

December 8, 1971

Minutes of the regular meeting of the Skokie Public Library Board of Directors held December 8, 1971 at the Library at 7:30 p. m.

Members present: Terry Engel, Diana Hunter, Richard Lindberg, John Wozniak and President, Rabbi Karl Weiner, Miss Mary Radmacher, Chief Librarian.

Also present: Mr. Robert J. Di Leonardi, Counsel for the Board and Mrs. Joseph Elesh, observer for the League of women Voters.

Rabbi Weiner asked for approval of the minutes of the meetings held November 10, 1971 and November 15, 1971. Mr. Lindberg requested a change in wording of the first motion at the top of page 2 to read that the action of the Building Committee shall be governed by the opinion of counsel. Correction was approved by the Board and the minutes were accepted, after correction, on motion by Dr. Wozniak, seconded by Mr. Lindberg. Motion carried.

Financial statements for the General Operating Fund, Reserve Fund for the Purchase of Sites and Buildings, Library Construction Fund and North Suburban Library System Coordinated Acquisitions Program on American Literature were accepted on motion by Mr. Lindberg, seconded by Mr. Engel. Motion carried.

Motion by Mrs. Hunter, seconded by Dr. Wozniak which, on roll call vote, carried unanimously.

Motion: That the lists of bills for the General Operating Fund in the amounts of \$15,544.06 and \$1,404.50; Library Construction Fund, \$130,125.92 and \$1,998.00; and North Suburban Library System CAP, \$616.64 be approved for payment.

Circulation Report for the month of November, 1971 and NSLS-RBP Statistics and Chicago Borrowers were ordered placed on file.

Miss Radmacher discussed additions to the personnel and a discussion followed of the manner of soliciting or obtaining applicants.

The Librarian reported receiving the \$100 Purchase Prize Award from the June, 1971 art fair, given to the Library by the Skokie Art Guild.

The Librarian reported receiving a check from Boyle, Flagg and Seaman in

the amount of \$3,950 in payment of the claim for damages to the house at 5219 Oakton due to vandalism. The insurance company had requested that a Release Subrogation Receipt be signed by the proper officer. Mr. Di Leonardi recommended compliance with this request and that a motion to this effect be made and passed. Motion by Mr. Engel, seconded by Mrs. Hunter which, on roll call vote, carried unanimously.

Motion: That President Karl Weiner be authorized to sign a Release Subrogation Receipt to the insurance company for \$3,950 in full satisfaction of claim of loss on the building at 5219 Oakton Street, Skokie.

~~Mr. Carey of Boyle, Flagg and Seaman has suggested an increase to \$25,000 in insurance coverage on the house at 5219 Oakton Street. Discussion followed. In order to be fully covered during the repairs as well as at the completion, the following motion was made by Mr. Lindberg seconded by Dr. Wozniak which, on roll call vote, carried unanimously.~~

Motion: That the Skokie Public Library increase the amount of the insurance carried on the cottage at 5219 Oakton Street in accordance with Mr. William Carey's recommendation.

Miss Radmacher mentioned recent legislation causing municipal agencies to carry unemployment insurance. The statute as it exists does not include these agencies. Mr. Di Leonardi will look into this and advise Miss Radmacher.

In Mr. Hummer's absence Miss Radmacher reported on the North Suburban Library System stating that at its November 22 Board meeting the Reciprocal Borrowing contract with the Chicago Public Library was approved. Mr. Di Leonardi said if this Board signs that contract it would supersede the Skokie Public Library contract with the Chicago Public Library. Mr. Ladenson expressed his hope that Skokie will sign this new contract. Dr. Wozniak made the following motion which was seconded by Mrs. Hunter and, on roll call vote, carried unanimously.

Motion: That the Skokie Public Library give its approval to adoption of the contract with North Suburban Library System and Chicago Public Library.

Miss Radmacher reported it is no longer necessary for a patron to go to his home library to get his borrowers card validated. A patron may take his card to any library and that library will call the patron's home library to see if he is in good standing and, if so, validate the card. The observation was made that in February when our move takes place and for one or two weeks our service will be closed, we should publicize as much as possible patrons still can get service by going to any library in the area. Miss Radmacher expressed doubt that February will be the date. Miss Radmacher said patrons will be notified a month in advance so that they can take out as many books as they want and return them without payment of fines. Mrs. Hunter suggested contacting Mr. Matser about an item in the Village Newsletter.

Miss Radmacher recommended an increase in the maximum fine (from \$1.50 to \$3.00) which had not been done when the overdue fine was increased. More and more patrons are keeping the books for a long overdue period knowing they will pay a maximum fine of only \$1.50. Mr. Di Leonardi said such an increase is legal. Mrs. Hunter made the following motion which was seconded by Dr. Wozniak.

Motion: That the Skokie Public Library increase the maximum from \$1.50 to \$3.00.

Mr. Engel stated his wish to make a higher maximum fine and made the following amendment to Mrs. Hunter's motion.

Amendment: That the motion on the floor be amended to make the maximum fine \$5.00 instead of \$3.00.

Mr. Lindberg seconded the amendment. Voting of the motion as amended was: Terry Engel, yes; Diana Hunter, no; Richard Lindberg, yes; John Wozniak, yes. Motion carried.

A copy of a statement to mothers of pre-schoolers which was distributed by the Young People's and Children's Department was given to each Board member.

Rabbi Weiner reported being contacted by Mayor Proessel. The Lincolnwood Village Board has had discussion on the matter of contractual service with Skokie Public Library and Mayor Proessel asked for a meeting with Rabbi Weiner for an exploration of services to Lincolnwood. Rabbi Weiner asked the Board for any

definite opinions to be guided by in his pursuing this arrangement. He said the question he needed answered was whether it is contemplated charging Lincolnwood on the same basis as Skokie citizens are being taxed or is the Board thinking of something above that. It was noted that Lincolnwood is also considering Chicago. The question was asked if the agreement with North Suburban Library System and Chicago Public Library is signed, would this mean anybody within the System can borrow anywhere. Rabbi Weiner said the agreement just approved for signing would mean this Library no longer can limit reciprocal borrowing to residents of the City of Chicago. If we enter into that agreement and Lincolnwood selected Chicago for library service, Lincolnwood would be getting the full benefit of what Skokie residents are getting and shouldn't they then be paying the full tax rate? He suggested delaying Skokie's entering into the System's reciprocal borrowing program with Chicago. Rabbi Weiner said Mr. Proessel should be made aware we are not going to become part of that arrangement until we know where Lincolnwood goes but if they join us we are going along with the System and they will have the benefit of Chicago. Motion was made by Dr. Wozniak to table the motion to approve the contract between NSLS and Chicago RBP.

Mrs. Hunter called the Board's attention to an article in the newspaper referring to the poor illumination on the Village Green. Discussion followed wherein Rabbi Weiner stated that it is the Village's responsibility but we may have need to make the Village aware of this and asked Miss Radmacher to write a letter to the Manager with a copy to the Mayor about this complaint.

Miss Radmacher informed the Board of a letter covering change orders and referred to the \$3,146 additional for revised outlets at desk positions on the second floor and the switchboard at the first floor which has been reduced to \$2200. Motion by Dr. Wozniak, seconded by Mr. Lindberg, which on roll call vote, carried unanimously.

Motion: That the change order for the electrical work, in the amount of \$2200 be approved.

Another change order in the amount of \$138.46 for a new curb inlet casting drain was presented. Motion by Mrs. Hunter, seconded by Mr. Lindberg which,

on roll call vote, carried unanimously.

Motion: That the change order for a new curb inlet casting drain in the amount of \$138.46 be approved.

Third change order in the amount of \$927.30 is for revisions to the PA and TV system conduit risers and runs. A letter on this, received in September, estimated the cost in excess of that amount. Motion by Mr. Lindberg, seconded by Mr. Engel, which, on roll call vote, carried unanimously.

Motion: That the change order for PA and TV System conduit risers and runs in the amount of \$927.30 be approved.

Mr. Lindberg inquired about the security measures to be used for the enlarged library. Miss Radmacher suggested a committee be appointed to investigate this. The Board might want to call a special meeting to discuss this one item. Rabbi Weiner appointed Mr. Lindberg and Mr. Engel to this committee.

Rabbi Weiner said we are ready to go to bidding for all the furnishings. Mrs. Hunter reported on meeting with the architect and the designer for a selection as far as carpeting color, drapery colors, and secretarial office chairs. Bid opening is to be January 5.

Mr. James Hammond sent Mr. Di Leonardi a letter from which Mr. Di Leonardi will prepare the legal advertisements inviting bidders. A question was raised regarding a percentage or dollar amount for the bid bond. Motion by Mr. Lindberg seconded by Dr. Wozniak which, on roll call vote, carried unanimously.

Motion: That a bid bond of \$10,000 be furnished on the bidding for furnishings.

Consensus of the Board was that the ad should be run in THE LIFE since THE NEWS carried the last ads.

Special technical equipment was discussed. Mrs. Hunter said the Board had authorized specs be drawn up for bidding. These specifications have been received. She mentioned her interest in a Masterlens, a magnifying equipment. Miss Radmacher advised the Library has already purchased this machine and it is used by patrons.

Rabbi Weiner informed the Board Mayor Smith, when expressing his appreciation for the Library furnishing the landscape plans for the Village Green, asked

that the Beautification Committee be shown the plan and included in that way in the process of adoption.

Rabbi Weiner asked for a report on the Library's arrangements with the Fine Arts Commission. Mr. Lindberg will follow up with Mr. Robbins on this.

Mrs. Hunter asked that some action be taken toward acquiring a piece of sculpture.

Miss Radmacher said although the Library's budget for the 1972-73 fiscal year was sent to the Village last May, as we always do, somehow Mr. Kahn was of the opinion a tax not to exceed 16¢ was wanted and, in August he prepared a budget on that basis for this coming year. He is embarrassed about it, but according to him the Library will have to revise its budget downward. Although he has a copy of our budget, it appears nothing can be done. Our budget was set up for \$780,000 but, under the 16¢ levy, the amount will be between \$647,000 and \$648,000. Mr. Di Leonardi stated that the Library should not re-submit the budget because this is what the Library prepared and the Library Board approved. It would be wrong to submit anything that is different. Mr. Di Leonardi subscribed to seeing the Mayor and he will prepare the letter to go out over Rabbi Weiner's signature.

Meeting was adjourned by 10:15 p. m. on motion by Mr. Lindberg.

Selma Petty

Secretary