

MEMO: Monthly Report from Constituent Services
TO: John and Dennis ✓
FROM: Theresa
DATE: September 28, 1982

The Picnic and the trip to Western MA consumed the bulk of time this month. Other items included:

C.S. staff meetings each Tuesday at 9AM. For a number of reasons these will be held at 9:30AM. Each case worker has a heavy case load but is learning to adjust to the increased volume. Each has a small backlog based on summer vacation pile-up. As is our policy, emergencies are handled timely.

Conservation/Solar Bank Task Force meetings Sept. 17 & 24 very productive. A coalition of low income representation, fuel oil dealers, utilities, EOER, EOCD, Lt. Gov. O'Neill's office, and banks were present. Joe Levangie attended the first meeting to help establish the "Banks" perspective for a good proposal. Close contact with HUD is being maintained. Either 8 or 9 other states will be in competition for the \$22million. MA to ask for \$3million - \$1.25mil. in grants for weatherization, \$1.25mil. in principle forgiveness for higher income group for weatherization and solar installation, and \$500K for innovative projects. Attached is an outline of the proposal as of Fri. Sept 24.

The schedule is as follows:

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| Oct. 1 | Final proposal draft review |
| Oct. 8 | Final proposal due for typing |
| Oct 15 | Due H.U.D. |

Mitch has been kept informed as much as the timetable permits.

Post picnic memo is attached.

Trip to Western MA schedule and report attached.

Other items included: getting a groom home for the wedding, not getting a marine home for his grandfather's funeral, being a panelist at the WOMENERGY conference, sending out more publications, getting a kid in the Peace Corps, responding to a number of MASS-SAVE letters and fuel assistance letters, getting Massachusetts Day at the Eastern States Expo set up for Bill, writing the Dog of the Year congratulatory message, one or two more Pilgrim I safety letters, an Israeli angry with our State Dept., our current FBI haunted person, and any others that get tossed my way. I think when I can keep an accurate count for you, you will know I am not busy enough.

All members of C.S. staff are being encouraged to step up outreach to their respective areas. As you know, time out of the office does not reduce work into the office. Therefore, outreach must be spaced to maintain a certain level of currentness in work flow.