

September 11, 1996

Minutes of the executive session of the meeting of the Board of Trustees of the Skokie Public Library held in the Skokie Public Library Board Room Wednesday, September 11, 1996.

CALL TO ORDER

The meeting was called to order at 8:35 p.m. by Diana Hunter, President.

Members present: Diana Hunter, President; Eva Weiner, Vice President; Zelda Rich, Secretary; Leo Friedman, Marcy Goodman, Susan Schreck Greer and Carolyn A. Anthony, Director.

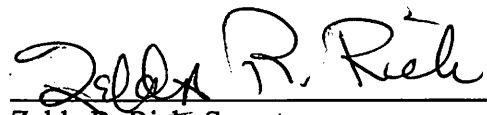
Member absent: John Graham.

Mrs. Weiner read the evaluation response she prepared. The Board agreed to place it on file with the executive session minutes.

A motion was made by Mr. Friedman, seconded by Mrs. Goodman to return to open session.

ADJOURNMENT

The meeting was adjourned at 8:50 p.m.


Zelda B. Rich, Secretary

Evaluation Response
September 96

Leadership and Planning

Sets goals and objectives with Board and staff input.

The director is a delegator, who is at the same time involved in all aspects of the library. She herself continues to be involved with the ever changing technology.

She manages to balance the changing technological advances with the current and still expanding print collection by working with staff knowledgeable in a specific field, sharing their knowledge with her own. She is fully cognoscente that all is in flux and has to be reevaluated. Staff is encouraged to avail themselves of training, whenever possible. To feel comfortable in their role as librarians, which then enables staff to give courteous and efficient customer service.

Only by encouraging cooperation and working together among staff can these goals be accomplished.

The role and involvement of the board is hard to assess as a board member. It is the function of the director to share issues and concerns with the board. It is the obligation of each individual board member to gain understanding of the ever changing role of the library.

The director is outstanding in her involvement in the community. She is an excellent advocate for the library. By sharing with diverse groups, she also encourages them to more discuss their needs and concerns.

She manages the budget efficiently. She prepares it in consultation with the financial staff and presents it to the board. We the members of the board should at all times bring our questions and concerns.

The director attempts to provide a well maintained building and grounds. The input of all board staff and patrons can only be helpful.