

January 9, 1974

Minutes of the regular meeting of the Board of Directors of the Skokie Public Library held January 9, 1974, at the Library, at 7:30 p. m.

Members present: Howard V. Hummer, Diana Hunter, Richard Lindberg, Shirley Merritt, Richard Telingator, John Wozniak and Rabbi Karl Weiner, also Miss Mary Radmacher, Librarian.

Also present: Robert J. Di Leonardi, Counsel for the Board.

Meeting was called to order at 7:40 p. m. by President Weiner.

Corrections were made in the minutes for the December 12, 1973 meeting as follows: Mr. Hummer moved and Dr. Wozniak seconded that the minutes be corrected on page 3, line 12; to read, "They have requested that the Library's attorney draw up a letter accepting the paintings."; and the motion carried unanimously. Motion by Mrs. Hunter, seconded by Mr. Hummer, that the last sentence in paragraph on page 5 read, "Mrs. Hunter suggested the Library contact the Free Street Theatre who may put on a performance." Motion carried unanimously.

Motion by Mr. Hummer, seconded by Mr. Lindberg which, on roll call vote, carried unanimously.

Motion: That the minutes for the December 12, 1973 meeting be approved as corrected.

Motion by Mr. Hummer, seconded by Dr. Wozniak which, on roll call vote, carried unanimously.

Motion: That the financial statements for the General Operating Budget, Reserve Fund for the Purchase of Sites and Buildings, Library Construction Fund and the North Suburban Library System Coordinated Acquisitions Program be approved and accepted and the lists of bills for the General Operating Fund in the amounts of \$94.53 and \$17,992.58 be approved for payment.

Circulation Reports for the month of December were distributed. Discussion followed about ways to create renewed interest in the Library to increase the circulation. Suggestions were made to put signs in public buildings such as banks and Park District buildings, and, perhaps, certain books in bars or other social places. Rabbi Weiner suggested it might be helpful to have a record of the people attending the various

activities in the Library. Miss Radmacher said that she will supply the Board with copies of press releases. Also suggested was that as the new books come out, a review could be written for publication in the newspapers, if there is enough staff to handle this. The type of books borrowed might be noted - whether about investments, environmental information, etc. Miss Radmacher has gathered some figures on this and will include this report for the next Board meeting. Rabbi Weiner suggested this might make a good newspaper release possibly in the form of a quiz.

A complimentary letter received from a grateful patron who is moving from Skokie was distributed for the Board's information.

Personnel appointments and resignations were announced. Miss Radmacher advised the Board Sandra Palmore, staff member and Reference Librarian has been assigned to extend more community services and has been contacting business and industries to acquaint them with the business services offered by this Library; reorganizing Skokie Valley Community Hospital collection established when the hospital was opened; continuing the film showings at the Nursing Homes started several years ago; continuing visits to the Armond King Home, including giving book reviews at this home; and providing collections to display for the lectures at the Mayer Kaplan Jewish Community Center. Numerous booklists on selected topics have been compiled and supplied to several community agencies and organizations.

Regarding the Building Program, Mrs. Hunter inquired whether the 30 additional chairs for the auditorium had been purchased. After Miss Radmacher explained she had delayed awaiting complete approval from the Board for the purchase at the increased cost, the Board instructed her to purchase the chairs while an exact match is available.

Mr. Hammond has only a partial report on the glass situation since Libby Owens Ford only recently released the crucial pieces. The glass consultants have not had a chance to give a definitive report yet.

No report has been received on the roof leaks and no hardware installations have been made.

Miss Radmacher reported on a meeting at the Library with Mr. Hammond, Mr.

Milton Sabin and two people from Woodwork Corporation. Furniture built by Woodwork Corporation of America was inspected at that time. The finish on the two credenzas is not good and should not be accepted. The representative from Woodwork Corporation had a cabinet maker with him who returned the next day to do some work and advised Miss Radmacher not to accept the finish on the credenza in her office. Miss Radmacher asked the Board how critical they wished her to be. Mrs. Hunter said that as a member of the Furnishings Committee and, in consideration of the price paid, the Library should take no less than completely satisfactory workmanship.

The roof over Miss Radmacher's office is leaking again. A discussion of building and furnishings will be held at 6:00 p. m. prior to the regular February Board meeting.

Mrs. Hunter reporting on the North Suburban Library System said the System had no meeting during December but there will be a regular meeting in January. Copies of correspondence sent out by the System in the interim were furnished Board members with the Agenda for this meeting.

Mrs. Hunter reported on the purchase of four framed posters to be hung in the Library, selected by Mrs. Hunter and Mr. Hammond.

Regarding Computer Library Services, Inc. equipment, Miss Radmacher reported in conversation with Mr. Kraft he appeared less negative about the set-up. The System consultants will be giving their report at Arlington Heights Public Library Saturday, January 12. Twelve libraries have signed up in the Circulation Control Program contingent upon the consultants' report. Rabbi Weiner asked if Miss Radmacher thought the Board should reopen the discussion and what the Board's procedure should be. Miss Radmacher advised they should keep an open mind and to bear in mind that the Computer Library Services company is oriented exclusively to libraries.

Rabbi Weiner mentioned the Library's acceptance of the Fellin donation of five paintings. A copy of the letter of acceptance was distributed to each member. A committee consisting of Mrs. Hunter, Miss Radmacher and Rabbi Weiner met and decided on a date of Thursday, February 7, to formally accept the paintings. This date is suitable to the Fellins. The program will have the same format as the two previous

luncheons but will be held indoors instead of in the outside court. The same endeavor will be made to make a special appeal to some people. Publicity should go out as usual and include THE CHICAGOAN and THE CHICAGO GUIDE.

The question of parking for disabled persons has been raised. Miss Radmacher contacted the Village Manager who consulted with the Traffic Engineer, Mr. Schrapla. After discussion a solution suggested is to make one space available in the loading zone at the entrance. The Board suggested putting a sign on the car "disabled person," or "special permit." Rabbi Weiner instructed Miss Radmacher to try this with several persons and if it becomes a problem another solution must be found. The stipulation must be made that this applies only if the person comes alone but if he is accompanied then the person with him must drive the car to the parking lot.

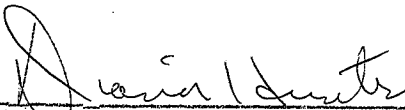
Mr. William Meyer, President of the Rotary Club talked with Rabbi Weiner on the subject of acquiring and preserving printed and non-print materials on Skokie. Mr. Meyer has been active in several service organizations and is pursuing this. Many years ago there was some talk of the creation of a historical society in Skokie to accumulate historical data and articles to be stored or housed in one spot. The particular building indicated for this was the old fire department building on Floral Avenue which is now housing the Health Department. Miss Radmacher mentioned that she would go beyond this and attempt to collect materials from all groups and cultures from past to present. Printed materials, tapes, records and discs would be very acceptable to the Library's local history collection.

Mr. Hummer mentioned he will appear at the Gail Borden Library in Elgin on January 15. He will prepare a five minute speech. Copies of his paper will be supplied to each Board member. Mr. Hummer requested that Mr. Di Leonardi appear with him in the event a legal question arises. The meeting starts at 10:00 a. m. and continues to 4:00 p. m. Five people are scheduled to make presentations. Following this hearing a study will be made of the fiscal problems of public libraries in Illinois.

January Calendar of Events was distributed along with the announcement of a new series of feature films to be shown.

The following announcements were made: ALA Midwinter Conference to be held at the Palmer House, Chicago, January 20 - 26, 1974; ALA Annual Conference, New York, July 7 - 13, 1974; LACONI-Librarians-Trustees Dinner, April 28, 1974; and National Library Week April 21 - 27, 1974.

Meeting was adjourned at 9:35 p. m. on motion by Mr. Howard Hummer.



Diana Hunter - Secretary