

December 10, 2003

Minutes of the closed meeting of the Board of Trustees of the Skokie Public Library held in the Skokie Public Library Board Room, Wednesday, December 10, 2003.

CALL TO ORDER

John M. Wozniak, President, called the meeting to order at 8:51 p.m.

Members present: John M. Wozniak, President; Richard Witry, Vice President; Zelda Rich, Secretary; John Graham; and Susan Greer and Carolyn A. Anthony, Director.

Members absent: Diana Hunter, President Emerita and Eva Weiner.

CLOSED SESSION

At 8:51 p.m. a motion was made by Mr. Witry, seconded by Mr. Graham:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES GO INTO CLOSED SESSION TO DISCUSS A PERSONNEL MATTER.

The motion passed unanimously.

Personnel Matter

Mrs. Anthony explained that when the Library's health insurance coverage through the Village terminated at the end of April, 2003, we made arrangements to have an additional sixty days, until the end of June, for staff to file medical claims for reimbursement. We notified Library staff of this provision and warned them that claims filed after June 30 would not be considered for reimbursement.

One staff member (the only one Gail Kay or Mrs. Anthony is aware of) had two large claims that were denied due to late submission. The staff member, Susan Lee, has had serious medical problems and multiple surgeries in the past couple years. She says that she was aware of the filing deadline and notified her doctors accordingly. The provider, the Illinois Bone and Joint Clinic, claimed that they filed in a timely manner. We recently learned that the Village has refused to cover these claims, one of which is for \$5,096.00 and the other for \$1,274.00.

Mrs. Anthony distributed her correspondence to Village Manager Al Rigoni regarding the extended claim period, the proof of filing as claimed by the Illinois Bone and Joint Clinic and the letter received from Christa Ballowe, Personnel Director for the Village regarding the Village's refusal to pay. Reviewing the evidence of claim submission, it appears that the claim for \$1,274.00 may have been filed too late, but that the larger claim of

\$5,096.00 was submitted electronically on May 21. Mrs. Anthony's concern is that this expense will be a hardship for Susan Lee.

Discussion ensued.

Mrs. Greer left the meeting at 8:59 p.m.

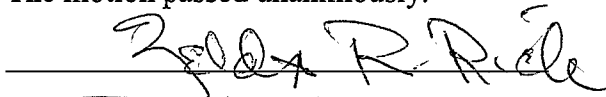
The Board would like Library legal counsel Frank Garrett to write a letter to Pat Handley, Village of Skokie Corporation Counsel stating that the larger claim was filed in a timely manner and we expect prompt payment. Mr. Garrett should ask for a response back so this issue can be resolved when the Library Board meets again in January. Copies of the letter should also be sent to Al Rigoni, Village Manager and Christa Ballowe, Village Personnel Director.

ADJOURNMENT

At 9:06 p.m. a motion was made by Mr. Witry, seconded by Mr. Graham:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES
ADJOURN FROM CLOSED SESSION.

The motion passed unanimously.



Zelda R. Rich, Secretary

Opened: 6/9/2004