

August 12, 1981

20 CORRECTED

Minutes of the regular meeting of the Board of Directors of the Skokie Public Library, held Wednesday, August 12, 1981. Mrs. Hunter, President, noted a quorum was present.

CALL TO ORDER

The meeting was called to order at 7:45 p.m. by Mrs. Diana Hunter, President.

Members present: Mrs. Diana Hunter, President; Dr. John Wozniak, Secretary; Mrs. Walter Flintrup; Mrs. Shirley Merritt; Mrs. Eva Weiner; Mrs. Norma Zatz; and Miss Mary Radmacher, Chief Librarian.

APPROVAL OF THE MINUTES OF THE MEETING OF JULY 8, 1981

Dr. Wozniak made a motion, seconded by Mr. Flintrup, to approve the minutes of the meeting of July 8, 1981, as written. The motion passed unanimously.

FINANCIAL STATEMENTS

The following motion was made by Mrs. Zatz, seconded by Mr. Flintrup:

MOTION: That the financial statements for the General Operating Fund, the Reserve Fund for the Purchase of Sites and Buildings, the Report on Fine Arts Acquisition Fund, the Report on the Selma Regan Petty Memorial Fund, and the Report on the Bookmobile Grant be accepted, and that the lists of bills for the General Operating Fund in the amounts of \$61,324.16 and 7,646.24, and the bills for the North Suburban Library System (NSLS) Coordinated Acquisitions Program on Literature (CAP) in the amount of \$2,318.57 be approved for payment, subject to audit.

The motion was unanimously approved.

It was noted that there is a balance of \$1,390.50 remaining from the Bookmobile Grant. The following motion was made by Mrs. Zatz, seconded by Dr. Wozniak:

MOTION: That the balance of \$1,390.50, remaining from the Bookmobile Grant be used for allied uses to the Bookmobile.

The roll was called and motion passed unanimously.

CIRCULATION REPORTS

The trustees were pleased to see how well circulation is going. Dr. Wozniak made a motion, seconded by Mr. Flintrup to have the Circulation Reports placed on file. The motion passed unanimously.

GIFT OF \$5.00

The gift of \$5.00 from Mr. & Mrs. David Afton, in memory of the mother of Mr. & Mrs. Harry Agulnik, and of Mr. & Mrs. Harold Carlson, was gratefully acknowledged.

LIBRARY USE STATISTICS

Miss Radmacher reported that due to the large attendance at the movies, and in order to keep a control on the number of people the auditorium can accommodate (a few over 200), it was necessary to streamline the movie policy and issue tickets for each of the three showings for four films. Andy Frain ushers were used at a couple of the movies, and they will be hired again if and when they are needed.

Mrs. Hunter noted that the Children's Programs were doing well in attendance and she is pleased to see this.

The Library Use Statistics were then placed on file.

CORRESPONDENCE

The letter from Rhoda Esserman expressing her condolences on the death of Mr. Lindberg, the letter from Dorothy Rose regarding the book depository, and the letter thanking the Library for the use of the facilities for the Girl Scouts from Martha Hughson, were all duly noted.

PERSONNEL

Miss Radmacher reported the appointment of Vimal Nanavati, as Bookmobile Driver.

COMMENTS FROM LIBRARY TRUSTEES

Mrs. Zatz reported that she had received a phone call regarding the use of the Library for an insurance planning seminar. She told the caller to contact Miss Radmacher.

Mrs. Merritt asked Miss Radmacher if the Security System is in its finished condition. Miss Radmacher replied that theoretically it is. It was decided to talk to Mr. Hammond about the way it looks and see what can be done to improve the looks of it.

Mrs. Merritt passed out some articles from different newspapers regarding censorship of books in libraries. She said she is fearful that this is going to become a problem.

NORTH SUBURBAN LIBRARY SYSTEM

Mrs. Weiner reported that when she attended the July meeting of the NSLS she recommended to the Board that a workshop be held for new NSLS members and those on the Board in order for to get a better understanding of the issues before the Board. She said a regular NSLS meeting will not be held in August, but that a workshop will be held prior to the September meeting.

Mrs. Weiner said that she volunteered to be on the Legislation Committee, and was appointed chairman of that committee.

ROOF REPORT FROM MR. LLEWELLYN

Mr. Flintrup said that he questions the advisability of having Mr. Llewellyn looking into only Trocal roofing. After some discussion it was decided that Miss Radmacher will talk to Mr. Llewellyn about alternative types of roofing to make certain that what we get would be the best for the building.

BOOKMOBILE

Miss Radmacher reported that the bookmobile has been going out since July 27th. She went out with it the first few days and she said the response to it was wonderful. She said that the young man driving the bookmobile, Vimal Nanavati, is great. There will be a featured article in the Skokie Lerner newspaper regarding the bookmobile within the next couple of weeks.

Miss Radmacher also reported that she was contacted by Dan Brown of the Skokie Park District and he suggested that the bookmobile be brought to the Skokie parks for the day camp programs. It is too late this year to do this, but the trustees would like to see this implemented for next summer.

PROGRESS ON REMODELING

Miss Radmacher reported that the bid opening was extended a week, and they will be opened next Friday, August 14. Six or seven contractors have picked up the specifications from the architect.

AUTOMATION PROJECT

Mrs. Hunter reported on the meeting that was held today. She said the group found it necessary to come up with a name for the cluster for the purpose of identification, opening a bank account, etc. The name JOINT COMPUTER PROGRAM FOR LIBRARIES (JCPL) was selected. The Deerfield representative is to be the treasurer, and will open the bank account. To start, each of the four libraries in the group will put in \$3,000. Mr. Flintrup made the following motion, seconded by Mrs. Zatz:

MOTION: That the trustees approve the advancement of \$3,000 to the Joint Computer Program for Libraries.

The motion passed unanimously.

Mrs. Hunter also reported that Mr. Matthews was asked how he felt about the size of the cluster increasing and he said that at this time he does not recommend it because our four libraries could be the optimal for the equipment to handle. The Deerfield, Morton Grove and Highland Park libraries were against the inclusion of another library. Therefore a letter will be sent to the Park Ridge Public Library stating that at this time the cluster will remain at the present level of four libraries.

REVENUE SHARING FUNDS

The Agreement between Niles Township and the Skokie Public Library allocating \$15,312.50 in Federal Revenue Sharing Funds to the Skokie Public Library was duly noted and acknowledged with appreciation.

Mrs. Hunter suggested that Miss Radmacher contact the Executive Director of Ravinia and ask him for his expertise regarding the Library's purchase of a piano.

PER CAPITA GRANT

The trustees noted the application for a Per Capita Grant.

Mrs. Zatz made the following motion, seconded by Dr. Wozniak:

MOTION; That the Skokie Public Library apply for the Per Capita Grant and the grant money available should go towards computerization.

The motion passed unanimously.

LETTER FROM JIM EDGAR

The letter from Jim Edgar re libraries' entitlement to an allocation of personal property replacement revenues was duly noted. The Skokie Public Library is receiving its allotment.

REPORT ON FLOOD

Miss Radmacher reported that approximately 3,000 books were damaged by the heavy rain July 12th. Also the floors in the Board Room and the Librarian's office were damaged. She said an insurance adjuster came out to look around, and even went up on the roof.

The trustees discussed the question of the extent of the insurance company's liability for the carpeting and the roof, and it was decided that the insurance agent and Don Lyon, the library attorney, should discuss this.

PUBLIC OFFICIAL LIABILITY INSURANCE

A discussion regarding the Public Official Liability Insurance will be held over to next month's meeting.

REED, ROBERTS ASSOCIATES INC.

The claims status summary from Reed, Roberts Associates was duly noted.

TRIBUTE TO MR. RICHARD C. LINDBERG

Dr. Wozniak made the following motion, seconded by Mrs. Zatz:

MOTION: That the Skokie Public Library give the sum of \$500 to the Intellectual Freedom Committee in memory of and as a tribute to Richard C. Lindberg, Vice President of the Skokie Public Library Board of Trustees.

The roll was called and motion passed unanimously.

VACANCY DUE TO DEATH OF MR. RICHARD LINDBERG

Mrs. Zatz made the following motion, seconded by Mrs. Weiner:

MOTION: That Dr. John Wozniak ^{be elected to} ~~take~~ the office of Vice President of the Skokie Public Library Board of Trustees.

The motion was passed by unanimous acclaim.

Mr. Fintrup made the following motion, seconded by Mrs. Weiner:

MOTION: That Shirley Merritt ^{be elected to the} ~~take the~~ office of Secretary of the Skokie Public Library Board of Trustees.

The motion passed by unanimous acclaim.

Mrs. Hunter read to the trustees the law regarding the Board's options as to its handling of the vacancy on the Board due to the death of Mr. Lindberg:

Mr. Flintrup made the following motion, seconded by Dr. Wozniak:

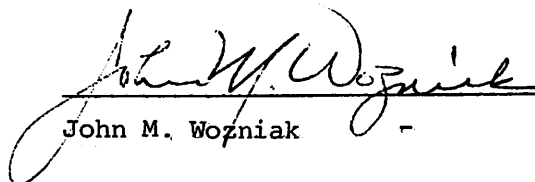
MOTION: That the vacancy in the Board of Directors of the Skokie Public Library caused by the death of Mr. Richard Lindberg will be filled by the appointment of a candidate by the Board of Trustees.

The motion passed unanimously.

Candidates will be invited to be interviewed by the Board at the September Board meeting. The September Board meeting will be scheduled as an early meeting.

ADJOURNMENT

The meeting adjourned at 10:00 p.m.



John M. Wozniak - Secretary