

August 10, 2016

Minutes of the closed meeting of the Board of Trustees of the Skokie Public Library held in the Skokie Public Library Board Room, on Wednesday, August 10, 2016, pursuant to 5ILCS 12/2(2)1 of the Open Meetings Act.

CALL TO ORDER

President Mark Prosperi called the meeting to order at 7:31p.m.

Members Present: Mark Prosperi, President; Diana Hunter, Vice President/President Emerita; Karen Parrilli, Secretary; Susan Greer; Eugene F. Griffin; Jonathan H. Maks, M.D. and Richard Kong, Director.

Member absent: Zelda Rich.

CLOSED SESSION

Mr. Kong explained that library business manager [REDACTED] is out on extended leave. Mr. Kong outlined steps he has taken regarding the library's financial matters in her absence: 1) Staff members Susan Dickens and Marie Widner are working with the Village to prepare the payroll biweekly; 2) bank representatives have been contacted so Mr. Kong will have access to the library accounts; 3) a temp from Robert Half has been hired to assist in the Business Office; and 4) BakerTilly (library auditors) will prepare the library's fixed asset report, a task usually done by [REDACTED]

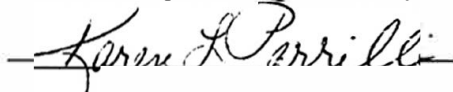
The Board asked for redundancy/documentation for all essential positions. Mr. Prosperi would like to know the monthly cost of the temp from Robert Half (for closed session in September).

ADJOURNMENT

At 8:12 p.m. a motion was made by Mrs. Hunter, seconded by Dr. Maks:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES  
ADJOURN FROM CLOSED SESSION AND RETURN TO OPEN  
SESSION.

The motion passed unanimously.

  
Karen Parrilli, Secretary

Opened December 14, 2022