

September 25, 1969

Minutes of the special meeting of the Board of Trustees of the Skokie Public Library held September 25, 1969 at 8:00 p. m. in the Conference Room.

Members present: Howard V. Hummer, Donald Kraft, Mrs. Daniel Petty, Dr. John Wozniak and Rabbi Karl Weiner, Miss Mary Radmacher, Librarian.

Also present: Mr. James Hammond, of Hammond and Roesch, Inc.; Mr. James Harris, of Jerold Panas and Partners, Inc.; and Mr. Robert J. Di Leonardi, attorney.

President Weiner presided and stated in addition to the reason for the special meeting as listed on the agenda another matter had been added, that of having a farewell party for Mrs. Mildred Allen who is retiring September 30, 1969, after serving the Library for more than fifteen years. He asked Mrs. Petty, Chairman of the Committee for the party, to give a brief report. She reported the party will be a buffet supper in the Lecture Room for the Board and staff, October 8, from 5:00 to 7:30 and asked for an appropriation to purchase a suitable gift in commemoration of Mrs. Allen's service by making the following motion which was seconded by Dr. Wozniak.

Motion: That the Library Board of Trustees authorize the purchase of a suitable commemorative gift for Mrs. Mildred Allen not to exceed sixty-five dollars (\$65.00).

All ayes. The Chairman of the Board was requested to make the presentation expressing best wishes from all.

Rabbi Weiner stated he had received a copy of the Comprehensive Plan for Skokie and read the letter which had accompanied the book. He stated there will be an informational meeting October 2 at the Village Hall to discuss this plan and the public is invited. Also, there will be a series of hearings beginning October 16, 1969.

Rabbi Weiner asked Mr. Di Leonardi to explain the legal action required

for the bond issue which was part of the reason for the special meeting. The attorney stated the main thing was for action on the Resolution. Mr. Hammond submitted the estimate of cost consisting of four categories, namely: construction, equipment and furnishings, site acquisition and improvement of sites; and other related costs, such as legal fees, bond consultant fees, etc.

Parking was discussed.

Bond issue cost figures were discussed and Attorney Di Leonardi recommended the resolution be passed in its present form of \$3,000,000 and when the Village passes the ordinance, the estimate can be revised to show \$2,950,000.

Plans were shown by Mr. James Hammond and discussed by the Board. The Architect said that the area space of the Children's Department and Adult Services Department shows approximately an increase of three times as much as is in existing space. Mr. Hammond inquired about the artist's rendering since the date given him was September 25, and stated that the artist had been requested to submit his proposal in a letter listing the cost of the rendering of the exterior at \$450. Mr. Kraft suggested using the old interior renderings rather than having new ones made and using the little model. Motion by Mr. Kraft, seconded by Mr. Hummer.

Motion: That the Skokie Public Library Board spend four hundred fifty dollars (\$450) to get a rendering of the proposed building.

All ayes.

Mr. Donald Kraft moved for the adoption of the resolution attached hereto and Mrs. Petty seconded the motion as follows:

Motion: That the Skokie Public Library Board adopt the Resolution and accept the preliminary drawings.

All ayes.

Attorney Di Leonardi mentioned that the resolution states the plans are included. Mr. Hammond will supply a cost estimate of complete program of net square foot area, along with the drawings. The attorney recommended this be included along with one of the equipment.

Mr. Di Leonardi repeated there will be a separate ballot for the tax rate increase on December 9. A petition bearing fifty registered voters' signatures must be filed with the Village Clerk requesting this election which the Clerk presents to the Village.

A letter received from Hammond and Roesch, Inc. and read by Rabbi Weiner was considered by the Attorney to be formal enough at this time, but when the referendum passes it would be advisable to have a more detailed contract.

An agreement between Hammond and Roesch, Inc. and the Skokie Public Library was presented by Mr. James Hammond who explained the contract for the \$19,000 charge plus the \$1,000 for outside costs was binding only to agreeing to this amount, but not binding in any post-referendum way. Motion by Dr. Wozniak seconded by Mr. Hummer.

Motion: That the Secretary of the Skokie Public Library Board be authorized to sign the agreement with Hammond and Roesch, Inc. after suggested corrections are made.

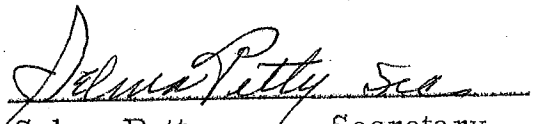
All ayes.

Selection of the committee for promotion of the bond issue referendum was part of this special meeting and Rabbi Weiner requested Mr. Harris to report on developments to date. Mr. Harris recommended a steering committee be set up immediately and inquired about a place for this group to meet. The Librarian stated the house at 5219 Oakton was examined as a possibility but it offered nothing other than a wall on which to hang charts, heat, water and electricity. The importance of having a comfortable setting for the committee was stressed and the Conference Room appeared to be the best place. The need for a full-time secretary was stated.

Rabbi Weiner and Miss Radmacher were requested to recruit people for the committee. The following persons were suggested as possible members: Jack O'Connell, Charlene Lewis, Bill Rivkin, Terry Moore, Mrs. Bert Gelder, Mr. and Mrs. Myron Greisdorf, Mrs. Shevick (President of the League of Women

Voters), Ray Hartstein (President of the Junior College), Mayor Albert Smith, President of the Park Board, Carl Schmidt, Irene Harmes, Alan Weissberg, Gene Denning, President of the Chamber of Commerce, Don Strang, Jr., Joseph Hanson, Peter Struck, Willard Galitz, Norman Schack, Walter Flintrup, Father Klose, Howard Sigmond, Charles Keim, Judge Harold Sullivan and Jerome Robbins. Mr. Jerold Panas recommended that Willard Galitz be asked to chair the committee. After discussion it was decided the first choice of a chairman is Walter Flintrup.

Meeting adjourned at 11:30 p. m. on motion by Mr. Kraft seconded by Mr. Hummer.

  
Selma Petty - Secretary

RESOLUTION determining to enlarge the site of the existing library building and approving plans for erecting additions to and making necessary improvements to the existing library building and the equipment necessary to be acquired to furnish such additions and said existing library building, and the estimated cost thereof, all being in and for the Village of Skokie, Cook County, Illinois.

WHEREAS the Village of Skokie, Cook County, Illinois, has heretofore provided for the establishment and maintenance of a free public library in and for said Village and for many years has duly levied taxes for such purpose, which said taxes have been duly extended and collected, all as permitted by and pursuant to and in accordance with the provisions contained in an Act entitled "AN ACT in relation to free public libraries for cities, villages, incorporated towns and townships and to repeal Acts and parts of Acts therein named," approved July 12, 1963; and

WHEREAS the said Board of Library Directors of the Village of Skokie has heretofore and does now hereby find and determine that it is in the best interests of the inhabitants of said Village that the site on which the existing free public library is situated be enlarged by completing the purchase of additional property lying adjacent and contiguous thereto and situated easterly thereof, that additions be erected and necessary improvements be made to said existing library building and that necessary equipment be furnished for such additions and said existing library building; and

WHEREAS the said Board of Library Directors of the Village of Skokie has heretofore estimated the total cost of the enlargement of the site on which the existing free public library is

situated by completing the purchase of additional property lying adjacent and contiguous thereto and easterly thereof, such property containing approximately 42,000 square feet and legally described as Lots 8 and 9 in Circuit Court Partition of Lot 9 in County Clerk's Division of Section 38, Township 41, Range 13, in Cook County, Illinois, and the Board of Library Directors has heretofore caused to be prepared a plan for the erection of additions and the making of necessary improvements to said existing library building and such plan also shows the equipment necessary to be furnished for such additions and said existing library building, all as above referred to, and also such plan shows the estimated cost thereof; and

WHEREAS the said Board of Library Directors has determined that the collection of the aggregate of the cost of the proposed enlargement of the site on which the existing free public library is situated and the cost of erecting additions and making necessary improvements to the said existing library building and the cost of furnishing necessary equipment for such additions and said existing library building, all as above referred to and described, be spread over a period of nineteen (19) years:

NOW, THEREFORE, Be It Resolved by the Board of Library Directors of the Village of Skokie, Cook County, Illinois, as follows:

Section 1: That it is in the best interests of the inhabitants of the Village of Skokie, Cook County, Illinois, that the site on which the existing free public library building is situated be enlarged by the purchase of additional property

lying adjacent and contiguous thereto and easterly thereof, such property containing approximately 42,000 square feet, and being as described above, and that additions be erected and necessary improvements be made to said existing library building and that necessary equipment be furnished for such additions and said existing library building.

Section 2: That the plans for the erection of additions and the making of necessary improvements to said existing library building and showing the necessary equipment to be furnished for such additions and said existing library building, which said plans are incorporated herein by reference as though set forth herein in full, be approved.

Section 3: That the estimates of the cost of making the improvements to the existing library facilities in and for the Village of Skokie, as above referred to, are as follows:

ESTIMATE OF COST

I. CONSTRUCTION COST

A. NEW ADDITION - ALL TRADES

Finish <sup>ed</sup> space	49,600 sq.ft. @ \$30	\$1,488,000
Unfinished space	20,000 sq.ft. @ 20	400,000
Contingency		188,000
Architectural and Engineer- ing Fees	\$160,000	
Related owner's expenses	20,000	<u>180,000</u>

Total New Construction \$2,256,000

B. REMODELING, IMPROVING AND REFUR-  
BISHING OF EXISTING BUILDING

Remodeling and Improving - all trades	12,500 sq.ft. @ \$12	\$ 150,000
Refurbishing	14,700 sq.ft. @ 3	44,000
Contingency		19,000
Architectural and Engineer- ing Fees	\$ 26,000	
Related owner's expenses	2,000	<u>28,000</u>

Total Remodeling and Refurbishing 241,000

TOTAL CONSTRUCTION COSTS \$2,497,000

II. LIBRARY EQUIPMENT AND FURNISHINGS

including shelving, tables,  
chairs, carrels, catalogue  
files, desks and other special-  
ized equipment

Finished interior space in new addition	48,000 sq.ft. @ \$ 6	\$ 288,000
Contingency		28,000
Architectural and Engineer- ing Fees	\$ 8,000	
Related owner's expenses	2,000	<u>10,000</u>

TOTAL LIBRARY EQUIPMENT AND FURNISHINGS \$ 326,000

III. SITE ACQUISITION AND IMPROVEMENTS

A. Property to East and South:

Acquisition of site to East of existing building (Lots 8 and 9 of Circuit Court Partition)		\$ 33,000
Improvement including paving of driveways and parking areas, sidewalks and landscaping		\$ 25,000
Contingency		3,000
Architectural and Engineer- ing Fees	\$ 2,400	
Related owner's expenses	<u>600</u>	<u>3,000</u>
		<u>31,000</u>

Total East and South Sites \$ 64,000



B. Property to West:

Improvement including demolition of existing buildings, paving of driveways and parking areas, sidewalks and landscaping		\$ 25,000
Contingency		3,000
Architectural and Engineering Fees	\$ 2,400	
Related owner's expenses	<u>600</u>	<u>3,000</u>

Total West Site \$ 31,000

TOTAL SITE ACQUISITION AND IMPROVEMENTS \$ 95,000

IV. OTHER RELATED COSTS

A. Legal Fees

Board Attorney	\$ 6,000
Chapman & Cutler	<u>6,000</u>

Total Legal Fees \$ 12,000

B. Bond Consultant

7,500

C. Miscellaneous Referendum Costs

15,000

D. Contingency

7,500

TOTAL OTHER RELATED COSTS \$ 42,000

RECAPITULATION

I. CONSTRUCTION COSTS	\$2,497,000
II. EQUIPMENT AND FURNISHINGS	326,000
III. SITE ACQUISITION AND IMPROVEMENTS	95,000
IV. OTHER RELATED COSTS	<u>42,000</u>

TOTAL ESTIMATED COST \$2,960,000

and such estimates of cost, as above set forth, be and the same are hereby approved.

Section 4: That the collection of the aggregate of the cost of so improving the site on which the existing free public library is situated, erecting additions to and the making of necessary improvements to the existing library building and furnishing equipment for such additions and said existing library building, as hereinabove referred to and described, be spread over a period of nineteen (19) years.

Section 5: That a copy of this resolution, including the minutes of the meeting to show its passage and including the plat showing thereon the property to be acquired, the plans of the additions and the improvements to be made and of the equipment to be furnished, all to be certified by the Secretary of the Board of Library Directors, be transmitted to the Village President and Board of Trustees of the Village of Skokie, Cook County, Illinois, for the approval by the said corporate authorities.

Passed and approved this 25th day of September, 1969.

AYES: Howard V. Hummer, Donald Kraft, Selma Petty

      , John Wozniak, Karl Weiner

NAYS: None