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COLONIAL WILLIAMSBURG NEWS

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WILLIAMSBURG, VIRGINIA

February, 1952

Speaker At Democracy Workshop Banquet Pinpoints Williamsburg's Significance

(The following remarks have been excerpted from an address delivered by Dr. T. V. Smith, eminent professor of citizenship and philosophy at Syracuse University, who was one of the guest authorities in Williamsburg for the Democracy Workshop. His speech was delivered at the banquet held at the Williamsburg Inn on February 16, 1952.)

"We are here because it was here that there were laid the foundations for this type of political cooperation and for [this] understanding. For if it be difficult to communicate across the line created by our division of labor in a living generation with those who are living, think how much more difficult it is to cooperate and to communicate with those who have gone on before and with those who come after us. Democracy is a community of the living and the dead; of the dead who have been and of those who are yet unborn. And unless we share somehow the feeling across the centuries, unless we know that as we are the sons of noble fathers so we can be the fathers of noble sons, and tie together in our sense of comradeship the living and those who are dead and those who are not yet born, this democracy would never have a chance to survive. It is the role of tradition in human life that passes on to us the communication of those who are dead and enables us to pass on to those who are not yet born what we have felt and hoped, and through imagination on the one side and memory on the other to make a community of the noble living and of the noble dead. That's why we are here: to build upon the foundations as this has been reconstructed, so politically and spiritually and economically to cast forward one step more the shadow of the magnificent dream which animated our fathers, which if we do not pass on to our sons will spell the doom of democracy."

New CW Publication Due To Be Released About March 15th

Colonial Williamsburg's newest publication, **Plants of Colonial Days**, is scheduled for release about March 15th and 10,000 copies have been ordered in the first printing. Written by Raymond L. Taylor, Administrative Secretary of the American Association for the Advancement of Science and a former professor of biology at William and Mary, the book is a guide to 160 flowers, trees and shrubs in the gardens of Colonial Williamsburg.

Plants of Colonial Days has 112 pages and 160 line drawings. The latter were done by Dorothy L. Park, of Dover, Mass. The foreword includes notes on 18th century plantmen by the author and the probable selling price of the paper covered edition is \$1.25. The cover was designed by Peter Oldenburg, distinguished New York designer.

Air Conditioning Work Commences In Lodge Public Spaces

Air conditioning of the public spaces at Williamsburg Lodge has been started and is expected to be in operation by early summer, it was announced today.

A 90-ton refrigerating system is being installed for the air conditioning of the dining room, lounge, lobby, offices and ballroom. Other units of the hotel system already air conditioned include the Williamsburg Inn, the Coffee Shop and West Wing of the Lodge, and Chowning's and King's Arms Taverns.

The new system will make use of chilled water drawn from a deep well now being drilled immediately south of the main building of the Lodge. It is anticipated that a depth of 300 to 450 feet will have to be reached to obtain a flow of water of the proper temperature and volume. The use of the deep

(Continued on Page 4)



RECENTLY ELECTED to the Board of Directors of W. R. I., J. B. Herndon, Jr. is president of the American Hotel Association and vice-president and treasurer of Hilton Hotels Corporation.

Hotel Executive Is Appointed to W.R.I. Board Of Directors

The appointment of a new member to the Board of Directors of Williamsburg Restoration, Inc., was announced on February 11th by John D. Rockefeller, 3rd, Chairman. The new appointee is J. B. Herndon, Jr., president of the American Hotel Association and vice-president and treasurer of the Hilton Hotels Corporation.

"This appointment gives us the opportunity of sound counsel from one of the top leaders in the hotel industry, a field in which our operations are directly concerned," Mr. Rockefeller stated.

Mr. Herndon was elected to the presidency of the American Hotel Association in 1951 and is a past president of the Dallas, New Mexico, Rocky Mountain, and Denver Hotel Associations.

He has been with the Hilton hotel chain since 1929, participating in the building of six hotels for the chain and personally managing several. He maintains his office as vice-president and treasurer in The Plaza in New York City.

Born in Comanche, Texas, Mr. Herndon attended grade and high schools in Albuquerque, New Mexico, and graduated from the University of Missouri. Prior to his hotel work, he served as a national bank examiner. He is a director of the Culinary Institute of America and a member of Beta Theta Pi, the Conquistadores del Cielo and The Tavern Club.

Red Cross Seeks \$7,000 In Local Appeal For 1952

Scores of canvassers, many of them employees of Colonial Williamsburg, will begin solicitation in Williamsburg and James City County on March 1 for the local Red Cross chapter's 1952 fund quota. The quota, \$7,000 for this year, is the highest for the locality since the end of World War II.

As in the past three years, no funds will be solicited from employees of CWI while they are on the job. Instead, all employees are being urged to contribute generously to house-to-house canvassers.

Of the money sought locally, \$4,815 will remain in the local chapter for its war-expanded work. The remainder will go to the national treasury of American Red Cross for use in war work and in disaster relief.

Officials of the local Red Cross

Considerable Funds Spent In Complying With New State Fire Safety Regulations

Certain of CW's buildings such as hotels, exhibition buildings and business buildings, because of their use and occupancy, are classified as public buildings. They must therefore comply strictly, as regards construction and operation, with the new Virginia Fire Safety Regulations.

Sixth Annual Green Thumb Convention Began February 25

On Monday morning the first session of the sixth annual Williamsburg Garden Symposium got underway with a 10:00 a. m. lecture entitled "Gardening from Coast to Coast" by Sam Caldwell, The Old Dirt Dobber, of Nashville Tennessee. Other lectures were "New and Old Daffodils and Lilies," by Jan de Graaff of the Oregon Bulb Farms, and an evening lecture, "Twenty-five Years of Colonial Williamsburg," by our own Ed Kendrew.

The Symposium will be offered in two three-day sessions, this week and next week, each similar to the other in content although presenting different speakers on certain portions of the respective programs.

The sessions to a greater extent than ever before will emphasize practical problems of the small gardener, and less of the theory which is valuable principally to those who plant on a large scale. For example, the morning session of one week, taking its mood from a discussion of landscape lessons derived from the eighteenth century, will be featured by a lecture on "Landscape Design of the Home Grounds." The corresponding session of the second week will hear an address on "Design for Outdoor Living."

Questions arising from the morning lectures will be answered in informal afternoon discussion-teas at which a panel of distinguished experts will lend their aid. Also on the program of each session will be two tours to the gardens of Williamsburg, a visit to some of the famous plantation homes and gardens of the eighteenth century on the James River, and a candlelight concert at the Governor's Palace.

Rates for the 1952 Garden Symposium have been designed by Colonial Williamsburg to allow a greater freedom of action on the part of those in attendance. For the first time, special rates for lodging at the hotels have been established on the European plan, in order that participants may have a greater range of choice as to dining. Local residents by paying the \$15.00 registration fee are entitled to attend all lectures at the two sessions.

chapter announced that the drive this year is one of the most important in the history of the unit. In the first place, they pointed out, this year's quota is nearly \$1,000 higher than that of last year—and the 1951 campaign failed to achieve its goal.

In the second place, expanded war work which has brought additional thousands of servicemen and war workers into this area has added greatly to the anticipated cost of operating the chapter.

Red Cross Chairman Donald R. Taylor has announced that William A. Morecock, Williamsburg's Commissioner of Revenue, will serve as chairman of the campaign. Mrs. Richard H. Lee, former chairman of the chapter, will be co-chairman with Mr. Morecock.

Plans for the campaign call for a kickoff meeting of campaign officials and canvassers at 7:30 p.

Recently \$18,319 was spent by Colonial Williamsburg, Inc. and \$62,492 was spent by Williamsburg Restoration, Inc. to install such facilities and equipment which would provide safety standards in conformance with the new regulations in these buildings for the protection of life and property from the hazards incident to fire and panic.

These alterations and additions which include the installation of certain door operating devices, signs, exit lights, the facilities for proper storage of inflammable materials, etc., were installed primarily to provide safety to all occupants of our buildings.

It is imperative therefore that all employees of Colonial Williamsburg make every effort to render these installations and facilities effective. Listed below are several items of good policy with which everyone should acquaint himself:

1. **Never** block open with a wedge, chair or other instrument, a door which is equipped with an automatic closer. Those doors which may remain open are equipped with a hold open device or tie back.
2. **Never** obstruct a path of egress with furniture, boxes, laundry, etc. These passages are a part of the entire scheme of emptying the building in case of emergency.
3. **Never** obscure "fire exit" signs or lights. The information contained on these signs and lights is important.
4. **Never** tamper with fire fighting equipment such as fire extinguishers, fire hose, alarm systems, etc. They are there for emergencies and must be in good condition when needed.
5. **Always** report at once anything such as faulty equipment, burned out bulbs on exit signs and passageways, hazardous conditions, etc., which may lead to disaster.
6. When disposing of waste material, **always** use receptacles provided for such purposes.
7. **Always** cap or close containers containing inflammable liquids and waxes, when not in use.
8. **Always** store inflammables, matches, mops, etc., in cabinets or cases provided for such purposes.
9. **Always** replace burned out fuses with new fuses of proper amps.
10. **Always** be careful.

m., Friday, February 29 at Bruton Parish House.

Because of the importance of this year's campaign, churches throughout the county will be asked to contribute to its success by calling to the attention of their respective memberships the start of the drive.

The entire month of March has been designated nationally as Red Cross Month, but officials of the local campaign hope to be able successfully to terminate the drive before the end of the month.

If the employees who submitted the following unsigned suggestions will contact the Personnel Relations office, an explanation of the disposition of the suggestions will be given:
No. 5508
No. 5850



"Oh — this must be the telephone office"

COLONIAL WILLIAMSBURG NEWS

Published monthly for and by employees of Colonial Williamsburg, Williamsburg, Virginia.

EDITORIAL BOARD: Dick Talley, Holmes Brown, Tom McCaskey, Bob Hoke, Tom Williams, and George Eager, Managing Editor.

DEPARTMENTAL NEWS EDITOR: Maria Sheerin.

REPORTERS: Accounting, Bernice Hudson Architecture, Dorothea Wiseman; Archives, Luta Sewell; Audio-Visual, Mary Lou Henritze; C&M, Roosevelt Harris, Lyman Hall, Bob Williams, and Anne McCulley; Chowning's Tavern, Leo Smith; Craft House, Ruth Jolly; Craft Shops, Billy Geiger; Curator's, Rose Leatherbury, Carlton Jackson, Cornelia Taylor, and Pearl Jackson; Gaol-Guardhouse, Herbert Clarke; Gift Shops, Sallie Alphin; Hostess Section, Mary P. Carter; Inn, Nat Reid, Robert Johnson, Hazel Eikel, and Helen Sherman; Institute, Peg Madsen; Interpretation, Chris Gillespie; King's Arms Tavern, James Abbott; Landscape, Dick Mahone; Laundry, Glennis Martin; Lodge, Shirley Hord, Horace Wallace, Bertha Berry, Alton Wallace, and Alma Wallace; New York Office, Muriel Miller; Office Services, Betsy Hall; Personnel Relations, Virginia Marston, Lois Churchill, and Peggy Martin; Public Relations, Barbara Bishop; Publications, Bev. Chaney; Reception Center, Betty Toler; Research, Alice Fehr; Theatre, Katy Hanrahan.

Meet The Staff



C & M's Bob Williams was born in Driver, Virginia where he attended elementary school, moved on to Portsmouth for more schooling at Woodrow Wilson High from which he graduated.

After attending Virginia Military Institute, he was employed for a year by the Virginia Electric and Power Company and then for three years by the Norfolk Navy Yard as a draftsman.

Bob entered upon two years of service with the Army in August, 1944, thereafter joining the architectural firm of Dixon and Norman in Richmond as a draftsman. In August of 1948 he joined C. W. as an estimator in the Construction and Maintenance Department.

Bob was unhappily recalled to duty for six months in January, 1951 and was stationed at Fort Campbell, Kentucky.

He is married to the former Virginia Humphries and they have two sons, Bobby, 6, and Ned, 3. The Williamses have recently built a home in the Colony subdivision on Jamestown Road.

New Play Scheduled For Presentation At Reception Center

A comedy of manners will open the Spring drama season in Colonial Williamsburg. On Friday, March 21, "The Country Girl" will be presented for the first time in the Reception Center by William and Mary players under the direction of Howard Scammon, and will be played on succeeding Friday nights through most of the Spring.

"The Country Girl" was adapted by David Garrick from "The Country Wife" written during the 17th century by William Wycherley, a dramatist of the Restoration. Written in five acts, the comedy will be telescoped into two acts. The scene is London. Period furniture will be used against a minimum of scenery. Roger Sherman is designing the sets, and Suzanne Sherman assisted by Rachel Hitchens, is designing the costumes.

The cast will include William Farley of New Jersey, David Friedman of Virginia, and Harriet Willimon of South Carolina, all of whom appeared last summer in "The Common Glory." Others in the cast are Anne Helms of Maryland, Barry Wilson of New Jersey, Jeremy Clulow of Connecticut, William Thomas and Patricia Brown of Virginia.

Sid Benton's Years Of Experience Make Him Valuable Asset

The man in Williamsburg who has perhaps had more of a hand than any other, directly, in the restoration and reconstruction of historic buildings and residences is Construction Superintendent Sid Benton. His twenty-two years with Colonial Williamsburg began



SID BENTON

way back in May, 1930 when he came here from North Carolina, his home state, to take part in the big restoration project which was just getting underway.

Sid is an affable guy, easy to talk to, whose thirty odd years of construction experience have mellowed his approach to the weighty specialized problems of restoration work into a philosophy which is expressed in his words "It's all in a day's work." He couldn't recall the job he thought was the most interesting or the toughest one he has ever worked on, and the list includes such masterpieces as the Brush-Everard House, the Carter-Saunders House, the Brick House Tavern, the Tayloe House, and so on.

Born in Moyock, North Carolina, Sid graduated from the Elizabeth City high school and worked with various contractors for fourteen years before coming to Williamsburg. His extracurricular activities include membership in the Masonic Lodge, of which he is a Past Master, the American Legion, and the Pulaski Club. He has been particularly active in Masonic work. Other interests in the recreation line are hunting (he usually brings home the bacon) and crap shooting (a co-worker calls him an "expert").

Needless to say, the depth of Sid's experience in restoration work enables him to contemplate many particular requirements in the mechanical phases of construction jobs, thus making him an unusually valuable employee of the company. During one of the early "slow" periods of construction



GIFT SHOP PERSONNEL are (seated, l. to r.) Margaret Leavitt, May Thompson, manager, Millie Bryant, and (standing) Sallie Alphin, Esther Levorsen, Jane Davis, and Elizabeth Peoples.

Hotel Gift Shops Render Many Services To Visitors And Show Good Sales Figures

The Gift Shops at the Inn and Lodge, which in 1951 had a total net sales of \$135,000, serve many useful purposes besides just selling gifts and dispensing magazines, newspapers, tobacco and the like. Among the varied services which are provided our hotel guests via the Gift Shops are: aspirin for sudden headaches; shaving soap for the guest who forgot to bring his along; stamps, matches, toothpaste, etc. A well-equipped gift shop often relieves the forgetfulness of many a hotel guest.

Symposium Visitors To Hear Concerts

A program including the compositions of Bach, Mozart and Scarlatti will be presented on successive Wednesday nights, February 27th and March 5th, as a special candlelight concert in the Governor's Palace for registrants at the sixth annual Garden Symposium. A limited number of seats will be available to the general public with advance sale at the Reception Center, or at the Palace before the concert starts.

The company of musicians for the two special concerts will be under the direction of Cary McMurrin. He will be assisted by Helen Wood, soprano, and by Arthur Rhea, talented young organist at Bruton Parish Church, who will be heard in a harpsichord solo. Mr. Rhea has delighted thousands of visitors with his organ recitals at Bruton Church which are given each week on Tuesdays and Saturdays.

The Palace will open at 8 p. m. and guests will be given a chance before the concert to stroll through the candlelighted rooms. The concerts will begin at 8:45 p. m.



Arthur Rhea

OFFICE DICTIONARY

An Expert—Someone with a worried look on his assistant's face.

To Activate—To make carbons and add more names to the memo.

Living Wage—A little more than you're making now.

Under Active Consideration—We're looking in the files for it.

Note and Initial—Let's spread the responsibility for this.

Send Me A Memo On it—Forget about it.

Is She The Type For The Job?—What does she look like?

Will Advise You In Due Course—If we figure it out, we'll let you know.

Give Someone The Picture—Confound the confusion.

We Are Making A Survey—We need more time to think of an answer.

(From Supervisor's News Service, Bureau of Business Practice).

work, Sid spent several years in maintenance work, further adding to his worth by gaining a more complete knowledge of the project as a whole.

In spite of the many problems with which an operation of this kind is necessarily fraught, it can be a lot of fun according to May Thompson, who manages the two shops. She and her co-workers enjoy their work as much as any other employees of Colonial Williamsburg and get a lot of pleasure out of their daily contact with the thousands of guests who visit the hotels each year.

"It takes a person with a definite ability to get along with people to handle a job of this kind," says Mrs. Thompson. "Of course, we have customers sometimes who have just arrived after covering hundreds of miles during the day; they are exhausted and want to get a magazine or newspaper to read before retiring. While this guest is in no mood to chat or be jovial, he may come down in the morning after a good night's sleep and be feeling like a million dollars. You just have to have a 'feel' for the mood the guest is in and conduct yourself accordingly. Sometimes it isn't easy."

Gift Shop personnel must also have a good knowledge of what is going on in town. While the Reception Center is only a few steps away from either one of the hotels, the Gift Shops are a lot closer and, especially where the newly-arrived visitor is concerned, a number of questions are bound to be asked each day.

Recently a man spent about twenty minutes pricing everything in sight, then proceeded to look over all the post cards for another ten minutes. Finally he came up with: "Don't you have any post cards with round corners?"

But it's all part of an interesting operation which is a service to the hotel guests and lots of fun for the ladies who work there.

On The Garden Symposium

By Mary S. Iturralde

My garden has rabbits, and squirrels, and moles.

Where last year were tulips, this year there are holes.

By boxwood is burned; my gardenia has blight.

Pansies bloom in the daytime—slugs eat 'em at night.

The fig tree needs pruning, the shadbush needs food.

It seems there's a swamp where a rose bush once stood.

My wardrobe's a mess, and my desk is a fright

But my mind is at ease, and my heart is quite light,

For I'm going to forget what a year I've been through

And come to hear experts who know what to do.

News & Comment

MANY letters from people who have visited Williamsburg find their way to CW offices, to vice presidents, department heads, supervisors and other employees who might be interested in the comments which they contain. Some are full of praise and others are full of criticism, but they touch on every phase of our operations. The letters of criticism have been brought about by any number of causes, but for the most part the letters of praise result from one reaction which visitors have to Colonial Williamsburg as a project—that CW employees are tops. They use a lot of adjectives in describing this reaction: "courteous," "well informed," "skillful," "honest," and "helpful," just to mention a few. As another busy and successful time of year approaches, let's keep in mind that word-of-mouth advertising is the best available when it's favorable—but it's absolutely the world's worst when it's unfavorable.

HATS off to Isabella Brayer of the Inn Kitchen! To the best of our knowledge, her completion, on January 19th, of eight consecutive years of employment with CW in which she has had a perfect attendance record establishes an all-time mark which is to be envied by all.

WE would like to give a little extra plug to the 1952 Red Cross Drive which will get started on the first of the month. The multilateral and very worthwhile program which the Red Cross carries on each year is not a service to mankind which can be executed without expenses. It needs the support of every American, so no matter how small or how large your contribution may be, let it be something.

Evolution Of An Injury

"Injury" said the workman. "Inattention" said the foreman. "Inflammation" said the doctor. "Incurable" said the hospital. "Incredible" said the mourners. "Interred" said the undertaker. "In peace" said the tombstone. —From Industrial Nurse, Vol. 6 No. 2.

Suggestion Awards

Lola Larson (I & L), \$5. That a list of places to eat and the hours they are open be placed in a conspicuous place.

James T. Garrison (I & L), \$10. That illumination be provided at the Lodge bottle house at night.

William T. Reinecke (C & M), \$15. That adjustment be made to gates at Market Square parking area to prevent damage by cars.

Christian Gillespie (Exhib. Bldgs.), \$5. Method of facilitating proper accounting of employees' hotel accommodations in New York.

Evelyn Houston (I & L), \$5. That an electric clock be placed in the staff dining room at the Lodge.

Michael O'Riordan (I & L), \$10. That mimeographed copies of employee regulations be given to watchmen at the Inn and Lodge for distribution to employees.

George F. Bennett (Arch.), \$25. For solution to the problem of furnishing drinking water in the vicinity of the Brush-Everard House.

Samuel R. Thompson (I & L), \$5. That the table top in the watchman's office at the Inn be reduced in size.

Mary P. Carter (Exhib. Bldgs.), \$5. That fruit salad be served on salad plates instead of in bowls at the Coffee Shop.

Julian J. Dickens (Exhib. Bldgs.), \$5. That public contact employees be given information about the Williamsburg Masonic Lodge.



MINNIE PATE, Hostess Section, completed 15 years of service with Colonial Williamsburg on January 21st.



Departmental News

ARCHITECTURAL

MARIAN OSBORNE and her sister, MARGUERITE, report a very fine vacation in January on a southern cruise aboard the S. S. Ryndam of the Holland-American Line, with warm summer weather and excellent food and drink. They enjoyed the 16th century ruins and buildings at Cartagena, Columbia, South America; the bartering in the Hindu shops in Colon and Cristobal; a most interesting trip up the Panama Canal; a tour of Panama City and the new luxurious hotel, El Panama; the shops and night-life in Havana, Cuba, and a tour of Nassau in a surrey with the fringe on top—as well as a swim at Paradise Beach. In Nassau they also collected great quantities of native hand-woven bags, as did the rest of the 500 passengers on the ship. BOB TAYLOR has returned from a three weeks' vacation in Los Angeles. While there he visited friends out on the Desert, did some window shopping in Palm Springs, and took some very interesting colored pictures of the beautiful scenery and snow-capped mountains. Luckily, he missed the floods in Los Angeles but says that the damage was just as bad as pictured in the local papers and news reels. ED KENDREW, MARIO CAMPIOLI, SING MOOREHEAD and ERNIE FRANK attended the A. I. A. meeting in Richmond on Friday and Saturday, February 15th and 16th at Hotel Jefferson. We were sorry to lose BOB THORNTON, who resigned to accept a position at Fort Eustis. We're happy to welcome RICHARD N. McLEOD to our staff. DICK formerly worked in Washington, D. C., but is now residing here in Williamsburg with his parents, Mr. and Mrs. Donald McLeod. Mr. and Mrs. L. K. Moorehead, of New Canaan, Connecticut, paid a short visit recently to SING and CYNTHIA MOOREHEAD. We're sorry to report that JOE JENKINS is in the Bell Hospital, having recently undergone an operation. The latest reports have JOE doing nicely and it is hoped that his recovery will be speedy.

AUDIO-VISUAL

Congratulations are due to JACK TURNER for winning the second award in pictorial photography of the National Press Photographers Association. TOM WILLIAMS will give a lecture on plant and garden photography at the Huntington Garden Club in Newport News on February 26. BILL MYERS is "dog-tending" again — this time for CASEY MILLER'S dog "Mug," while CASEY is spending the Washington's birthday week end in Washington, D. C. LOUISE and BEV CHANEY are off to Baltimore for the week end to visit LOUISE'S mother. PATSY MILLIGAN is temporarily helping in the Distribution Section before taking over as secretary in BOB HOKE'S office. While in Washington last week end, ROSS PATTON saw five more "Vermeers" in the National Gallery, making his total 16 to date—half of the Vermeers in existence.

C & M

We would like to take this opportunity to welcome the following new members of our department, ALVA E. WEIKEL, Plant Engineer; KENNETH SLATER in the Payroll Department and NELSON R. BOOKER in the Maintenance Department. We regret the loss of ESTHER POTEATE from the Payroll Department and wish her success in her new job.

CRAFTS

The Forum is over and we are experiencing a bit of a respite before the Garden Symposium opens and its group arrives in town. Meanwhile, there seems to be a packet of news about employees of Craft House. CATHARINE DORRIER spent a week end recently in Scottsville with her grandmother (who is 93 years old). While there she saw Sue Harris Haynes, formerly employed at Craft House. Sue's husband is home from a two year tour of duty in Korea. Mrs. John Leary, another former member of Craft House personnel has resigned her position at the Institute for Advanced Study at Princeton and is now in Washington associated with the Fulbright Foundation. HAROLD SPARKS and family have as their guest Mrs. Sparks' mother, Mrs. James F. Lee, of Mt. Vernon, Ohio. Mrs. Lee plans to be in Williamsburg for several months. JACK and HAP UPSHUR returned from a "historical" vacation along the eastern seaboard on down the coast to Florida and back. On their return they were welcomed with the news that their daughter, Petie, made the Dean's List at Mary Washington College. Mrs. Robert Walton, mother of Mrs. Upshur, has returned to her home in Augusta, Georgia, after spending the past few weeks in Williamsburg. We have received word of the death of Mrs. August Dietz, Sr. To Meredith Dietz, who used to be here, our sympathy. In April she plans to escort a group to Europe. Speaking of Europe, ANNE READ has resigned from the Craft House sales force and has accepted the invitation of a friend to motor on the Continent and in England for an extended period of time. Anne has been at Craft House for seven years, and we grieve at her departure, but hope she will return to us eventually. A number of our manufacturers of Craft House articles were here during the Antiques Forum. Among these were Phelps Warren, of Katzenbach and Warren; Mr. and Mrs. Hensleigh Wedgwood and W. W. Robinson of Wedgwood; Fred Batson, Kenneth Volz, and J. Mason Read of Kittinger Company; and Rene' Carrillo of F. Schumacher and Company. Something new has been added to our Reproduction Program. DOTWARE reproductions are being made for us by the Williamsburg Pottery in Lightfoot, Virginia, from fragments in our Archaeological Museum. Dotware was first made in England in the Staffordshire section in the latter part of the seventeenth century and early part of the eighteenth century. It is a very simple earthenware, partly covered with irregularly spaced brown dots about the size of marbles. The ware is sometimes referred to as Toffee. Three pitchers and bowls are now on sale at Craft House. Capt. George Oliver of the Medical Department of the U. S. Air Force and Mrs. Oliver were among those helping George and CLARE OLIVER celebrate their wedding anniversary on February 3. Capt. Oliver is temporarily stationed at the Medical College of Virginia in Richmond. Clare and George are leaving this week for the Eastern Shore for a week's vacation. RUTH JOLLY is leaving this week also for a week's vacation in Ft. Lauderdale, Florida. We are glad to have DAVID JOHNSON back in the stock room after a battle with the grippie.

CRAFT SHOPS

LOU BULLMAN has almost completed his fine reproduction of a Chippendale desk in the Wythe house. He plans to deliver it personally to his client in Connecticut the latter part of February. GUS KLAPPER has recently won an award for composition from the American Institute of Graphic Arts for the play bill for "The Anatomist," which was copied from an 18th century Williamsburg play bill. The new loom secured by MILDRED LANIER for Colonial Williamsburg has been installed in the Wythe Spinning House and will shortly be in operation.

CURATOR'S

This past week end BETTY FLETCHER went to Blacksburg with Joyce and Chuck Watson to visit Joyce's parents. Tom and ROSE LEATHERBURY went to Potuxent River, Maryland to visit some fellow Mississippians. LOUISE FISHER has been away on lecture trips more than she has been here lately—clubs in Virginia as well as Cleveland, Ohio; Mercerburg, Pennsylvania; and Moorestown, New Jersey have demanded her time. EUDELIA CALDWELL has transferred from the Hotels to the Curator's Department. She and HENRIETTA MONTGOMERY will share the housekeeping duties. We are happy to welcome BETSY HALL, who is now full time Assistant Flower Arranger. FLEMING and SUE BROWN motored to Mt. Pleasant Church on January 20th where their Church Choir rendered a service. CORNELIA TAYLOR and friends motored to Richmond

Annual Headache Reviewed Briefly In Humorous Quiz

Whether or not you can find anything humorous in paying your income tax, you may want to review the following quiz based on material furnished by the American Institute of Accountants, the national professional society of certified public accountants.

1.) **Is Your Mother-in-Law Worth \$600?** Your mother-in-law moved in with you on January 1, 1951. She is dependent on you for everything except conversation. However, she has a small pension of \$599 a year, which she keeps for herself. Can you list her as a dependent on your tax return?

Answer. It all depends. If the \$599 pension is all the income she has—and you spent more than that in taking care of her—then she is a dependent. That means she is a \$600 exemption on your return. The rule about exemptions is simple. You may take a \$600 dependency exemption for anyone closely related to you by blood or marriage, provided that you contributed more than half of his upkeep and also provided that his total taxable income is less than \$600 for the year. Any dependency exemptions, of course, are in addition to the personal exemption of \$600 you take for yourself.

2.) **Sawing a Married Couple in Half.** Although you married your wife because you thought she had a legacy, it turns out that she has no income of her own. In fact, because she spends most of your pay check, she really has less than no income. Can the two of you split your income on a joint tax return?

Answer. Yes, you can—and married couples can nearly always save money by filing joint returns. You can file a joint return with your wife as long as you were married and living together on the last day of the year, or if your wife died during the year. It makes no difference whether your wife has any income of her own—or whether you got married on January 1st or December 31st.

3.) **Form vs. Expediency.** You usually file a simplified form 1040A and take the standard deduction of ten per cent of your income. Your wife says you ought to figure up your actual deductions on a long form 1040, because it might save you money. Is this a case of doing it the hard way?

Answer. Your wife may be right. Most wage earners file a simplified form 1040A (used only when total income from all sources

	1	4	2	3	6	5	W	L	Pct.	T. Pins		
Eradicators (1)	x	5	5	6	4	6	6	32	16	.667	24365	
Destructors (4)	x	4	6	6	8	6	31	17	.656	24317		
Inn & Lodge (2)	x	4	5	1	8	5	4	27	24	.563	24871	
Craftsmen (3)	x	3	5	x	3	4	7	25	23	.521	24410	
Pencil Pushers (6)	x	2	3	1	6	x	5	5	22	26	.458	23452
Wood Ducks (5)	x	3	1	4	2	4	x	7	21	30	.412	24763
Rinky Dinks (7)	x	3	0	5	2	1	2	x	13	35	.271	22242
LOST		16	17	24	23	23	30	35				

is \$5000 or less) or a short form 1040 (used only when income from wages or salaries is \$5000 or less and income from all other sources is not more than \$100) and take the standard ten per cent deduction. However, many could save money by itemizing their actual deductions on a long form 1040. If your actual deductions amount to more than ten per cent of your income, then you have to file a long form 1040 in order to claim them. Your best bet is to check your deductions carefully to find out which form is best for you.

4.) **Your Records Are Their Business.** You have listed on your return a few deductions (such as a personal bad debt, which actually represents your wife's losses at Canasta) which are slightly questionable. However, you figure that there is not one chance in a thousand that anyone from the Revenue Bureau will ever bother to check your tax return—and besides, everyone cheats on his tax return. Is this a safe attitude?

Answer. Certainly not. Actually, only a very small number of taxpayers try to cheat on their tax returns. When you list deductions on your tax return, be sure that you can prove them. In other words, keep receipts on such things as doctor or hospital bills, property tax bills, and the like. Finally, keep the following in mind as you file your 1951 income tax return:

1.) If married, you should usually file a joint return.

2.) Be sure to choose the right form. Check your total deductions to see if you should itemize them on a long form 1040.

3.) Be sure you have reasonable proof of your deductions.

4.) Your return is due not later than March 15. File early—and avoid last-minute mistakes that might cost you tax money.

5.) If you have any question about your return, the nearest office of the Bureau of Internal Revenue will help you. While returns should be mailed to Treasury Department, Office of the Collector of Internal Revenue, Richmond 17, Virginia, the nearest office is located in Newport News. For assistance, write to Box 235, Newport News, Virginia or apply in person to Room 8, Post Office Building, 25th and West Avenue.

Race Tightens Up As Season Nears Close

By D. H. Parker

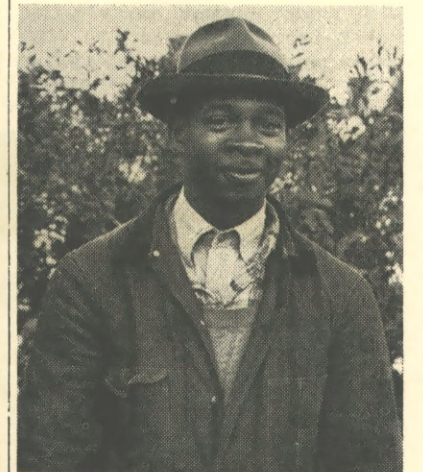
The race for the championship is tightening up considerably as the Colonial Williamsburg Men's Bowling League goes into its final phase of the season. In the past few weeks the Eradicators and the Destructors have alternately or jointly held the top spot. On February 19th Rod Jones and his mighty moneymen took three games from the Rinky Dinks while Roy Tait's Destructors were being pushed into second place by Tom Drewy's potent Pencil Pushers. Gilly Grattan went wild with a 370 for the Eradicators while Bert Koch was unbelievable with a 361 set to lead the Architectural team in taking two from the Destructors. The Inn & Lodge moved into 3rd place over the Craftsmen who were idle. Mathematics shows that either of the top three teams can come up with the championship trophy at this writing.

In the individual statistics column Pete Tucker still leads with his lusty 117.7 average and with high game and set of 157 and 401. Bob Evans follows with a 111.5; Jim Weeks has a 109.2 average for third; and Ralph Bowers and Jack Peet are tied for fourth with 107.4. These averages cover the February 19th bowling.

Plans are now well under way for a Handicap Sweepstakes to be held on March 11th, and the Annual Bowling Banquet tentatively has been set for March 18th. The Inn and Lodge Team has been asked to serve as a Banquet Committee and we expect big things from them. Guests are cordially invited to attend.



RESEARCH DIRECTOR Pierce Middleton accrued 10 years' service with the company on February 20th.



GARDENER Robert Berkley, C & M, completed 10 years' service with CW on January 29th.

Proud Parents

BORN: to Roy Banks (I & L), on January 23rd, a 7 lb. 11 oz. girl, Gretchen Enid. to Edgar Lusk (C & M), daughter Katherine Arlene, 8 lb. 4 oz., on February 7th.

recently. CORNELIA'S uncle, Daniel Porreott, who is on the Police Force at Asbury Park, New Jersey, recently visited here for a week. We are sorry to hear MARY HILTON and PEARL JACKSON are ill with flu. Several others in our department have been out a few days at a time with colds.

GAOL—GUARDHOUSE

We are pleased to welcome JOHN SWEENEY as one of our Guards and Gaoler. JOHN who is a retired Army Officer, was recently transferred from Chowning's Tavern.

HOSTESS SECTION

After an interesting and stimulating forum on antiques, we are glad to get back into regular routine in the buildings and are making the most of the "calm before the storm," for our busy season is once again almost upon us. The hostesses continue to come and go. We have lost several old stand-bys lately, among them GRACE PEACHY FUNKE who has accepted a position in the Peninsula Bank and Trust Co., and DENISE BURKE who has moved into the Goodwin Building as receptionist. We have added a new hostess ANITA ALLEN from N. C. We welcome her to our ranks. LUCILLE FOSTER and MARY BRANCH BROOKS are improving after recent operations in Richmond Hospitals. On January 17th, HALLIE WERMUTH and ELIZABETH CALLIS attended the reception in Richmond given by members of the Museum of Fine Arts to the General Assembly of Virginia and their wives and friends. Matthew Whaley High School was the scene of an interesting meeting on January 18th celebrating the birthdays of Lee and Jackson. WALTER HEACOCK gave the principal address speaking on the subject of the objectives and activities of Colonial Williamsburg stressing especially the intangible things, the lives of the men who helped to shape our nation. HALLIE WERMUTH represented the U. D. C. and told of that great organization's objectives and activities. There were other speakers from other splendid organizations. ESSIE MAE CORMACK entertained the monthly meeting of the U. D. C. on February 7th at her home in College Terrace. MARY J. DANIEL has returned from a visit to South Carolina and Connecticut. MAY THOMPSON also has returned from a visit to relatives in Baltimore and New York. NOUVELLE GREEN has a grandson born in January in Scotia, N. Y. to her daughter and son-in-law, Mr. and Mrs. J. W. Brennan. Nouvelle is still with her daughter in N. Y. RUBY STEEL has gone to Florida for a winter vacation. Practically all of the hostesses have gone, or are going, to see the exhibition of southern furniture at the Museum of Fine Arts in Richmond. ELIZABETH CALLIS and DOROTHY WING took a number of Girl Scouts to Richmond on January 26 to see the Ice Revue. NANCY BOZARTH, who is president of this province for Kappa Kappa Gamma, spent the week of February 4-10 with the chapter at Duke University. CHRISTINA COCKE and son Preston have returned from a lovely trip to California where they visited Comdr. L. P. Cocke and family in San Diego. LUCY SNEED had as recent guests her daughter Mrs. W. C. Bottger and children from Roanoke.

Office Services Section Performs Vital Functions

With Twelve Employees, Section Maintains Lines Of Transportation And Communication For Most CW'ers.

The best index available as to the transportation and communication requirements of Colonial Williamsburg are the records of the Office Services Section. Through one or another of the Section's twelve employees pass all requests for company cars, plane and train reservations, long distance telephone calls, teletype messages to and from the New York Office, as well as interoffice and regular mail for and from Goodwin Building personnel.

In addition to the above, much of the preliminary work of mass communication, such as mimeographing, dittoing and addressing, is done by Office Services, along with a host of other duties which are performed under the watchful

time to flower arranging. (Betsy has been Louise B. Fisher's assistant for nearly three years.) Carrying her share of the Office Services work-load during the past year, Betsy received visitors to the Goodwin Building, did relief work on the switchboard, made 354 travel reservations, and handled approximately 3,000 service requests outside the building. She also supervised the chauffeur-messengers, planned the use of office cars for errands in town as well as trips out of town, and served on the Goodwin Building Exhibit Committee.

Chauffeur-Messengers
Chauffeur-Messengers Arthur Buie, Selby Mitchell, and John



Betty Hedgebeth, Denise Burke

other 35,000 by the ditto machine. She also received and sent innumerable messages via teletype. Maylon McGehee, addressograph operator, was not idle either. All envelopes for regular weekly mailings were addressed on her machine, as well as mailings to employees, news releases, Colonial Williamsburg NEWS, 65,000 brochures for Craft House, theatre programs, and many other things. Currently the address stencils on file number over 80,000 and during the past year were completely alphabetized.

Office Services keeps a secretary,

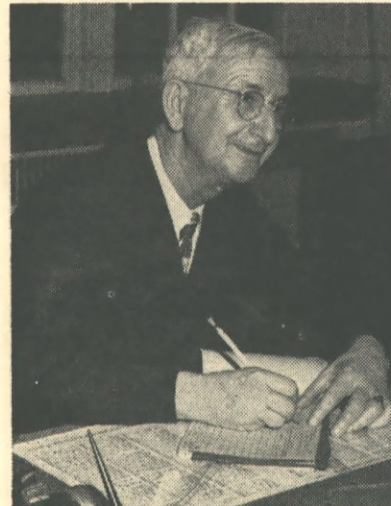


Angie Cowles, Utha Conrad

and experienced eye of Office Manager Angie Cowles.

Expansion Felt

The general expansion of the company has been keenly felt in the mail room of the Goodwin Building. In 1951, Mail Room Supervisor George Davis and Clerk Harvey Kelley processed outgoing materials requiring over \$13,500 in postage, about \$2500 more than was needed in 1950. These ma-



GEORGE DAVIS

terials included news releases, publications, brochures and other advertising matter, packages mailed from Craft House and the Gift Shops, and the heavy regular mail of an organization working at top pitch.

New Recruit

Denise Burke, charming recruit from the Hostess Section, has taken over the duties of Receptionist, a position recently vacated by Betsy Hall who will devote her full



Arthur Buie, Selby Mitchell, John Minkins, Harvey Kelley

Minkins, made over 300 out-of-town trips during the year and performed the many service requests mentioned above. In addition, all have been called upon at times to assist in the mail room when needed.

Betty Hedgebeth, the telephone operator, handled over \$3800 worth of long distance calls during 1951, plugged thousands of incoming calls into the correct extensions, and relieved the receptionist during lunch hour each day. Betty, at her own request, is soon



Betty Jacobs

to be transferred to the Inn and will be replaced by Betty Jacobs, wife of C & M's Frank Jacobs. Barbara Waters handled tremendous volumes of duplicating work during the year. Well over a million pages were duplicated by mimeograph and an-

Helen Zupko, "on tap" to help where needed throughout the company. Also "on call" but no longer a regular employee of CW is top-flight secretary Irma Williams. During 1951, 2,711 hours of secretarial work were performed for other departments by Helen, Irma, and other Office Services personnel.

Office Manager

Angie Cowles, along with her secretary, Utha Conrad, supervised the work of the entire section. They are responsible for the replacement and care of all typewriters and for the preparation of the Officer of the Day schedule. Telephone complaints, installations and disconnections, along with the processing of the monthly telephone bill are handled by them. Staff minutes and the interoffice telephone directory are prepared and issued in their office, which also makes reservations for the company room at the Dorset Hotel in New York.

While it is difficult to enumerate all the duties and accomplishments of the Office Services Section, it should be obvious that theirs is a vital and well-executed service to Colonial Williamsburg.

Air Conditioning

(Continued from page 1)

well system makes it unnecessary to draw from the city water supply.

Air conditioning machinery and duct work is being installed so as to provide for a minimum of disturbance and obstruction to the public spaces. Because of the modern construction design of the Lodge, the installation of the ducts will cause a minimum amount of alterations to the existing surfaces in the public spaces. The hung ceiling in the Ballroom provides space for work between the floor above and the ceiling for the installations that are needed.

Departmental News

(Continued From Page 3)

INN & LODGE

EMMA LOCKLEY spent part of her vacation in New York City, and the rest with her parents at home. ELIZABETH PARRILLA has recovered from her illness and we are glad to have her back. ETHEL KELLY and EVELYN JOHNSON spent one day of their recent New York vacation visiting Rockefeller Center. We are glad to hear that MICHAEL O'RIORDAN who is in Bell Hospital has improved since his accident. FLOYD HONEYCUTT has returned to work after several weeks absence caused by an injury. CLEMENTINE JACKSON is enjoying the comforts of a new home in Highland Park. BILL OSBORNE is off on a fine vacation. SAM THOMAS spent a long week end in Asheville, N. C. ERNEST BROOKS who has been ill with pneumonia, has returned to work. ARNOLD JOHNSON celebrated his recent birthday with a party. CHARLIE FOLK has returned from a visit to his family in Charleston, S. C. We welcome a new arrival to our department: FLORENCE FREER has begun her new job as food director. ISABELLA BRAYER is vacationing in Daytona Beach, Florida. BILL BATCHELDER, Manager of the Lodge is losing his secretary MARIAN HOFFMAN, she will become secretary to vice president, JOHN GREEN. ASHLEY NORWOOD, temporary watchman at the Inn, is transferring early in March to the Hostess Section. MAUDE WOOD, who broke her arm, is now at home after a short stay in Bell Hospital. PEARL WALLACE was absent from work for a few days because of illness but is now back on the job. We wish a speedy recovery to VERNELL BERKLEY who is sick with the flu. MR. and MRS. GRANT WASHBURN attended the Greeters Meeting in Danville, Va., February 22. The new face you are now seeing behind the desk at the Williamsburg Lodge belongs to MORTON MILES from Henderson, N. C. Welcome to the organization Morton. Contratulations to MRS. HOFFMAN on her appointment as secretary to John D. Green. HATTIE LEE returned to work February 8 after her illness. SHELTON SMALL is back at work after a two weeks vacation. ALICE MARROW, a bus girl at the Lodge, has returned to work after her illness. The Lodge dining-room is happy to have ROLAND EPPS as a new waiter on the staff. He is the brother of our assistant head-waiter, FREDERICK EPPS. CAPTAIN VAUGHAN is back at work after a short illness. The deer season is over, and JAMES TABB, waiter at the Lodge is happy because he bagged two deer and a wild turkey.

DIVISION OF INTERPRETATION

WALTER HEACOCK has moved into one of the extensions to the Carter-Saunders House that has recently been finished, and is happily settled. IRMA WILLIAMS has been acting as secretary to ED ALEXANDER until a replacement can be found for FRANCES TURNEY, who left us on January 31. Life has been a little hectic up in that office since Irma came up and she has been quite busy. CHRIS GILLESPIE hasn't helped much by getting "flu" just at the busiest time. JOHN GOODBODY takes off for points south and a well earned vacation at the end of the month. DICK SHOWMAN reports that the first of the new series of evening lectures for the Reception Center is nearing completion. This will be on Williamsburg Architecture and TOM WILLIAMS is now busy making the slides with the aid of JOHN MCGUIRE. We are all looking forward to seeing the finished product.

OFFICE SERVICES

Office Services misses BETSY HALL at the reception desk but feels very fortunate in having DENISE BURKE from the Hostess Section as the new receptionist. BETTY HEDGEBETH'S voice will also be missed over the Goodwin Building switchboard. She hopes the hours at the Inn will fit into her schedule at home more satisfactorily. BETTY JACOBS, Assistant Chief Operator at the C&P Telephone Office, will be welcome as our new operator. HELEN ZUPKO and husband George spent a week end recently at their home in Perth Amboy, New Jersey. Both MAYLON MCGEHEE and BARBARA WATERS were missed when they had to be out recently because of deaths in their families. Week end guests of ANGIE COWLES were Mrs. Harry G. Fowler of Newport News and Mrs. George W. Long of Hampton. DENISE BURKE attended the Saddler-Wells Ballet in Richmond. ARTHUR BUIE, SELBY MITCHELL, and JOHN MINKINS have spent busy days and nights recently transporting guests to and from Richmond to attend Antiques Forum, Voice of Democracy, and Garden Symposium Programs. The basketball season has been particularly interesting to ANGIE COWLES this year since her son Carter has been playing on the varsity team of Matthew Whaley.

DIVISION OF PUBLIC RELATIONS

ALMA LEE ROWE has returned from a week's vacation trip to Florida. She went down to visit Mr. and Mrs. Gerald Bath. Mr. Bath is a former Director of Public Information and is now connected with Stetson University at Deland, Florida. MARY TAIT has been very capably "filling in" as RAN RUFFIN's secretary for the past few weeks. HOLMES and MARY ELLEN BROWN have had out-of-town guests, the John Delaneys from Schnectady, N. Y. THARON NIMMO, LORRAINE EVANS, and ROSALIND SLATER report that they have been much too busy this past month to "make news." BILL BIPUS was soloist recently at Bruton Parish Church. From all reports we hear that JEANETTE MORRIS has one of the most popular and interesting "kitties" in town. Why not put "Blinky" on show sometime, Jeanette, so we can all see her? We welcome to our department MARY TEHAN, who hails from Auburn, New York. There were many activities in the month of February and what with the Democracy Workshop, the convention of the National Press Photographers Association, Printers' Convention, and last but not least the Garden Symposium, the time and efforts of many employees have been required. Thanks to all from RAN RUFFIN and BOB HOKE!! BARBARA BISHOP squeezed in a short week end trip to Nassawadox, Virginia to visit friends and another brief sojourn to Chatham along with her parents. The car (we use the term loosely) recently acquired by the EAGER's performed spasmodically but managed to get George, Mary, and little George to Charlottesville for a week end with family and friends.

PUBLICATIONS

BETTY GRAY has joined the department as secretary. Betty's husband is Captain Fred Gray, Publications Officer at Fort Eustis. PEGGY HITCHCOCK, who has left the department, is now at her home in Lyme, Conn. PEGGY did a yeoman job on the OFFICIAL GUIDEBOOK, among her other editorial duties, and we hope to have her services as a consultant in the future. Congratulations are in order to CASEY MILLER. CASEY'S award for the design of the play bill for "The Anatomist" reads in part as follows: "The American Institute of Graphic Arts awards this certificate of excellence in recognition of fine craftsmanship in commercial printing as exemplified in a piece selected by the jury to be shown in the 1952 Printing for Commerce exhibition."

RECEPTION CENTER

BARRY WILSON is to be in "The Merchant of Venice" in Phi Beta Kappa Hall on March 4th and 5th. He will also be in "The Country Girl" to be presented at the Reception Center beginning the latter part of March. We have three employees who made the Dean's List at the College of William and Mary; they are BARRY WILSON, PHIL BROWN and JIM SHUMAR. JULIE YOUNGQUIST has moved from Barrett Hall to the Alpha Chi Omega house. WIDDY FINNELL is the new circulation editor of the "FLAT HAT." JOHN and SIS FOX spent the Washington's Birthday week end in Pittsburgh with her family. ROSE BROOKS has returned from Florida and will help us during the Garden Symposium. She and her husband expect to return to Florida in March.

RESEARCH

FANONA KNOX has a great niece born February 20. She is Ann Belk Moorhead, daughter of Mr. and Mrs. Paul Moorhead (Betty Belk) of Austin, Texas. ALICE FEHR spent her vacation in Austin, Texas with her parents. On her return she entered a Richmond hospital for treatment. Reports come that she will soon be back at work.



Barbara Waters, Helen Zupko, Maylon McGehee