

PORTUGUESE-AMERICAN
CIVIC LEAGUE
of MASSACHUSETTS, Inc.

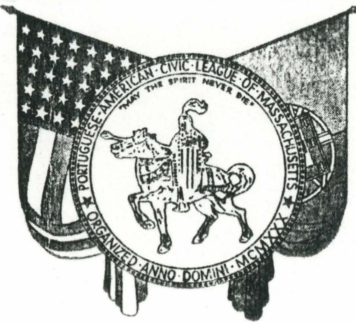
ARTICLES OF INCORPORATION & BY-LAWS

"May The Spirit Never Die"

Updated - November 2000

INDEX:

| | |
|---|----|
| <i>Presentation of Original Incorporation Information</i> | 1 |
| <i>Article I: Name and Location</i> | 1 |
| <i>Article II: Corporate Seal</i> | 2 |
| <i>Article III: Purpose</i> | 2 |
| <i>Article IV: Membership</i> | 3 |
| <i>Article V: Officers Elected and Appointed</i> | 4 |
| <i>Article VI: Quorum</i> | 5 |
| <i>Article VII: Annual Meetings</i> | 5 |
| <i>Article VIII: Amendments</i> | 6 |
| <i>Article IX: Rules of Order</i> | 7 |
| BY-LAWS: | |
| <i>Article X: Transfer of Membership</i> | 8 |
| <i>Article XI: Power of the Supreme Body</i> | 8 |
| <i>Article XII: Ineligibility of Officers</i> | 8 |
| <i>Article XIII: Unexpired Term</i> | 9 |
| <i>Article XIV: State Directors</i> | 9 |
| <i>Article XV: Meetings</i> | 10 |
| <i>Article XVI: Membership Fees</i> | 11 |
| <i>Article XVII: Delegates</i> | 11 |
| <i>Article XVIII: Credentials</i> | 11 |
| <i>Article XIX: State Functions</i> | 12 |
| <i>Article XX: State Function Bids</i> | 12 |
| <i>Article XXI: Scholarship Fund</i> | 13 |
| <i>Article XXII: Scholarship Fund Investment</i> | 13 |
| <i>Article XXIII: Scholarship Awards</i> | 14 |
| <i>Article XXIV: Supreme Officer's Installation</i> | 15 |
| <i>Article XXV: Supreme President's Expense Account</i> | 15 |
| <i>Article XXVI: Standing Committees</i> | 16 |
| <i>Article XXVII: Auditing Committee</i> | 17 |
| <i>Article XXVIII: Assessment</i> | 17 |
| <i>Article XXIX: Convention Memorial Services</i> | 17 |
| <i>Article XXX: Convention Program Book</i> | 17 |
| <i>Article XXXI: Scholarship Application</i> | 18 |
| <i>Article XXXII: Scholarship Announcements and Presentations</i> | 19 |
| <i>Article XXXIII: Notification of Decedent</i> | 20 |
| <i>Article XXXIV: Charter Draping Ceremony</i> | 20 |
| <i>Article XXXV: Memorial Month Services</i> | 21 |
| <i>Article XXXVI: Insignia</i> | 21 |
| <i>Article XXXVII: Information from Councils</i> | 21 |
| <i>Article XXXVIII: Requisition of Supplies</i> | 22 |
| <i>Article XXXIX: Soliciting</i> | 22 |
| <i>Article XXXX: Mary Louise Orcutt Scholarship</i> | 22 |
| <i>Article XXXXI: Allied Affiliates</i> | 23 |
| <i>Article XXXXII: Manuel & Anna Borges Fund</i> | 24 |



Portuguese-American Civic League of Massachusetts

PRESENTATION OF ORIGINAL INCORPORATION DOCUMENT

Be it known that whereas:

John R. Machado
Ethel M. De Sousa
Antone J. Anthony
Joseph J. Pimentel, Jr.
Frank R. Rose
Louise S. Orcutt

have associated themselves with the intention of forming a corporation under the name of Portuguese-American Civic League of Massachusetts,

for the purpose of the following:

To promote the civic, political, educational and social welfare of the Portuguese-Americans in the Commonwealth of Massachusetts, also to aid in uniting all the Portuguese-American civic groups and associations in the Commonwealth into a "League", and have complied with the provisions of the Statutes of the Commonwealth in such case made and provided, as appears from the Articles of Organization of said Corporation, duly approved by the Commissioner of Corporations and Taxation and recorded in this office.

Now therefore, I, Frederick W. Cook, Secretary of the Commonwealth of Massachusetts, do hereby certify that said

John R. Machado
Ethel M. De Sousa
Antone J. Anthony
Joseph J. Pimentel, Jr.
Frank R. Rose
Louise S. Orcutt

their associates and successors, are legally organized and established as, and are hereby made, an existing corporation as of June 21, 1935, under the name of Portuguese-American Civic League of Massachusetts with the powers, rights and privileges and subject to the limitations, duties and restrictions, which by law appertain thereto.

**ARTICLE I
NAME AND LOCATION**

*This organization shall be known as the Portuguese-American Civic League of Massachusetts and designated as the Supreme Body. The principle office shall be 175 School Street in the city of Taunton, state of Massachusetts; also, at such other places as the Supreme Body may from time to time appoint or the business of the organization may require. **

** See Article XV*

**ARTICLE II
CORPORATE SEAL**

The Corporate Seal shall have inscribed thereon the name of the association, the year of its organization and the words "Corporate Seal Massachusetts" and the motto "May The Spirit Never Die".

**ARTICLE III
PURPOSE**

SECTION 1: It shall be the aim and purpose of this organization to promote the civic, educational, social welfare and cultural aspects of the Portuguese-American Civic League and Associations within the Commonwealth into a league and organizing councils throughout the state where councils do not already exist.

SECTION 2: It shall be the policy of this organization to maintain a non-partisan attitude involving candidates.

SECTION 3: It shall continue to extol the gospel of Liberty and Freedom, preach and carry out the doctrine of Charity, Good Fellowship and Goodwill amongst its members and fellow citizens and doing all in its powers to help prepare the leaders and citizens of tomorrow for their important responsibilities to God and Mankind.

SECTION 4: It firmly resolves to make a concerted effort to promote the American ideals for which it stands and to support our Government leaders and other persons who foster faith, freedom, hope and charity.

**ARTICLE IV
MEMBERSHIP**

SECTION 1: *Any Portuguese-American Civic group in the Commonwealth with its entire membership subscribing to the purpose and aim of this organization may be admitted to membership. There shall not be more than one ladies' and not more than one men's council in any one city or town where the membership is open to both ladies and men.*

SECTION 2: *The minimum age admittance shall be sixteen (16) and the individual shall be of Portuguese or Portuguese-American extraction. However, the non-Portuguese husband or wife of a Portuguese or Portuguese-American shall be eligible for membership provided that he/she meet all other requirements for membership.*

SECTION 3: *Associate members shall enjoy the privilege of attendance at State meetings and those meetings of his/her council locally. However, on a State level no voice, no vote and not eligible to hold an elected or appointed office. On a local level, left to the discretion of the local council, with the exception of elected office, not eligible to hold elected office. Associate members and their children are not eligible to participate or compete for State Scholarship Awards.*

SECTION 4: *The Portuguese-American Civic League of Massachusetts shall notify the local councils of any member found guilty of activities determined by the United States Attorney General to be contrary to American ideals including membership in the Communist Party. The membership of the individual found guilty shall be terminated immediately. Additionally, all local councils will be informed of this action in order that the guilty person may not be accepted as a member of any council.*

ARTICLE V
OFFICERS ELECTED AND APPOINTED

SECTION 1: *There shall be a President, Vice President, Recording Secretary and Treasurer elected at the Annual Meeting to serve for the term of one year. The Supreme President shall appoint to serve for the term of one year, a Corresponding Secretary (from the same locality in which the Supreme President resides), a Chaplain, Scholarship Secretary, Public Relations Chairperson, Resolution Chairperson, Historian, Sergeant-at-Arms, Parliamentarian, and a Legislative Chairperson.*

SECTION 2: *No council shall be entitled to representation in more than one of the above elected or appointed offices excepting the office of the Corresponding Secretary. In the event that compliance with this rule becomes an impossibility the President has the power to appoint the remaining officers at his/her discretion.*

SECTION 3: *The outgoing Supreme President by virtue of retirement shall assume the office of Immediate Past Supreme President to serve when called upon as Advisor to the Supreme President.*

SECTION 4: *The Supreme President shall be presented the past President's Jewel Insignia at the expiration of his/her term in recognition of services rendered.*

SECTION 5: (A) *The Treasurer shall be bonded for an amount to be determined at the Annual Convention meeting. The amount shall be based on the highest monthly balance of the Treasury during the past year.*

(B) *The Treasurer shall file the necessary forms together with the Annual Report to the Commonwealth of Massachusetts on a timely basis.*

**ARTICLE VI
QUORUM**

SECTION 1: *A quorum of fifteen (15) members shall be present at each regular state meeting of the Portuguese-American Civic League of Massachusetts in order that the business of the league may be transacted.*

SECTION 2: *A majority of the delegates who have been registered at the Convention shall constitute a quorum.*

**ARTICLE VII
ANNUAL MEETINGS**

SECTION 1: *An Annual meeting of the Portuguese-American Civic League of Massachusetts shall be held each year at a day and time designated by Convention City within the time frame of Labor Day weekend through Columbus Day weekend.*

SECTION 2: *The Annual meeting shall include the election of officers and the transaction of business as warranted.*

(10/13/97)

**ARTICLE VIII
AMENDMENTS**

SECTION 1: *The above and following articles with the exception of the name of the organization (Article I) may be altered, amended or repealed in the following manner:*

- (A) *Articles categorized as Constitutional and By-Laws require the affirmative two-thirds (2/3) vote of the delegation duly empowered to act at the Convention meeting.*
- (B) *Articles other than Constitutional and By-Laws require the affirmative two thirds (2/3) vote of the Supreme Body duly empowered to act at State meetings.*

SECTION 2: *The above and following articles shall be updated annually with the Supreme President empowered to appoint a committee of two (2) to act expeditiously in this effort.*

SECTION 3: *Copies of all resolutions (either in legible ink or typewritten form) shall be forwarded to the Resolutions Chairperson, Supreme President and Supreme Recording Secretary.*

SECTION 4: *Those resolutions categorized as Constitutional and By-Law shall be sent to the above and Convention City no later than the June State meeting.*

SECTION 5: *Those Resolutions other than Constitutional and By-Law shall be forwarded to as directed in Section 3; however, ample time should prevail so as to alert all councils of the action to be taken on same at regularly scheduled state meetings.*

SECTION 6: *Resolutions sponsored by local councils must be signed by the local council President and individual resolutions must be signed by the maker denoting his/her respective council.*

SECTION 7: (A) *The Resolutions Chairperson shall submit a copy of each resolution, for the purpose of review and discussion, to each local council through the Directors or Alternates at the Pre-Convention meeting.*

- (B) *The Resolutions Chairperson shall submit a copy of each resolution for each Delegate, Director, Supreme Officer, and Past Supreme President to be given to the Convention City for inclusion in the registration folders.*

**ARTICLE IX
RULES OF ORDER**

SECTION 1: *Robert's Rules of Order Newly Revised, shall govern the organization in all cases where they are applicable and not inconsistent with the Constitution, By-Laws and Standing rules.*

SECTION 2: *The Parliamentarian, duly appointed by the Supreme President, shall be provided with a current copy of Robert's Rules of Order Newly Revised. The Parliamentarian shall be the custodian of said book for the duration of his/her appointment.*

BY-LAWS

ARTICLE X TRANSFER OF MEMBERSHIP

A member of one council shall be accepted into the membership of another council unless membership has not been terminated from an intended council. In the event of a change of residence to another city or town, a member may be permitted to maintain membership in the council of his/her choice.

ARTICLE XI POWER OF THE SUPREME BODY

SECTION 1: The decision of the Supreme Body in all matters shall be accepted by all councils of the Portuguese-American Civic League of Massachusetts as final. However, a two-thirds (2/3) oral appeal from the local councils at the next regularly scheduled state meeting shall waive its adoption.

SECTION 2: The Supreme Body shall have no jurisdiction over the properties, real or personal, of any local council.

ARTICLE XII INELIGIBILITY OF OFFICERS

No person can become a Supreme Officer of this organization if he/she is not a citizen of the United States of America.

**ARTICLE XIII
UNEXPIRED TERM**

SECTION 1: *In the event an elected officer should expire, resign or be unable to serve out his/her term of office, any qualified member may be nominated and elected to the office at a special election by members empowered to vote at State meetings. One or more members may be nominated for the office in question and shall be present to accept said nomination. The nominee receiving the most votes shall be deemed elected.*

SECTION 2: *In the event an appointed officer resigns or is unable to serve out his/her term, and in the event the President is unable to appoint a member qualified under the requirements of Article V, the Supreme President may appoint a member qualified from any council to fill the unexpired term.*

**ARTICLE XIV
STATE DIRECTORS**

SECTION 1: *There shall be two (2) State Directors elected for a one (1) year term from each of the local councils at the local council meeting following the Annual Convention.*

SECTION 2: *State Directors shall make a complete report of the business being transacted at the State meetings to their respective councils; taking charge of all business of the organization not otherwise provided for.*

SECTION 3: *No Supreme Officer shall be allowed to alternate in the place of a State Director.*

**ARTICLE XV
MEETINGS**

SECTION 1: *The regular monthly meetings of the Supreme Officers and State Directors shall be hosted by each local council. Every effort shall be made to schedule each local council in alphabetical order in a rotating manner. Meetings will be scheduled monthly, except the months of July and December on the last Sunday of each month. at 2:30 P.M. The date(s) and time may be changed by a two-thirds vote of the Supreme Council present at any regular monthly meeting. (Changed 95 &98)*

SECTION 2: *Special meetings may be called by the Supreme President with the approval of the Supreme Officers or on the written request signed by five (5) councils in good standing and provided there is a quorum of ten (10) members representing various councils. Each council shall be notified of said meeting setting forth the time, place and purpose of same.*

SECTION 3: *All members of the Portuguese-American Civic League of Massachusetts attending State Meetings have the privilege of voice under "Good and Welfare".*

SECTION 4: *All Past Supreme Officers in good standing with a local council shall be allowed voice at the State meetings and Annual meetings whether or not they ar Directors or Delegates. Past Supreme Presidents shall be extended the privilege of voting at State meetings and Annual meetings.*

Past Supreme Presidents shall retain membership in their respective council for the privilege of "voice and vote"; however, the Past Supreme President finding difficulty in demitting from and to an existing council for reason of distance to same shall be permitted to retain their Past Supreme President privilege as indicated above.

SECTION 5: *State meetings and Annual meetings are closed except to members and their children whose age is less than the membership requirement.*

**ARTICLE XVI
MEMBERSHIP FEES**

Each council shall pay to the Treasurer as a membership fee, a per capita tax of one dollar (\$1.00) per year for each bonafide member. Membership fees shall be applied as follows- twenty-five cents (\$.25) to the General Fund and seventy-five cents (\$.75) to the Scholarship Fund. Per Capita Tax shall be due to the Treasurer no later than June 30th.

**ARTICLE XVII
DELEGATES**

SECTION 1: A delegate to the State Convention and Annual meeting, shall be elected from a Local council according to the Local council's established membership for the fiscal year prior to the Annual Convention.

SECTION 2: Each council shall be entitled to one delegate for every twenty (20) members or portion thereof and an affiliation shall be entitled to one (1) delegate. The delegate must be a member of good standing in the Local council.

SECTION 3: Delegates shall be elected no later than June 15th and the list of delegates (3 copies) shall be presented to the Supreme President, Supreme Recording Secretary and the Convention City, not later than June 30th.

**ARTICLE XVIII
CREDENTIALS**

SECTION 1: The Secretary of each council shall send the names and addresses of their State Directors, Delegates and Alternates to the Supreme President, Supreme Recording Secretary and Convention City.

SECTION 2: The Supreme Recording Secretary shall present the Credentials to the councils only after having received confirmation of payment of per capita tax by the Supreme State Treasurer. If possible, the Supreme Recording Secretary shall have the Credentials available at the Pre-Convention meeting.

**ARTICLE XIX
STATE FUNCTIONS**

SECTION 1: PETER FRANCISCO COMMEMORATION - *an annual Peter Francisco Day shall be observed nearest the memorial date of March 15th in the form of a suitable function and hosted by a local council bidding for the same. Local councils all support the success of this same function and profit equally shared by the State League and Host Council. The proceeds of the State League shall be applied as follows - 75% to the Scholarship Fund and 25% to the General Fund. (Change effective 09/01/96)*

SECTION 2: STATE SCHOLARSHIP BALL - *The Supreme Council shall sponsor annually a Scholarship Ball. The local councils hosting this same function shall reimburse the Supreme Council five hundred dollars (\$500.00) of the net proceeds to be applied to the Scholarship Fund.*

SECTION 3: P.A.C.L. DAY - *The Supreme Council shall sponsor annually a P.A.C.L. Day and it shall be held between the month of June and the Pre-Convention meeting. The type of function will be left to the discretion of the local council bidding for the same. The net proceeds to be shared equally by the State and Host Council. The net proceeds realized by the State shall be applied as follows - 75% to the Scholarship Fund and 25% to the General Fund. (Change effective 09/01/96)*

**ARTICLE XX
STATE FUNCTION BIDS**

In the event a local council fails to bid for a state function at the Convention and no further bids are made for the activity in question (at the next state meeting following the convention), the Supreme President shall then appoint a Chairman for said function with the Chairman appointing his/her committee.

**ARTICLE XXI
SCHOLARSHIP FUND**

The Portuguese-American Civic League of Massachusetts shall establish a Scholarship Fund for the purpose of encouraging and promoting higher fields of education and practical sciences.

**ARTICLE XXII
SCHOLARSHIP FUND INVESTMENT**

The investment strength of our Scholarship Fund shall retain its status and not be converted by acts of increasing our Annual Scholarship Awards; this investment in a Savings Bank or retained as an investment in a Mutual or Diversified Fund.

**ARTICLE XXIII
SCHOLARSHIP AWARDS**

SECTION 1: *The Scholarship Awards shall be given to a member, son or daughter, brother or sister, granddaughter or grandson of a member of the league. This membership requirement shall be construed to mean a one year membership calculated from the closing date of the application acceptance.*

SECTION 2: *Six (6) scholarships shall be awarded as above and as follows:*

1. *Acquiring the highest scores in the College Entrance Examination.*
2. *Furthering their education in a school of higher learning upon completion of high school; be it Trade School, School of Nursing and etc.*
3.

| | |
|---|--------------------|
| <i>PACL Memorial Award</i> | <i>\$ 1,000.00</i> |
| <i>Cardinal Medeiros Memorial Award</i> | <i>\$ 750.00</i> |
| <i>Peter Francisco Award</i> | <i>\$ 500.00</i> |
| <i>William G.Andrew Memorial Award</i> | <i>\$ 400.00</i> |
| <i>5th Award</i> | <i>\$ 400.00</i> |
| <i>6th Award</i> | <i>\$ 400.00</i> |
4. *In the event of a tie score, an additional scholarship shall be presented; be it first, second, or third place boy or girl.*
5. *If at least six (6) student applications or more are submitted at least six (6) scholarships be given.*
6. *Scholarship winners entering Military Service shall have their award held for them for a period of one (1) year of termination of their first enlisted term.*
7. *There shall be no Special Awards unless approved at the Annual meeting.*
8. *Applicants shall take the Scholastic Aptitude Test no later than the March 15th deadline.*
9.

(A) The Scholarship Awards are to be paid directly to the recipients in one (1) payment. The student must present proof of semester payment to the Treasurer before receiving his/her monetary award.

(B) The student shall submit a notarized letter to the Scholarship Secretary from the college or University, on or before October 1st confirming his/her enrollment.

ARTICLE XXIV
SUPREME OFFICER'S INSTALLATION

SECTION 1: *The Supreme Body shall appropriate \$500.00 towards defraying the expense of the Supreme Officer's Installation ceremonies. The installation shall take place in the city or town of the newly-elected Supreme President and , barring unforeseen events, on the last Sunday of the Convention month.*

SECTION 2: *The newly-elected Supreme President shall select the Installing Officer, Main Speaker and Conductor or Conductress.*

ARTICLE XXV
SUPREME PRESIDENT'S EXPENSE ACCOUNT

The Supreme President shall be reimbursed three hundred dollars (\$300.00) annually for necessary expenses incurred as President attending installations, organizing new councils, etc..

In addition to the aforementioned, the outgoing Supreme President shall receive two hundred dollars (\$200.00), at the Convention, which shall be used by him/her in the purchasing of gifts of appreciation for the officers which have served him/her, to be presented at the Annual Installation of Supreme Officers.

**ARTICLE XXVI
STANDING COMMITTEES**

The Supreme President shall appoint the Chairman of the following Standing Committees; in turn, the appointed Chairman will appoint his/her own committee with the provisions that the majority be composed of members from councils other than his/her own. Same committee shall be approved and announced by the Supreme President, and the term of these committees shall coincide with the term of the Supreme President.

- (A) *The Scholarship Secretary with a committee of four (4) shall consist of the Supreme President and three (3) members at large.*

The duties of the Scholarship Secretary shall be to:

1. *Give notification to councils of the deadline for submission of applications consideration.*
 2. *Set a meeting with the committee to review and select scholarship awards.*
 3. *Maintain chronologically a Scholarship Record Book to include the names and addresses of the Scholarship winners, the date and location of the Annual Scholarship Ball where the presentation of awards was made. The Scholarship Record Book shall be readily available to the Supreme Officers and State Directors at State, Special and Scholarship Committee meetings.*
 4. *Immediately upon the selection of the scholarship winners, the Scholarship Secretary shall notify the recipient and invite him/her to attend the Annual Scholarship Ball for the award.*
 5. *Notify the Treasurer, when confirmation of enrollment has been received, in order for payment to be disbursed to the recipients.*
- (B) *A Chairman of Public Relations who may in turn establish a committee as he/she deems necessary.*
- (C) *A Chairman of the Legislative Committee with a committee of two (2) for the purpose of making recommendations to the Supreme Body on issues, foreign and domestic. All matters approved by the Supreme Body shall be sent to the proper legislature for appropriate action.*

**ARTICLE XXVII
AUDITING COMMITTEE**

All finance books shall be made available to the Auditing Committee the day before the Annual Meeting giving the same committee ample time to audit the books prior to the meeting.

**ARTICLE XXVIII
ASSESSMENT**

Supreme Officers, Past Supreme Presidents, State Directors, Delegates and Alternates serving as delegates shall be assessed a registration fee. The registration fee shall be presented by the Convention Host Council no later than the April State meeting. The fee shall be set by vote of the State Directors duly empowered to act on behalf of their councils.

Payment of the assessed registration fee lies with the individual or their respective council.

**ARTICLE XXIX
CONVENTION MEMORIAL SERVICES**

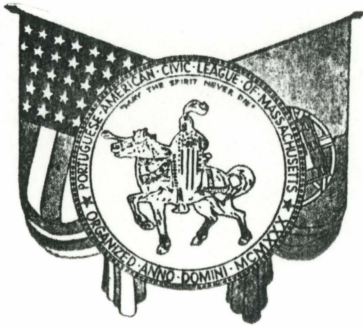
SECTION 1: The Supreme Chaplain shall contact each local council and request the names and addresses of deceased members since the previous convention to read (roll call) same off at the Annual Meeting at 11:00 am, followed by a suitable Memorial Service.

SECTION 2: Any member of a local council not attending the Convention, shall be asked to observe a moment of silent prayer at 11:00 am.

**ARTICLE XXX
CONVENTION PROGRAM BOOK**

SECTION 1: The Convention Program Book shall include a Past Supreme President's Page indicating chronologically their term of office and local council; further those deceased () and at the bottom of the page (* deceased).*

SECTION 2: The General Fund of the Supreme Body shall bear the expense of this page.



Portuguese-American Civic League of Massachusetts

ARTICLE XXXI SCHOLARSHIP APPLICATION

DATE: _____

1. Name: _____

2. Address: _____

3. Name of member belonging to Portuguese-American Civic League: _____

4. Relationship: Member _____ Son: _____ Daughter _____ Granddaughter: _____ Grandson: _____
Sister _____ Brother: _____

5. A. Length of Membership: _____

(Requirement: One year membership calculated from the closing date of application acceptance.)

B. Information certified in writing by Council's Membership Secretary.

C. Name of Council: _____

6. High School graduating from: _____

7. College Entering: _____

8. A. Has application to College been accepted? Yes: _____ No: _____

B. If not, when will date be known? _____

9. What future occupation are you considering: _____

10. What do you plan as your major in college? _____

11. A certified copy of College Board Scores (code #0102) must be submitted with one copy
of this application to:

Scholarship Secretary
Mrs. Lidia D. Dutra
206 Milton Street
South Dartmouth MA 02748
(508) 997-0226

12. Deadline for applications: **April 15th.**

Applicant's signature: _____

09/96

ARTICLE XXXII
SCHOLARSHIP ANNOUNCEMENTS AND PRESENTATIONS

SECTION 1: *The names of the Portuguese-American Civic League of Massachusetts Scholarship Winners will be announced by the scholarship Secretary at the April State Meeting.*

SECTION 2: *The awards will be presented to the Scholarship recipients at the State Scholarship Ball by the Scholarship Secretary.*

SECTION 3: *Each recipient will be invited by the Scholarship Secretary to attend the Scholarship Ball as guest of the Supreme Council.*

SECTION 4: *The Supreme Council will reimburse the Host Council of the State Scholarship Ball for each invited guest who accepts the invitation. Reimbursement shall be paid from the Scholarship Fund.*

SECTION 5: *The Scholarship Secretary or his/her designee will inform the Host Council of the number of recipients who have accepted on or before the designated deadline date.*

**ARTICLE XXXIII
NOTIFICATION OF DECEDENT**

SECTION 1: *The State Director(s) of local councils shall bear the responsibility of notifying the Supreme President of the passing of one of its members holding or having held office in the Supreme Body (Supreme Officer, Past Supreme Officer or Past Supreme President).*

SECTION 2: *Further, it shall be the responsibility of State Director(s) of local councils to relate the following pertinent information to the Supreme President:*

- (A) Date of Death*
- (B) Name and address of Funeral Home*
- (C) Dates and time(s) of visitation*
- (D) Date, time and place of services and/or internment*

SECTION 3: *In turn, the above shall be related to fellow officers and Presidents of local councils by the Supreme President and/or Supreme Corresponding Secretary.*

SECTION 4: *The Supreme Chaplain shall prepare a ritual befitting the deceased.*

**ARTICLE XXXIV
CHARTER DRAPING CEREMONY**

SECTION 1: *The Charter Draping Ceremony shall be officiated by the Supreme Chaplain at the first regular meeting following the death of a present or Past Supreme Officer and immediately after the "Call to Order".*

SECTION 2: *A committee selected for the purpose shall be appointed by the Supreme Chaplain (approved by the Supreme President). The appointment shall be made prior to the meeting to present a ritual befitting the deceased.*

SECTION 3: *The Charter shall remain draped for the duration of the meeting and the Supreme Chaplain shall remove the crepe at the conclusion of the mourning period.*

ARTICLE XXXV
MEMORIAL MONTH SERVICES

SECTION 1: *The regular monthly meeting in May shall also be known as the "Memorial Month" as a tribute to our deceased Supreme Officers and members. The Supreme Chaplain and his/her committee (approved by the Supreme President) shall prepare a service to be conducted annually to honor all members who have passed away during the preceding years.*

SECTION 2: *The ceremony shall be conducted at the "Call to Order" followed by the entrance of the Charter and Crepe, proceeded by the roll call of our departed Supreme Officers denoting the year of his/her reign as a Supreme Officer.*

SECTION 3: *The Charter shall remain draped for the duration of the meeting and the Supreme Chaplain shall remove the crepe (or other paraphernalia) at the conclusion of the regular meeting also designated as the "Memorial Month".*

ARTICLE XXXVI
INSIGNIA

The State League shall adopt lapel buttons and pins for the identification of all members per corporate seal.

** See Article II*

ARTICLE XXXVII
INFORMATION FROM COUNCILS

SECTION 1: *Local councils of the State League shall furnish to the Supreme President information with respect to the day and place of its regular meetings and the name, address and telephone number of the presiding president. This information shall be presented to the Supreme President at the first State Meeting following the Annual Meeting (Convention).*

SECTION 2: *Notification of any change in this information shall be submitted to the Supreme President at the State Meeting immediately following the change.*

**ARTICLE XXXVIII
REQUISITION OF SUPPLIES**

The local council President or Secretary shall be the persons authorized to order and receive supplies from the Supreme Recording Secretary; however, a letter of authorization from the President or Secretary shall be acceptable.

**ARTICLE XXXIX
SOLICITING**

SECTION 1: *The promotion of State functions, Scholarship Ball, P.A.C.L. Day, Peter Francisco, and the Convention, shall receive precedence at State Meetings.*

SECTION 2: *Information regarding functions/activities of local councils shall be directed to the Public Relations Chairperson for publication in the monthly newsletter and for announcement at the State Meeting under "Public Relation Chairperson's Report".*

**ARTICLE XXXX
MARY LOUISE ORCUTT SCHOLARSHIP**

SECTION 1: *Mary Louise Orcutt Scholarship to be awarded to a male or female member of the Portuguese-American Civic League in good standing with five (5) or more years of consecutive membership, or his/her daughter, for furthering the said members' or his/her daughter's education in a school of higher learning, be it Trade School, School of Nursing, etc..*

SECTION 2: *Scholarship to be \$300.00 awarded annually, starting in 1983, and based on scholastic ability and need.*

SECTION 3: *\$5000.00 to be invested in a Savings Certificate, either six (6) or nine (9) months, at the discretion of the Treasurer. Interest to be deposited in a Savings Account and the original \$5000.00 re-invested.*

**ARTICLE XXXXI
ALLIED AFFILIATES**

- SECTION 1:** *Portuguese-American Civic Groups and Associations; having consented to a "conditional alliance" within the context that follows, shall be recognized as "Allied Affiliates" of the Portuguese-American Civic League of Massachusetts, thereby making the distinctions between local councils and affiliates.*
- SECTION 2:** *Allied Affiliates shall function independently from other affiliates and local councils, bearing only an in-name status with the State league.*
- SECTION 3:** *Each of the Allied Affiliates shall be entitled to one (1) representative-elect from their club attending state meetings; for the convention meetings, delegates-elect as set forth below. The privilege of voice and vote accorded the representative at state meetings and the delegates in attendance at the convention meetings. Members, other than the designated representative and delegates-elect, may attend state and convention meetings; however, as "observers" only.*
- SECTION 4:** *Allied Affiliates are not required to host a State meeting; leaving open their option to bid for same.*
- SECTION 5:** *Named Affiliates, their address and phone number shall be included in the Membership Directory of the State league, mailing a copy of same to their headquarters. The monthly newsprint prepared the by Public Relations Chairlady and the notices of State meetings shall also be mailed to same.*
- SECTION 6:** *Allied Affiliates shall have the option to bid for state functions, deriving the benefits/privileges of same including eligibility to participate in the Scholarship Awards Program, awarding one (1) Scholarship to the qualifying applicant (student) as outlined in Article XXIII Scholarship Awards.*
- SECTION 7:** *Each of the Allied Affiliates shall be entitled to one (1) Convention delegate-elect from their club for every fifty (50) members and/or a fraction thereof. The designated representative is an automatic delegate, and the President is the first delegate elect. Delegates to the Convention shall each pay a registration fee to the Convention City.*
- SECTION 8:** *Each newly-recorded Allied Affiliate shall pay an entrance fee of \$10.00 and annually a per capita tax per member as outlined in Article XVI Membership Fees.*
- SECTION 9:** *Allied Affiliates have the option to change their status from affiliate to local council; having (a) pledged to comply with the Constitution/By-Laws of the Portuguese-American Civic League of Massachusetts, and (b) there being no existing local council in their city or town.*

**ARTICLE XXXXII
MANUEL & ANNA BORGES FUND
FOR
CHARITY AND RESEARCH**

SECTION 1: *The Supreme President is the Honorary Chairperson, but as his/her term of office expires, he or she may remain on the Committee if he/she so desires.*

SECTION 2: *The original \$5000.00 is to be kept as a permanent fund, using just the interest for charity and research.*

SECTION 3: *The Committee is to decide how many donations are to be made each year by using the interest only.*

SECTION 4: *Donations to be made each year shall use the draw method from names submitted on the Convention floor.*

SECTION 5: *Copy of the original letter from Manuel and Anna Borges, (See Attachment #1) sent to the Portuguese-American Civic League of Massachusetts, plus the Committee appointed by them (Manuel & Anna Borges) shall be made part of this Resolution. (See attachment #2)*

from Mrs. Anna Borges

ATTACHMENT (1)

15 Aetna Street
Somerset, MA 02726
May 21, 1989

P.A.C.L. of MASS.:

Dear Members:

Please accept the enclosed check for \$5,000.00, as a donation to the P.A.C.L. of MASS.

We would like to have it listed as:

"Manuel and Anna Borges Fund"
For Donations to Charity & Research-Only

The original \$5,000.00 to be kept as a permanent fund, using just the interest for Charity and Research.

We would like the donations to be made each year at the Convention, using the draw method, from names submitted on the convention floor.

In order to allow choice, each year, the Convention Body could decide how many names be submitted for the drawing, and also, if one or more donations be made for that particular year.

Best Wishes!

Fraternally Yours,

Anna Borges

Manuel C. Borges

(Mrs.) Anna Borges
Manuel C. Borges

ARTICLE XXXXII

ATTACHMENT #2

"Manuel and Anna Borges Fund"
For
Charity and Research

COMMITTEE:

Supreme Pres. Arthur Costa-Honorary Chairman Cambridge
Mr. William "Bill" Cabral Dartmouth
Past Sup.Pres.Mrs. Evelyn GonsalvesSomerville
Past Sup.Pres.Mr. Manuel TavaresDartmouth
Mrs. Mary MedeirosSomerset
Mr. Mario Silva Taunton
Mrs. Dorothy FurtadoNew Bedford
Past Sup.Pres.Jeffrey Vasconcelos Lawrence
Immediate Past Pres. Mrs. Elizabeth FerreiraSomerville

CO-CHAIRER by:

Mrs. Anna Borges, Past Sup.Pres Fall River
Mr. Manuel BorgesFall River
05/21/89

Addendum: 11/2000

Supreme President Lucia M.GagnonSomerset
Past Supreme President Alice FratesDartmouth
Past Supreme Pres.Mary Carvalho Somerville Camb Ladies
Past Sup Arthur E. GagnonSomerset
Past Supreme Pres.Eleanor L. GagnonSomerset
Past Supreme Pres. Joseph Vasconcelos Cambridge PACL #1
Past Supreme Pres. Mrs. Dorothy Furtado New Bedford
Past Supreme Pres. Veronica Beaulieu Westport
Past Supreme Pres. Arthur Costa Cambridge
Past Supreme Pres. Jeffrey Vasconcelos Lawrence
Mrs. Mary MedeirosSomerset
Mr. Mario Silva Taunton

