

April 14, 2004

Minutes of the closed meeting of the Board of Trustees of the Skokie Public Library held in the Skokie Public Library Board Room, Wednesday, April 14, 2004.

CALL TO ORDER

John M. Wozniak, President, called the meeting to order at 8:55 p.m.

Members present: John M. Wozniak, President; Zelda Rich, Secretary; John Graham; Diana Hunter, President Emerita; Eva Weiner; and Carolyn A. Anthony, Director.

Members absent: Richard Witry, Vice President; and Susan Greer.

CLOSED SESSION

At 8:55 p.m. a motion was made by Mrs. Rich, seconded by Mr. Graham:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES GO INTO CLOSED SESSION TO DISCUSS PERSONNEL MATTERS.

The motion passed unanimously.

Personnel Matters

Mrs. Anthony explained that Library legal counsel Frank Garrett drafted a letter to the Mayor re the Susan Lee health insurance issue and President John Wozniak and Mrs. Anthony took it over to the Mayor and met with him on April 8. The Mayor heard them out. He agreed that the evidence looked like we had a good case for our claim. The Mayor promised to investigate and get back to us.

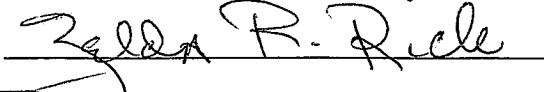
On another matter altogether, Mrs. Anthony would like to get approval for a bonus for a staff member. Joyce Naka is an assistant in the Acquisitions office at a grade level of S5. Due to serious health issues, the Head of Acquisitions was out for much of the past two years. She has since resigned to go on disability. In the absence of the Section Head, various staff members from Technical Services helped out in Acquisitions, but Joyce Naka carried the heaviest load, frequently making decisions, organizing the work, training temporary assistants and keeping the ordering on track. She performed out-of-grade work and willingly assumed greater responsibility to keep Acquisitions in operation. Mrs. Anthony recommends that Joyce Naka be given a commendation and a bonus of \$3,000. for her exceptional performance.

ADJOURNMENT

At 9:04 p.m. a motion was made by Mr. Graham, seconded by Mrs. Rich:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES  
ADJOURN FROM CLOSED SESSION.

The motion passed unanimously.

  
Zelda R. Rich, Secretary

Opened: 6/9/2004