

INNER LONDON EDUCATION AUTHORITY

# SAINT MARTIN'S SCHOOL OF ART

TELEPHONE: GERrard 0058-9

PRINCIPAL: Edward J. MORSS, R.B.A., R.O.I., A.R.C.A.

12th January 1971

109 CHARING CROSS ROAD W.C.2

Andrew Darley

SCULPTURE DEPARTMENT  
DIP A.D.1.

The present project will end on Friday 15th January at 1.00 p.m. Any work you wish to keep should be removed from the project area by 2.30 p.m. Work may be stored under the tarpaulin in the basement yard, provided it is wrapped in polythene and labelled. Polythene may be obtained from the Sculpture Storeroom.

1st year staff

ANDREW DARLEY

15th January 1971

SCULPTURE DEPARTMENT  
DIP A.D.1.

In the project we are about to begin you may make anything you wish. Your work must be confined to the project area. For the production of specific components, limited use may be made of equipment fixed elsewhere in the school.

There will be periods during which you withdraw from any physical making activity. In these periods you will be required to sit in the chair which bears your name. These periods of sitting will be co-ordinated and you will be informed of the times by means of the notices. Talking will be allowed only during the periods of sitting.

1st Year Staff

Andrew Darley

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SCULPTURE DEPARTMENT  
DIP A.D.1.

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22ND FEBRUARY 71

The present arrangements for this project will be modified from Thursday 25th February.

At intervals the location of the chairs will be altered by the member of staff and you will be informed of exceptions to the requirements of the sitting periods by means of the notice.

1st year staff



SCULPTURE DEPARTMENT  
DIP A.D.1.

10th February 71

The present arrangements for this project will be modified from Monday 15th February.

At intervals the location of the chairs will be altered by the member of staff and you will be informed of exceptions to the requirements of the sitting periods by means of the notice.

1st year Staff

**Saint Martin's School of Art** 109 Charing Cross Road, London WC2H ODU  
Telephone 01-437 0058/9

Principal: Edward J. Morss RBA, ROI, ARCA

SCULPTURE DEPARTMENT  
DIF A.D.1.

17th March 1971

ANDREW DARLEY

The periods of sitting in the present project will be discontinued from 4 3.0 p.m. Thursday 18th March. By 4.30 on Wednesday 24th March the project area must be cleared of all work, materials, tools and rubbish.

The project area will be divided and in the next project one part of the area will be at your disposal as a working space. You will be required to attend the other part of the area on specific days to look at the work of individual students and to participate in discussion of that work. On certain days your own work will be the subject of this activity. You will receive a timetable and further details of these requirements.

If the nature of your work necessitates your working outside the project area this is permissible and arrangements for this should be made before March 24th. In certain limited circumstances, should you require to do so, you may work outside the school but 1st year staff should be informed of the proposed location. You should note that these arrangements made with 1st year staff do not relieve you of responsibility in respect of signing the main register and attending seminars etc:

It will be your responsibility to organise and supervise the transport of your work to the project area.

1st year staff





