

November 10, 1971

Minutes of the regular meeting of the Board of Directors of the Skokie Public Library held November 10, 1971 at 7:30 p.m. in the Library.

Members present: Terry Engel, Diana Hunter, Howard Hummer, Selma Petty, and John Wozniak, Miss Mary Radmacher, Chief Librarian.

Also present: Robert J. Di Leonardi, Counsel for the Library Board.

Vice President Howard Hummer presided.

Minutes of the meeting held October 13, 1971 were approved on motion by Dr. Wozniak, seconded by Mr. Engel.

Financial statements for the General Operating Budget, Reserve Fund for the Purchase of Sites and Buildings, Library Construction Fund, and North Suburban Library System Coordinated Acquisitions Program on American Literature were accepted and approved on motion by Dr. Wozniak, seconded by Mr. Engel. All ayes.

Five sets of bills were submitted for approval. Motion was made by Dr. Wozniak, seconded by Mrs. Petty which, on roll call vote, carried unanimously.

Motion: That the lists of bills for the General Operating Fund in the amounts of \$21,016.60, \$305.00, and \$239.20; Library Construction Fund in the amounts of \$164,251.41 and \$1,127.58; and the North Suburban Library System CAP in the amount of \$213,75 be approved for payment.

Circulation Report for the month of October, 1971 was accepted and ordered filed.

The Librarian reported on personnel appointments and one maternity leave.

Mr. Hummer requested discussion of action to be taken on repairs to the cottage at 5219 Cakton Street caused by vandalism last spring. Mrs. Petty, Mr. Zar of Zarco Construction Company, and Mr. William Carey of Boyle, Flagg and Seaman, met with Miss Radmacher November 9. Mr. Zar's proposal of \$5,655 included items which the insurance company felt were in addition to damage replacement. One item was exterior painting. The house needs this but vandalism did not cause it. The insurance company will allow a total of \$3,950 as opposed to Mr. Zar's bid of \$5,655 which includes exterior painting and glass block windows in the basement. The other bidder had recommended patching the bathtub. The insurance company will allow the

price for the patching but agreed if this proves unsatisfactory they will replace the tub. The difference of \$1,700 would put the house in good shape but the amount in excess of the insurance settlement must be paid from Reserve Fund. The points made in discussion were: the building must have heat for the winter; the figure of \$259 covered glass block windows in the basement; getting the Kane Service watchman to keep an eye on the cottage; getting someone to live in the house; possibly a retiree to live there; and the cottage must be made livable before this can be done. Motion by Mrs. Petty, seconded by Dr. Wozniak which, on roll call vote, carried unanimously.

Motion: That the Skokie Public Library Board proceed with the repairs to the property at 5219 Oakton Street and the contract for these repairs be given to Mr. Zar of Zarco Construction Company at the estimate submitted of \$5,655.

In regard to the expansion program a copy of a letter from Mayor Smith to Rabbi Weiner was read. This letter of acceptance and appreciation was in respect to the Library furnishing a landscape architect for the Village Green.

Miss Radmacher reported on a meeting she had with Mayor Smith, Mr. Kahn, Mr. Matzer, and Mr. Arnold of the Village, for the purpose of reviving the issue they presented last summer concerning purchase of property by the Library for parking on Galitz Street. Following last summer's discussion on this subject Mr. Di Leonardi had sent a letter stating if bond issue money were used for the purchase of property for parking which was not included in the original outline of items for voting, the Illinois State Library would demand refund of the grant money and, also, if any funds are left over the money must be used to reduce the bond debt. The Village requested that their attorney and Mr. Di Leonardi meet for a discussion of the situation. The Library's counsel again pointed out that unless they have an approach he is not aware of, the answer is the same one he gave last summer and he recommended saying to the Village that the Board would like to do this but cannot. Mr. Di Leonardi felt the Board should wait until he has met with Mr. Harvey Schwartz. The Board concurred with Mr. Di Leonardi's recommendation.

Miss Radmacher said that a special meeting for some building decisions

should have the full Board present. A decision on recommended changes for the Board room must be made soon. After discussion, the meeting date was set for Monday, November 15, at 7:00 p. m. at Ray Foley's Restaurant.

Mrs. Hunter asked for discussion of carpeting and audio visual equipment. On the subject of audio visual equipment, Mrs. Hunter and Miss Radmacher have done some conferring on this. In Miss Radmacher's opinion this is specialized equipment and requires someone with technical information and experience. Mr. Jack Behrend was recommended by Mr. Nota of the Suburban Library System. At a meeting with Mr. Behrend, he recommended only two cassettes for use: Norelco and Sony and suggested specifications be drawn up for Sony because of the ease of repair. He also recommended taping new recordings. Mr. Behrend will draw up specifications for the cassette equipment for bidding so that he will be covering the brand and models that have proven to be very good. His charge for this service will be a maximum of \$100. Motion by Mrs. Hunter, seconded by Mrs. Petty which, on roll call vote, carried unanimously.

Motion: That the Skokie Public Library authorize Jack Behrend and Company to draw up specifications for audio visual equipment for the new building at a maximum charge of \$100 for his consultant fee.

The advantages and disadvantages of Antron and Wood carpeting were discussed. Motion by Mrs. Petty, seconded by Dr. Wozniak.

Motion: That the bidding specifications for furnishings be written to specify wool carpeting.

Voting was as follows: Terry Engel, yes; Howard Hummer, no; Diana Hunter, yes; Selma Petty, yes; John Wozniak, yes. Motion carried.

Mr. Hummer reported on the North Suburban Library System. A copy of the fourth annual statement for the System and a copy of the NOR'EASTER for October, 1971 were distributed to each member. As official representative for the Skokie Public Library Board, he stated there were three things he wished to discuss with the Board. At the last meeting of the NSLS the Director of the Illinois State Library was present to explain its stand on reciprocal borrowing. Two or three libraries in the System have

not joined reciprocal borrowing and he explained to them they must either join or be expelled. There were no grounds upon which to set up rules or conditions because the System will have reciprocal borrowing whether or not. He complimented Skokie Public Library on its arrangement with Chicago Public Library.

Mr. Hummer has been appointed to the NSLS Building Committee. The System is going to build in the area of Pal-Waukee Airport. Purchase price of the land is \$250,000 and the building will cost \$550,000. The motion for resolution to buy land and build was expedited quite rapidly at the very end of the meeting.

His assignment on the deferred compensation plan has been completed and a report will be made on November 22. From what he has done, Mr. Hummer hopes the plan might turn out to be a plan or program on deferred compensation that all libraries in the whole system might follow. It would be a tremendous impetus in the hiring of good new professional people. Some day he hopes Skokie will consider a deferred compensation program for its own people.

A copy of the Great Books News Letter for November, 1971 was distributed. Miss Radmacher announced the Fine Arts in Focus Program which was distributed is another new program started by this Library. The films will be borrowed from SAVS and shown on the first and third Thursday of the month.

Miss Radmacher stated that the Booklist, Israeli Writers since World War II, was done by Hanna Moses and represented real scholarship. She explained the Mayer Kaplan Jewish Community Center had asked the Library to prepare a list of the Holocaust writers. Another similar list will be ready for distribution later. A List of Recent Acquisitions October 1 - 31, 1971 and Calendar of Events was distributed.

A recommendation was made that the Reference section have copies of the budgets of each of the Village taxing bodies. Miss Radmacher explained how the Library has tried repeatedly to get budgets from the local agencies but not always with success, but that she would make another attempt immediately to try to get this information.

Mrs. Petty reported on her attendance at the entire Midwest Conference and Mrs. Hunter on her Friday meeting.

Meeting adjourned at 9:40 p. m. on motion by Mrs. Petty.

Selma Petty - Secretary
