

July 10, 2002

Minutes of the regular meeting of the Board of Trustees of the Skokie Public Library held in the Skokie Public Library Board Room, Wednesday, July 10, 2002.

CALL TO ORDER

John M. Wozniak, President, called the meeting to order at 7:30 p.m.

Members present: John M. Wozniak, President; Richard Witry, Vice President (arrived at 7:32 p.m.); Zelda Rich, Secretary; John Graham; Susan Greer; Diana Hunter, President Emerita; Eva Weiner; and Carolyn A. Anthony, Director.

Visitors present: Richard Spicer, Fred Berglund & Sons; Barbara A. Kozlowski, Associate Director for Public Services.

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JUNE 12, 2002

Mrs. Hunter made a motion, seconded by Mr. Graham, to approve the minutes of the regular meeting of June 12, 2002, subject to additions and/or corrections. There being no additions or corrections, the minutes were approved and placed on file.

Dr. Wozniak asked the Board to move the regular order of business and move directly to Building Project. The Board agreed.

BUILDING PROJECT

Construction Update and Approval of Change Orders

Mrs. Anthony reported that the exciting news this month is the move into the new Youth Services Department. Shelving and furniture is arriving throughout the first three weeks of July. The Department will be closed at 2 p.m. Monday, July 22 for tagging of the collection and will reopen in its new location Saturday, July 27. Children will have

their pick of materials from some carts in the lobby. Staff will continue to follow children's progress in the summer reading program, manning a table in the lobby.

Toward the latter part of the month, furniture for the third floor will arrive and be installed in preparation for the move upstairs August 13-15. Leveling of the floor has finally been completed after nearly eight weeks of work. The project was even more labor-intensive than anticipated due to the sticky, black coating on the floor that had to be removed before the leveling compounds could be spread. On the positive side, the replacement of galvanized pipe with copper is nearly completed at a lower-than-projected cost.

At this point, the intent is to turn the entire second floor over for renovation August 19. Since the work there is largely finish detail, it is not expected to take more than two or three months.

There were no change orders this month.

Mr. Witry arrived at 7:32 p.m.

Mr. Spicer informed the Board that the cost for leveling the third floor, originally approved at a cost not to exceed \$60,000., will be substantially higher. One problem encountered was in prepping the existing slab. The manufacturer said the adhesive on existing deck would not bind to the concrete material needed to level the third floor. The deck needed to be scraped and laborers incurred some overtime and premium time to complete this prep work on the floor. Camosy understands that we want to keep on schedule and where their normal markup is 15 percent they have agreed to take 5 percent on the amount over the \$20,000. that was built into the contract for floor preparation. Mr. Spicer said the approximate figure for the leveling is \$110,000. Discussion ensued.

Mr. Spicer also reported that the re-piping is 90 to 95 percent complete.

Approval of Proposed Auction of Unneeded Library Furniture and Fixtures,
August 24, 2002

Mrs. Anthony reported that there is a quantity of furniture and fixtures which will not be needed in the renovated and expanded building after completion. In order to dispose of this property in an orderly manner and to recover some funds for use in the current project, an auction of surplus furniture and fixtures is proposed for August 24, 2002.

The auction would be conducted by Mr. Paul Vnuk, a certified appraiser from Wisconsin with experience in auctions. Mr. Vnuk has conducted auctions for the Niles Public Library, Lake Villa Public Library and Warren-Newport Public Library and staff from each of these libraries was pleased with the process and the results.

Mr. Vnuk's terms are twenty-five percent of the take. The Library would be responsible for preparing a publicity flyer, but he would help us advertise the sale by sending the flyer to dealers and others he knows who have bought at previous sales. He proposes to hold the auction behind the Library in the loading dock area, storing the furniture in the garage for the Mobile Library. His services include registering the potential buyers and distributing numbered cards, calling the auction, recording sales, collecting funds via cash or credit card and reporting to the Library on the results of the sale. Buyers would be responsible for shipment or delivery of purchased items.

Mr. Vnuk believes that fixtures such as the smoke glass panels in the current Youth Services Department, lighting fixtures and the service desks may be sold. He will photograph some of these items and circulate information to potential buyers. The Library has the right to set a reserve price for any item and to indicate the date of

availability if not August 24. Persons who will not be present the day of the sale are welcome to submit sealed bids in advance of the sale.

Mrs. Hunter suggested contacting Sheldon Good who has recently done an auction for school District 65. Mrs. Anthony will investigate if Sheldon Good would do a furniture auction.

After discussion, a motion was made by Mr. Witry, seconded by Mrs. Greer:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE AN AUCTION FOR THE DISPOSITION OF SURPLUS PROPERTY UNDER THE DIRECTION OF THE LIBRARY DIRECTOR AND AUCTIONEER.

A roll call vote for approval was unanimous.

Audiovisual Specifications

Mrs. Anthony presented specifications for audiovisual equipment for the Board Room, Story Hour Room, Adult and Youth Computer Labs, Mary Radmacher Meeting Room, Petty Auditorium and new Audiovisual Department. Also covered are two portable smartboard systems: one for the first floor for use in the book discussion meeting room, Youth Services Craft Room, Youth Computer Lab, or other public area and one for the third floor for use in the staff committee room, Administrative conference room or any of the department offices. In addition, there are specifications for three plasma screens for the Reference and non-fiction area, Youth Services and Readers Services. These plasma screens will accept input from computer or video sources. They will be used to feature upcoming events, program highlights, new items in the collection, etc. and will be featured at the front of each department.

The specifications were completed by MCSi Midwest, based on input from the Library. We have budgeted \$300,000. for this portion of the project. Mrs. Anthony requested the Board's approval to solicit bids for this equipment.

The Board questioned what will happen if bids come back over the budgeted amount. Mrs. Anthony stated that some equipment would be deleted.

After further discussion, a motion was made by Mr. Graham, seconded by Mrs.

Rich:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE THE RECOMMENDATION OF THE DIRECTOR TO SOLICIT BIDS FOR AUDIOVISUAL EQUIPMENT AS PRESENTED.

The roll call vote for approval was unanimous.

INVOICE NO. 0057817 FROM O'DONNELL WICKLUND PIGOZZI & PETERSON FOR \$5,375.34 DATED JUNE 7, 2002

INVOICE NO. 12184 FROM FRED BERGLUND & SONS, INC. FOR \$52,870.96 DATED JULY 5, 2002

INVOICE NO. 24362 FROM WAL-TEK, INC. FOR \$6,357.00 DATED APRIL 30, 2002

INVOICE NO. 28915 FROM HALLETT MOVERS FOR \$29,059.50 DATED APRIL 24, 2002

PROJECT APPLICATION AND PROJECT CERTIFICATE FOR PAYMENT FROM JACK R. LESNIAK, AIA, DIRECTOR, CONSTRUCTION ADMINISTRATION, O'DONNELL WICKLUND PIGOZZI & PETERSON DATED JUNE 30, 2002

APPLICATION AND CERTIFICATE FOR PAYMENT FROM CROUCH-WALKER CORPORATION FOR \$34,840.85 DATED JUNE 30, 2002

APPLICATION AND CERTIFICATE FOR PAYMENT FROM JONES & BROWN COMPANY, INC. FOR \$109,287.15 DATED JUNE 30, 2002

APPLICATION AND CERTIFICATE FOR PAYMENT FROM CAMOSY INCORPORATED FOR \$409,356.00 DATED JUNE 30, 2002

APPLICATION AND CERTIFICATE FOR PAYMENT FROM G.E. RIDDIFORD CO. FOR \$14,864.85 DATED JUNE 18, 2002

APPLICATION AND CERTIFICATE FOR PAYMENT FROM MCDANIEL FIRE SYSTEMS FOR \$31,531.00 DATED JUNE 30, 2002

APPLICATION FOR PAYMENT FROM F.J. KERRIGAN PLUMBING CO. FOR \$97,676.10 DATED JUNE 25, 2002

PAY REQUEST NO. 10 FROM MONACO MECHANICAL INC. FOR \$42,135.30 DATED JUNE 30, 2002

APPLICATION AND CERTIFICATE FOR PAYMENT FROM COMMERCIAL ELECTRICAL SOLUTIONS OF IL LLC FOR \$175,951.09 DATED JUNE 30, 2002

The Project Application and Project Certificate from Mr. Lesniak was noted.

The Board noticed that only page 2 of the Hallett invoice was included in their packets. Page 1 will be added to the bound packet kept in the Administrative Office. Mrs. Anthony stated that the Hallett invoice is correct.

Mr. Graham questioned Crouch-Walker and Jones and Brown requesting a reduction in their retainage. He would like their contracts to be checked regarding the language for retainage reduction and would also like Mrs. Anthony to contact Library legal counsel.

After discussion, Mr. Graham made a motion, seconded by Mrs. Rich:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE: INVOICE NO. 0057817 DATED JUNE 7, 2002 FROM O'DONNELL WICKLUND PIGOZZI AND PETERSON FOR \$5,375.34; INVOICE NO. 12184 DATED JULY 5, 2002 FROM FRED BERGLUND & SONS, INC. FOR \$52,870.96; INVOICE NO. 24362 FROM WAL-TEK, INC. DATED APRIL 30, 2002 FOR \$6,357.00; INVOICE NO. 28915 FROM HALLETT MOVERS DATED APRIL 24, 2002 FOR \$29,059.50; AND PAYMENT OF THE APPLICATIONS AND CERTIFICATES FOR PAYMENT FROM THE FOLLOWING:

CROUCH-WALKER CORPORATION	\$34,840.85
JONES & BROWN COMPANY, INC.	\$109,287.15
CAMOSY INCORPORATED	\$409,356.00
MCDANIEL FIRE SYSTEMS	\$31,531.00
F. J. KERRIGAN PLUMBING CO.	\$97,676.10
MONACO MECHANICAL INC.	\$42,135.30

The roll was called: Mrs. Hunter—yes; Mr. Witry—abstain; Mrs. Greer—yes; Mr. Graham—yes; Mrs. Rich—yes; Mrs. Weiner—yes; Dr. Wozniak—yes. The motion passed.

The Board requested Mrs. Anthony 'hold' the checks, which are mostly for retainage, for Crouch-Walker and Jones & Brown until such time as the contracts are checked and Mrs. Anthony has had time to consult with Library legal counsel.

A motion was made by Mr. Graham, seconded by Mrs. Rich:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE THE APPLICATION AND CERTIFICATE FOR PAYMENT FROM G.E. RIDDIFORD CO. FOR \$14,864.85 DATED JUNE 18, 2002.

The roll call vote for approval was unanimous.

A motion was made by Mr. Graham, seconded by Mrs. Rich:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE THE APPLICATION AND CERTIFICATE FOR PAYMENT FROM COMMERCIAL ELECTRICAL SOLUTIONS OF IL LLC FOR \$175,951.09 DATED JUNE 30, 2002.

Mr. Graham said he will vote against this motion. There are labor issues and not enough electricians are on site. Mr. Spicer responded and said they now have 11 electricians on site and 95 percent of the light fixtures are on the job site. Youth Services work is nearly complete. Mr. Graham will change his mind and approve this invoice but believes we should hold this check in abeyance. Mr. Witry feels that there should be sufficient manpower on the job. We want to be on the third floor on August 13 and don't want delays. The Board defers to the Director and Construction Manager as to when to release this check.

The roll call vote for approval was unanimous.

CONSENT AGENDA ITEMS

FINANCIAL STATEMENTS
 BILLS
 CIRCULATION REPORT
 LIBRARY USE STATISTICS
 REPORT(S) FROM DEPARTMENT HEAD(S) (1)
 GIFTS
PERSONNEL

Mr. Witry made a motion, seconded by Mrs. Rich:

MOTION: THAT THE FINANCIAL STATEMENTS FOR THE MONTH OF JUNE, 2002, AND THE LISTS OF BILLS BE APPROVED FOR PAYMENT, SUBJECT TO AUDIT, AND THAT THE FOLLOWING CONSENT AGENDA ITEMS BE PLACED ON FILE:

1. CIRCULATION REPORT
2. LIBRARY USE STATISTICS
3. REPORT(S) FROM DEPARTMENT HEAD(S) (1)
4. GIFTS: \$40. IN MEMORY OF BRENDA B. WEISS FROM FRIENDS OF BRENDA FOR THE PURCHASE OF A FICTION BOOK ON CD; \$50. FROM SKOKIE VALLEY CHAPTER OF LYRIC OPERA FOR THE PURCHASE OF OPERA-RELATED ITEMS; \$50. FROM MITZI WALCHAK IN MEMORY OF BRENDA B. WEISS FOR THE PURCHASE OF A FICTION BOOK ON CD; \$50. FROM PETERSON & ROSS IN MEMORY OF NORMAN HERSTEIN FOR THE PURCHASE OF HISTORY BOOKS; AND \$200 FROM NAOMI HONETH AND THE HONETH FAMILY IN MEMORY OF NORMAN HERSTEIN FOR THE PURCHASE OF HISTORY BOOKS
5. PERSONNEL: HIRES: PAMELA WEINBERG, PART-TIME REFERENCE LIBRARIAN, ADULT SERVICES DEPARTMENT, EFFECTIVE JULY 1, 2002; ELLAN MILLER, PART-TIME TEMPORARY INVENTORY TAGGER, CIRCULATION DEPARTMENT, EFFECTIVE JUNE 24, 2002; TERMINATIONS: MIMI LEE, PART-TIME TEMPORARY INVENTORY TAGGER, CIRCULATION DEPARTMENT, EFFECTIVE JUNE 24, 2002; MARIANN CHELAMPATH, PART-TIME CIRCULATION ASSISTANT, CIRCULATION DEPARTMENT, EFFECTIVE AUGUST 9, 2002; PROMOTION: ANU SHARMA, FROM PART-TIME CIRCULATION ASSISTANT TO PART-TIME CIRCULATION

CLERK, CIRCULATION DEPARTMENT,
EFFECTIVE JULY 15, 2002.

The roll call vote for approval was unanimous.

DIRECTOR'S REPORT

Usage—Circulation in June was down about three percent from June last year as construction takes its toll on Library use. The gate count was down over seven percent and reciprocal borrowing dropped by fifteen percent. Nevertheless, circulation of audio and video formats to adults was up although these items are in temporary locations in the far west part of the building. Use of the Mobile Library was up ten percent and Interlibrary Loan is up over fifty percent.

Award for SkokieNet—SkokieNet has been honored with an award in the first annual netConnect Library Web Site Awards, sponsored by netConnect, Library Journal, School Library Journal and Jones e-Global Library. Awards were given to library Web sites for a large and small public library, school library and academic library. SkokieNet was one of three other sites sponsored by libraries that was singled out for an award. The awards recognize contributions that libraries have made in building the World Wide Web. We have received a logo to put on the site, proclaiming SkokieNet an award-winner. Congratulations to Frances Roehm and her assistants who have developed the content for SkokieNet and to Gail Shaw who designed it. Thanks, too, to Tracy Shields-O'Reilly for submitting the award nomination.

Per Capita Grant—Mrs. Anthony has prepared a Per Capita Grant request for FY 2003. It is proposed that we use Per Capita funds for participation in Library Cable Network and Night Owl Reference, for Roving Technology Assistants, continuing education for staff, foreign language materials and selected electronic databases. Funding

has generally been somewhat over one dollar per capita, amounting to \$74,215.98 in FY 2002. Each year the State asks for certain information in conjunction with the grant request. This year the requests were for highlights from the Census 2000 and preparations for planning.

Census 2000—Last month Mrs. Anthony commented on the changing ethnic composition in Skokie as evidenced in the recent Census figures. The age breakdown is also interesting. Skokie's population is clearly younger than it was a decade ago, with 20.5% growth in the under-18 population and just 3% growth in the population 18 or older. The population served by Youth Services (0-14)) makes up 18.1% of community residents, nearly equal to the senior population (65 and older) now 18.9% of Skokie's population.

ALA Annual Conference—Mrs. Anthony attended the ALA Annual Conference in Atlanta June 13-18. A highlight was a presentation by Gary Strong of the Queensborough Public Library to the Urban Libraries Council. Queens has an even more diverse population than Skokie and library staff have developed Web resources in foreign languages, brochures, special collections and services to meet the needs of newer immigrants.

4th of July Parade—The Mobile Library was again a popular feature of Skokie's 4th of July Parade. Fastened to the front was the "United We Stand" flag board completed by children at the Festival of Cultures this year. Several staff walked in advance of the Mobile Library wearing red "Reading Rocks" shirts to advertise the summer reading theme and to hand out balloons.

Continued State Support—In light of recent reports about the budget crunch in Springfield, it was a relief to hear that the State Library will continue to fund FirstSearch and NoveList, two popular electronic information resources.

Synergy—Mrs. Anthony has been asked to attend SYNERGY, the Illinois Library Leadership Workshop at Hickory Ridge, as a mentor July 11-12. It will be especially gratifying to take part in SYNERGY since the establishment of a leadership development program was one of her goals when she was President of ILA.

Steve Oserman Lecture—Mark your calendars for Sunday, September 22 for the annual Steve Oserman Memorial Lecture. Sports writer Bob Logan promises to entertain as well as inform the audience with anecdotes and highlights from years of covering sporting events.

Volunteers—Twenty volunteers worked 140.5 hours in June, making a great contribution to the Library's effective operation.

Use of Online Guides—Use of electronic resources has become a significant part of the Library's information services. Jessica Goodman has developed online guides to help people understand what information is included in various online guides and how to use them. There were 20,685 uses of these online guides in FY 2002.

Pat Groh Elected to Office—Pat Groh was elected Secretary of the NSLS Board in June. She will serve as a member of the Executive Committee as well as on the Management Affairs Committee.

The Board thanked the staff members who marched in the 4th of July parade, especially since it was so hot. The Board also deeply appreciates Pat Groh's continued service on the NSLS Board.

Mrs. Anthony would like to purchase two of the low lounge MR chairs that will not be used in the new building configuration. She would pay \$200. each, the price that we had previously asked for them at auction.

Mr. Graham made a motion, seconded by Mrs. Greer:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE THE DIRECTOR'S PURCHASE OF TWO LOW LOUNGE MR CHAIRS FOR \$175. EACH (EMPLOYEE DISCOUNT).

After discussion, the motion was amended by Mr. Witry, seconded by Mr.

Graham:

AMENDED MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE THE SALE OF LOW LOUNGE MR CHAIRS TO INTERESTED BOARD AND STAFF FOR \$175. EACH.

The roll call vote for approval was unanimous.

Interested Board and staff should contact Susan Dickens in the Administrative Office by August 1.

APPROVAL OF OUTCOME REPORT OF GOALS AND OBJECTIVES 2001-2002

Mrs. Anthony presented the Outcome Report on Goals and Objectives for FY 2002. Reading through the Goals and Objectives, one gets a clear sense of the Library's priorities and direction.

Staff are to be commended for maintaining service quality and for reaching out to the community in new and varied ways. The number of new initiatives is impressive, particularly considering the disruption caused by construction the last eight months of the year.

Mrs. Anthony thanked the Board for making the resources available to carry out an ambitious program of services.

A motion was made by Mr. Graham, seconded by Mrs. Greer:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE THE OUTCOME REPORT OF GOALS AND OBJECTIVES 2001-2002 AS PRESENTED.

The motion passed unanimously.

APPROVAL OF NON-RESIDENT FEE

Mrs. Anthony recommended that the fee for a non-resident card be increased to \$250., effective September 1, 2002. The fee for a nine-month student card, available to Chicago or Golf residents who are students in schools in Skokie would be \$125. The Library's present non-resident fee of \$200. (and \$100. for a student card) was set in July, 2000.

State law requires that, if a library board chooses to offer services to non-residents for a fee, the fee may not be less than local residents pay for service. Typically, the non-resident fee (except the student card) is assumed to be a family card. By this standard, one could calculate the cost of a fee card for use of the Skokie Public Library by taking the per capita cost of local support in FY 2002 of \$94.60 x 2.68 (average household size) for a fee card price of \$253.53. An acceptable alternative way to determine the cost of a fee card is to use the system average. By this method, which we have used in the past, we would consider the average cost of a fee card in NSLS which is \$247.18 according to a recent survey. By either methodology, an increase in the cost of a non-resident card to \$250.00 is warranted at this time.

Mr. Witry made a motion, seconded by Mrs. Hunter:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE AN INCREASE IN THE FEE FOR A NON-RESIDENT CARD TO \$250., EFFECTIVE SEPTEMBER 1, 2002. THE FEE FOR A NINE-MONTH STUDENT CARD, AVAILABLE TO CHICAGO OR GOLF RESIDENTS WHO ARE STUDENTS IN SCHOOLS IN SKOKIE WOULD BE \$125.

The roll call vote for approval was unanimous.

APPROVAL OF LEASE OF PRINTERS AND CARD READERS FOR COMPUTER PRINT STATIONS

It is proposed that, in the new building configuration, we would have a networked print station in each of two computer labs and five networked printers elsewhere on the public floors. Such an arrangement is currently in operation near the water court and has worked fine for shared printing from twelve computers.

To put this expanded system in place, we will need seven printers, seven card readers, seven paystation licenses and one additional card dispenser (we have one now) so that there will be one on each public floor. Since we already use U.S. Office Solutions for photocopier and microfilm copying and for computer printing at the present time, we would like to continue to work with them. The user benefits because the vend card is good for all equipment and the Library benefits because one company is providing all service.

We have the option of purchasing print stations at \$2,800. each or leasing them for 60 months at \$56.00 per month (total of \$3,360. over five years). Although leasing results in a somewhat higher annual cost, it may be preferable because the Library saves the up-front expense and the system should pay for itself or generate a small revenue from patron use. The combination color/black and white printers (2) for the computer labs would cost \$7,350. each to purchase or \$160. per month to lease.

Mrs. Anthony recommends that we lease the computer printers, card readers, vend-a-card station and paystation licenses from U.S. Office Solutions as proposed for \$940.00 per month for 60 months for a total of \$56,400. Network Manager Mark Kadzie and Information Services Coordinator Bruce Brigell are in agreement with this proposal.

A motion was made by Mrs. Hunter, seconded by Mrs. Rich:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES APPROVES LEASING COMPUTER PRINTERS, CARD READERS, VEND-A-CARD STATION AND PAYSTATION LICENSES FROM U.S. OFFICE SOLUTIONS FOR \$940.00 PER MONTH FOR 60 MONTHS FOR A TOTAL OF \$56,400.

The motion passed unanimously.

APPROVAL OF MATERIALS SELECTION POLICY

By State statute, the Board is to review the Library's Materials Selection Policy every two years. Our Policy was last reviewed and revised by the Board in May, 2000. Key staff and Mrs. Anthony have reviewed the Materials Selection Policy and recommend no changes at the present time.

The Board reviewed the Materials Selection Policy and asked what is happening with the books that are being weeded from the collection. Mrs. Anthony said we are giving them to a children's home and hospital until our new book sale storage area is ready on the third floor.

The Board unanimously agreed to continue use of the Materials Selection Policy.

APPROVAL OF TERMS OF INTERNET ACCESS

Terms of Internet Access outlines the Library's policy for public use of the Internet at or through the Skokie Public Library. First adopted in October, 1995, the policy was most recently modified in May, 2000. ALA's statement on Access to Electronic Information Services and Networks: an Interpretation of the LIBRARY BILL OF RIGHTS was adopted by the Board in February, 1996, for incorporation in Library policy.

The proposed additions clarify actions which may be taken by a Library employee who has cause to believe that a user has failed to comply with the Terms of Internet

Access; make clear that persons who engage in unacceptable use of the Library's computers have no guarantee of privacy; and deny the Library's responsibility for any damage to a user's hardware or files when an individual uses their own computer to access information on the Internet through the Library. Library counsel Heidi Katz has reviewed the Terms of Internet Access.

Mr. Graham recommends that repeated offenses be punishable by revocation of Internet privileges for one year. Discussion followed.

A decision on the Terms of Internet Access was deferred until the July 31, 2002, Board meeting. If the Board has comments regarding the policy, they should contact Mrs. Anthony prior to the July 31 meeting.

APPROVAL OF CHANGE OF DATE FOR AUGUST BOARD MEETING

Because Mrs. Anthony will be on vacation August 3-19, Board President John Wozniak suggested moving the August Board meeting to Wednesday, July 31. A poll of the Board indicated that a quorum should be present. There will not be an extensive agenda for the meeting, but payment of bills and other urgent matters can be considered.

The Board unanimously approved moving the August Board meeting to July 31. Mrs. Greer indicated she will not be present.

LIBRARY CABLE NETWORK CHANNEL 24

The July Library Cable Network Channel 24 brochure was noted.

NORTH SUBURBAN LIBRARY SYSTEM

The report from Pat Groh was noted.

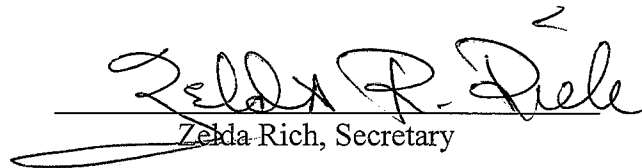
COMMENTS FROM TRUSTEES

Mr. Witry said that Governor Ryan has been sent SB1756 which amends the Open Meetings Act. It would require that a public body post its agenda at least 72 hours,

rather than 48 hours before a regular meeting. If a public body has a Web site, it requires that the public body post meeting notices, agendas, and minutes on that Web site. If passed this legislation would be effective January 2003.

ADJOURNMENT

At 8:55 p.m. the meeting adjourned.


Zelda Rich, Secretary