune system, children on long term aspirin therapy, and those over 65 are strongly advised to get a flu shot.

Just because you don't have any of these conditions or fall into the age groups doesn't mean you're off the

hook. If you can't afford to be out of work for a long period of time (such as security personnel, chefs, etc.) you should strongly consider rolling up your sleeve.

Timing of the vaccination is important. Most large-spread flu outbreaks occur after December making late October and November excellent months in which to get your shot. The vaccination is good for six months and takes about two weeks to take effect.

Usually there are no serious side-effects from having the influenza vaccine. The most common side effects include soreness and mild swelling at the site of the injection which can last up to two days. Less common are muscle aches, chills, and fever. If you have a previous history of allergy to eggs and egg products, you should not have this vaccination.

Getting the flu is no fun. It can last for up to a week and is associated with fever, head congestion, cough, headache, and muscle pain. Also, if you're over 65, having the flu can cause severe medical complications. Getting your flu shot will help you and your family!

Regular employees who suffer from chronic anemia, diabetes, impairments to their immune system and those over 65 may receive their vaccination FREE at Dr. Hamrick's Office. This offer begins Monday, October 23. You must show the staff a valid CW employee pass to receive the vaccination.

The following days and hours will be available to eligible regular employees to walk-in and receive the vaccination: Mondays, Tuesdays, Thursdays, and Fridays between 9:00 a.m. to noon and between 1 p.m. to 4 p.m. (remember, the office is closed for lunch from noon to 1 p.m.).

Do you need more information? Call Sue Houser, in Employee Services, at ext. 7029.

Logo sale at the Golden Horseshoe

The Golden Horseshoe Sports Shop is having a 25% off sale on selected logo items. This sale started September 24 and continues through October 7. Employees will receive their 25% discount in addition to the already discounted price.

Special Christmas decorations workshop just for employees!

Are you interested in making Christmas table and door decorations? Libby Oliver and staff will be teaching a special class just for employees from 6 p.m. to 8 p.m. on Tuesday, November 14, and Wednesday, November 15. This workshop is similar to the workshop the Flower Section offers to the public.

This class is limited to the first ten employees who register and pay the \$10 class fee to Sue Houser in Room 102 of the Franklin Street Office Building, Monday through Friday between 9 a.m. and 5 p.m.

You will need to bring garden clippers and the following to class:

●November 14 Table Decoration: 7 apples and/or limes

●November 15 Door Decoration: 5 apples and/or limes

●also suggested are: other berries, cones, greens, and small fruit (oranges, pomegranates and osage oranges). The staff also will be bringing some materials.

If you have any questions or need more information, please call Sue Houser at ext. 7029.

Take the GED on Saturday, October 14

The GED (high school equivalency examination) will be given in Williamsburg/James City County on October 14 at Lafayette High School. You don't have to be a resident of Williamsburg or the county to take the test at this site.

If you live outside Williamsburg/James City County, register as soon as possible at your local's school board office. They will take care of the rest of the arrangements. If you live in Williamsburg/James City County, all you have to do is go to the school board office.

Because the school board has a limited number of GED examinations available, register TODAY to reserve your slot! If this is your first time taking the exam, you must take all five tests. If not, you can take only those tests on which you need to improve. The cost is \$4 per test and is payable by money order only. You must also produce some proof of identification such as a driver's license. You will receive your test results in four to six weeks.

Questions? Concerns? Call the Adult Skills Program at 253-4644 or Kelli Mansel Arbuckle, ext. 7116.

Adult Skills Program is still taking students for fall term

Even though the official registration time has passed, anyone who needs help with their reading, writing, or GED preparation can sign up at anytime! The Adult Skills Program is held in the basement of Bryan Hall on the campus of the College of William and Mary.

One-on-one tutoring is available in beginning, functional and advanced reading; beginning, functional and advanced math; GED preparation; English as a second language; and work-place literacy.

Questions? Concerns? Need more information? Call Kelli Mansel Arbuckle, ext. 7118, or ask your supervisor! Educational Assistance covers the cost of this program so there is no charge to employees of Colonial Williamsburg.

Employee Library Sale!!

Books, magazines, pamphlets, and albums can be bought on Saturday, October 7. This sale, for employees only, will be held from 9 a.m. to 1 p.m. in the Jefferson National Bank basement on 306 South Henry Street. Enter through the parking lot entrance. Personal checks are accepted and all proceeds go the Library Book Fund. For more information, call Susan Berg, ext. 7419.

Join us at the Recreation Committee and Colonial Walkers committee meetings

You are invited to join the Recreation Committee in our monthly meeting on Thursday, September 28, at 9 a.m. and/or on Thursday, October 12, at 9 a.m. and express any interests or concerns you may have.

Also, you are invited to join a steering committee meeting of the Colonial Walkers and we meet next on Monday, October 9, at noon.

These meetings are held in Room 147 in the Franklin Street Office Building.

Turn trash into cash at the Employee Yard Sale!

Clean out your closets and attic and make a profit! Our employee yard sale sponsored by the Hospitality and Courtesy Committee will be held on October 21 from 8:30 a.m. to noon on our lot on the corner of 1st and Capitol Landing Road. More information and applications are now available on your departmental bulletin boards. Applications are due Monday, October 16. Call Donna Whalen, Hospitality and Courtesy Committee coordinator, ext. 7118, for more information.

Do you touch our objects?

You probably do if you work in Security, in a tavern, in and around our exhibition buildings or in the Custodial department, just to name a few.

As a part of our CW-wide program of conservation awareness training, the Department of Conservation will be presenting a training session on the second Tuesday of each month for the remainder of 1989. The sessions will be held in the Public Hospital Classroom from 1:30 to 4:30 p.m.

Anyone from any division who comes in contact with our collections in the taverns and exhibition buildings should come to this class. If you are interested, call Carol Grazier at ext. 7080 to reserve a space. Questions? Concerns? Call Julie Reilly on ext. 7078.

Walkers survived the Carter's Grove 8-Miler!

Congratulations to the following employees and dependents who walked in the United Way Carter's Grove Eight Miler Run/Walk!

Donna Cassell	Jan Gilliam
Margie Dumas	Velva Henegar
Anne Elliott	Peggy Howells
Steve Elliott	Carl Lounsbury
Shirley Epperley	Donna Tilghman
Diana Freedman	Peg Waite
Bill Gardiner	Mary Wallace
Elsie George Ann Williamson	

Special congratulations go to Bill Gardiner who was the first walker to cross the finish line in less than two hours with a time of 1:42.08.

Special events highlight Fall at the Craft House Inn and Merchants Square

The Craft House special events offer something for everyone this fall. Experience eighteenth-century amusements and get some twentieth-century ideas! In early October, enjoy:

A Child's Pleasures and Treasures, October 7: Dudley Fuller is an expert woodworking craftsman and talented toymaker. Watch him as he handcrafts one of his newest toys taken from an original antique in our folk art collection.

Craft House, Merchants Square
11 a.m. to 1 p.m.
2 p.m. to 4 p.m.

The Pleasures and Pastimes of Virginia Gentlemen, also October 7: in the 18th century, gentlemen of the gentry and the "middlin' sort" spent many evenings at home and at taverns playing games, drinking, and gambling. Come join in the merriment as some gentlemen of the town enjoy "gambols."

Craft House Inn
1 p.m. to 2 p.m.

The Pleasures of Tea, October 14: the pleasures of afternoon tea were enjoyed by many 18th-century Virginians. Learn more about the tea ceremony as Kathryn Marshall Arnold demonstrates proper etiquette for this customary ritual.

Craft House Inn
1 p.m. to 2 p.m.

Needlework: Plain and Fancy, also October 14: Making clothing and accessories were common daily

activities for women in the 18th century. The Making, Irish and Queen stitches will be demonstrated by Phyllis Putnam and two needle work students.

Craft House Merchants Square
2 p.m. to 4 p.m.

Town Crier's Toastmasters Meetings

Seriously speaking, would you like to build your communication skills while gaining confidence in all aspects of life? Our Town Criers, Toastmasters Club, will help you to **SPEAK** clearly and confidently, **THINK** on your feet, and **LISTEN** effectively!

CW's Town Crier's Toastmasters Club meets twice a month. The "quarterly formal" lunch meeting will be held Tuesday, October 10, 12:15 p.m. at Sammy and Nick's (on Route 60 E past Ft. MacGruder and Rocky's and before Route 199).

The evening meeting scheduled for 5:45 p.m. on Wednesday, October 11, will be held in the Personnel Training Building.

For more information call Ed Joyner at ext. 7043, Peggy Howells at ext. 7211, or Sharon Randall at ext. 7021.

Hobby and Craft Show applications are now available!

Just in time for Christmas! Our Hobby and Craft Show and Sale, sponsored by the Hospitality and Courtesy Committee will be held in Commonwealth Hall on Saturday and Sunday, November 18 and 19.

Employees, their family members or retirees may be a part of our show and sale. Applications are on your departmental bulletin boards or give Donna Whalen a call, ext. 7118, and she'll send you one. Applications are due by November 1.

Are you a procrastinator? Who isn't? If you can't make a commitment to be in our show by November 1, we'll save a place for you at our Procrastinator's Table! For more information, call Donna Whalen, ext. 7118 or Joe Poole, ext. 7634.

Did you play Colonial Games this summer?

If you borrowed costumes from the Costume Design Center (formerly the Costume Department) to participate in the Colonial Games (Lawn Bowling and Colonial Cricket) during this year (and in any previous seasons) please return them by Friday, October 27. The Costume Department needs to finish their inventory and we need to make sure we have costumes for next year! Thank you.

Foundation Library fall film series continues!

Films will be shown in the Library at 2:30 p.m. in Meeting Room A on Wednesdays through October. Use the south door, adjacent to the parking lot facing North Boundary Street. Here is their fall line-up:

"Wheel of Fortune", October 4, in the Connections series, Burke depicts the technological changes which led from astrology to the modern production line.

"Thunder in the Sky", October 11, in the Connections series, describes inventions from the chimney to the Concorde.

"The Long Chain", October 18, in the Connections series, illustrates the development of color chemistry, fertilizers and military ships as a result of a search for coal tar to waterproof the hulls of sailing ships.

"Scotland and the North", October 25, in the Great Houses of Britain series, features Traquair Castle, the oldest inhabited castle in Scotland; Alnwick Castle, home of Duke of Northumberland; and Beningbrough Hall in York are included.

For more information, call Susan Berg, ext. 7419.

Give us a call if you need a file!

The Records Center is in the middle of another improvement. We are converting our old filing system to an "open" file system. This means that the old file cabinets have been removed and secured.

If you need a file, please call ahead, ext. 7022, 7040, 7018 or 7023. Particularly if we are working a payroll "close out", you may have to wait up to 20 minutes to see the file. Mondays, Tuesdays, and Wednesday morning are our busiest days. For fast service, save your requests until Thursday or Friday. As always, if it is an emergency, we will process your requests immediately. Thanks for your help!

The "Extra" is published twice monthly by Human Resources Development. Deadlines are 5 p.m. on the first and third Thursdays of each month. Our next deadline is October 5. Call Heidi Moore, ext. 7121 for assistance. Send announcements to "CW News Extra", Room 245, FSO



**It's your right...
Use it!**

Voting is one of our basic freedoms and basic responsibilities as citizens. Voting is your way of making sure your voice is heard by those who represent us in government. Election day this year is on Tuesday, November 7. Make sure that your voice is heard, by registering and voting. Here's what you need to do.

Voter Registration is October 7...What you need to do

If you intend to vote, you must be registered by October 7. You must register (or re-register) to vote if:

- ✓ you are not currently registered; or,
- ✓ you have moved since the last election.

City of Williamsburg residents: may register to vote at the Williamsburg/James City County Courthouse on South Henry Street, Room 32, Monday through Friday between 8:30 a.m. and 4:30 p.m. City residents may also register at the Courthouse on Saturday, September 30. For more information on special registration hours and sites, call Joyce McKnight, general registrar, at 220-0077.

James City County residents: may register to vote at the County Courthouse on South Henry Street, Monday through Friday between 9 a.m. and 5 p.m. If you'd like information on special hours and registration sites for county residents, call Judith Trautman, general registrar, at 229-3355.

York County residents: may register to vote at the York County Government Center, 120 Alexander Hamilton Blvd., Yorktown, Monday through Friday between 8:30 a.m. and 5 p.m. York County residents may also register at the County Center on Saturday, September 30 from 9 a.m. to 3 p.m., and on Saturday, October 7 from 9 a.m. to 5 p.m. For information on special registration hours and sites, call registrar Lillian Smith at 898-0144.

NOTE: Because most registration and polling places are open before and after normal working hours, Colonial Williamsburg has no formal paid time off policy for registering and/or voting. If you are unable to register or vote because of your work schedule, talk to your supervisor to see if special arrangements can be made.

Absentee Voting...What you need to know

City of Williamsburg: City residents may register and vote at the registrar's office during business hours, between now and November 4. You may also apply for an absentee ballot, which will be sent to you. **Your absentee ballot must be received by the registrar by 7 p.m. November 7.**

James City County: Qualified voters unable to vote on Election Day may vote in person at the Voter Registration Office, between October 1 and November 4. Qualified voters who are unable to come to the office should secure an absentee ballot. **Absentee ballots must be returned to the Voter Registration Office before October 27.** For information, call Judith Trautman at 229-3355.

York County: York County residents may call the registrar's office to request an application for an absentee ballot. Absentee ballots must be received at the registrar's office by November 7. You may also come to the Government Center at Yorktown during business hours, between now and November 2, to apply and vote.

This year, four state offices and two James City County offices are up for re-election. Here's a brief rundown on the candidates:

Governor of Virginia

J. Marshall Coleman (Republican), Staunton. Lawyer. Graduated University of Virginia and its law school. Served in U.S. Marine Corps in Vietnam. Member, House of Delegates from 1973 to 1975. State Senator from 1976 to 1978. State Attorney General from 1979 to 1982.

L. Douglas Wilder (Democrat), Richmond. Lawyer. Graduated Virginia Union University and Howard University Law School. Served in U.S. Army in Korea. State Senator from 1970 to 1986. Lieutenant Governor since 1986.

Lieutenant Governor

Don Beyer (Democrat), Vienna. Businessman. Graduated Williams College. President, Don Beyer Volvo car dealership.

Edwina (Eddy) P. Dalton (Republican), Richmond. Graduated Radford University. Widow of Governor John N. Dalton (1978-1982). State Senator since 1988.

State Attorney General

Joseph B. Benedetti (Republican), Richmond. Lawyer. Graduated William and Mary and T.C. Williams Law School. Served in U.S. Army in Korea. Member of the House of Delegates from 1983 to 1986. State Senator since 1986.

Mary Sue Terry (Incumbent - Democrat), Stuart. Trial Lawyer. Graduated University of Richmond and University of Virginia Law School. Member of the House of Delegates from 1978 to 1986. State Attorney General since 1986.

Delegate to General Assembly for the 97th District

George W. Grayson (Incumbent - Democrat), Williamsburg. Professor of Government at College of William and Mary. Graduated University of North Carolina, Johns Hopkins and William and Mary. Member of the House of Delegates from 1974 to 1982, and since 1984.

Dr. Brian S. Wright (Republican), New Kent County. Practicing podiatrist in Richmond. Served in U.S. Army. Chairman of the Board of Supervisors for New Kent County from 1984 to 1987.

Delegate to the General Assembly for the 96th District

Shirley Cooper (Incumbent - Democrat), Williamsburg. Graduated Old Dominion University. Chairman, York County Board of Supervisors, 1975 to 1981. Delegate to General Assembly since 1982.

Michael Maguire (Republican), Poquoson. *Complete information was unavailable at press time.*

James City County Board of Supervisors

Jamestown District:

Judith N. Knudson (Democrat)
Alexander C. Kuras (Republican)

Powhatan District:

Perry M. DePue (Incumbent - Democrat)
Jay H. Everson (Republican)
Morgan D. Galbreath III (Independent)
