

May 12, 1982

Minutes of the regular meeting of the Board of Trustees
of the Skokie Public Library, held Wednesday, May 12, 1982.

CALL TO ORDER

The meeting was called to order at 7:35 p.m. by Mrs. Diana Hunter,
President.

Members present: Mrs. Diana Hunter, President; Dr. John Wozniak,
Vice President; Mrs. Shirley Merritt, Secretary; Dr. Herman Bloch; Mr. Walter
Flintrup; Mrs. Eva Weiner; Mrs. Norma Zatz; and Miss Mary Radmacher, Chief
Librarian.

APPROVAL OF THE MINUTES OF THE MEETING OF APRIL 14, 1982

Mrs. Zatz requested that the last paragraph on page 6 regarding
her "comment" re reservations be deleted from the minutes.

Dr. Bloch requested that in the first paragraph on page 3, the last
sentence should read, "Capital item replacement should be...."

On Page 3, in the bottom motion - should read "...Reserve Fund for
the Purchase of Sites and Buildings into several earmarked...."

Dr. Wozniak made a motion, seconded by Mr. Flintrup to approve the
minutes of the April 14, 1982 meeting as corrected. The motion passed
unanimously.

FINANCIAL STATEMENTS & BILLS

Mrs. Hunter suggested that in the Reserve Fund for the Purchase
of Sites and Buildings Report, under Disbursements, a running account should
be kept of the expenses for NSLS. This will be helpful when it is necessary
to make a reassessment of their rental charges.

Mrs. Zatz make the following motion, seconded by Dr. Wozniak.

MOTION: That the financial statements for the General Operating Fund, the Reserve Fund for the Purchase of Sites and Buildings, and the Report on Fine Arts Acquisitions Fund be accepted, and that the lists of bills from the General Operating Fund in the amounts of \$40,623.26 and \$12,853.57, and the list of bills from the Reserve Fund for the Purchase of Sites and Buildings in the amount of \$23,763.90, be approved for payment subject to audit.

The motion passed unanimously.

CIRCULATION REPORTS & LIBRARY USE STATISTICS

Dr. Wozniak commented that he was gratified to note that the non-fiction adult circulation was quite high. Dr. Wozniak moved that the Circulation Reports and the Library Use Statistics be placed on file. The motion was seconded by Mrs. Zatz and passed unanimously.

SIDEWALK AND STREET REPAIR

Mrs. Hunter reported on her meeting with Mayor Smith and Mr. Hohs requesting that the Village engineers do the sidewalk and street repair as outlined in Klein and Hoffman's letter of April 14. She was told that they would be willing to assume the street repair only.

Miss Radmacher reported that in her conversation with Mr. Klein he told her that he would not want the responsibility for only the sidewalk because of the coordination between the two.

Dr. Bloch made the following motion, seconded by Dr. Wozniak:

MOTION: The Board of Trustees authorizes Mrs. Hunter and Mr. Flintrup to negotiate with the Village and an outside engineering company to make the best arrangements for the expeditious repair of the sidewalk and street at a total cost not to exceed that which was previously authorized.

The roll was called and the motion passed unanimously.

AUTOMATION PROJECT

Mrs. Hunter reported on her conversation with the new president of the Highland Park Public Library. She said a meeting will be held with the four library board presidents before any further agreements regarding the future of the automation project group are signed.

Dr. Bloch and Mrs. Weiner expressed their opinion that if the hardware available now is compatible with the needs of the group, the project should continue.

Dr. Bloch suggested that as far as finances are concerned a bond issue could be contemplated.

It was decided to wait on further discussion until after the library presidents meet.

REPORT ON PLAQUE LISTING NAMES OF TRUSTEES

Miss Radmacher reported that she has received one cost figure for a 20" x 28" plaque of anodized aluminum. The cost would be \$565.00 and would include 100 blank strips - printing would be an extra cost.

Mr. Flintrup and Dr. Wozniak offered to assist Miss Radmacher in looking at plaques.

REPORT ON YOUNG PEOPLE AND CHILDREN'S DEPARTMENT

The trustees noted the list of 1982 Summer Programs that are scheduled for the Young People and Children's Department and were pleased to see that so many activities will take place.

Mrs. Merritt said that she would like a full report brought to the Board regarding the training of the staff for the mini-computer. Mrs. Weiner said she would like to sit in on the training program with the staff.

REVENUE SHARING

Mrs. Hunter reported that a letter has gone out to Niles Township regarding revenue sharing for the Skokie Public Library for 1982-83, but she hasn't heard anything further at this time.

Mrs. Hunter also reported that she attended the Skokie Village Board Meeting at which she made a presentation for revenue sharing funds from the Village. Miss Radmacher reported that she had just been told that there would be no revenue sharing money from the Village this year and that a letter will be forthcoming.

JULY BOARD MEETING

The July Board Meeting will be rescheduled to Wednesday, July 7 because the trustees will be attending the American Library Association Conference in Philadelphia on our regular meeting date.

JOHNSON CONTROLS

The trustees looked over the new Johnson Controls Maintenance Contract for 1982 at a cost of \$1,889.00 per month, which provides the same services as we have had. Mr. Schiewe will look over the contract. Mr. Flintrup made the following motion, seconded by Dr. Wozniak:

MOTION: The Board of Trustees accepts the Johnson Controls Maintenance Agreement Contract in the amount of \$1,889.00 per month, subject to the review and approval of Mr. Schiewe.

The roll was called and the motion passed unanimously.

BUDGET AS ADOPTED APRIL 14, 1982

A copy of the 1983-84 fiscal year budget was distributed and noted. Miss Radmacher asked the Board's approval of a transfer of \$15,000 from the salaries line to the data processing line in the 1982-83 fiscal year budget. The following motion was made by Mr. Flintrup, seconded by Dr. Bloch:

MOTION: The Board of Trustees approves the transfer of \$15,000.00 from salaries to increase data processing from \$35,000.00 to \$50,000.00 in the 1982-83 fiscal year budget.

The roll as called and the motion passed unanimously.

REPORT ON NORTH SUBURBAN LIBRARY SYSTEM

Mrs. Weiner reported on the meeting she attended regarding the computerization grant. The libraries that do not have CLSI were vocal in their objections to the way the grant will be divided and Mrs. Weiner is of the opinion that the CCCS Executive Committee proposal will be accepted.

Mrs. Hunter thanked Mrs. Weiner for the time and effort she is putting in as our representative to NSLS.

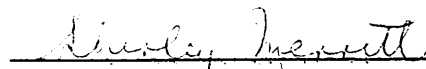
REPORT ON ILA LEGISLATION DAY, MAY 5, 1982

Mrs. Hunter, Mrs. Weiner and Mr. Flintrup attended ILA Legislation Day and reported that it was a very productive experience.

COMMENTS FROM TRUSTEES

Mrs. Merritt commented that some of the patrons attending the movies held in the auditorium talk out loud during the movies which is very disconcerting and she would like to have a Library staff member be in attendance to avert this problem.

The meeting adjourned at 9:40 p.m.



Shirley Merritt Secretary