

September 9, 1970

Minutes of the regular meeting of the Board of Trustees of the Skokie Public Library held September 9, 1970 at 4:30 p.m. in the Lecture Room.

Members present: Messrs. Howard Hummer, Donald Kraft, Richard Lindberg, John Wozniak and Rabbi Karl Weiner; Mesdames Diane Hunter, Selma Petty and Mary Radmacher, Chief Librarian.

Also present: Mr. James Hammond, architect, and his assistant Mr. Cameron.

Minutes of the meeting held August 12, 1970 were approved on motion by Dr. Wozniak seconded by Mr. Kraft. All ayes.

Financial statements for the General Operating Fund, Reserve Fund for the Purchase of Sites and Buildings and the North Suburban Library System Coordinated Acquisitions Program on American Literature were accepted and approved on motion by Dr. Wozniak seconded by Mr. Hummer. All Ayes. A corrected statement for the new Library Construction Fund was requested for presentation at the October meeting.

Motion by Mrs. Petty seconded by Mr. Hummer which on roll call vote carried unanimously.

Motion: That the list of bills for the General Operating Budget in the amount of \$8,298.63; the Library Construction Fund in the amount of \$16,772.07; NSLS CAP in the amount of \$2,831.94 be approved for payment.

Circulation Report for the month of August, 1970 was accepted and ordered placed on file.

Personnel appointments, resignations and a leave of absence were discussed.

Mr. Hammond explained the latest development in the expansion plans and drawings as developing, and made several timely recommendations. He asked for the Board's concurrence. It had been planned to have drawings ready for bidders on the 15th of October, but the electrical and mechanical contractors asked for more

time and Hammond and Roesch agreed to ask the Board's approval of October 30 to go out for bids. Checks on the estimated costs were received and show \$2,517,000 including the additional site work for the 32 feet of property. The budget figure was \$2,345,000. Consideration has been given to changes to get back to that figure. The following were considered: (1) to simplify parking - to defer some of that work could save \$75,000; (2) to defer the purchase of two elevators - installing only one service elevator would save \$25,000; (3) to defer refurbishing this building could save approximately \$50,000; and (4) to defer finishing the entire second floor could save approximately \$35,000. Mr. Hammond stated he would like to have as few alternates as possible so as not to confuse the bidders. There has been nothing included for landscaping but perhaps investment returns will take care of this. An estimate check shows that everything appears to be o.k.

Mr. Hammond showed drawings and blue prints of existing conditions and discussed demolition. He recommended this be handled as a separate contract.

The site plan was displayed showing the entire property including the 33 ft. strip. This could be developed for parking and would provide about 15 parking spaces leaving the residence at the rear as it stands. Hopefully, this could be occupied by a custodian or assistant. There was discussion of these plans, especially parking and facilities for the large semi-trailers to enter and leave. A sign for the service tracks will indicate where they should go. The ramp will be used in connection with bookmobile parking and there will be space for two bookmobiles. Exit for the semi-trailers and bookmobiles will be onto Galitz. He summed up plans to the present, explained the site plan and first floor plan. Discussion ensued regarding audio-visual area and small rooms for individual use.

Second floor plans were discussed including the 100-seat Lecture Room, Children's Department and Technical Processes. Mr. Hammond said that if it is necessary to have any unfinished area, he would recommend not finishing the children's area on the second floor. Children's services could be housed on the first floor. The

working plan was also shown. Mr. Kraft raised the question about the drive-in window and Mr. Hammond stated it was something that would have to be worked out.

The book drop was also discussed.

Mr. Hammond will send a memorandum to the Board summarizing the things he would like to have the Board's concurrence on. At the October meeting, Mr. Hammond will submit a list of bidders the architects will contact. In the meantime, meetings with Mr. Poitrus, Mr. Kingsley, Mr. Kahn and Mr. Arnold will continue.

Mr. Hammond and Mr. Cameron retired from the meeting.

Mr. Lindberg reported the Schroeders have taken Mr. Di Leonardi's proposal to their attorney who has made some changes. The Schroeders would like to retain some of their shrubbery. The Schroeder property is presently occupied by five nurses.

Miss Radmacher asked about removal of the buildings to save demolition costs. Rabbi Weiner agreed with Mr. Lindberg's recommendation to offer the buildings for sale. Upon motion by Mr. Hummer and seconded by Dr. Wozniak, the following resolution was adopted.

BE IT RESOLVED by the Board of Library Directors of the Village of Skokie, Cook County, Illinois, as follows:

1. That the two-flat brick residence building located on the premises lying immediately west of and contiguous to the Library premises, and commonly known as 5219 Oakton Street, is no longer necessary or useful for library purposes, and that said building should be sold, demolished or otherwise disposed of and removed from said premises.

2. That the President and Secretary of this Board be and they are hereby authorized and directed to take whatever steps as may be necessary for the sale, demolition or other disposal and removal of said building from said premises on or about November 1, 1970, on such terms as they determine in their discretion.

3. That prior to any such sale or removal, said building shall first be offered to the President and Board of Trustees of the Village of Skokie, Cook County, Illinois, which corporate authorities shall have the first right to purchase same on such terms and

conditions as shall be determined in the discretion of the President and Secretary of this Board, pursuant to the requirement of Section 4-7, sub-paragraph 6, of Chapter 81, Illinois Revised Statutes (1969).

4. That if said corporate authorities of the Village of Skokie fail or refuse to purchase said building within ten (10) days after such offer, the President and Secretary of this Board shall proceed with the sale, demolition, disposal and removal of said building as authorized herein.

Mrs. Hunter asked about advising the Fine Arts people to vacate by October 1.

Rabbi Weiner said there will be plenty of time for them to vacate but they should be advised to formulate their plans for moving, to be fully vacated by December 1.

Miss Radmacher reported bookmobile service will be reinstated in the near future.

Time of the regular Board meeting was discussed and it was decided, for the present, to continue to meet at 7:30 p.m. the second Wednesday of the month.

Miss Radmacher reporting on reciprocal borrowing with Evanston Public Library said Skokie residents checked out approximately 700 books from the Evanston Public Library but we supplied fewer than 100 to Evanston residents. Suggestion was made to rerun the publicity on this and see if Evanston Library can get it in the EVANSTON REVIEW.

Calendar of events was discussed.

Regarding distribution of the State Income Tax to Library District Libraries - a copy of the statement made by Mr. Juergensmeyer, Counsel for the North Suburban Library System, was distributed to each Board member.

Program and invitation to NSLS Day were given to each Board member. The Librarian reminded the Board of the dinner for Paul Gorby to be held at the Glenview Country House the evening of that day.

Open House by the Morton Grove Public Library was announced and the Board invited to attend.

Meeting adjourned at 7:15 p.m. on motion by Mr. Kraft.

  
Selma Petty Secretary