

November 13, 1968

Minutes of the regular meeting of the Board of Directors of the Skokie Public Library held November 13, 1968 at 7:30 p.m. in the Conference Room.

Members present: Messrs. L. O. Green, Howard V. Hummer, Donald Kraft, and Rabbi Karl Weiner, Miss Mary Radmacher, Librarian.

Also present: Mrs. Joseph Beaver, observer for the League of Women Voters and Mr. James W. Hammond, Architect.

Rabbi Karl Weiner, the President of the Board, presided.

Financial statements for the months of September and October, 1968 were accepted and approved on motion by Mr. Hummer, seconded by Mr. Kraft.

All ayes.

Motion by Mr. Hummer seconded by Mr. Green.

Motion: That the lists of bills for the month of November, 1968 in the amount of sixteen thousand ninety-five dollars and thirty-eight cents (\$16,095.38), the month of October, 1968 in the amount of ten thousand four hundred ninety-two dollars and fifty-nine cents (\$10,492.59) and nine hundred eight dollars (\$908.00) for the General Operating Budget be paid.

All ayes.

Motion by Mr. Kraft seconded by Mr. Green.

Motion: That the list of bills for the month of November, 1968 in the amount of two thousand fifty-seven dollars and ninety-six cents (\$2,057.96) for the Reserve Fund for the Purchase of Sites and Buildings be paid.

All ayes.

The Statement of Appropriations and Expenditures for the months of October and November, 1968 were examined and approved.

Circulation Reports for the months of October and November, 1968 were accepted and ordered to be placed on file.

The Librarian discussed with the Board members the need for a public relations employee. Mr. Hammond offered a suggestion of another contact which we will pursue.

A copy of an Administrative Bulletin, dated October 17, 1968, from the Office of the Secretary of State was given to each Board member. Recommendation was made to adopt the Library Bill of Rights as amended June 27, 1967. This will be put on the agenda for the December meeting for a motion on adoption.

Mr. Kraft requested the December agenda also carry a recommendation for promotion of the Skokie Public Library as a reference center for the North Suburban Library System. Miss Radmacher explained the fine points of having this for the Skokie Public Library.

The Librarian informed the Board the North Suburban Library System is having a Charter Day program November 21, 1968. The same program will be held in Evanston Public Library in the afternoon and the Cook Memorial Library at Libertyville in the evening of the same day. A printed invitation has been sent to each trustee and Board members were urged to attend.

The Librarian informed the Board Mr. Robert McClarren of the North Suburban Library System is trying to get an expression from the Librarians concerning reciprocal borrowing and what should be done. Many are afraid their collections will be drained, but Miss Radmacher stated that it will be necessary to establish certain restrictions. Two problems mentioned are the difference in the non-resident fees charged in the various member libraries and how to treat residents of unincorporated areas.

The Librarian announced the special programs to be held during the month of November and that the Pre-School Story Hours and Mothers' Programs have resumed.

The Librarian recommended purchase of 6' 10" shelving for the west end of Young People's and Children's Department. The necessary shelving and labor for installation would cost about \$2,800. Motion by Mr. Kraft seconded by Mr. Hummer.

Motion: That the shelving recommended for Young People's and Children's Department for the west end of that room be purchased by spending two thousand eight hundred dollars (\$2,800).

All ayes.

The printed annual statement was distributed to the Board members who approved it and recommended a letter of appreciation be sent to Mr. Harold Levie.

Rabbi Weiner opened a discussion about renting the property at 5219 Oakton Street. Suggestion was made that the rental of the property be turned over to a realtor with rental on a month to month basis. It was further recommended that Mr. Neil King be contacted. Mr. Hummer made the following motion which was seconded by Mr. Kraft.

Motion: The Library Board give Miss Mary Radmacher carte blanche authorization to proceed with some arrangement with a realtor for rental of the property at 5219 Oakton Street.

All ayes.

Mr. Green reporting on securing the services of an attorney for the Library Board stated that Mr. Harvey Schwartz is interested but cannot enter into a contract until after April 1, 1969. However, he will, in the interim, be willing to provide legal counsel as needed. Mr. Green then recommended the Board enlist his services on that basis with the understanding that after April, 1969 he will enter into a contract with the Library Board. All members approved.

Rabbi Weiner asked Mr. Hammond to report on activity in connection with the Building Program. Mr. Hammond reported that he had attended a meeting with Miss Radmacher and Mrs. Petty at the new Fine Arts Center at which time the Commission outlined their needs on a five year projection. Essentially their needs are: a little theatre of anywhere from 250 to 400

capacity; painting and sculpture rooms; class rooms for 35 people; meeting rooms for 90 to 100 persons; minor kitchen facilities; and a minor amount of administration space. Mr. Hammond stated that he would guess this would be anywhere from 10,000 to 15,000 square feet of space.

Mr. Hammond further reported that at a meeting he had with the Village planner, the matter of parking was briefly discussed. Mr. Arnold and Mr. Schwartz were receptive to the idea of multilevel parking and to underground parking.

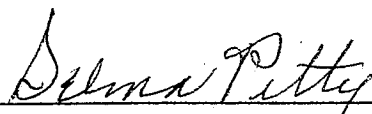
Mr. Hammond stated that he had been busy checking on building code regulations and that his firm had proceeded as requested by the Library Board and have had sessions with their mechanical and structural engineers, and that consideration is being given to the ultimate heating needs in current planning. He further stated that if the idea is to work toward the big building plan he will need time to start getting the brochures ready. Rabbi Weiner asked if the Board was ready to have a meeting with Mr. Harvey Schwartz. It was decided to have such a meeting, during the day, on the 27th of November with Mr. Schwartz present.

Mr. Hammond was directed to proceed with the drawings for the interim building which he stated could be built within four or five months.

Mr. Kraft reported briefly on securing funds and stated there are Federal funds and services for the arts. He will continue to investigate and report.

The Librarian reported on cooperation with Mr. Hohns in getting gravel in the parking space to the east the previous week.

Meeting adjourned at 9:15 p.m. on motion by Mr. Hummer, seconded by Mr. Kraft.

  
Selma Petty (per M. Sarver)