

October 13, 1982

Minutes of the regular meeting of the Board of Trustees of the Skokie Public Library, held Wednesday, October 13, 1982.

CALL TO ORDER

The meeting was called to order at 7:40 p.m. by Mrs. Diana Hunter, President, and Mr. Lyon's report regarding the disputed gas bill for October 21 to December 16, 1981 was the first item of business on the agenda.

Members present: Mrs. Diana Hunter, President; Dr. John Wozniak, Vice President; Mrs. Shirley Merritt, Secretary; Dr. Herman Bloch; Mr. Walter Flintrup; Mrs. Eva Weiner; Mrs. Norma Zatz and Miss Mary Radmacher, Chief Librarian.

GAS BILL REPORT FROM DON LYON

Mr. Lyon read the letter to the trustees that he received from Northern Illinois Gas Company, dated September 10, 1982. He told the Board that he had filed a petition for an injunction and filed a complaint with the Illinois Commerce Commission in order to be prepared in the event they would have to go into litigation.

Mr. Lyon related his phone conversation with Mr. Blazek of Northern Illinois Gas and told the trustees that he came to an agreement with Mr. Blazek to settle the bill for \$5,600.00. He asked for authorization to finalize this agreement, and the following motion was made by Dr. Wozniak, seconded by Dr. Bloch:

MOTION: The Board of Trustees of the Skokie Public Library approves the payment of \$5,600.00 as recommended by Counsel, to be paid as the settlement amount to Northern Illinois Gas Company for the bill of October, 1981 to December, 1981, which is an approximate 41% reduction of the original bill.

The roll as called and the motion passed unanimously.

The trustees then discussed procedures that should be followed in order to be aware of the daily gas usage, and it was decided that Johnson Controls must watch the meter as to the daily cubic feet used.

Dr. Bloch made the following motion, seconded by Dr. Wozniak:

MOTION: That Miss Radmacher develop a plan with Johnson Controls and Mr. Schiewe to check the gas meter on a daily basis and if anything goes wrong she must be alerted immediately.

The motion passed unanimously.

Mr. Lyon reported to the trustees that the total cost for filing fees and his attorney's fee will be \$350.00. A motion was made by Dr. Wozniak, seconded by Mrs. Weiner:

MOTION: The Board of Trustees approves the payment of \$350.00 to our counsel, Don Lyon, as payment for filing fees and attorney's fee with relation to the settlement of the Northern Illinois Gas Company bill.

The roll was called and the motion passed unanimously.

APPROVAL OF THE MINUTES OF THE MEETING OF SEPTEMBER 8, 1982

A motion was made by Dr. Wozniak, seconded by Mr. Flintrup that the minutes of the meeting of September 8, 1982, be approved as written. The motion passed unanimously.

FINANCIAL STATEMENTS & BILLS

Mrs. Merritt brought up the question of how we can get better interest rates on the repos than we are now getting at the First National Bank of Skokie. The following suggestions were made: letters should be written to the banks and calls should be made in order to find out what rates we can get on repos and CDs, with the same liquidity we now have. The following motion was made by Mr. Flintrup, seconded by Dr. Wozniak:

MOTION: That when the next three repos come due, Miss Radmacher get the current interest rates from five banks, including banks in the Chicago area, and alert the First National Bank of Skokie of what is available to us. She should then reinvest the repos where she is offered the best interest rate.

The roll was called and the motion passed unanimously.

Dr. Wozniak made the following motion, seconded by Mr. Flintrup:

MOTION: That the financial statements for the General Operating Fund, the Reserve Fund for the Purchase of Sites and Buildings, the Report on the Fine Arts Acquisition Fund, be accepted, and that the lists of bills from the General Operating Fund in the amounts of \$41,142.57 and \$7,819.35, and the list of bills from the Reserve Fund for the Purchase of Sites and Buildings in the amount of \$49,551.75 be approved for payment, subject to audit.

CIRCULATION REPORTS & LIBRARY USE STATISTICS

Miss Radmacher gave the trustees an analysis on the changes that have taken place within the North Suburban Library System reciprocal borrowing program, per information she received from NSLS Headquarters. Increases in the smaller libraries' book budgets are responsible for some of the changes in patterns of borrowing.

The trustees asked Miss Radmacher to find out the number of people that are being serviced by the Apple Computer and to check into logo language programs that are available for small children.

Dr. Wozniak made a motion, seconded by Mr. Flintrup to place the Circulation Reports and the Library Use Statistics on file. The motion passed unanimously.

GIFTS

The gift of \$50.00 from the local chapter #3470 of the American Association of Retired Persons, and the gift of \$10.00 from Mr. and Mrs. David Afton were duly noted.

CORRESPONDENCE

The letter from Mrs. Lorry Goldstein was duly noted.

PERSONNEL

Lynn Schultz is the new full-time Assistant Children's Librarian in the Young People and Children's Department.

REPORT ON THE BOOK SALE SEPTEMBER 11, 1982

Miss Radmacher reported that the total receipts on the Book Sale held September 11, 1982 was \$2,070.93. Dr. Wozniak commented that even though it takes a great deal of effort for the amount of money made on the sale, the good public relations that the sale brings to the area makes it a very worthwhile project.

AUDITOR'S REPORT

The trustees will read the Auditor's Report at home and there will be a representative from London Witte and Company at next month's meeting to answer any of their questions.

SIDEWALK PROJECT

Miss Radmacher reported to the trustees the information given to her from the TV inspection on the sewer situation. The sewers were not installed as the plans showed, and the water does not flow through properly. Mr. Klein's recommendation is to dig up 180 ft. of sewer lines and re-install them at an approximate cost of \$25,000.00.

Mr. Flintrup made the following motion, seconded by Dr. Bloch:

MOTION: The Board of Trustees approves moving forward with the installation of the sewer lines, but at least three bids must be investigated. If the approximate cost of \$25,000.00 is exceeded, the Board members must be contacted individually by phone for a decision.

The roll was called and the motion passed unanimously.

BUILDING

Miss Radmacher reported that the shelving has just arrived and will be installed tomorrow. Electrical work in the future NSLS Reference Service area is to be completed soon.

REPORT ON YOUNG PEOPLE AND CHILDREN'S DEPARTMENT

The trustees asked that Miss Radmacher invite representatives of the Young People and Children's Department to attend a board meeting in order for them to inform the Board what they have accomplished and what they would still like to see accomplished, since their last meeting with the Board.

REPORT ON JCPL PROGRESS

Dr. Bloch reported on the meeting he and Miss Radmacher attended in Highland Park regarding the automation project.

Dr. Bloch said that he feels the other three libraries should proceed alone if necessary. The Library Automation Committee of the Highland Park Public Library will hopefully make a decision by their November meeting, and we will wait until that meeting before doing anything further.

REPORT ON NORTH SUBURBAN LIBRARY SYSTEM

Mrs. Weiner said she will be unable to attend the next meeting of the North Suburban Library System and would like someone from the Board to attend.

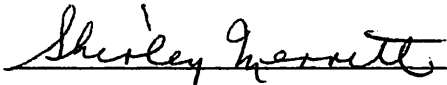
COMMENTS FROM TRUSTEES

Mrs. Weiner announced that she will be attending the Illinois Library Association meeting in Chicago.

Mrs. Hunter asked Miss Radmacher to contact Mr. Eppley regarding the parking procedures of Oakton Community College's Acting-Up group.

ADJOURNMENT

The meeting was adjourned at 10:10 p.m.


Shirley Merritt - Secretary