

February 10, 1971

Minutes of the regular monthly meeting of the Board of Directors of the Skokie Public Library held February 10, 1971 in the Conference Room of the Library, at 7:30 p.m.

Members present: Mrs. Diana Hunter, Donald Kraft, Richard Lindberg, Mrs. Selma Petty, and Rabbi Karl Weiner, Miss Mary Radmacher, Chief Librarian.

Also present: Mrs. Milton Estes, observer for the League of Women Voters and Mr. Vincent Cameron, of Hammond and Roesch, Inc.

Rabbi Weiner presided.

A correction was requested in the minutes for the January 13, 1971 meeting to correct the word from, to the word to, on page 1 line 19, fifth word from left hand margin. Motion was made by Mr. Lindberg, seconded by Mrs. Hunter, that the minutes as corrected be approved. Motion carried.

Minutes of the special meeting held January 21, 1971 were accepted and approved on motion by Mrs. Hunter, seconded by Mrs. Petty. Motion carried.

Financial statements for the General Operating Budget, Reserve Fund for the Purchase of Sites and Buildings, Library Construction Fund and North Suburban Library System-CAP, for the month of January, 1971, were approved on motion by Mr. Lindberg seconded by Mrs. Petty. Motion carried.

The following motion was made by Mrs. Petty, seconded by Mrs. Hunter which, on roll call vote, carried unanimously.

Motion: That the lists of bills payable for the General Operating Fund in the amounts of \$13,638.87 and \$673.48; Library Construction Fund in the amount of \$55,366.21; and NSLS-CAP in the amount of \$3,502.69 be approved for payment.

Circulation Report for the month of January, 1971 was accepted and ordered placed on file.

In the area of personnel, a copy of a letter addressed to Rabbi Weiner from Mrs. Lillian Culbertson was distributed to each member. Since the letter raised questions dealing with all personnel Rabbi Weiner recommended dealing with the situation at a later date. The Board had dealt with the situation some time ago

wherein people who did not want to work full time went on an hourly basis which would have no benefits of the salaried employee. Suggestion was made it might be helpful to compile some information of a comparison nature to present at a future meeting. Miss Radmacher reminded the Board the comparison must be done with libraries of comparable size and that she would compile the information as soon as possible.

The Librarian reported to the Board the resignations of Mrs. Mei Huang and Mrs. Sue Kim.

Reciprocal borrowing with Evanston Public Library was discussed and the question was asked if this would terminate since the six month trial period has come to an end. The Librarian stated we will continue to operate as in the past six month period but it is possible the State will expect Skokie Public Library to participate in the NSLS Reciprocal Borrowing because of the LSCA funds.

Miss Radmacher reporting on the North Suburban Library System stated Skokie Public Library has expended the money allocated for the Coordinated Acquisitions Program on American Literature. Probably nothing will be done about allocating more money until the Resources Coordinator position is filled in a month or two. Some discussion has been held about a grant in other areas.

Mrs. Petty and Mrs. Hunter reported on the Trustees Educational Conference, a System sponsored meeting, held at this Library February 1, 1971.

The Chief Librarian suggested Board members might like to attend the NSLS Board meetings which meet the fourth Monday of the month at 5814 Dempster Street in Morton Grove at 8:00 p.m.

Use of the old bookmobile for library service in Central Park during the summer was discussed. Mr. Jack Lindberg advised the Librarian the vandalism in that park is very high. Rabbi Weiner, knowing the situation existing in that area, thought it might be foolish to leave the bookmobile parked there, but concurred with Mr. Kraft that the first thing would be to find out how much it would cost to put it in mechanical operation and whether the Village would do this for us. Mr. Lindberg

offered to talk with Mr. Hohns about it. Locations for parking the bookmobile were discussed.

Special activities in the Skokie Public Library were listed for the Board members' information, including a comedy film on February 25 and Arnold Brostoff Concert March 9, 1971. Mr. Lindberg suggested when the present Comedy Film Festival is ended consideration might be given to showing a Damon Runyon series.

Illinois Library Association program on ACONDA was reported by Miss Radmacher. She will make reservations for Board members who can attend.

Mr. Vincent Cameron reporting on the Building Program said Commonwealth Edison is sending a thank-you letter to Rabbi Weiner which will include a statement of the arrangements made with the Library. This letter has been received and is included in this month's Board members' materials.

A list of sub-contractors was submitted for the Board's approval. This is the last major group of subs, and there will be only two or three more. Motion by Mr. Lindberg, seconded by Mr. Kraft which, on roll call vote, carried unanimously.

Motion: That the Skokie Public Library Board accept the architects' recommendations of Mr. Corrigan's sub-contractors, excluding Marbelite, and direct Hammond and Roesch, Inc. to transmit to E. W. Corrigan Company this Board's approval.

He continued to report that the construction schedule to date had included the demolition of buildings on the west side and the beginning of excavation on the east side. Pilings will be dug as soon as weather permits and footings will be poured next week. During this time columns will be poured for both grade beams and slab on second floor. Because of the change in use of some of the Village Green area by the contractor for his equipment, approval was asked for an additional \$1600 to cover the extra costs incidental to this change. A verbal agreement had been made between Mayor Smith and Rabbi Weiner as to the use of the Village Green during construction. Apparently there was a misunderstanding since Mr. Brady of the Village informed our contractor that the Village Green was not to be used. At another meeting with Mayor Smith a compromise was reached

permitting the contractor to use Galitz Street parking lot and 18 feet of the Village Green, full length north to south. The change involves using more wire fence and some plywood fencing which will add \$1600. Motion by Mr. Lindberg seconded by Mrs. Hunter which, on roll call vote, carried unanimously.

Motion: That the Skokie Public Library Board of Directors approve the extra expenditure of \$1600 to cover the cost of additional wire fence and plywood fencing due to the curtailed use of the Village Green by the contractor.

Mr. Cameron mentioned another very important need and approval for an item briefly discussed at a previous meeting, referring to the present building which is, in some ways, superseded by modern technology. The present building was planned as an economical structure and designed to have the heating system operate at a minimum cost. The lighting, while adequate is not as great as it will be in the expanded area. Upgrading the lighting and improving the mechanics have been discussed because of the importance when compared with the high levels in the new building. The architects suggest that some of the money the Library has been fortunate enough to retain be spent to upgrade this building at a cost of approximately \$200,000 to \$225,000, plus fees for engineering and design. In discussion, Mr. Cameron explained two possibilities had been considered: (1) to make minor increases in lighting and corresponding work with the air conditioning, (2) increase the lighting to something close to the new building which would approximately double the fluorescent light power and do corresponding work with cooling and ventilating to compensate for the heat load.

In discussion, Mrs. Hunter mentioned her remorse for approving the sprinkler system since she had talked with someone about sprinklers and understands one-story structures are not usually built with them. Mr. Cameron replied the sprinkler system is necessary for life safety. A building of this size will have quite an extensive travel distance and, from that standpoint, the sprinklers are very desirable and, according to statistics, 87 o/o of the book collection has been ruined when no sprinkler system was installed. Another point is that insurance

rates can be affected.

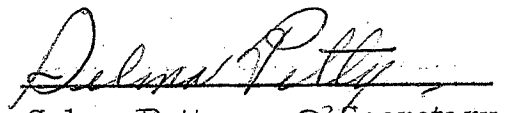
One of the chief factors for consideration in bringing the present building up to date is the opportunity of doing so immediately after completion of the expanded building. The currently existing building could be completely vacated thus resulting in a sizeable financial by having the remodeling while the building is empty. Mr. Lindberg asked if action had to be taken on approval of the money to renovate this building at the present meeting, and Rabbi Weiner asked how much time Board would have to make a decision. Mr. Cameron said that in terms of deciding Library priorities and how to spend the money, it could be delayed slightly a month or two. To facilitate making a decision, Mr. Cameron asked if it would be any help if a list was developed by the architects for everyone to examine.

Mr. James Hammond joined the meeting at 9:40 p.m. and summarized the architectural presentation. Mr. Lindberg concurred with Mr. Hammond in remembering the necessity for keeping a large contingency to meet later expenses.

Rabbi Weiner announced a special meeting to be held March 3 at 5:30 p.m. to review data prepared by Hammond and Roesch, Inc. Mr. Lindberg recommended the list show all choices and alternatives with estimated dollar and cents figures.

CATV was discussed in a general way.

Meeting adjourned at 10:10 p.m.


Selma Petty Secretary