



INDOCHINESE REFUGEES FOUNDATION, INC.

79 High Street
Lowell, Massachusetts 01852
Telephone: (617) 454-4286

ESL PROGRAM ADMISSION PRIORITY

According to the State Contract guidelines, the teacher must adhere to the following priority order for 30 students/class = 60 students.

1. The student must be the primary wage earner in the family.
2. The student must be able to attend class 4 out of 5 days per week.
3. The student must take a test for placement into one of three classes.

If enrollment is more than 30 students per class, a waiting list will be maintained.

If enrollment is under 30 students per class, the above guidelines may be dropped at the teacher's/director's discretion.

Proposal for 3 classes

8:30 - 10:00 - Beginners (Survival) English
Maximum 30 students and three bilingual interpreters
Text: Everyday English, Book 1, 2A

Goal: To equip students with basic English vocabulary and conversational ability to deal with everyday survival situations.

10:00 - 11:00 - Tutoring session for beginners class with bilingual interpreters reviewing material from morning class.
No teacher present.

10:00 - 11:30 - Pre-Vocational Intermediate English
Maximum 30 students with 3 bilingual interpreters.
Text: English that Works (Pre-Voc.)

Goal: To prepare students for job hunting; to ensure job-readiness.

6:00 - 9:00 pm - Advanced English
M - W 25 - 30 students, no bilingual interpreters
Text:

Goal: To increase the English level of those students already working or enrolled in training programs.

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INDOCHINESE

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