

June 11, 2003

Minutes of the regular meeting of the Board of Trustees of the Skokie Public Library held in the Skokie Public Library Board Room, Wednesday, June 11, 2003.

CALL TO ORDER

John M. Wozniak, President, called the meeting to order at 7:34 p.m.

Members present: John M. Wozniak, President; Richard Witry, Vice President; Zelda Rich, Secretary; John Graham, Susan Greer; Eva Weiner and Carolyn A. Anthony, Director.

Member absent: Diana Hunter, President Emerita.

Visitors present: Michael Gerrish and Jim Dyer, Fred Berglund & Sons, Inc.

APPROVAL OF THE MINUTES OF THE REGULAR AND CLOSED MEETINGS OF MAY 14, 2003

Mr. Witry made a motion, seconded by Mr. Graham, to approve the minutes of the regular meeting of May 14, 2003, subject to additions and/or corrections. There being no additions or corrections, the minutes were approved and placed on file.

Dr. Wozniak asked the Board to move the regular order of business and move directly to Building Project. The Board agreed.

BUILDING PROJECT

Building Update

Mrs. Anthony reported that construction was substantially completed before Memorial Day as promised. The final move was completed May 27, necessitating the closing of the Youth Services Department until 3 p.m. Due to some difficulties with installation of the security gates, the east entrance was not reopened until Thursday afternoon, May 29.

Trades are continuing to work on unfinished matters and punch list items. There was a problem early in the morning May 30 when a number of representatives of the International Brotherhood of Electrical Workers began picketing the Library about 5:30 a.m. Their complaint was that MCSI (the audiovisual installers) were not paying union rates for labor. The contract with MCSI stipulates that they must pay "prevailing wages." The Library had been notified May 23 that the IBEW had concerns about labor at MCSI. However, MCSI provided wage scales and affirmed that they were in compliance with the "prevailing wage" requirement so we thought the matter was resolved. The union

wanted to see a certified payroll which took a while for MCSI to produce. After being assured that installers from MCSI would not be permitted on the job until the certified payroll was received, the IBEW left the Library amicably. Apparently, the union was still not satisfied with the certified payroll from MCSI so MCSI has agreed to contract for union labor under MCSI's supervision to finish the job.

Mr. Dyer reported on change orders from Connectivity that continue to be presented; many have been rejected.

On another matter, Mrs. Anthony has talked with Jack Lesniak of OWPP about photographs to document the project. Mr. Lesniak will talk with others in the firm and get back to Mrs. Anthony regarding their plans and whether the Library would share in costs, buy photographs as desired or adopt some other plan.

Debra Auer, the interior designer for the project, will no longer be with OWPP after June 6. Jack Lesniak, the Supervising Architect, and Ted Zemper, the electrical engineer, are the continuing representatives of the architectural firm. Of course, Bob Hunter, the Design Architect, has remained involved after his retirement.

Proposed change orders at the present time are for the parking lot (separately addressed) and for replacement of two pairs of doors at the inner level of the east entrance. The Board already approved replacement of the outer doors at the east entrance at a cost of \$11,574.00. Replacement of the inner doors is necessary because the doors need to swing out since they will be used for exit as well as entrance. Previously, the doors were only for entering the Library so they swung in. As is, the doors cannot be switched to swing out because of the elevation of the floor mat in the vestibule. Further, the old doors were quite worn. The Building Subcommittee approved replacement of these doors at a cost of \$9,124. so that they could be ordered. Mrs. Anthony said that ratification by the Board is requested.

A motion was made by Mr. Graham, seconded by Mr. Witry:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES
RATIFY THE AUTHORIZATION PREVIOUSLY GIVEN THE
DIRECTOR FOR THE CHANGE ORDER FROM ALLIANCE GLASS
& METAL, INC. FOR REPLACEMENT OF TWO PAIRS OF DOOR
AT THE INNER LEVEL OF THE EAST ENTRANCE FOR \$9,124.

The roll call vote for approval was unanimous.

The Board Art Committee met for the first time recently. As appointed by Board President John Wozniak, the Committee includes Diana Hunter, Chair, Zelda Rich, Dick Witry and Design Architect Bob Hunter. The Committee will make recommendations to the Board regarding the acquisition of art for the Library and also oversee the siting of owned art. In Mrs. Hunter's absence, Mr. Witry reported on the Art Committee's first meeting. The Committee will go to Lincoln Park Zoo to explore the east entry way at the end of June to get some ideas for the west side of the Library. Mr. Witry saw a sculpture of a waterfall of books on a building in Washington, D.C. that he thought was an appropriate image for the Library. Mrs. Rich has located an artist in Wisconsin who sculpts pieces she finds suitable for the Library.

Mrs. Anthony reported that Tom English, our insurance agent, recommends a new appraisal of the building before we switch from builder's risk to our regular insurance. We will need to have the fire system completely finished and receive the occupancy permit from the Village also. The new appraisal should be complete by July 15. Mr. Gerrish said in the next week or two an independent tester will be at the Library to test the fire alarm panel.

Parking Lot

Mrs. Anthony reported that the hearing before the Plan Commission was held June 5, 2003. In addition to Mrs. Anthony, the Library was represented by Mike Lukich of Gewalt Hamilton and Keith May of Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd. The Commission grouped the requests for consolidation, alley vacation and rezoning. The vote of the Plan Commission was eight in favor and one opposed.

On the matter of special use zoning, two citizens commented. One, from the condos at Galitz and Park Avenue expressed concern re the construction of an egress onto Park Avenue. Mrs. Anthony indicated that no egress onto Park was planned for this phase of the parking lot development, but that we would not state that one would not be proposed for a future phase. The other citizen from 7936 Park Avenue (across the street from the parking lot) wanted a berm and evergreens to create more of a screen. Village staff indicated that there was not sufficient space for a berm, but that they would take the landscape request under advisement. The Commission voted 8 to 2 in favor of a recommendation to approve the special use request for development of parking.

The Library is tentatively scheduled to go before the Village Board June 16. The landscaping plan needs to be revised within the next couple days. Gewalt Hamilton is

looking into the burial of utility lines. Though not required in this phase, postponement would mean disrupting the lot in phase three.

Mrs. Anthony presented a quote from Todd Peyron of Camosy re the retaining wall work and parking lot development. Mr. Peyron asked that all this work be combined into one contract, although the first three items (provide fencing, repair/patch retaining wall, install curb along south lot line) were approved by the Board in October 2002. At that time, the fence was quoted at \$26,500. so it is now \$1,500. less. The previous proposal as approved included grading and filling of the lot with crushed stone for \$10,000. That work would be folded into the new proposal for site work completion of the parking lot for \$87,301.00.

We had originally budgeted \$100,000. for replacement of the retaining wall and fence and \$70,000. for resurfacing the parking lot. Costs as proposed are \$64,600. for repair of the retaining wall, fencing and curbs and \$87,301. for development of the parking lot. Camosy has said that surfacing of the lot could extend east to cover areas of the present lot which were patched after burial of cables serving the Library. The additional cost for burial of cables in the alley (serving local residences) is not known at this time.

Mrs. Anthony requested the Board's approval of Camosy's proposal in the amount of \$151,901. Given prior approval of a proposal for \$76,100., the additional expense is \$75,801.00.

A motion was made by Mr. Graham, seconded by Mr. Witry:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE THE ADDITIONAL EXPENSE OF \$75,801. TO CAMOSY, INC. FOR A GRAND TOTAL OF \$151,901. FOR WORK ON THE RETAINING WALL AND THE PARKING LOT.

The roll call vote for approval was unanimous.

Email from Roger Cain, Cain Millwork, to Carolyn Anthony dated June 11, 2003 re Youth Services Desk

Mrs. Anthony explained the Youth Services Desk was produced to the exact specification (Bacon Veneer Co. flitch selected by OWPP, slip matched with a clear coat finish). Mr. Cain, honoring his previous commitment to the Library to re-do the desk, would do so with the understanding that Cain would pay for the labor costs and the Library would pay for the material cost. Also the new material would be applied with contact cement, a gluing process done in the field rather than adhesive under uniform pressure in the shop.

Since this is not their normal procedure, the work would not be warrantied for any period of time.

Mrs. Rich commented that corner guards are needed with this desk. Mr. Hunter and Mrs. Anthony both commented previously that they liked the way the desk is, finding it appropriate for Youth Services. The display cases at the entrance to Youth Services were made at the same time as the desk, using slip-matched sycamore. They would also need to be redone if the desk were redone. Mr. Witry does not find the desk offensive; neither does Mrs. Rich.

After further discussion, Mr. Graham made a motion, seconded by Mrs. Greer:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE THE COST OF MATERIALS TO ALTER THE YOUTH SERVICES ON SITE BY CAIN MILLWORK AS PRESENTED IN ROGER CAIN'S EMAIL TO CAROLYN ANTHONY AT A COST OF \$3,500.

The roll was called. Mr. Witry—no; Mrs. Greer—no; Mr. Graham—no; Mrs. Rich—no; Mrs. Weiner—no; Dr. Wozniak—no. The motion failed.

Change Order for Electrical World in Non-fiction Video Area

Mrs. Anthony reported that the non-fiction video area at the north end of the building addition has insufficient lighting as completed. The architect has proposed shifting the can lights in order to add six more and also hooking up ten display fixture lights to focus on the materials along the walls. Four of the display fixture lights will be moved to the fixtures at the opposite end of the audiovisual room, where one enters from Youth Services.

The cost of the six additional fixtures and labor for the above changes has been quoted at \$2,667.

After brief discussion, Mr. Witry made a motion, seconded by Mr. Graham:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE THE CHANGE ORDER FROM COMMERCIAL ELECTRICAL SOLUTIONS FOR ELECTRICAL WORK IN THE NON-FICTION VIDEO AREA FOR \$2,667.

The roll call vote for approval was unanimous.

Change Order for Clocks

Mrs. Anthony presented a quotation from Commercial Electrical Solutions to move four clocks and install five additional clocks at a cost of \$2,432.00. These clocks are all connected to a master control for synchronized time and programmed conversion to daylight savings.

After brief discussion, Mr. Graham made a motion, seconded by Mrs. Greer:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE THE CHANGE ORDER FROM COMMERCIAL ELECTRICAL SOLUTIONS TO MOVE FOUR CLOCKS AND INSTALL FIVE ADDITIONAL CLOCKS FOR \$2,432.00.

The roll call vote for approval was unanimous.

BILLS

List of Bills for Payment Approval

A motion was made by Mr. Witry, seconded by Mrs. Greer:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE THE LIST OF BILLS FOR PAYMENT APPROVAL AS PRESENTED FOR \$458,109.12, SUBJECT TO AUDIT.

The roll call vote for approval was unanimous.

Invoice No. 0061289 from O'Donnell Wicklund Pigozzi and Peterson for \$6,612.13 dated May 13, 2003

A motion was made by Mr. Witry, seconded by Mrs. Rich:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE PAYMENT OF INVOICE NO. 0061289 FROM O'DONNELL WICKLUND PIGOZZI AND PETERSON FOR \$6,612.13 DATED MAY 13, 2003.

The roll call vote for approval was unanimous.

Project Application and Project Certificate for Payment from Jack R. Lesniak, AIA, Director, Construction Administration, O'Donnell Wicklund Pigozzi and Peterson dated May 31, 2003

Application and Certificate for Payment from Camosy Incorporated for \$147,459.00 dated May 31, 2003

Application and Certificate for Payment from G.E. Riddiford Co. for \$45,632.10 dated May 29, 2003

Application and Certificate for Payment from Alliance Glass & Metal for \$21,666.00 dated May 31, 2003

Application and Certificate for Payment from McDaniel Fire Systems for \$9,640.00 dated May 31, 2003

Payment Application from F.J. Kerrigan Plumbing Co. for \$6,257.65 dated May 23, 2003

After brief discussion about issues still needing completion by the various contractors, Mr. Witry made a motion, seconded by Mrs. Rich:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE PAYMENT TO THE FOLLOWING:

CAMOSY, INC.	\$147,459.00
RIDDIFORD ROOFING	\$45,632.10
ALLIANCE GLASS & METAL	\$21,666.00
McDANIEL FIRE SYSTEMS	\$9,640.00
KERRIGAN PLUMBING	<u>\$6,257.65</u>
	\$230,654.75

The roll call vote for approval was unanimous.

Mr. Dyer and Mr. Gerrish left the meeting at 8:28 p.m.

CONSENT AGENDA (Financial Statements; Bills; Circulation Report; Library Use Statistics; Annual Reports F.Y. 2002-2003; Report(s) from Department Head(s); Correspondence; Personnel; Gifts)

Mr. Graham made a motion, seconded by Mrs. Rich:

MOTION: THAT THE FINANCIAL STATEMENTS AND THE LIST OF BILLS BE APPROVED FOR PAYMENT, SUBJECT TO AUDIT, AND THAT THE FOLLOWING CONSENT AGENDA ITEMS BE PLACED ON FILE:

1. CIRCULATION REPORT
2. LIBRARY USE STATISTICS

3. ANNUAL REPORTS F.Y. 2002-2003: GENERAL OPERATING FUND; RESERVE FUND FOR THE PURCHASE OF SITES AND BUILDINGS; 2001 BUILDING PROJECT; ANALYSIS OF GENERAL OPERATING FUND FOR THE SEVEN FISCAL YEARS; STATISTICAL SUMMARY; PROGRAM STATISTICS; ADULT SERVICES DEPARTMENT, INFORMATION DESK STATISTICS FY 2002-2003; TECHNICAL SERVICES DEPARTMENT; YOUTH SERVICES DEPARTMENT
4. REPORT(S) FROM DEPARTMENT HEAD(S)
5. CORRESPONDENCE: LETTER FROM GEORGE VAN DUSEN, MAYOR, VILLAGE OF SKOKIE TO CAROLYN ANTHONY DATED MAY 19, 2003 RE FESTIVAL OF CULTURES
6. PERSONNEL: HIRES: ASHLEY SERO, PART-TIME TEMPORARY SUMMER READING CLUB PROGRAM ASSISTANT, YOUTH SERVICES DEPARTMENT, EFFECTIVE MAY 19, 2003; LESLIE BERG, PART-TIME TEMPORARY SUMMER READING CLUB PROGRAM ASSISTANT, YOUTH SERVICES DEPARTMENT, EFFECTIVE MAY 28, 2003; KAMINI PATEL, PART-TIME CIRCULATION CLERK, CIRCULATION DEPARTMENT, EFFECTIVE MAY 30, 2003; JUSTIN BENNETT, PART-TIME CIRCULATION CLERK, CIRCULATION DEPARTMENT, EFFECTIVE JUNE 2, 2003; ABID BAIG, PART-TIME TECHNOLOGY ASSISTANT, ADULT SERVICES DEPARTMENT, EFFECTIVE JUNE 4, 2003; DAVID NELSON, PART-TIME COMPUTER ASSISTANT, YOUTH SERVICES DEPARTMENT, EFFECTIVE JUNE 5, 2003; IRENE TAM, ADMINISTRATIVE ASSISTANT FOR ACCOUNTING, ADMINISTRATION, EFFECTIVE JULY 1, 2003; TERMINATIONS: NANCY MARQUARDT, PART-TIME TEMPORARY INVENTORY TAGGER, CIRCULATION DEPARTMENT, EFFECTIVE MAY 29, 2003; YOUNGHEE KIM, ADMINISTRATIVE ASSISTANT FOR ACCOUNTING, ADMINISTRATION, EFFECTIVE JULY 31, 2003;

7. GIFTS: \$50. FROM SHIRLEY SHEVICK IN HONOR OF DIANA HUNTER FOR THE SCULPTURE FUND; \$50. FROM SKOKIE VALLEY CHAPTER/LYRIC OPERA FOR THE PURCHASE OF OPERA MATERIALS.

The motion passed unanimously.

DIRECTOR'S REPORT

USAGE-Circulation in May was up nearly 20%! The largest gains continue to be in circulation of audio and video formats, although book circulation is also up 11% in Youth Services and 7% in Adult Services. Reciprocal borrowing is up sharply, too. These increases may be attributed in large part to interest in the new building. It will be interesting to see how long the effect can be maintained.

INSURANCE RATES-The Library received the new insurance rates from North Suburban Library System, to be effective July 1. The good news is that there is no increase in the cost of Bronze level coverage for employees, employee and spouse, employee and child or family and also no increase in the cost of dental insurance. At the Silver and Gold levels, there are increases of 10% and 15% respectively for coverage for employees and employee and spouse. There are not increases at the Silver and Gold levels for employee and spouse or family coverage.

ALA CONFERENCE IN TORONTO-In spite of new cases of SARS in Toronto, the American Library Association is planning to hold their Annual Conference in Toronto June 19-24. Mrs. Anthony has decided not to attend as her ULC committee is not meeting, nor the Cost-Benefit Task Force. There is plenty to do here to get ready for the opening June 29. Linda Zeilstra and Anna Healy have also decided to skip this conference. Deborah Grodinsky, Jan Watkins, Bruce Brigell, Pat Groh and Chris Rich plan to attend. At the suggestion of Board member Dick Witry, Mrs. Anthony has asked each person who is attending to sign a form acknowledging that attendance is not mandatory and may be cancelled without penalty.

SALE OF LIBRARY CAR-Susan Dickens arranged for the old Library car to be sold in the Northwest Municipal Conference Auction of surplus vehicles, held May 30. The Oldsmobile sold for \$1450., from which a service charge of approximately 10% will be deducted.

KOREAN RECEPTION-There was a reception at the Library the evening of June 5 for the opening of the exhibit marking 100 years of Koreans in America. The exhibit was co-

sponsored by the Library and the Keumsil Cultural Society. The Korean press and television station covered the event. Mayor George Van Dusen and the Assistant Consular Officer for Korea in Chicago attended, among other dignitaries.

I-NET COOPERATIVE-The Skokie I-Net Cooperative has received a grant of \$75,000. worth of equipment from Cisco Systems that will enable local schools, the Village, Parks and Library to share T-1 lines. The benefit of this arrangement is that each entity will be able to use additional bandwidth, beyond that of a single T-1 line, when needed. The bandwidth is supplied by the Illinois Century Network. The cooperative arrangement will also allow the various agencies to share web-based resources over a fiber connection.

FIREHOUSE BOOKCASE-Holly Kahn has secured the donation of a fire station-shaped bookcase being custom-made by Skokie firefighters. We are told that the bookcase will arrive in time for the Grand Opening June 29.

TELETUBBIES AT SPL-Linda Zeilstra arranged for WTTW Channel 11 to present a program on the Teletubbies at the Library May 21. Staff from WTTW led children in a Teletubbies exercise program and gave away goodie bags to all who participated. Channel 11 helped to publicize the event which was attended by about 300 preschoolers and parents.

COPE III-May 16 and 17, Mrs. Anthony participated as a delegate to ALA's third Congress on Professional Education, held at the College of DuPage. This Congress focused on support staff issues. Major recommendations were for greater inclusion of support staff in ALA and state association activities; for a certification program for support staff and for inclusion of support staff salaries in salary surveys. There was general recognition of the interdependency of all library workers and a celebration of the value of teamwork.

SKOKIE FESTIVAL OF CULTURES-The Library again played a prominent role in the 13th annual Skokie Festival of Cultures. Many Library staff gave out information about the Library from a station by the Mobile Library. Cathy Maassen coordinated activities in the Children's Tent where visitors received a Library balloon. The Library will soon feature an exhibit of the winning essays and pictures submitted by schoolchildren in the Skokie Human Relations contest held in conjunction with the Festival. Board President John Wozniak greeted attendees at the Opening Ceremonies.

USA PATRIOT ACT-The media continues to be interested in the USA PATRIOT Act. This past month, Mrs. Anthony was interviewed for the Osgood File and next week will be taped for WETA, public television. Mrs. Anthony has also been asked to participate in

July in a League of Women Voters program on the PATRIOT Act, to be held in Glenview.

PROPOSED GOALS AND OBJECTIVES 2003-2004

The Board did not receive the Proposed Goals and Objectives in time to consider them at the May meeting so they are presented again. A few changes have been made, primarily to add staff to the list of those responsible for seeing that the objective is accomplished.

It was pointed out to Mrs. Anthony that the objectives in Goal II and some of those in Goal III relate to marketing efforts and might well be encompassed in a marketing plan. It has been a few years since we have spelled out a marketing plan, but we will see if we can outline one again. Many of the pieces are here.

After brief discussion, Mr. Graham made a motion, seconded by Mr. Witry:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE THE GOALS AND OBJECTIVES 2003-2004 AS PRESENTED.

The motion passed unanimously.

NON-RESIDENT SERVICES

Public library Boards must annually decide and take action on whether to participate in or opt-out of the non-resident reciprocal borrowing program. This law pertains only to the possibility of providing service to persons "residing outside of a public library service area" and does not affect practice regarding the sale of cards to non-residents of areas already served by a public library. Therefore it would not affect the Library's sale of cards to Chicago residents.

The Board may recall discussion last year due to a revision of the Illinois compiled statues Chapter 75 Act 5, Section 4-7, Paragraph 12 in January, 2002. The effective change was as follows:

A person residing outside of a public library service area must apply for a non-resident library card at the public library located closest to the person's principal residence. The non-resident cards shall allow for borrowing privileges at all participating libraries in the regional library system ~~only at the library where the card was issued.~~ (New text is underlined. Expired text is lined through.)

Since Skokie does not have a significant neighboring unserved population, Mrs. Anthony recommended last year that the Board approve participation in the program. Since the

“closest public library” is determined by school district and the close-by area of Golf does not have public library service, there is a small number (estimated at 50) of students from Golf who attend Niles North and might want to purchase a Skokie Public Library card. In fact, we sold ninety (90) non-resident borrower’s cards this past year as compared to fifty-one (51) the previous year. Tobi Oberman has reviewed the list and found that only two cards were sold to Golf residents, a volume which does not present a problem.

Mr. Graham made a motion, seconded by Mr. Witry:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES
RENEW PARTICIPATION IN THE NON-RESIDENT SERVICES
PROGRAM FOR THE YEAR FROM JULY 1, 2003-JUNE 30, 2004.

The motion passed unanimously.

LEASE/PURCHASE OF RISOGRAPH GR3700 DUPLICATOR

Mrs. Anthony recommends the lease/purchase of a Risograph GR3700 Duplicator from Hallagan Business Machines with a 36-month lease at \$471.24 per month. At this rate, the machine would cost a total of \$16,964.64 or \$5,654.88 per year. While this does involve a financing cost of \$1,565. (ca. \$520. per year), it is a desirable way to purchase the equipment because the cost should be pretty much absorbed each year by savings in contracted printing.

The Risograph is a networkable, easy to operate duplicator that can take copy prepared on a computer and print it, with color, for about 1/3 cent per page. It is proposed that we could print in-house all the Youth Services materials such as the quarterly program guides, bibliographies, teachers’ guides, booklists, Preschool Guide, reading club materials, etc. We would also use the Risograph to print program information including movie flyers, flyers for events and other program support materials. Service materials such as the Mobile Library schedule and Library card applications could also be printed in-house. We would continue to send the UPdate, the Young Steinway brochure and the primary service brochure out for printing. Most other material could be produced in-house.

The life of the machine is approximately 10,000,000 copies. Staff have investigated this equipment and talked with users at other libraries.

A motion was made by Mr. Graham, seconded by Mrs. Greer:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY APPROVE THE LEASE/PURCHASE OF A RISOGRAPH GR3700 DUPLICATOR FROM HALLAGAN BUSINESS MACHINES WITH A 36-MONTH LEASE AT \$471.24 PER MONTH FOR A TOTAL COST OF \$16,964.64 or \$5,654.88 PER YEAR.

The roll was called: Mr. Witry—no; Mrs. Greer—yes; Mr. Graham—yes; Mrs. Rich—yes; Mrs. Weiner—yes; Dr. Wozniak—yes. Mr. Witry changed his vote to yes. The motion passed.

“ALSC PROFILE: ANNA R. HEALY”, NEWSLETTER OF THE ASSOCIATION FOR LIBRARY SERVICE TO CHILDREN, MARCH 2003

The Board noted the above profile.

LIBRARY CABLE NETWORK CHANNEL 24

The June 2003 Cable Guide and the Productions Completed May 2002-April 2003 were noted.

NORTH SUBURBAN LIBRARY SYSTEM

The report from Pat Groh was noted.

COMMENTS FROM TRUSTEES

The Board discussed plans for the Grand Reopening.

Mr. Graham distributed two charts he asked Gail Kay, Assistant Director for Human Resources, to prepare regarding an analysis on the health insurance issue for staff in relation to compensation. Mr. Graham asked that the Board take the charts home and review them. Mrs. Hunter will be sent the charts.

CLOSED SESSION

At 8:54 p.m. a motion was made by Mr. Witry, seconded by Mr. Graham:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES GO INTO CLOSED SESSION TO DISCUSS PENDING LITIGATION.

The motion passed unanimously.

Adjournment

At 9:19 p.m. a motion was made by Mr. Witry, seconded by Mr. Graham:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES
ADJOURN FROM CLOSED SESSION.

The motion passed unanimously.

A motion was made by Mr. Graham, seconded by Mrs. Rich:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES
ACCEPT THE RECOMMENDATION OF SKOKIE PUBLIC LIBRARY
LEGAL COUNSEL TO EXECUTE THE CONFIDENTIAL
SETTLEMENT AGREEMENT AND RELEASE BETWEEN
KONSTANTIA SFIKAS AND SKOKIE PUBLIC LIBRARY.

The roll was called: Mr. Witry—yes; Mrs. Greer—no; Mr. Graham—yes; Mrs. Rich—
yes; Mrs. Weiner—yes; Dr. Wozniak—yes. The motion passed.

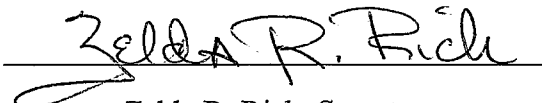
Mr. Graham made a motion, seconded by Mrs. Rich:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES
AWARD A \$2,000. BONUS TO SUSAN DICKENS,
ADMINISTRATIVE ASSISTANT TO THE DIRECTOR, FOR
PERFORMANCE OF DUTIES BEYOND HER ASSIGNED ONES.

The motion passed unanimously.

ADJOURNMENT

At 9:21 p.m. a motion was made by Mr. Witry, seconded by Mrs. Greer to adjourn the
regular meeting. The motion passed unanimously.


Zelda R. Rich, Secretary