

September 13, 2006

Minutes of the regular meeting of the Board of Trustees of the Skokie Public Library held in the Skokie Public Library Board Room, Wednesday, September 13, 2006.

CALL TO ORDER

John Graham, President, called the meeting to order at 7:30 p.m.

Members present: John Graham, President; Diana Hunter, Vice President/President Emerita; Dayle Zelenka, Secretary; Susan Greer; Zelda Rich; Eva Weiner; John M. Wozniak; and Carolyn A. Anthony, Director.

Staff present: Patricia Groh, Coordinator of Community Services; Richerdine Nordmeyer, Head of Adult Popular Services.

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF AUGUST 9, 2006

Dr. Wozniak made a motion, seconded by Mrs. Rich, to approve the minutes of the regular meeting of August 9, 2006, subject to additions and/or corrections. There being no additions or corrections, the minutes were approved and placed on file.

Mr. Graham asked the Board to move the regular order of business and go directly to Ricki Nordmeyer's presentation followed by the Bookmobile. The Board agreed.

SKOKIE READS! PRESENTATION BY RICKI NORDMEYER, MANAGER OF ADULT POPULAR SERVICES

Ms. Nordmeyer began by saying that acknowledging the fact that Skokie is truly a community of readers, Mayor George Van Dusen, in conjunction with the Skokie Public Library on September 18, 2006 will declare November 2006 as Skokie Reads! Month.

Unlike Chicago's "One Book, One City" program, Skokie Reads!, coordinated by the Library, will celebrate the many books read by those in our diverse community and the power of reading in our lives. The Library is planning several book-related events to be held at the Library and throughout the community.

The goal of this celebration is to reach out into the community to touch all of the residents, not just those loyal weekly and even daily users of the Library. Staff hope through this program to encourage residents to participate in the events, visit the Library and become familiar with our Web site, especially those who are unfamiliar with the many services the Library has to offer.

Staff have created a logo to serve as a symbol of events, an image of a man peering wide-eyed over the top of an open book. This graphic, for example, has been printed on labels which are being affixed to a variety of donated and gently used withdrawn books. These books will be in boxes placed in cooperating stores, offices, schools and gathering places throughout the community. So when you go into the Fannie May Store or Village Hall or are waiting for your dentist, you will encounter one of these boxes. Residents will be encouraged to take a book from the box, read it, keep it or share it with others. They will be instructed to access the Library's Web site to report where they found the book and their reaction to it. Letters have been mailed to 200 prospective sites throughout the Village. Ms. Nordmeyer has already received several enthusiastic responses.

Other planned events include:

- A bedtime story hour led by a famous person
- Design a Bookcover contest to be judged by the Library Board
- Share a Good Book program to begin a patron-driven database of recommended reads
- Author events including:
 - November 1: Howard Reich, author of the memoir "The First and Final Nightmare of Sonia Reich: A Son's Memoir"
 - November 12: Alex Kotlowitz, the respected Chicago author of "There are No Children Here: The Story of Two Boys Growing Up in the Other America", and "Never a City So Real"
 - November 13: Kenneth Oppel, the award-winning children's and young adult author
- Favorite Poetry Reading Afternoon in which local celebrities, officials, children and adults of Skokie are invited to read their favorite poem on a Sunday afternoon at the Library. Chicago Tribune senior writer and WGN Radio host Rick Kogan will kick off the reading at 12:30 p.m. on November 19 in the Petty Auditorium.
- A program highlighting "How to Find a Good Book" on November 7 in the afternoon at OCC and then repeated that evening at the Library.
- A series of 2-3 bookmobile visits to new sites around the Village.

In addition to a month-long focus on reading and related events, the activities will provide staff with information to use in marketing and promotion for the months to follow. For example, staff will be able to compile lists of favorite books from the titles

reported by readers. Staff plan to cull other data for reporting such as the number of books read in various languages during the month, books listened to on CD or downloaded electronically. One or more families from among those participating will be selected to have a family READ poster made.

Ms. Nordmeyer encouraged the Board to take part in the poetry reading and other events, according to interest.

Ms. Nordmeyer brought a box of books for the Board to choose from.

The Board thanked Ms. Nordmeyer for her presentation and said she was doing a terrific job.

BOOKMOBILE PAINTING AND GRAPHIC WRAP

Ms. Groh explained that the Bookmobile is in need of repainting and re-application of the decorative graphic wrap which makes it so distinctive and recognizable in the community. The Library acquired the Bookmobile in the Fall of 1998. The graphic wrap designed by Norris Hall was applied by the manufacturer Matthews Specialty Vehicles. At the time, Matthews estimated that the wrap would hold up five or six years. Garaging the vehicle may have contributed to the longer life of the wrap. Nevertheless, after eight years, portions are peeling and clearly need to be replaced. There are also numerous dings and scrapes on the paint surface making painting advisable as well.

Ms. Groh has obtained two estimates for the work of stripping away the old graphic, repairing minor body blemishes and repainting the vehicle. Nick and Ernie's is a small, local company that has previously worked satisfactorily on both the Bookmobile engine and body. Their estimate for the work is \$10,460. Bus and Truck of Chicago, a larger company recommended by the Arlington Heights Memorial Library, has provided an estimate of \$10,200. Both companies say that it will take approximately two weeks to complete the stripping, repair and painting of the vehicle.

Since the estimates are so close, the Bookmobile staff would prefer to use Nick and Ernie's since they are local and staff know their work.

For re-application of the graphic, Matthews Specialty Vehicles recommended JPD Graphics, located in Elk Grove Village. Matthews will reproduce the original graphic, with a change to the Library's new Web address, and send it to JPD Graphics for a cost of \$3,150. JPD Graphics has supplied a quote of \$1,850. to apply the new graphic, a process that will take 3-4 days.

To complete all the work, including allowing about three days for the paint to cure before applying the graphic, the Bookmobile will be off the road approximately three weeks. Staff have discussed service options during this period, including dropping off boxes of books at preschool centers, continuing Library Express at no charge for delivery of requested materials and other such interim arrangements. Phil Carlsen, Bookmobile Librarian, will take some vacation while the Bookmobile is off the road. Other staff will be temporarily reassigned to the Circulation Department and assist with putting DVDs in new cases. It will also be a good time to do some Bookmobile collection work and to complete other behind-the-scenes activities.

While this work was not specifically budgeted for in the current Fiscal Year, an allowance of \$8,000-\$10,000. for Bookmobile maintenance was made, anticipating a possible need to replace the generator. The generator had some repairs and should continue to operate for another year or more at least. Therefore, most of the funds needed for the proposed Bookmobile maintenance project are available in the budget. As proposed, the cost would be:

Scraping and painting – Nick & Ernie’s	\$10,460.
Purchase of new wrap – Matthews Specialty Vehicles	\$3,150.
Application of wrap – JPD Graphics	<u>\$1,850.</u>
Total cost:	\$15,460.

A motion was made by Mrs. Rich, seconded by Dr. Wozniak:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE MAINTENANCE WORK ON THE BOOKMOBILE AS FOLLOWS:

NICK & ERNIE’S (SCRAPING/PAINTING)	\$10,460.
MATTHEWS SPECIALTY VEHICLES	
(PURCHASE OF NEW WRAP)	\$3,150.
JPD GRAPHICS (APPLICATION OF WRAP)	<u>\$1,850.</u>
TOTAL COST:	\$15,460.

The roll call vote for approval was unanimous.

The Board commended Ms. Groh for doing a terrific job and thanked her for her presentation.

Ms. Nordmeyer and Ms. Groh left the meeting at 7:49 p.m.

CONSENT AGENDA (Financial Statements; Circulation Report; Library Use Statistics; Report(s) from Department Head(s); Correspondence; Gifts; Personnel)

Dr. Wozniak made a motion, seconded by Mrs. Hunter:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE THE FINANCIAL STATEMENTS, SUBJECT TO AUDIT, AND THAT THE FOLLOWING CONSENT AGENDA ITEMS BE PLACED ON FILE:

1. CIRCULATION REPORT
2. LIBRARY USE STATISTICS
3. REPORT(S) FROM DEPARTMENT HEAD(S)
4. CORRESPONDENCE: LETTER FROM ISABEL DALE SILVER, ASSISTANT DEAN AND PRACTICUM COORDINATOR, UNIVERSITY OF ILLINOIS AT CHAMPAIGN-URBANA TO CAROLYN ANTHONY, DATED AUGUST 21, 2006 RE THANK YOU
5. GIFTS: \$25. FROM MAXINE AND JONATHAN FERENCZ IN MEMORY OF JULIAN LEVEY; \$300. FROM AARP SKOKIE CHAPTER 3470 IN APPRECIATION
6. PERSONNEL: HIRE: DAVID C. NELSON, FULL-TIME NETWORK SPECIALIST, TECHNICAL SERVICES DEPARTMENT, EFFECTIVE OCTOBER 2, 2006

The motion passed unanimously.

Mrs. Hunter would like an addition to the Library's Goals and Objectives. Mrs. Hunter would like to see increased attendance at adult programs.

BILLS

A motion was made by Mrs. Hunter, seconded by Dr. Wozniak:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE THE BILLS, SUBJECT TO AUDIT.

The roll call vote for approval was unanimous.

DIRECTOR'S REPORT

USAGE---Circulation in August was down slightly from the same month last year. There seems to have been a decrease in AV use, particularly in Youth Services, and a decrease in circulation from the Bookmobile due to the service interruptions for generator repairs. The gate count was also down 2% though it was still over 71,000 for the month. Use of electronic databases was up 14% and use from outside the Library was up 38%. The increase is attributable to PowerSearch, the Library's new tool for searching multiple databases at a time, and also to increased use of Live Homework Help from Tutor.com, an online service that connects upper elementary and middle school students with qualified tutors who can assist them with their assignments.

URBAN LIBRARIES COUNCIL GRANT---The Library received a grant for \$2,000. from the Urban Libraries Council to assist in sending a team of four people to New York City for a two day workshop in October on after school services. The Youth Services Department put together a four person team, consisting of one representative each from School Districts 68 and 69, a representative of the Park District and Cathy Maassen who will represent the Library. The teams will meet with resource persons and with similar teams from throughout the country to plan optimum library services and strategies for serving students after school.

DES PLAINES RIVER ECOSYSTEM PARTNERSHIP---Skokie Public Library will be one of four featured stops on a tour of watershed-friendly approaches to land development and stormwater management, led by the Des Plaines River Ecosystem Partnership. About 40 persons, including urban planners, engineers, architects and municipal officials, will take part in the tour, to be held October 17. A representative from Riddiford Roofing will come to answer technical questions.

ROOF REPAIR---The Library had an apparent leak in the roof of the new third floor (not the garden) September 1. The manufacturer was notified as per the warranty and they had Riddiford Roofing come out to inspect. The problem appeared to be with flashing around a roof drain and it was repaired at no cost to the Library.

INSPECTION BY DEPARTMENT OF LABOR---A representative from the Department of Labor stopped by August 16 for an unannounced safety check. In Mrs. Anthony's absence, Associate Director Barbara Kozlowski and Head of Maintenance Richard Simon conducted a tour of the building. The inspector sent a letter, citing the Library for improper angling of some emergency lights on the third floor, having some items stored in the electrical rooms, and having emergency breathing equipment on site

without a training program in its use. The issues have all been corrected and a response sent in writing. The breathing equipment was left here from construction and was never intended for use by Library staff. It has been removed.

AUDIT AND APPRAISAL----A draft of the audit has been received and reviewed. All seems to be in order. This was a relatively smooth process this year, thanks to Irene Tam's, Administrative Assistant for Accounting, excellent record-keeping. Mrs. Anthony has also arranged for an update of the appraisal, to be provided to Boyle, Flagg and Seaman for use in obtaining new insurance quotes for the Library.

NEW ELECTRIC RATES----Mrs. Anthony was contacted by an energy services company with an offer to provide consultation about the electric rate auctions which are taking place now, to determine rates to be paid after the first of the year. Commonwealth Edison will continue to provide delivery of electricity, but will rely on other suppliers for generation of power. Mrs. Anthony talked with the Village Manager and confirmed that the Library will continue to be covered by electric rates negotiated by the Village. The Library has supplied Public Works with information about the Library's use of electricity and will wait to hear the outcome of their negotiations.

PER CAPITA GRANT----The annual Per Capita Grant request to the State is due October 16. Mrs. Anthony will prepare the application and contact officers for signatures before submitting the document.

LANDSCAPE PROGRAM----Mrs. Hunter and Mrs. Anthony attended a program on "The Greening of Crown Hall" at the Illinois Institute of Technology August 30. The program was of particular interest because the University is undertaking an update of the original landscaping by Alfred Caldwell who frequently collaborated with Mies Van der Rohe. The Skokie Public Library was Mies-inspired and Alfred Caldwell prepared the original landscape design for the Library. The presenting landscape architects talked about various considerations in updating the Caldwell plan, keeping principles in mind such as the use of native plants, while also taking into consideration issues related to sustainability and energy efficiency as well as changed use patterns.

BUILDING MAINTENANCE----Richard Simon arranged for a cleaning of all the carpeting in the Library this past month. He has also engaged staff in a number of painting, repair and clean-up projects around the building. He has clearly risen to the challenge of his new position of Head of Maintenance.

The Board commended Mr. Simon.

COMMUNITY ACTIVITIES----Mrs. Anthony attended Congresswoman Jan Schakowsky's Town Meeting at the Library August 16, a Women's Board meeting for Rush North Shore, a meeting of the Chamber Executive Committee, a Business-Before-Hours networking event with the Chamber and the Dedication of the new campus of National Louis University. The librarians at National Louis are delighted to be in Skokie and look forward to working with Skokie Public Library staff on a number of projects. They have a continuing education program, with no on-site collection to support it. Meanwhile, they are developing a first-rate resource collection of children's literature and hope to hold a variety of conferences and meetings to bring teachers, librarians, publishers, scholars, etc. together around the collection.

INTELLECTUAL FREEDOM----Mrs. Anthony was interviewed and photographed for Crain's Chicago Business recently for an article on how life has changed since 9/11 that will appear in the September 11 issue of the publication. The reporter talked with her about the Patriot Act and its impact on library services. Mike Isaacs of the Skokie Review interviewed Mrs. Anthony on a similar theme and that article was published in the September 7 issue of the Skokie Review. Judith Krug of the ALA Office on Intellectual Freedom and Mrs. Anthony will speak at a program organized by the Friends of the Glenview Library September 11 at 1 pm on the topic of Intellectual Freedom and Censorship in the Public Library. A staff committee will be conducting training for all Library staff in intellectual freedom over the next couple weeks.

ADOPTION OF TAX LEVY 2006

Mrs. Anthony said that the Board needs to adopt a tax levy for transmission to the Village of Skokie. The 2006 levy will be introduced as part of the Village's Levy Ordinance in early December and acted on by the Village Board before the end of December. This levy will fund the Library's 2007-2008 Fiscal Year.

The 2005 levy was \$9,897,805., an increase of 9% over the 2004 levy of \$9,080,555. The Library's debt payment for construction bonds in FY 2008 will be \$1,441,032.52.

Collections in the past three years have been short as follows:

FY 2004	\$187,614.	(2.3% of collection)
FY 2005	\$199,087.	(2.3% of collection)
FY 2006	\$234,774.	(2.6% of collection)

On the other hand, the Library has been improving its cash position, spending less than revenues in each of the past two years. The General Operating Fund balance as of May 1 has increased as follows:

FY 2004	\$2,042,983.
FY 2005	\$2,205,870.
FY 2006	\$3,619,778. (unaudited)

While monthly expense is now about \$700,000., the amount on hand would be sufficient for five months of operations, allowing the Library to meet obligations if tax bills were to be sent out by Cook County September 1, a month after the target date for mailing. This year, tax bills were mailed on time August 1 so the Library can begin to collect some revenue already in August and should be able to comfortably meet expenses this fall.

However, last year, the tax bills were sent out in late September and the Library did not begin to receive tax receipts until near the end of October. Some years ago, the Library could expect to receive the bulk of property tax receipts within the first month after the due date. That is no longer the case. Last year, the Library was still receiving significant tax collections in December.

Library strategy in recent years has been to increase the levy greater than needed to cover anticipated expenses, both to allow for the short collections (primarily due to tax appeals) and to improve the Library's cash position. It is clear that this strategy has been successful.

Percentage increases in the past three years have been as follows:

2003 levy	\$8,486,500.	5.5% over 2002 levy
2004 levy	\$9,080,555.	7% over 2003 levy
2005 levy	\$9,897,885.	9% over 2004 levy

Mrs. Anthony distributed charts showing financial receipts and expenditures for the General Operating Fund from FY 2000-FY 2006 and the report of revenues and expenses for the first quarter of FY 2007 shows that there have been increases in revenue from Replacement Taxes, Fines & Fees and Interest, all of which help the Library's cash position.

Nevertheless, Mrs. Anthony recommends a 7% increase for the 2006 levy, continuing the aggressive strategy in relation to an allowance for tax appeals and continuing to improve the Library's cash position. Given Cook County's record in sending out tax bills, Mrs. Anthony suggests that the Library aim to have six months operating cash on hand at the beginning of

the Fiscal Year. The Library should therefore be aiming for a May 1 balance in the General Operating Fund of \$4,200,000. A 7% increase would translate to a 2006 levy of \$10,590,651.

Given that the Reserve Fund has less than \$340,000., the Library can also look to resume its practice of making an end-of-year transfer to that fund. The Library hopes to soon be able to purchase the final outstanding property and complete work on the West parking lot which will surely deplete the current Reserve Fund.

A motion was made by Mr. Zelenka, seconded by Mrs. Hunter:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES ADOPT AN OPERATING TAX LEVY IN THE AMOUNT OF \$10,590,651. FOR THE YEAR 2006, REPRESENTING A 7% INCREASE OVER THE 2005 LEVY.

The roll call vote for approval was unanimous.

Mrs. Hunter suggested the Library apply for more grants.

LIBRARY EXPRESS SERVICE

Mrs. Anthony said the term of the Library Express grant as funded by the Illinois State Library has ended and the Library needs to decide whether to continue the service, and, if so, what to charge. The idea for a delivery service for items requested as Reserves or ILL originated here at the Skokie Public Library. Staff observed that many reserves are never picked up. In a sample week in the Spring 2005, 247 reserves were not retrieved by patrons. When queried, many patrons responded as they did in the survey done by Northern Illinois University, that they had a schedule conflict, couldn't get in within the three day window, or "something came up." Staff hypothesized that people might like the option of having the material delivered, based on the popularity of services such as Amazon and NetFlix which deliver to the home. Between February 7 and March 30, 2005, staff posted the question "Would you like to have your reserve materials delivered via mail to your Skokie home or business?" on the Library's Web site. One hundred forty four people responded to the request, with 51% indicating that they would pay \$5.00 for such a service and others indicating that they would expect to pay \$3.00 or less.

Arlington Heights Memorial Library and the Indian Trails Public Library agreed to participate in the grant. Each library chose a different delivery method, in order to test options. Skokie Public Library used U.S. Mail, while Indian Trails used UPS and Arlington Heights used a private courier service. The program was well publicized with banners, an article in the UPdate, post-it notes, balloons, badges for staff, Web site

visibility and an article in the Chicago Tribune. It is interesting that with such a publicity blitz, only 36% of those contacted by Northern Illinois University had heard of Library Express.

Service for the public started February 1, 2006, and staff encouraged use by putting coupons for a free trial of Library Express in Reserve books. Usage was disappointing, with only ten requests for Library Express delivery in the first two months. Perhaps some of this was due to the lag time in filling reserves. Starting in April, Skokie Public Library consistently filled 8-10 requests per week via Library Express (including both Reserves and ILLs). In June, we had a week with 22 Library Express uses and another week with seventeen.

Mrs. Anthony distributed an excerpt of a report on Library Express as compiled by staff of Northern Illinois University, based on a telephone survey conducted from a sample from the Library's patron database. Two hundred surveys were completed for each library. A lot was learned from the survey about Skokie's population and their use of the Library. Forty percent of those surveyed have lived in Skokie ten years or less. Skokie had the lowest percentage of people 55 and over (43.2%) and the highest percentage of people 18-34 years old (26.4%) as compared to Arlington Heights, Buffalo Grove and Wheeling. More than one third of Skokie people surveyed (35.3%) had children in the family. Skokie and Arlington Heights both had 42% male response, compared with 30% at Indian Trails. Two thirds of Skokie respondents have a household income of \$75,000, and under, compared to less than half of those responding from Arlington Heights and Indian Trails. On the other hand, Skokie had the highest educational attainment, with 36.2% having a degree beyond the bachelor's and 64% of people having a bachelor's degree or higher.

Ninety six percent of people surveyed rated the Skokie Public Library as excellent or very good (68% excellent, 28% very good). People in Skokie reported the highest rate of visits to the Library, with 29% coming once per week, 16% every two weeks and 18% once per month. Skokie also had the highest rate of use of the Library Web site and use of research databases, with 29% indicating that they visit the Library's Web site once per week, 10% every two weeks and 17% once per month. It was gratifying to read that, of those from Skokie who were surveyed, 86% use the Web site to find books; 68% use the Web site to place reserves; 68% to renew materials; 51% to check overdue charges; 51% to check the account status and 42% to use a research database. It is interesting that use of other popular online services is not great among those interviewed from Skokie: 34.43%

had used Amazon; 26.03% had used E-bay; 10.38% had tried NetFlix and only 3% had used Peapod for delivery of groceries.

When asked about possible future use of Library Express, 14% of Skokie patrons were very interested and 42% somewhat interested, while 27% reported that they were not too interested and 20% were not at all interested. Staff might compare the 56% who were somewhat or very interested with the 51% who indicated a willingness to pay \$5.00 in the Library's online survey before the grant was initiated. The interest in Skokie in Library Express was much greater than in the other communities which had only a minority of interested persons. Families with children are most interested in the service, while those over 55 are more likely to be "not at all interested." This difference may relate to the hectic lives of those with children. Many who were not interested indicated that they are in the Library often anyway. Thirty percent of those interested in using the service in the future indicated that they were willing to pay \$4.00 per delivery. Skokie Library users are more willing to pay something to use the service than are library users from Indian Trails and Arlington Heights. Forty six percent of those from Skokie indicated a willingness to pay something.

Given the percentage of persons in Skokie who are interested in Library Express, Mrs. Anthony recommends that the service be continued as an option. Mrs. Anthony suggests that it continue to be free through the time that the Bookmobile is off the road for repairs (ca. mid-October) and that the Library then begin offering the service for a fee in November. The Library still has a supply of mailing envelopes left over from the grant. The cost could be reduced by more than half if "media mail" was used instead of "priority". Mrs. Anthony suggests trying to use media or book rate at a cost of less than \$2.00 per item and imposing the \$2.00 fee beginning in November. There are costs in staff handling, but there are costs in retrieving and shelving reserves which are never picked up also. Library Express appears to be a service that is attractive to a majority of Skokie Public Library cardholders.

Mrs. Greer made a motion, seconded by Mr. Zelenka:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES CONTINUE TO OFFER LIBRARY EXPRESS SERVICE AT NO CHARGE UNTIL OCTOBER 31 AND BEGINNING NOVEMBER 1 CHARGE \$2.00 PER ITEM USING USPS MEDIA MAIL.

The most passed unanimously.

The Board asked that the recorded message that says there is a \$4. charge be changed. The Board also asked for a month-by-month assessment of Library Express to be presented at the May 2007 Board meeting.

NON-RESIDENT SERVICES

Mrs. Anthony explained that public library boards must annually decide and take action on whether to participate in or opt-out of the non-resident reciprocal borrowing program. This law pertains only to the possibility of providing service to persons "residing outside of a public library service area" and does not affect practice regarding the sale of cards to non-residents of areas already served by a public library. Therefore it would not affect the Library's sale of cards to Chicago residents.

This was discussed in 2004 due to a revision of the Illinois compiled statutes Chapter 75 Act 5, Section 4-7, Paragraph 12 in January, 2002. The effective change was as follows:

A person residing outside of a public library service area must apply for a non-resident library card at the public library located closest to the person's principal residence. The non-resident cards shall allow for borrowing privileges at all participating libraries in the regional library system ~~only at the library where the card was issued.~~ (New text is underlined. Expired text is lined through.)

Since Skokie does not have a significant neighboring unserved population, Mrs. Anthony has recommended approval of participation in the program. Since the "closest public library" is determined by school district and the close-by area of Golf does not have public library service, there is a small number (estimated at 50) of students from Golf who attend Niles North and might want to purchase a Skokie Public Library card. In fact, we sold thirty-one (31) non-resident borrowers' cards in 2006, twenty-eight (28) non-resident borrowers' cards in 2005 and twenty-six (26) in 2004. Typically, not more than one or two of these cards are sold to Golf residents each year, a volume which does not present a problem. At the present time, there are no Golf residents holding fee cards for the Skokie Public Library.

Mrs. Anthony recommends the Board renew approval of participation in the Non-resident Services program for the year from July 1, 2006-June 30, 2007.

A motion was made by Mrs. Hunter, seconded by Mrs. Greer:

MOTION: **THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES
RENEW PARTICIPATION IN THE NON-RESIDENT SERVICES
PROGRAM FOR THE YEAR FROM JULY 1, 2006-JUNE 30, 2007.**

The motion passed unanimously.

ELECTRONIC ATTENDANCE AT BOARD MEETINGS

Mrs. Anthony mentioned at the August Board meeting that she had received some information from the North Suburban Library System regarding changes in the Illinois Open Meetings Act regarding electronic attendance at meetings. Public Act 94-1058 amends the existing Open Meetings Act and will take effect January 1, 2007.

The Board asked that Mrs. Anthony consult with Library attorneys regarding these changes and implications for the Skokie Public Library Board. Mrs. Anthony has done so and received communication from attorney Mathias Delort which she distributed. Mr. Delort has provided a summary and interpretation of some salient features of the new Law as well as a proposed resolution with Options A or B, to be considered by the Board.

Brief discussion followed. This information is distributed for information only at the present time. The matter will be on the agenda for action at the October Board meeting.

“COME ON IN!” BY HOLLY JIN, INTERFACE, VOLUME 28, NUMBER 3, FALL 2006

The Board commended Holly Jin on this excellent article.

COMMENTS FROM TRUSTEES

Mrs. Hunter stated that before every program we present an announcement must be made to turn off all electronic devices.

Mr. Zelenka said that there was no NSLS Board meeting this month and that he will miss the next two NSLS Board meetings due to previous commitments.

At 8:40 p.m. the Board took a short break.

CLOSED SESSION

At 8:46 p.m. a motion was made by Dr. Wozniak, seconded by Mrs. Hunter:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES GO INTO CLOSED SESSION TO DISCUSS THE DIRECTOR’S EVALUATION/SALARY.

The motion passed unanimously.

Discussion followed.

Adjournment

At 8:54 p.m. a motion was made by Mrs. Hunter, seconded by Dr. Wozniak:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES
ADJOURN FROM CLOSED SESSION AND RETURN TO OPEN
SESSION.

The motion passed unanimously.

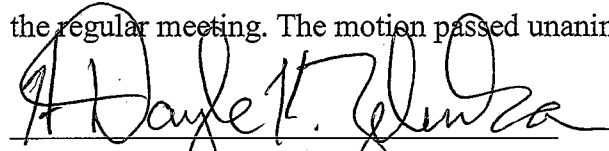
A motion was made by Mrs. Rich, seconded by Mrs. Hunter:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES SET
CAROLYN ANTHONY'S (LIBRARY DIRECTOR) SALARY AT
\$142,700.00 FOR 2006-2007, EFFECTIVE AS OF MRS. ANTHONY'S
ANNIVERSARY DATE OF SEPTEMBER 19.

The roll call vote for approval was unanimous.

ADJOURNMENT

At 8:55 p.m. a motion was made by Mrs. Hunter, seconded by Dr. Wozniak to adjourn
the regular meeting. The motion passed unanimously.



Dayle Zelenka, Secretary