

THE CITADEL

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Cadet Regulations

1905.



REGULATIONS

O. Sheppard

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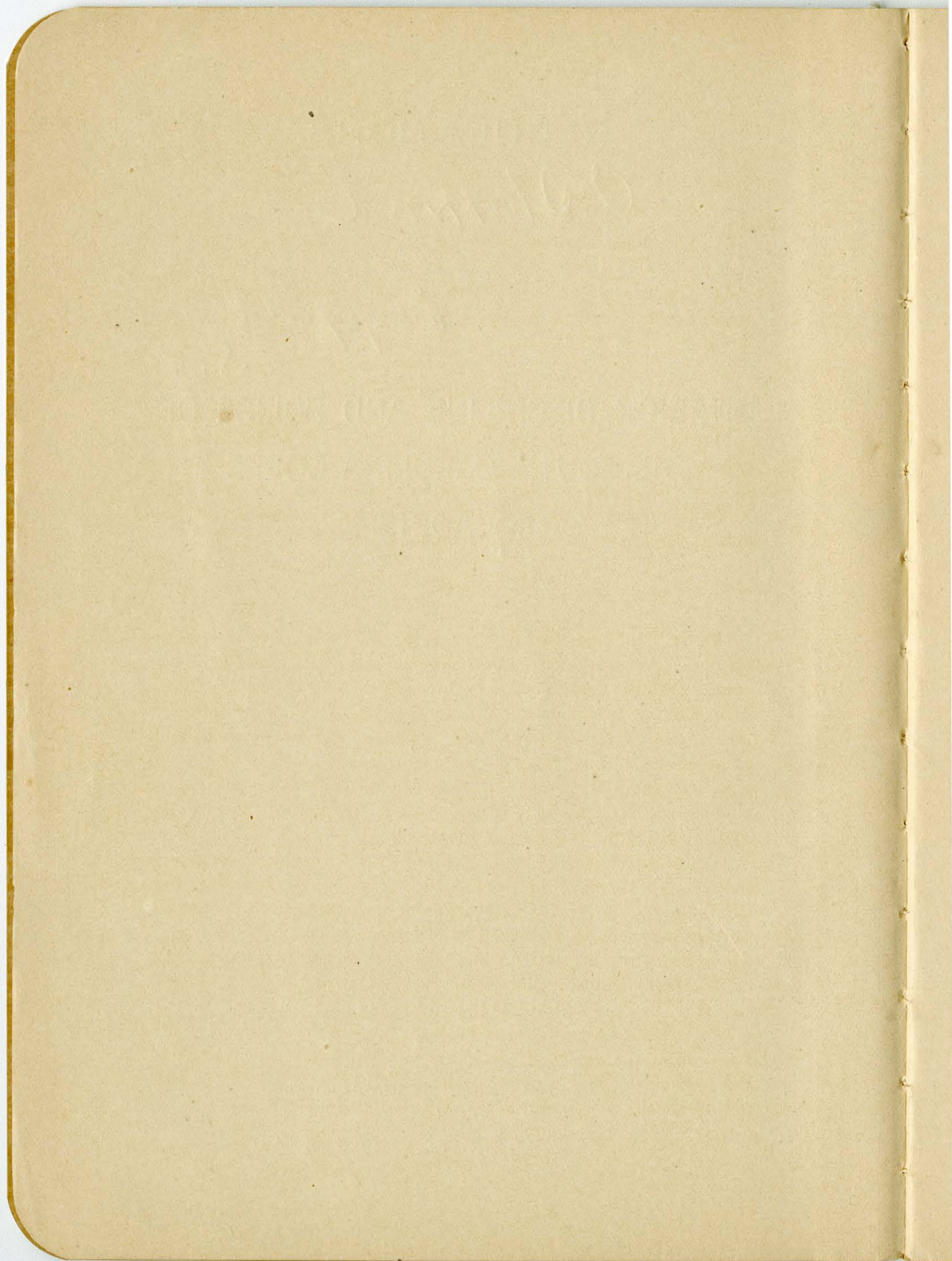
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S. C.

INTERIOR DISCIPLINE AND POLICE OF
THE SOUTH CAROLINA CORPS
OF CADETS.

1905.

CHARLESTON, S. C.:
WALKER, EVANS & COGSWELL COMPANY, PRINTERS,
1905.



I.—This book shall be officially known as the Cadet Regulations.

II.—Each room shall be provided with a copy of the Regulations South Carolina Military Academy and the Cadet Regulations.

Amendments.

III.—I. Amendments to these regulations will be published in orders.

2.—At the time indicated in orders, room orderlies will turn in to the office of the commandant of cadets the Cadet Regulations for the insertion of amendments.

Arrest.

IV.—I. No cadet in arrest shall be allowed to exercise command or perform guard duty, but shall confine himself to his quarters until released, except when required to be absent therefrom for the performance of some of his academic or military duties, and except on a necessary occasion, and to march to and from meals.

2.—No cadet in arrest, or confinement, shall make a visit to a superior officer unless sent for by him. In case of business he shall make known his object in writing.

3.—Company officers and noncommissioned officers in arrest shall march to meals in rear of their respective companies, the battalion staff in rear of the battalion, and the privates as usual. Section-marchers in arrest take their places in ranks; the cadet whose name occurs next on the roll shall march the section. At drill, officers and sergeants take their places in the line of file-closers.

4.—Cadets in arrest are authorized to place their official communications in the boxes near the commandant's office, to visit the bath room, and to inspect the bulletin-boards at the proper times and for proper purposes only.

5.—Cadets in arrest leaving their rooms for any purpose shall report their departure and return to the cadet on duty at the guard room.

6.—The officer who places a cadet in arrest shall immediately notify the officer of the day. It shall be the duty of the officer of the day to notify the commanding officer of the organization to which the cadet belongs before the next general service call.

Baths.

V.—Cadets, when not on duty or in confinement, may go to the bath room at any time during study hours, except between evening call to quarters and the inspection of the sentinel, for a period of thirty minutes, reporting departure and return to the officer of the day.

Battalion Staff.

VI.—I. The members of the battalion staff shall be in the vicinity of the guard room and report to the adjutant at all roll calls. The adjutant will report all absentees to the officer of the day.

2.—They are not required to march to and from the mess-hall with the battalion but must enter and leave the hall before or with the battalion.

3.—They shall remain in the vicinity of the guard room and preserve silence during the publication of orders or other matter at formations.

Bulletin Boards.

VII.—I. Cadets are required to inform themselves in regard to all matter published on the official bulletin boards.

2. No one, except those having authority to do so, will place anything on or remove anything from any of the bulletin boards.

Call to Quarters.

VIII.—I. At assembly for morning and afternoon class formations and evening call to quarters, each cadet shall be in his room unless required for duty elsewhere.

2.—The time between reveille and first call for breakfast is study hours, and visiting in barracks is prohibited.

Church.

IX.—1. All cadets except the officer of the day, the sergeant-major, the orderly, and the sick are required to attend morning services at the academy.

2.—The cadet in charge of the hospital and the first sergeants will be excused from attending morning services when actually engaged in the discharge of their official duties when the assembly is sounded. Report of this fact will be made to the officer of the day as soon as the duty is completed.

3.—All cadets except the officer of the day, the orderly, and the sick are required to attend divine services on Sunday.

4.—The companies will attend divine services on Sunday according to a roster to be kept by the cadet adjutant, and the staff according to selection by the members thereof in rotation.

5.—Upon the return of an organization from church, the roll will be called and the names of all absentees reported to the officer of the day. The name of the church attended will also be reported to the officer of the day, who will enter the same on his report.

6.—Permission to attend church individually will only be granted to a cadet once a month on written application to attend communion at a specified church of which the cadet is a member.

7.—Cadets to whom permission is granted to attend church individually will in all cases report their return to the officer of the day before taking advantage of any other leave granted them.

8.—Cadets excused from attending divine services from any cause, except those on duty, will remain in their rooms until the return of the organization to which they belong.

Confinements and Punishment Tours.

X.—1. Confinement means confinement to the cadet's room.

2.—The officer of the day and officers, noncommissioned officers, and privates of the guard can not serve confinements or

punishment tours when they are required for duty when such confinements or punishment tours are to be served.

3.—Cadets having both punishment tours and confinements to serve on Saturday, will serve the punishment tours first.

4.—Cadets having deferred examinations to stand on Friday or Saturday will not be permitted to serve punishment tours or confinements.

5.—Cadets who have confinements to serve will form under direction of the officer of the day at the signal for the commencement of the confinement and as soon as dismissed will repair to their respective rooms. They will form again at the signal for the termination of the confinement.

6.—The punishment squad will be formed and posted in the same manner as a relief of the guard. Cadets walking punishment tours shall be equipped in blouses or overcoats with the rifle and without accoutrements. They are to be regarded as "sentinels without charge"; are liable to be punished as sentinels for violating any regulation that refers to the duty of sentinels; and must pay the same respect to officers, etc., as is required from sentinels.

Dentist.

XI.—1. No permission to be absent from the academy in order to visit a dentist, except as provided in the following paragraph, will be granted a cadet unless the application is accompanied by a written appointment with the dentist. The application must state that the cadet has endeavored to make an appointment on Friday or Saturday during leave hours and has been unable to do so.

2.—Permission to visit a dentist in order to obtain relief from toothache may be granted at any time by the superintendent, commandant of cadets, or officer in charge on written application of a cadet. In case such application is submitted out of office hours, report will be entered against the cadet by the officer who acts on the application.

Departure and Return Book.

XII.—This book shall be kept in the guard room and all entries therein shall be made in ink by the cadet on duty at the

guard room and will be regarded as official. The officer of the day is responsible for this book.

Examinations.

XIII.—I. Cadets who on account of absence or sickness are prevented from standing examinations with their class will report to the officer in charge at evening call to quarters on Friday and at three p. m. on Saturday until all such examinations have been completed.

2.—Deferred examinations will be held in the order in which the regular examinations were scheduled.

3.—Instructors will, before eight a. m. on the day following any examination, submit a written report to the adjutant of the academy giving the names of all cadets absent from such examination.

4.—Examination questions in a sealed envelope marked with the name of the cadets who are to take the examination and the subject will be furnished to the commandant of cadets by the instructors having deferred examinations, prior to guard mounting of the Friday following the regular examination.

Fire.

XIV.—I. In the event of fire occurring at the academy, the officer of the day, or senior member of the guard present at the guard room, will immediately cause fire call to be sounded, or in the absence of the musician strike the steel rapidly several times. In case the danger be great, he will also cause the alarm to be turned in at the nearest fire alarm box.

2.—At the sounding of the fire alarm, all sections will be immediately dismissed by the instructors, marched in an orderly manner to the quadrangle, and dismissed. The guard will be immediately formed under arms in front of the guard room, and the companies, with the exception of the room orderlies, will form without arms on their respective parade grounds. Room orderlies will proceed directly to their rooms, provide themselves with water buckets, and assemble under charge of the senior room orderly near the flag pole on their respective

galleries. Strict order will be observed and all running or unnecessary noise on the part of any cadet will be immediately checked by any officer or cadet officer observing the same and a report entered against the cadet on the next report of delinquencies.

3.—The senior academic officer present will assume command and give such orders or instructions as may be necessary. In the event of the absence of all academic officers, the senior cadet officer present will assume these duties.

4.—Upon the arrival of the city fire department, or upon the sounding of the recall, all cadets will form on their proper parade grounds and await further orders.

First Sergeants.

XV.—1. They are excused from marching from breakfast and may leave the mess-hall before the battalion.

2.—At evening parade or retreat they shall detail the cadets of their companies for the guard of the ensuing day. They shall post all details for guard and police on the company bulletin-boards before retreat.

3.—The following books shall be kept in the room of the first sergeant: the morning-report, sick-report, duty-roster, property, delinquency, and company leave book. The first sergeant, under supervision of the cadet captain, is responsible that these books are correctly kept. At Saturday inspection of quarters they shall be spread open for inspection upon the first sergeant's table.

4.—Cadets who have occasion to record delinquencies in the company delinquency book shall do so in person.

Formations.

XVI.—1. At all formations, cadets commanding, shall take post at attention, in front of, and facing the center of their respective commands when the assembly ceases, and supervise the formation.

2.—Cadets acting as lieutenants shall be in the immediate

vicinity of their posts at the assembly and in their places standing at attention with sword drawn, when the captain assumes command of the company.

3.—Cadets shall be reported absent from any formation when not in ranks before the cadet calling the roll makes his report. This report shall be made immediately upon the completion of the roll-call. Cadet officers shall be reported absent if not in their prescribed positions when the senior makes his report.

4.—Cadets shall be reported absent from any duty when they do not join before its completion; but in cases of ceremony they shall be reported absent from the duty if not in ranks at the adjutant's call after which time they shall not be permitted to join.

5.—Cadets shall be reported late at any formation if not in ranks, nor at their posts, when the assembly ceases.

6.—A cadet excused from any roll-call shall notify his first sergeant.

7.—When general leave is granted to the corps, the rolls will not be called when the organizations are formed for meals, but report of the formation will be made to the officer of the day by the senior cadet present with the organization. Report will also be made at this time of any cadets who may be late at the formation. Any cadets who join the organization after this report is made will be reported as absent from the formation.

8.—A cadet leaving drill or any other duty will report to the officer of the day on leaving and, in case he should return, on his return. The cadet in charge of an organization will enter a report, through the officer of the day, against any cadet who leaves the same before the duty upon which it is engaged is completed.

9.—Sections will be dismissed by instructors immediately upon the striking of the steel and in no case will a cadet be detained after the section is dismissed.

10.—A special report of all sections which form after the sounding of the assembly will be made by the officer of the day.

11.—At class formations the officer of the day will take post near where the center of the sections will rest. At the third stroke of the steel the sections will form in regular order, first class on the right. As soon as the sections are formed the

officer of the day will command: "Call your rolls," at which command the rolls will be called in succession from right to left, each section-marcher facing to the front as soon as his roll is called. As soon as all the section-marchers have faced to the front the officer of the day will command "Report" when the section-marchers will report in succession from right to left. The officer of the day will then command "Rear rank, close up; Right face; March off your sections." The sections will be marched to their proper section rooms in column. Marching sections in line or by the flank is prohibited.

12.—Cadets will always be marched at attention unless they are under the command of an officer of the academy.

13.—Cadets excused from attending any formation will report to the officer of the day at the assembly for the same and, unless required for duty elsewhere, retire to their rooms immediately thereafter.

14.—Cadets to whom leave is granted, if present at the academy during a formation except for a meal, are required to attend the same.

Furloughs.

XVII.—1. Furloughs will be granted only upon the written application of the cadet desiring the privilege. In all cases, except that of sickness, the application must be accompanied by a written request of a parent or guardian of the cadet.

2.—Furloughs will be granted in terms of months or days. They commence on the day the cadet leaves the academy. A furlough for seven days commencing on a Monday expires at midnight of the following Monday. A furlough for one month commencing on the 15th of the month expires at midnight on the 15th of the following month.

3.—A cadet to whom a furlough is granted must return to the academy at or before the expiration of the same.

4.—Should an extension of furlough be desired by a cadet, application must be made so that the cadet can be informed of the action taken thereon in time for him to return to the academy at the expiration of the original furlough in case the extension be not approved.

5.—In case a cadet is prevented by sickness or other unavoidable accident from returning at the expiration of a furlough, he will on the last day of such furlough submit to the commandant of cadets by mail a written statement of the cause of his absence and in case of sickness attach the certificate of a surgeon. A full explanation of the absence, accompanied by the necessary certificates, will in all cases be made by the cadet on his return.

6.—A cadet on furlough who returns to the academy will be considered present for duty and will immediately report his return to the officer of the day.

7.—A cadet absent from the academy on leave who is prevented from returning at the expiration of such leave will act in the same manner as a cadet whose furlough has expired.

Gates.

XVIII.—1. The iron gate of the south sally-port will be kept constantly locked, except when general leave is granted to the corps or the privilege of Marion Square is granted to cadets, between the following hours: from reveille to the return of the corps from breakfast; from assembly for chapel to the return of the corps from dinner; from assembly for the first recitation after dinner to assembly for drill; from assembly for retreat until reveille. When this gate is locked the key will be kept in the guard room or in the possession of a member of the guard. Under no conditions will it be removed from the guard room by any person who is not a member of the guard.

2.—The outer doors of the south sally-port will be closed from first call for tattoo until first call for reveille.

3.—The gate of the east sally-port will be closed from the time of the departure of the mess hall attendants until their return. The key of this gate will be kept in the possession of the quartermaster.

4.—The gate of the west sally-port will be closed at all times when the use of the gymnasium is not permitted and the key will be kept in the guard room.

Guard.

XIX.—1. Guard duty shall be performed as prescribed in the "Manual of Guard Duty, United States Army."

2.—No changing of tours, reliefs, or posts will be permitted except on written application approved by the commandant of cadets before the tour of duty commences.

3.—**Officer of the Day.**—*a.* He will remain constantly at the guard room from reveille until taps except on evenings when leaves are granted to cadets beyond taps, when he will remain until the last cadet has returned, and except for such periods as may be necessary for meals, the required inspections, the necessary ablutions before meals, and for changes of uniform when necessary.

b. Visiting by the officer of the day unofficially will be regarded as inconsistent with the certificate required of him, he may, however, visit his own room when necessary for ablutions and changes of clothing.

c. He is responsible for the police of the guard room, the pavement in its immediate vicinity, and the sally-port.

d. He will not permit any calling from the guard room or quadrangle to cadets on the galleries or the reverse.

e. He shall receive the reports of all roll-calls promptly, reporting all company or detachment commanders who may be late or absent.

f. He shall be present on the return and dismissal of the battalion, companies, or classes from the mess hall or any duty.

g. During ceremonies he shall appear in the uniform worn by the battalion.

h. He shall inspect for cadets in confinement at least once during each confinement and verify their presence by seeing them in their rooms.

i. He shall not allow civilians to remain in the vicinity of the quadrangle, nor allow cadets to loiter on the galleries, steps, or quadrangle while the punishment squad is on post.

k. He shall inspect each relief at least once while on post.

l. He shall make out his own delinquency-list in person.

m. He shall note on his report the times of his inspections.

n. On being relieved, he shall turn in to the commandant of cadets the punishment list and all passes and permits transmitted to him during his tour.

o. He shall see that there is a member of the guard at the guard room at all times.

p. He shall be excused from reciting during the morning study hours on the day he marches off.

4.—Officer of the Guard.—*a.* He shall remain constantly at the guard room while the sentinels are on post and while the punishment squad is posted except for such periods as are necessary for the required inspections.

b. Officers and noncommissioned officers of the guard shall not, at any time, take advantage of their position to visit in barracks.

c. He shall report all cadets who, while serving punishment tours, are relieved for any purpose whatever, noting the time of absence.

d. He shall inspect every sentinel of each relief at least once while on post.

e. He shall prepare his own guard report.

f. He shall be excused from reciting the first two recitation periods on the day he marches off.

5.—Sergeant of the Guard.—*a.* When no officer of the guard is detailed, the sergeant of the guard shall perform the duties assigned to that officer.

b. He shall be on duty at the guard room from evening study call until twelve o'clock.

c. He shall be posted at the door of the mess hall when the battalion is entering or leaving the same at meals.

d. He shall form the punishment squad, call the roll, and report the result to the officer of the guard, or if there be none, to the officer of the day.

e. He shall be excused from reciting the first two recitation periods on the day he marches off.

6. Corporals of the Guard.—*a.* Each corporal shall remain constantly at the guard room while his relief is on post except for such periods as may be necessary for the required inspections,

for the posting and relieving of sentinels, and for visiting sentinels on call, and from 12 o'clock until assembly for reveille.

b. The period between twelve o'clock and assembly for reveille shall be equally divided into three watches which shall be kept by the corporals of the guard successively, commencing with the senior, except when the sentinels are posted after twelve o'clock in which event each corporal will remain on duty with his own relief.

c. The period that the punishment squad is posted shall be equally divided into three watches which shall be kept by the corporals of the guard successively, commencing with the senior.

d. The corporal of the third relief shall be on duty at the guard room during breakfast, the corporal of the second relief during dinner, and the corporal of the first relief during supper until the return of the officer of the day or orderly.

e. The corporal of the first relief, assisted by the corporal of the third relief, shall raise the flag at reveille. The corporal of the first relief, assisted by the orderly, shall lower the flag at retreat.

f. The corporals of the second and third reliefs shall go to the room of each member of their respective reliefs and warn him of the time the relief is to be posted.

g. The corporal of each relief shall visit his sentinels at least once after posting them and require each sentinel to repeat both general and special orders.

h. When violations of the regulations, etc., are reported to the corporal by members of his relief, he shall immediately transmit the reports to the officer of the day.

i. Corporals will be excused from reciting during the first period of the day they march off.

7.—Orderly.—*a.* When directed to fall out after guard mounting, he will proceed to his room and place his rifle in the gun rack, he will then report to the new officer of the day and to the commandant of cadets.

b. He will remain at the guard room constantly between reveille and retreat except for such periods as may be necessary for meals, the necessary ablutions before meals, changes of uni-

form, and when he is necessarily absent in the performance of his duties.

c. When the officer of the day is absent from the guard room, he will not, except to answer a call from the superintendent or commandant of cadets, leave the same for any purpose. If called by either of these officers during the absence of the officer of the day he will notify them of that fact.

d. During ceremonies, he will appear in the uniform worn by the battalion.

e. The orderly whose tour of duty terminates on Sunday shall go to the post office for the mail.

8.—Sentinels.—*a.* They shall be posted with bayonets unfixed.

b. They shall in all cases be reported whenever relieved from post at their own request, the time off post being stated in the report.

c. The sentinels of the first relief shall begin their inspection when the steel is sounded, those of the second and third relief as soon as posted.

d. The sentinel shall open the door of each room on his post and ask "All right?" The reply "All right" shall signify that all the occupants of the room are present, or if any are absent, absent by proper authority; also, that there are no unauthorized persons in the room.

e. When a cadet comes on a sentinel's post during or after the first inspection he shall report "All right" to the sentinel, which means that he is going on an authorized visit and nowhere else.

f. Cadets will not report "All right" to the sentinel of the first relief until he begins his inspection, but the sentinel will report any cadet who enters a room not his own after call to quarters.

g. Cadets will not report "All right" to the sentinel when leaving or returning to their rooms between first call for tattoo and five minutes after the companies are dismissed, but the sentinel will report any cadet who enters a room not his own during this period.

h. Each sentinel of the first and second relief shall make to

the sentinel who relieves him the report "All right"; each sentinel of the third relief shall make a similar report to the corporal when relieved. The report "All right" from sentinels shall signify that they have inspected all rooms on their posts; that no cadets were visiting during their inspection, nor at any time while they were on post with their knowledge or assent, except those who have been reported by them, unless by proper authority; and that no cadets have come upon their posts except by proper authority, reporting "All right" on departure and return, except those who have been reported by them.

i. All cadets who are absent when their rooms are inspected by sentinels of the first relief shall be reported absent by the sentinel to the corporal of the guard; and at this inspection no cadet shall report "All right" to the sentinel if any of his room-mates are absent, unless he knows that they are absent by proper authority.

k. Sentinels will be excused from reciting the first period of the day they march off.

Inspectors of Sub-Divisions.

XX.—1. They shall visit and thoroughly inspect every room in the sub-division at police call, and see that all regulations concerning the police of the quarters have been complied with.

2.—They shall inspect at taps with lanterns and shall positively assure themselves that all are in bed properly or present as required, and that all water buckets are filled.

3.—When the inspector of a sub-division has authority to be absent or is on duty which prevents his making the regular inspections, he shall notify the next cadet in rank and in case he is to be absent at taps turn over to the latter his lantern.

Laundry.

XXI.—1. Clothing sent to the laundry will be marked as follows: Sheets, towels, and handkerchiefs in the corner. Pillow cases in corner at open end. Collars and cuffs on inner band. Shirts on band near button hole at back of neck. Under-shirts and night-shirts on piece of cloth containing button

holes, inside near upper button-hole. Drawers and trousers on inside of band, left side, near front. Khaki coats on inside in rear of left breast pocket. Socks on the leg near top.

2. The cadet quartermaster, or in his absence the cadet quartermaster-sergeant, is charged with the enforcement of the laundry regulations.

3.—The cadet corporals are charged with the duties of verifying and assorting the clothing pertaining to the rooms assigned to them.

4.—Immediately after breakfast on Mondays, room orderlies will place the laundry of their rooms in the place designated by the corporal having the same in charge and will deliver to the corporal a list giving the total amount of laundry for the room. The room orderly is responsible for the accuracy of this list.

5.—The corporals will supervise the verification of the laundry of the rooms assigned to them. After the lists have been verified, the corporals will sign them and turn them over to the cadet quartermaster.

6.—After supper on Saturday, or at such other time as the cadet quartermaster may designate, the corporals will assort the clothing of the rooms assigned to them.

7.—After tattoo on Saturday, or at such other time as the cadet quartermaster may designate, room orderlies will take the clean clothing to their respective rooms and check it with their retained lists. They will report to the cadet quartermaster, immediately after breakfast on Sunday, any discrepancy discovered by them and will at the same time turn over to that officer any clothing found in the laundry of their room which does not belong to some member thereof.

8.—Corporals will enter reports against all orderlies whose lists do not agree with the amount of clothing brought to the laundry, and will report to the cadet quartermaster all shortages of laundry discovered on assortment.

9.—All unmarked clothing will be turned over by the corporal discovering the same to the cadet quartermaster.

10.—The cadet quartermaster will, before eight a. m. on Monday, submit to the commandant of cadets a report showing all

discrepancies in the laundry of the preceding week and in case there be none the report will so state.

Leaves.

XXII.—1. Leaves will be granted to cadets as follows:

Friday.—From after retreat until 10:30 p. m. to all cadets who are not in any way disqualified from taking advantage of the same. Twice each month members of the first class and once each month members of the lower classes will be allowed leave from retreat until 1:30 a. m.

Saturday.—General leave from after inspection until retreat to all cadets who are not in any way disqualified from taking advantage of the same.

Sunday.—From after return from church until retreat in order to dine with friends in the city or in order to attend divine services or Sunday-school to all cadets who are not in any way disqualified from taking advantage of the same.

2.—For all the above mentioned leaves, except general leave, a regular form will be submitted by the organization commanders to the commandant of cadets. These forms will be prepared as follows: Each cadet will, before assembly for breakfast on the day the leave is to take effect, sign his name in the leave book kept by the first sergeant of his company under the heading showing the kind of leave desired. Authority to visit the room of the first sergeant between inspection and breakfast is granted for this purpose. The regular form will be prepared in the handwriting of the first sergeant of the company and will be signed by the cadet captain and by the first sergeant.

3.—The signature of a cadet on the leave book will be considered as an official statement that he has no duties to perform during the time for which the leave is desired and that he is not in any way disqualified from taking advantage of the leave and in case a late leave is requested that he has not during the month used the late leaves allowed him.

4.—Cadets in any way disqualified from taking advantage of a leave who may desire one will submit special applications. In all such cases, the nature of the disqualification must be stated.

5.—All applications for leave during hours of recitation must

show whether or not the applicant has recitations during the time covered by the application, and in case he has recitations the names of the subjects and the hours of recitation.

6.—Applications for leave for a class of cadets may be submitted by one cadet, but in such cases the application will be personally signed by each cadet whose name appears thereon. The signature on such an application will be considered equivalent to the signature of a cadet on the company leave book.

7.—Permission will not be granted to any cadet to be absent from the academy later than 1:30 a. m., except on occasions of duly authorized entertainments given by the corps of cadets.

8.—Leaves of absence to cadets on sick report or to those excused from any duty will only be granted on the certificate of the surgeon stating that the leave is necessary for the health of the cadet.

9.—Every cadet taking advantage of a leave, other than a general leave, will report his departure and return in person to the cadet on duty at the guard room who will inform all outgoing cadets of the extent of leave granted them.

10.—Cadets to whom leaves may be granted while present at the academy are subject to all rules and restrictions applicable to other cadets and are not permitted to visit rooms other than their own by reason of such leave.

Lights.

XXIII.—1. Whenever all the occupants of a room are to be absent for more than ten minutes, the lights shall be extinguished.

2.—Whenever any occupant of a room is present therein between evening call to quarters and assembly for tattoo, the light shall be turned on.

3.—Inspectors of sub-divisions and first sergeants or cadets acting as such are permitted to keep a light for thirty minutes after taps.

4.—The officer of the day, officer of the guard, and sergeant of the guard are permitted to keep a light for thirty minutes after returning to their rooms on completion of their duty at the guard room.

5.—Sentinels who are relieved from post after taps are per-

mitted to keep a light for ten minutes after their relief is dismissed.

6.—Cadets returning from leave after taps are permitted to keep a light for ten minutes after reporting their return.

7.—The officer of the day will see that all lights in the bath-room, clothes-room, and section-rooms are extinguished at taps.

Limits.

XXIV.—I. The limits of barracks are defined to include cadet barracks and those portions of the galleries on which cadet rooms open, the bath-room and sink, and the quadrangle. During release from quarters limits are extended to include Marion Square bounded by the outer edges of the sidewalks around the same.

2.—The following portions of the academic building are off limits except as hereinafter provided. The east wing, including all the space east of the entrance to the sally-port, except when cadets are attending chapel, classes, or meals. The west wing, including all the space west of the entrance to the sally-port, except the gymnasium when its use is permitted to cadets and when cadets are on duty which requires them to go to this portion of the building. The boiler room. Section rooms except when attending classes or when permission is given by the instructor to whom the section room is assigned; report of such permission to be made by the cadet to the officer of the day before availing himself of the same. The society rooms except within prescribed hours. The rotunda, reception-room, and south gallery of first floor except when accompanied by or in order to meet visitors to the academy, or when the cadet is on duty which requires him to go to these portions of the building. The south gallery second floor and quarters of officers residing in the main building except when sent for by an officer or when on duty as above. The south stairways except for the cadet staff, cadets having business with the superintendent or commandant of cadets and cadets on duty as above. The hospital and the galleries adjacent thereto except for the cadet in charge, cadets assigned thereto, cadets attending sick call, cadets who may be

instructed by the surgeon to repair thereto for medicine or treatment at other times, and for cadets on duty as above.

3.—Cadets going to and returning from the hospital except the cadet in charge of the hospital will use the cadet stairs and east gallery.

4.—The limits for cadets on leave are defined to include all that portion of the city of Charleston and adjacent country lying between the water front on the south, east, and west and a line drawn from the Ashley to the Cooper River passing along the northern boundaries of Hampton Park and Magnolia Cemetery. In order for a cadet to go beyond the limits herein prescribed, special application must be made in all cases.

5.—Cadets not on duty or otherwise prevented from availing themselves of the privilege will be allowed the limits of Marion Square at the following times: From return of the corps from breakfast to assembly for chapel. From return of the corps from dinner to assembly for first recitation thereafter. From recall from drill, or release from quarters when there is no drill, to assembly for parade or retreat. On Sunday, in addition, from after return from church to assembly for dinner.

Literary Societies.

XXV.—1. Members of the literary societies are permitted to visit the society halls on Saturday evenings from after inspection by the first relief until tattoo.

2.—All cadets are allowed the same privilege on such evenings or other times as may be announced in orders for the purpose of attending the meetings of the Cadet Y. M. C. A.

Mail.

XXVI.—1. Cadets may deposit their outgoing mail in the box provided for that purpose when authorized to come to the quadrangle for the purpose of attending calls. Cadets will not be permitted to deposit mail in this box at any other times.

2.—Outgoing mail will be taken from the box by the orderly, ten minutes before collections are made by the mail carrier and deposited in the boxes outside of the academy. The last col-

lection from the mail-box will be made by the noncommissioned officer on duty at assembly for tattoo. The gate will not be opened after this time for the purpose of mailing letters except by permission of the officer in charge or higher authority.

3.—Incoming mail will be assorted immediately on its receipt by the officer of the day. The mail for officers of the academy and their families will then be delivered by the orderly and the mail for cadets placed by the orderly in the upper shelf of the clothes press of the cadet to whom it is addressed, or delivered to the cadet if he be present in the room at time of delivery.

Mess-Hall.

XXVII.—1. No orders or notices of any kind shall be published in the mess-hall except by permission of the commandant of cadets.

2.—Cadets entering the mess-hall after the battalion or leaving it before the battalion, except those cadets authorized in these Regulations to do so, shall report their arrival and departure to the superintendent of the hall, who shall in all cases enter a report of the same against the cadet.

3.—The superintendent of the hall shall not give permission to cadets to visit about the hall.

4.—The kitchen, pantry, and store rooms are at all times off limits except to the cadet quartermaster-sergeant.

5.—The superintendent of the hall and the carvers shall report all acts inconsistent with the proper deportment of a gentleman at table. Carvers noting improper conduct of cadets at tables other than their own will report the same through the senior carver of the table on which the offense is committed.

6.—No food of any kind will be introduced into the mess-hall other than that provided by the quartermaster except by written permission of the commandant of cadets.

7.—The superintendent of the hall will submit a written report to the commandant of cadets in all cases when food different from that provided for the entire battalion is served at any table, except when such food is prescribed by the surgeon.

8.—The superintendent of the hall will immediately investigate all complaints of improper food made by the carvers and

if the complaint be just report the fact to the officer in charge. In all such cases he will submit to the commandant of cadets, through the officer in charge, a written report of the matter.

9.—Before putting the battalion in motion to march to the mess-hall, the cadet in charge will see that all messes are formed and the entire battalion properly closed up.

Military Courtesy.

XXVIII.—1. Cadets shall make use of the word "sir" in answering official questions asked by commissioned officers or cadets acting as such.

2.—In official communications between cadets, the last name shall be used and the communication shall be made in a dignified manner.

3.—Cadets shall salute with the hand as prescribed for officers in Infantry Drill Regulations, U. S. Army.

4.—Cadets escorting ladies or, when not on duty with troops, meeting officers escorting ladies may salute by raising the cap.

5.—In private houses, cadets will extend to officers the courtesies due from one gentleman to another.

Office Hours.

XXIX.—1. The superintendent will, except on Sunday, transact business with cadets from 8:30 to 9 a. m., and from 2:30 to 3 p. m.

2.—Any cadet wishing to visit the superintendent upon official business shall obtain permission from the commandant of cadets, or in the absence of the latter from the officer in charge.

3.—The commandant of cadets will transact business with cadets from 8 to 9 a. m.

4.—The quartermaster will except on Saturday and Sunday, transact business with cadets during release from quarters after breakfast and dinner.

Official Communications.

XXX.—I. Written communications from cadets shall be addressed as follows:

Those intended for the commandant of cadets,
The Commandant of Cadets.

Those intended for the superintendent
The Adjutant S. C. Military Academy,
(Through the Commandant of Cadets.)

Those intended for the Board of Visitors,
The Secretary Board of Visitors,
(Through proper channels)

2.—Information in regard to the manner of preparing official papers may be obtained on application to the cadet adjutant.

3.—In all official communications, the designation "Cadet" shall be used when reference is made to any cadet.

4.—Official communications shall be placed in the boxes prepared for them by eight a. m. each day.

5.—When a communication is sent to a cadet for correction or remark, it shall be returned by eight a. m., the following day, endorsed as follows:

ENDORSEMENT.

CITADEL, CHARLESTON, S. C., 190—

Respectfully returned to the Commandant of Cadets. (The Adjutant, S. C. Military Academy through the Commandant of Cadets, etc., as the case may be.)

Then give as briefly and clearly as possible the information desired.

JOHN DOE,
Cadet Captain Co. A, 1st Class.

6.—When explanations are submitted after the prescribed time, they will be accompanied by the authority for so submitting them.

7.—Each explanation and its brief shall bear the date of the report of delinquencies on which the report appears.

8.—In an explanation for being absent, if the absence was unintentional, the cadet shall expressly so state. In such case he shall also state specifically where he was at the time mentioned in the report.

9.—Explanations shall be made for absence from any duty or formation, or from quarters. They shall also be made for leaving the mess-hall, a section room, or any duty or for any loss of or damage to a rifle or other property issued to the cadet.

10.—When the claim is made that the responsibility for an offense rests with another cadet, the name of the latter shall be stated.

11.—Remarks in endorsements on papers referred to cadets, shall not embrace opinions nor recommendations unless specifically called for.

12.—The body of an explanation or other paper once submitted shall not be changed in any manner. Directions for changes or additions shall be complied with by endorsement.

Permits.

XXXI.—1. Permits are granted with the understanding that no undue advantage will be taken.

2.—Permits do not excuse a cadet from any duty, confinement, or punishment unless expressly so stated.

Orderly of Room.

XXXII.—1. The orderly changes immediately after Saturday inspection. The old orderly, immediately after the inspecting officer leaves the room, shall place his name at the bottom of the orderly board and see that the other names are promoted in the order they were before the change.

2.—The names of new cadets, and of cadets entering a room as permanent occupants after the first of October, will always be placed below the names of the older cadets of the room.

3.—Room orderlies will be held responsible for any litter on the gallery in the immediate vicinity of their rooms after the galleries have been policed.

Rifles.

XXXIII.—1. No portion of the rifle except the bolt and magazine mechanism will, under any circumstances, be taken apart or removed by a cadet.

2.—The use of emery cloth or paper on any part of the rifle is prohibited. Care must be exercised that none of the bluing be removed.

3.—In case any part of the rifle be lost or broken, report will at once be made by the cadet to whom the rifle was issued to the first sergeant of his company. First sergeants of companies will enter on their reports of delinquencies all cases of loss or breakage of parts of rifles coming within their knowledge.

4.—No rifle will be turned in to the quartermaster until it has been examined by the commandant of cadets.

5.—When an organization is dismissed after a formation under arms, each cadet will personally place his rifle and equipments in the places provided for them. Cadets are prohibited from carrying the rifles or equipments of other cadets to their rooms for them.

6.—Every cadet to whom a furlough is granted will, before taking advantage of the same, turn over to the first sergeant of his company his rifle, equipments, and any other articles of government or academic property issued to him, and will receive therefor receipts in duplicate, one to be retained by the cadet and the other to be given to the officer of the day when the cadet reports his departure.

7.—Should any cadet leave the academy without turning in the articles in his charge, the same will be collected by the room orderly and turned over to the first sergeant of the company to which the absent cadet belongs. First sergeants will enter a report against all cadets who fail to comply with the above paragraph.

8.—Rifles and equipments may be cleaned at any time between reveille and taps.

9.—Except when required for duty or purposes of cleaning, rifles will be kept in the gun rack.

10.—The rifles of the guard will be kept in the racks in the

guard-room as follows and at no other times: That of the sergeant of the guard while the sentinels are on post, while the punishment squad is posted, and from the time the last relief is taken off until twelve o'clock. Those of the corporals of the guard from the time their reliefs are posted until reveille and while their portion of the punishment squad is posted.

Rooms.

XXXIV.—1. Each cadet is responsible for the condition, order, and arrangement of his own property and of the academic property in his charge. The room orderly is responsible for the general police of the room and for the condition and arrangement of the common property.

2.—Each cadet shall, immediately after reveille, arrange his bedding, clothing, arms, accoutrements, and personal effects in the prescribed order.

3.—Each cadet shall print his name in ink in block letters on three cards, according to the pattern in the office of the commandant of cadets. These cards will be placed as follows, one three inches above the center of the clothes hooks, the second above the top shelf of the clothes press, and the third in the orderly board.

4.—No cadet shall affix to the walls of his room any map, picture, or piece of writing, without the permission of the commandant of cadets.

5.—The floor of the room must be kept clean and free from stains.

6.—The heater must be kept clean and shall not be scratched, defaced, nor tampered with in any way. Under no conditions shall water be drawn from the air cock.

7.—All windows, mirrors, and other articles of glass ware must be thoroughly cleaned for the regular Saturday inspection.

8.—The walls and woodwork will be kept free from cobwebs, and will not be injured by nails nor otherwise.

9.—No cadet shall move from the room assigned him without permission.

10.—Each room will be allowed one box for cleaning materials, no dimension of which shall exceed one foot.

II.—Between police inspection and first call for tattoo, the following arrangement of furniture, etc., shall be observed:

a. Accoutrements and swords will be hung on the hooks on end of clothes press opposite the gun-racks.

b. Basins, except when in actual use, shall be hung on the nails near the washstand.

c. The bedding of each cadet shall be neatly piled on the top of the clothes press, immediately over the portion of the press assigned to him in the following order from the bottom up: Sheets, pillows, blankets, comforts, spreads. The bedding will be folded approximately to the size of the pillow and so arranged that the folded edges shall be to the front and towards the door, single fold to the front. The front face of each pile must be flush with the front of the clothes press and this face, as well as that towards the door, must be even and vertical.

d. The blacking stool will be kept at the end of the clothes press nearest the door.

e. Books will be kept on the book-shelf and will be neatly arranged, the backs flush with the front of the shelves.

f. The box for cleaning materials will be kept at the end of the clothes press farthest from the door. It will always be open at the Saturday inspection.

g. The broom will be kept in one corner of the room near the door.

h. Buckets used for water will be placed on the lower washstand shelf. Slop buckets will be placed on the floor by the side of the washstand.

i. Clothing will be arranged on the hooks, in the clothes-press, or in the soiled-clothes bag. Clothing placed on the hooks will be arranged as follows from left to right: Overcoat, dress-coat, blouse, trousers, clothes-bag. The cap will be hung on the same hook as the blouse. Any authorized clothing for athletic purposes will be hung on the same hook as the clothes-bag. Nothing but soiled clothing shall be placed in the clothes-bag. Clothing will be arranged in the clothes-press as follows: The heavier articles on the lower and the lighter articles on the upper shelf, articles of the same class in the same pile. Front faces of all piles must be even and vertical and

the front row flush with the front of the press. Toilet articles will be kept on the upper shelf.

k. Cots shall be folded and arranged carefully together along the side of the room, between the clothes-press and the end of the room opposite the door.

l.—Curtains made of turkey-red cloth may be placed in front of the clothes-press and will be kept down at all times except during the Saturday inspection at which time they will be carefully rolled so as to reveal everything behind them. They shall be so arranged as not to cover the name on the clothes-press at any time.

m. Mattresses will be kept in the shelves provided for them and nothing else will be placed on these shelves. The edge of each mattress shall be flush with the front of the press.

n. The mirror will be hung against the wall near the washstand.

o. Articles intended merely for ornament shall not be kept in quarters. Photographs may be kept on the top shelf of the clothes-press.

p. The orderly-board will be suspended from a nail driven into the wall six feet from the floor and as nearly as possible opposite the door.

q. The academic and cadet regulations will be hung just below the orderly-board.

r. Rifles will be kept in the gun-rack.

s. Shoes and overshoes will be arranged in line with heels against the wall directly under the name over the clothes hooks of the cadet to whom they belong. They shall be kept clean and dusted.

t. Tables will be placed against the wall. During study hours, they may be moved under the lights if desired.

u. The washstand will be placed against the wall near the door. It will be kept clean in every particular.

v. In those rooms where the arrangement of the articles herein prescribed can not be made on account of the shape of the room, special regulations will be given by the commandant of cadets in each case.

Section Rooms.

XXXV.—1. Section-marchers shall preserve order in the section-room during the absence of the instructor.

2.—In case an instructor is absent from the section-room on the arrival of the section, the section-marcher will send the next ranking cadet to report the fact to the officer of the day, who will at once notify the instructor. In case the instructor does not arrive within ten minutes after the section reaches the section-room, the section will be returned to the quadrangle and dismissed, the section-marcher reporting the fact to the officer of the day. A special report of the matter will be made by the officer of the day.

3.—In no case will a cadet on duty visit a section-room for the purpose of communicating with an officer or cadet except by permission of the superintendent, commandant of cadets, or officer in charge.

4.—The officer in charge will not be interrupted when in his section-room except in cases of extreme emergency which will admit of no delay.

5.—A cadet leaving a section-room during a recitation will report his departure and return to the officer of the day who will enter a report of the same on his report of delinquencies, noting the time of the cadet's absence.

Sick.

XXXVI.—1. A cadet who wishes to go on sick-report shall report the fact to his first sergeant immediately after breakfast, and the first sergeant will enter the name of the cadet on the sick-report book.

2.—Sick-marchers for each company, together with an alternate, shall be detailed from the non-commissioned officers of the company for a period of one week, commencing on Sunday. In case the sick-marcher is prevented from marching the sick squad he shall notify the alternate in time for the latter to perform the duty.

3.—At sick-call the sick of each company shall be formed by

the sick-marcher thereof, the roll called and report made to the officer of the day, after which the squad shall be marched to the hospital. Cadet officers and noncommissioned officers senior to the sick-marcher and cadets marked excused marches shall not be formed in squads but shall report to the officer of the day and proceed directly to the hospital. Battalion staff and noncommissioned staff shall have their names entered on the sick-book of the company with which they are quartered.

4.—At times other than the above, a cadet shall visit the hospital only in cases of emergency requiring immediate medical treatment, in which case the cadet shall report to the officer of the day before going to the hospital. The officer of the day will enter a report against any cadet who reports to him for this purpose.

5.—Cadets sick in quarters, excused from any duty on account of sickness or injuries, or those granted any special permit in regard to dress on account of sickness or injuries shall fall in with the sick-squad at sick call.

6.—Cadets sick in quarters or excused from any duty will not be allowed the privileges of Marion Square, will not be permitted to serve confinements or punishment tours, and will not be granted leave except upon recommendation of the surgeon.

7.—Cadets marked "Hospital" must remain in the hospital and observe all regulations prescribed by the surgeon. Cadets in hospital who are granted permission to attend recitations are required to do so. Cadets in hospital leaving the same for any purpose will report their departure and return to the officer of the day. When the hospital is crowded and the word "Room" is added to "Hospital," the cadet will observe the same regulations as if in the hospital.

8.—Cadets marked "Excused Military Duty" will not perform guard duty nor attend drill, inspection, parade, or church, but will attend all other duties.

9.—Cadets marked "Excused Marches" will form with their respective organizations at reveille and tattoo. At all other formations they will report to the officer of the day, and then proceed directly to the place of duty, except that at drill, parade,

inspection, and church formations they will retire to their rooms. They are not required to perform guard duty.

10.—Cadets marked excused from any particular duty are excused from that duty only and must report to the officer of the day at the assembly for the specified duty.

11.—Cadets marked "Excused Recitations" will report the fact to the marchers of their sections before assembly of the same. They are excused from reciting only and will attend section rooms and all other duties.

12.—Cadets permitted by the surgeon to wear a handkerchief or a bandage exposed, must wear a white handkerchief or bandage.

Uniform.

XXXVII.—1. Caps shall be worn square on the head.

2.—Coats and overcoats shall be kept buttoned throughout. During study hours, when in quarters, blouses, collars, and cuffs may be unbuttoned or removed.

3.—White gloves shall be worn at all times when under arms, when side arms or accoutrements are worn, at retreat, and at church formations.

4.—Slippers may be worn in quarters and out of quarters only when authorized by the surgeon.

5.—When on leave cadets, except those on probation, will appear in dress uniform; except that in cold or inclement weather the overcoat may be worn. Cadets on probation will not be permitted to wear the dress uniform but may wear the overcoat as prescribed for other cadets.

6.—No badges will be worn by cadets when on duty except those presented by the academy, and these only when the dress uniform is worn.

7.—Badges of the authorized literary societies and badges adopted by committees for authorized entertainments may be worn by cadets when on leave, also any badges presented by the academy but no other badge shall be worn by a cadet when in uniform.

8.—Watch fobs and chains shall not be worn exposed at any time.

9.—When engaged in athletic sports, cadets may wear a costume suitable to the occasion. For sports not requiring a special dress, cadets shall wear gray, khaki, or white trousers with belt, sweater or gray shirt. In no case will the suspenders be exposed when the blouse is permitted to be removed except when in quarters. Cadets dressed for athletics shall not loiter about.

Visiting.

XXXVIII.—When his room is being scoured by the police party a cadet may, by reporting to the officer of the day prior to availing himself of the privilege, visit another room or remain on the gallery in the vicinity of his room until his own quarters are dry.

