

December 9, 1964

The regular meeting of the Board of Directors of the Skokie Public Library, held at 7:30 p.m. in the Conference Room of the Library, December 9, 1964.

Members present were, Mr. E. Griffin, Mr. G. Green, Mrs. Daniel Feltz, and Ruth Paul Winter, Miss Mary MacEachern, Librarian. Also present was, Mr. Silver, Secretary.

The President, Mr. G. Green, presided.

After the reading of the minutes of the previous meeting the following motion was made by Ruth Winter, seconded by Mr. Griffin.

Motion That the minutes of the meeting held November 20, 1964 be approved as read.

All members voted affirmatively.

Copies of the financial statements for the month of November, 1964 were distributed to the members. The following motion was made by Mr. Griffin and seconded by Mrs. Daniel Feltz.

Motion That the financial statements for the General Operating Fund, Construction Fund and Reserve Fund for Sites and Buildings be accepted.

All votes were affirmative.

The Librarian informed the Board that Mr. Louis Karp, Manager of Finance for the Village of Skokie, suggested and requested that all of the cash be transferred to one account to facilitate auditing procedures. The President recommended this be done as far as the bank account is concerned but the accounts should still be separated on the books of the Library and separate financial statements be prepared.

The Circulation Report for the month of November was accepted and ordered to be placed on file.

The Board was informed that the insurance covering the Library building had expired in Sep last year. Proposed arrangements for insurance which were given to each member of the Board and these were discussed. A recommendation was made that legal notice be run in the local papers inviting bidders. Workers' Compensation insurance is to be renewed with present insurance company, and a bidder placed on all existing insurance.

Motion by Board to close recorded by Mrs. Coffin.

Motion: That an invitation to bidders on insurance for the Library be placed in the local papers, specifying the right to submit any and all bids, and specifying that bids must be submitted by January 4, 1965.

All voices were affirmative.

Mr. Green turned the meeting over to the Chairman of the Community Relations Committee, Robert Wainer, for further information on the proposed program. Mr. Green also indicated at this time his desire not to go to the Village Board until the Library Board has an opportunity to meet with the civic leaders of the Village and get to know what the mood of the Village is toward the proposed plans for expansion and a branch. Robert Wainer and Miss Hedgeson, with approval of the other members, sent a letter to all leaders of the Village, civic and religious groups, various organizations and professional service clubs to afford a chance to the Library in the Chamber Room on December 13 at 8:00 p.m. for discussion of the subject. Robert Wainer directed an agenda for this meeting.

Meeting adjourned at 9:00 p.m.

Chairman Coffin - Secretary