

MEMO

Jan. 29, 1982

TO: JAPAN TASK FORCE
FROM: CHRIS C.

RE: DIVISION OF LABOR

During this first week of activities, most members of the Task Force have settled into their specialties. Listed below for reference are the names of the Task Force members and what they have chosen to do. Members not listed constitute our forces in reserve who have been heavily burdened with their regular responsibilities. This list is not fixed.

1. Brenda - outreach to academics, experts, former officials, and any other knowledgeable individuals who might escape the attention of other Task Force members.
2. Chris B. - collection and organization of research materials, bills, documents, reports pertaining to our areas of interest.
3. Missy - outreach and data collection with the High Tech firms in the state as well as trade groups and banks.
4. Randy - research on the formal trade arrangements which govern commercial contacts between Japan and the U.S., such as GATT, MTN, tariff barriers, etc. Randy also follows the latest developments on the measures considered and taken by the Japanese Government to reduce non-tariff barriers.
5. Mitch - research on structure and practices of the High Tech industry in Japan, how it operates, and where it wishes to go, the threat it poses to U.S. industry, its relationship with the Japanese Government, etc.
6. Bob R. - research on the non-tariff barriers used elsewhere in the world, their comparison with Japanese practices, their impact on U.S. trade.
7. Chris C. - general reading and research on non-tariff barriers in Japan, as well as on areas covered by other members, overall coordination of the Task Force.
8. Lawry - contact with Japanese government institutions here in the U.S., such as the Japan Economic Institute, Embassy of Japan, and any others.
9. Rich - legislative remedies
10. Dennis - in charge of the project.