

CONSTITUTION

ARTICLE I NAME

This organization shall be known as the SCHOOL DEMOCRACY.

ARTICLE II PURPOSE

We, the students of Douglass School, desiring to promote high standards of cooperation, loyalty, and fair play; to promote laws of good order; to prepare to meet the problems of school and adult life; to set a high standard of citizenship; and to encourage and support all forms of student activity - do establish this constitution.

ARTICLE III MEMBERSHIP

Every citizen at the time of his or her registration as a member of this school shall automatically become a member of the School Democracy and remain so until he or she shall discontinue his or her connections with our school. All members of the faculty shall also be members of the School Democracy.

ARTICLE IV POWERS

The powers and responsibilities of the School Democracy are:

- a. To develop and adopt such bylaws as may be necessary, provided they do not conflict with the elements and spirit of this constitution.
- b. To organize, promote, and supervise general and special elections; provide certified registration lists, polling places, ballots, officials, and all other necessary equipment, material, and personnel.
- cc. To create, authorize, supervise, and coordinate committees for specialized activities or services.
- d. To establish and enforce regulations for assembly, study hall, corridors, cafeteria, school grounds, social events, and public functions.
- e. To consider, upon being properly petitioned, policies, activities, and changes recommended by students and teachers.
- f. To promote respect for school and private property.
- g. To appoint survey and investigation officers and committees.
- h. To pass such emergency measures as may be necessary.
- i. To recommend to the attention of the faculty and administration matters which are outside its own area.
- j. To investigate and report on matters especially referred to it by the faculty and administration.
- k. To originate and formulate any policies in the area of student activities which will make for more wholesome school citizenship.
- l. To give school and community publicity to the School Democracy's policies and activities.

ARTICLE V
ORGANIZATION

Section 1. Organization of the Entire School.

A. The basis for representation in the Council of the School Democracy shall be the president and one representative from each homeroom through the sixth Grade.

B. The president and one representative from the Clubs listed - Music, Library, Home Ec., Safety Patrol, Cheer Leaders, Football, Basketball (girls - boys).

Section 2. Qualifications for Council Membership.

Council members are required to have passing marks in all subjects.

ARTICLE VI
OFFICERS AND COMMITTEES

Section 1. The officers of the Council of the School Democracy shall be - President, Vice-President, Secretary, Treasurer, Sergeant-at-arms, Reporter, Chaplain, and Parliamentarian.

Section 2. The standing committees of the Council of the School Democracy shall be - Bulletin Board, Citizenship, Manners and Courtesy, Health and Sanitation, Home Room, Lost and Found, Publicity, Suggestion Box, Scholarship, Social, and Service.

ARTICLE VII
RATIFICATION

This constitution shall become operative immediately after having been approved by a majority of the members of the Council of the School Democracy and the principal, and ratified by a two-thirds majority of the faculty and the general student body voting in a special election called for this purpose.

ARTICLE VIII
VETO

Since the powers of the Council of the School Democracy are delegated to it by the principal, he shall have the right of veto over any measure which the Council proposes.

ARTICLE IX
AMENDMENTS

Amendments to this constitution may be made, upon a signed petition of 10% of the registered voters of the School Democracy, followed by the approval of the principal, and the ratification by a majority of the home rooms.

BYLAWS

ARTICLE I DUTIES OF THE OFFICERS

Section 1. President.

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| A. Presides at all meetings
Ascertains presence of quorum
Calls for minutes and reports
Recognizes speakers
States motions made
Calls for vote
Votes in case of tie
Announces result of vote
Decides points of order
Executes <u>Council's</u> wishes | B. Preserves order & decorum
Appoints & discharges committees
Executes contracts
Calls special meetings
Answers parliamentary queries
Orders audits
Enforces observation of constitution
Directs making of budget
Adjourns the meeting |
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Section 2. Vice - President.

Performs the duties of the president in the event of his absence, disability, or disqualification. *(30 Emerits)*
Acts as a general assistant to the president in all matters, and accepts responsibilities specifically delegated to him.

Section 3. Secretary.

Makes and keeps in permanent form detailed records of all meetings.

Reads minutes of previous meeting. These minutes should include the following:

Kind of meeting	Name of presiding officer
Name of organization	Action on previous minutes
Date	Record of business transacted
Hour	Record of attendance
Place	Secretary's signature

Receives and preserves correspondence, records, etc.

Attends to necessary correspondence

Sends out notices of special meetings

Records the results of all elections

Notifies committee members of their appointments

Acts as president in absence of president and vice-pres.

Keeps scrapbook of clippings, programs, pictures, etc.

Authorizes upon approval payment of bills and accounts

Keeps and maintains registration lists

Sees that amendments are added to the constitution

Keeps and distributes copies of the constitution

Section 4. Treasurer.

Receives, deposits, and upon proper authority, disburses funds

Keeps complete and accurate records of all financial transactions

Files all necessary statements, bills, receipts, vouchers, checks

Prepares and submits regular financial statements to the Council. These reports should include the following:

Balance on hand	Disbursements
Receipts	Current balance

Assist in preparing all regular and special budgets

Section 5. Sergeant-at-arms.

Attends the doors, sees that visitors are welcomed and seated, maintains order, runs errands, and performs such duties as may be assigned.

ARTICLE II
NOMINATION OF OFFICERS

- Section 1. The nominating committee shall consist of the principal, the sponsor of the Council of the School Democracy, one faculty member, and three members of the Council appointed by the president.
- Section 2. The duties of the nominating committee shall be to choose four candidates for president and four candidates for vice-president.
- Section 3. Restrictions on nominees - president 12 Grade
vice-president 11 Grade
- Section 4. Qualifications of officers.
A. Scholastic marks - passing grade in all subjects
B. Length of time in school - two years at Douglass
C. Experience - a member of a club (other than home room) for one year
- Section 5. Nominations assembly - procedures.
The candidate for president from each party shall speak.

ARTICLE III
ELECTION OF OFFICERS

- Section 1. Time of election - last week in September
- Section 2. Manner of election
A. Secret ballot
B. Who shall vote - those who have registered and paid a fee of five cents per year.
C. Plurality vote
- Section 3. Counting of votes
A. Time - immediately following the voting
B. Place - principals office
C. By whom - nominating committee

ARTICLE IV
INSTALLATION OF OFFICERS

- Section 1. Time - first week in October
- Section 2. Place - assembly
- Section 3. Details - speaker and installation ceremony prescribed and adopted by the Council of the School Democracy.

ARTICLE V
DUTIES OF THE COMMITTEES

- Section 1. Bulletin Board.
Composes and posts a set of rules concerning the size, shape, materials, neatness, dating, etc., of announcements, as well as the place to which they should be taken or sent; posts new notices and removes old ones; displays interesting school, community, and national news; adds to interest by the use of quotations, cartoons, pictures and similar material.

Section 2. Citizenship.

Develops and explains a set of standards on school citizenship; promotes intergroup, interroom, and interclass competitions on home room, classroom, and general school citizenship; dramatizes election procedures; arranges talks by local municipal officers; promotes organized visits to city, county, state, and federal buildings; organizes an imitative political campaign and election; and stages open forums on important school and community interests and issues.

Section 3. Manners and Courtesy.

Develops an understanding and appreciation of the importance, place, ideals, values, and habits of courteous behavior in personal and group relationships; develops courtesy competitions, and home room and assembly programs; provides books, magazines and other materials on courtesy; collects quotations and examples of polite and impolite behavior.

Section 4. Health and Sanitation.

Develops a program of fire prevention; arranges demonstrations of all kinds; makes a survey (health) of the school and its equipment and brings appropriate recommendations to the council; stocks a first-aid cabinet; develops health rules, mettees; holds contests in posters, songs, etc.

Section 5. Home Room

Encourages neat homeroom housekeeping; sponsors a training course for home room officers; authorizes home room responsibility for particular school tasks and services.

Section 6. Lost and Found

Receives, classifies, and advertises all articles found, returning them upon proper identification; advertises lost articles; and promotes, through assembly, home room, bulletin board, the care of personal and public property.

Section 7. Publicity

Keeps the school and public informed of the ideals, policies, activities, and general spirit of the Council.

Section 8. Suggestion Box

Provides and maintains a conveniently located box into which are dropped pertinent suggestions and questions relative to the improvement of the school; encourages free use of this opportunity by requiring no names; organizes open forums on this material.

Section 9. Scholarship

Encourages the development of intelligent and logical attitudes toward scholarship; gives proper recognition to holders of high marks and especially to improvement in marks; organizes a group of students who stand willing and ready to help anyone who is having difficulty with his work; carries assignments and materials to absentees; discourages "cribbing", copying, and other unethical practices, and gives proper publicity to its work.

Section 10. Social

Trains leaders for various kinds of party leadership; organizes classes in social dancing; develops a program of education in social etiquette for all occasions.

Section 11. Service

Visits sick teachers and students and arranges for others to visit them; telephones and sends cards, books etc.; carries assignments and reports on school activities; cares for absentees' property; welcomes new students and teachers and makes them feel at home immediately; receives teachers and students from other schools; assumes charge of introductions at any time; assists in worthy community drives and campaigns.

ARTICLE VI
MEETINGS

Section 1. Regular meetings

- A. Frequency - monthly (second Monday)
- B. Place - Room II
- C. Time - 11:00 A.M. (third period)
- D. Quorum - two thirds
- E. The president may call a continued meeting, a special meeting or cancel meetings whenever necessary.

Section 2. Order of business

- A. Call to order
- B. Roll Call
- C. Reading and approval of minutes
- D. Communications
- E. Report of standing committees
- F. Report of special committees
- G. Old business
- H. New business
- I. Adjournment

Section 3. Parliamentary rules to be observed

Section 4. Rules of attendance

Any member of the Council absent without a reasonable excuse will be fined 50 cents.

ARTICLE VII
AMENDMENTS

Amendments to the bylaws may be made, upon a signed petition of 10 per cent of the registered voters of the School Democracy, followed by the approval of the principal, and the ratification by a majority of the home rooms.

Virginia Ryan.
John Gammon
Doris Harden
Isabelle Dale

McDonald Byrd
Betty Wynne Dickerson
Charlene Starnell
Janette Brown