



Together, we made it happen...the United Way!

Our 1989 United Way campaign was a tremendous success. Starting with the training of department captains in mid-

July, the campaign involved six weeks of intense effort. Over 120 workers contributed their time and talent. Nearly 2200 employees reached into their pockets for a gift or authorized a payroll deduction.

We're delighted with the results. Employee gifts and pledges total \$92,000, 9.5% over our 1988 total of \$84,000. We can all be proud to be associated with co-workers who care this strongly about the community where we live and work.

Colonial Williamsburg will pledge \$46,000 as its corporate gift to this year's United Way campaign, representing \$1 for every \$2 pledged by the Foundation's employees. The total contribution will be \$138,000, when the corporate pledge is added to employee pledges.

As a Pacesetter, we have given a strong example and a challenge to the rest of Williamsburg to match our efforts.

Thanks for your generosity and your efforts!

-Bill Roberts

1989 United Way Campaign Chairman

Response to second Employee Opinion Survey is level with last year

Your response to our second Employee Opinion Survey has been good, according to Bob Birney, vice president and head of the Employee Opinion Program task force.

"The big news is that there doesn't seem to be a decline in the overall number of people taking the survey," Bob said. "As of Tuesday (September 12) we had a response of about 80 percent by Foundation employees. In the Hotel Properties we've had about 50 percent. We think this is very good news."

Employees throughout Colonial Williamsburg were given a chance to take part in the survey last week.

Because of mixed employee reaction to last year's survey, it was difficult at first to predict how many people might take part in this year's survey, Bob explained. This caused some concern in the beginning of the week, when employee turnout lagged behind last year.

"We got off to a slow start, which concerned us a bit," Bob noted. "Then things picked up and came on with a rush at the end of the week." The completed surveys have been sealed and sent to Allen Newman and Associates of Richmond. Newman will tabulate your responses to the surveys for feedback later this fall. Details may be found in upcoming issues of the CW News EXTRA.

Have you taken your survey?

If not, you've still got a chance....

Make-Up Sessions

**will be held until September 20,
in Room 210 at the Goodwin Bldg.**

anytime between

8:30 a.m. and 5 p.m.

Questions?

Call Freddie Dooley

at ext. 7181

Give us a call if you need a file!

The Records Center is in the middle of another improvement. We are converting our old filing system to an "open" file system. This means that the old file cabinets have been removed and secured.

If you need a personnel file, **please call ahead**, ext. 7022, 7040, 7018 or 7023. If we are working a "close out", you may have to wait up to 20 minutes to see the file. Mondays, Tuesdays, and Wednesday mornings are our busiest days. For fast service, save your requests until Thursday or Friday. As always, if it is an emergency, we will process your requests immediately.

Thanks for your help!

Get fit for fall!

Summer is over; the kids are back in school! Let the Tazewell Club Fitness Center fill your idle hours by providing a stimulating environment for all your fitness needs. There are a limited number of employee memberships available, so inquire today.

Amenities include indoor pool, steam, sauna, whirlpools, Keiser/Nautilus and cardio-vascular equipment. Call ext. 7479 or 7468 for membership information.

Foundation Library fall film series has begun!

Films will be shown in the Library at 2:30 p.m. in Meeting Room A on Wednesdays through October. Use the south door. Here is their fall line-up:

"Wales and the Midlands", September 20, in the Great Houses of Britain series, features houses in these areas which include the downstairs life at Chirk Castle, fortified Haddon Hall in Derbyshire, and a pink and white three story entrance hall at Ragley Hall in Warwickshire.

Connections, "Faith in Numbers", September 27, Connections is a BBC series with James Burke. He shows and relates the development and effect of technology on our lives. "Faith in Numbers" traces changes in technology from the water wheel to the calculator.

"Wheel of Fortune", October 4, in the Connections series, Burke depicts the technological changes which led from astrology to the modern production line.

"Thunder in the Sky", October 11, in the Connections series, describes inventions which proceeded from the chimney to the Concorde.

"The Long Chain", October 18, in the Connections series, illustrates the development of color chemistry, fertilizers and military ships as a result of a search for coal tar to waterproof the hulls of sailing ships.

"Scotland and the North", October 25, in the Great Houses of Britain series, features Traquair Castle, the oldest inhabited castle in Scotland; Alnwick Castle, home of Duke of Northumberland; and Beningbrough Hall in York are included.

For more information, call Susan Berg, ext. 7419.

Getting your picture taken for your employee I.D. is a snap!

As of September 1, pictures for dependent and replacement employee passes are taken at the Visitor Center.

Pictures will be taken seven days a week from noon to 7 p.m. This change in location gives employees and dependents more opportunities to have their pictures taken at their convenience.

The procedure for obtaining these passes is:

✓Call Peggy Bender at ext. 7185 or come to Room 102 in the Franklin Street Office Building Monday-Friday, 9 a.m. to 5 p.m. to pick up the pass.

✓Sign your pass.

✓Take the signed pass to the Visitor Center processing booth on the main floor next to the Bookstore where the photo will be taken.

Thanks for your contributions!

Colonial Williamsburg thanks the following companies for their generous prize donations for the 1989 United Way campaign. You have helped us "make it happen".

Aromatique

Eastman Kodak

Kirk Stieff Company

J.J. Kormann and Son, Inc.

Pimpernel

Rowe Pottery Works, Inc.

Our appreciation goes to the following CW employees for the generous donations from their areas:

John Hallowell, vice-president CWHPI/general manager, Williamsburg Inn and Sports Complex
Marina Ashton, director, Museum Stores
Beverly Coleman, director, Sales Services
Liz Grainer, director, Retail Operations and Historic Area stores

Rita Joyner, director, Gift Shops

Gil Patrick, general manager, Williamsburg Lodge and Conference Center

Clay Riley, manager, Williamsburg Theatre

Self-defense class offered by Williamsburg Community Hospital

The series is offered four (4) Monday evenings: September 18, 25, and October 9, 16 from 6 to 7 p.m. in Conference Rooms Three and Four.

The purpose of this series is to learn how to:

- Alert yourself to danger
- Avoid confrontations with attackers
- Combat a stronger opponent
- Save yourself in critical conditions.

This series is taught by Mr. Bae who has 27 years of experience. Pre-registration fee is \$15.(\$20 at the door). Register by calling the hospital at 253-6314.

Learn to lower your cholesterol

This class is designed by the dieticians at the Williamsburg Community Hospital to help you lower your cholesterol without medication. You will learn what foods raise and lower cholesterol, what to buy in grocery stores, how to order in restaurants, and what exercise will and will not do.

This class is offered the first and third Tuesday of each month from 5:45 to 7:15 p.m. You have your choice of which evening you want to go. \$5 per person payable at the door.

Pre-registration is required to find out where the class is. Call 253-6252 (class size is limited to 20).

Seminar offered on "Menopause and Beyond"

This free seminar is offered by Dr. Mary Kay Dineen, OB/GYN this coming Monday, September 18, at 7:30 to 8:30 p.m. in Conference Room 1 at the Hospital. You will examine the physical and emotional impact of menopause and separate the myth from reality. You will look at implications in later years highlighting the medical treatments available.

Kings Dominion Discounts

You will save \$6 off the regular admission price of \$18.95 with the discount coupons available from the bins outside Room 102 in the Franklin Street Office Building. The dates of these coupons are: **September 16-17, 23-24, 30, October 1, 7-8, and 14.**

Fall volleyball season has begun!

Fall Volleyball season began Tuesday, September 12, at 6:00 p.m. and 6:45 p.m. on the sand courts across from the Franklin Street Office Building. Coed 6-person teams play on Tuesdays and 3-person teams play on Thursdays.

Join us if you are interested in playing. Registration of individual players and/or teams is by showing up at the courts and asking to see Lew LeCompte.

WANTED: Bowling Representative for the Recreation Committee

If you enjoy bowling, are interested in making new friends, like meeting co-workers from all over Colonial Williamsburg, and enjoy organizing events, then your Recreation Committee needs you!

Call Sue Houser at ext. 7029 for more information about coordinating this activity enjoyed by many employees!

Fall Foliage Tour scheduled for Saturday, October 28

Autumn is a special time on Skyline Drive. Colors flood the landscape and the mountain mood brings peace after a hectic summer. An exciting bus trip is planned for Saturday, October 28. We will leave Williamsburg around 7 a.m. and return approximately 8 p.m.

Employees, retirees, spouses, (and friends - depending on space availability) are invited to come and enjoy the breathtaking views of mountains and valleys and a delicious lunch at Big Meadows. You can shop at Sperryville's Country Manor, visit Byrd Visitor's Center, and buy big, juicy apples from the area.

The cost per person for this all-day trip is \$41.25. The tour includes: transportation on a "super motorcoach", insurance, continental breakfast, Byrd Visitor's Center, lunch at Big Meadows, shopping at Country Manor, and all taxes/gratuities. Encourage your family, friends, and/or co-workers to join you on this special tour! What a way to celebrate the end of a busy and successful summer! Call Sue Houser at ext. 7029 to register or for more information.

Volunteer Income Tax Assistance (VITA) Program Volunteers Needed

Do you enjoy challenges? Are you good with numbers? The Volunteer Income Tax Assistance (VITA) Program needs you! If you are interested in **gaining experience** and self-knowledge in handling easy to complex tasks, **developing leadership** (planning/organizing), and **attaining growth** (achievement) you will benefit from the responsibility of completing federal and state tax returns.

The interpersonal skills you learn working in this program will help you on the job and in your personal life. You will benefit from the friendships and contacts you make. The knowledge you learn from the federal and state tax training will help you with your own taxes. You will be part of a respected and amiable group who helps fellow employees, retirees, and dependents. You can be proud of a job needed and well-done!

You can't lose and so many can win! Volunteers who can work during the day and/or in the evening (beginning in February, 1990) are needed. Tax season is not that far away! If you are interested in volunteering in the VITA program, call Sue Houser at 220-7029. You are needed!

Carter's Grove Run/Walk is this weekend!

And, there's still time to sign up! Runners and walkers may register up to 8 a.m., Saturday, September 16. The Carter's Grove Run/Walk takes place on the Carter's Grove Country Road, starting at Carter's Grove Plantation and ending at the entrance to the Road on South England Street. Runners/walkers are bussed to the starting point from CWF parking lot number 44. Call Sue Houser for more information, ext. 7029.

Child Care Center Parents' meeting cancelled

There will be no parents meeting for the child care center on September 20. Watch your bulletin boards and "CW News Extra" for information on our next meeting!

Moving up, moving in...

In CWHPI, at the Lodge, Alessandro Ossi has been promoted to the position of assistant manager/catering. Alex was formerly assistant restaurant manager.

In HAPO, in the Company of Colonial Performers, Mary Wiseman has been promoted to manager, character interpretation and first person interpretation. She was formerly the supervisor of character interpretation.

More changes to July 1989 Interoffice Telephone Directory

Please report additional changes to Arlyne Derringe, ext. 7318.

ALPHABETICAL LISTING

DELETIONS

ACREE, Laura LOD 4950*
DOUGHERTY, Sandra M/H 2544
HARPER, Marye WFH 7202*
OMMUNDSEN, Mary GBO 208 7176*
SUTHERLAND, Robert M/H 2544

ADDITIONS

COONS, Denise WFH 7202*
GOFF, Sandra LOD 4950*
KERSHASKY, Dawn M/H 2544
RICHARD, Briana GBO 208 7176*
ROUSE, Martina FSO 7297*

CHANGES/CORRECTIONS

BRADLEY, Jim...

Tracey Hornby, Sec'y GBO 132 7282*

CASSIDY, Evelyn Q...

Tracey Hornby, Sec'y GBO 132 7282*

GROSBOLL, Sue...

Denise Coons, Admin Sec'y WFH 7202*

DIGGS, Iris FSO 132 7031*

HORNBY, Tracey GBO 7282*

OSSI, Alex LOD 2712*

PAPPAS, Nicholas A...

Briana Richard, Sec'y GBO 208 7176*

PATRICK, Gil...

Sandra Goff, Sec'y LOD 4950*

SPIELBERGER, (Move from "ST" to "SP") . . LOD .

. 2772*

The "Extra" is published twice monthly by Human Resources Development. Deadlines are 5 p.m. on the first and third Thursdays of each month. Our next deadline is September 21. Call Heidi Moore, ext. 7121, for assistance. Send announcements to "CW News Extra", Room 245, FSO.