

August 8, 2001

Minutes of the regular meeting of the Board of Trustees of the Skokie Public Library held in the Skokie Public Library Board Room, Wednesday, August 8, 2001.

CALL TO ORDER

John Graham, President, called the meeting to order at 7:32 p.m.

Members present: John Graham, President; Diana Hunter, Vice President/President Emerita; Eva Weiner, Secretary; Zelda Rich, Richard Witry (arrived at 7:40 p.m.), John M. Wozniak and Carolyn A. Anthony, Director.

Member absent: Susan Greer.

Visitors present: Jan Watkins, Head, Youth Services; Robert Hunter, Architect, O'Donnell, Wicklund, Pigozzi & Peterson; Jim Dyer and Rich Spicer, Fred Berglund & Sons; Seymour Bentcover, patron (arrived at 7:40 p.m.); Barbara A. Kozlowski, Associate Director for Public Services (arrived at 7:52 p.m.).

Mr. Graham asked to move the regular order of business so that visitors to the Board meeting could make their presentations. The trustees agreed.

YOUTH SERVICES POWER POINT PRESENTATION – JAN WATKINS

Jan Watkins, Head of Youth Services, presented a PowerPoint presentation to the Board on the Youth Services Summer Reading Program. Staff registered 1,992 children for summer reading of which 782 finished the program. Ms. Watkins began her slide presentation accompanied by Mozart's music. Staff presented 45-50 different programs in June and July. The kickoff began with face painting and Chef Pierre entertainment. Two young paid volunteers, Ashley Sero and Asif Choudhury assisted staff greatly with

programs. Other events included a supermarket scavenger hunt; a three-day drama workshop with actress Angela Allen; a visit from “the Wild Thing”; a teddy bear picnic; hula hoop contest; limbo contest; handjive; jazzy jewelry; bubble bonanza; seashore storytime; Hoffmann’s animal show (with almost 300 people in attendance); first step; lotsa pasta; booking with a buddy, and book ‘lympics programs.

Mr. Graham thanked Ms. Watkins for her exciting presentation. Ms. Watkins left the meeting at 7:52 p.m.

Mr. Bentcover briefly addressed the Board to say what a fine job we are doing at the Library and to keep up the good work. Mr. Bentcover left the meeting at 7:53 p.m.

BUILDING PROJECT

Presentation by Jim Dyer, Rich Spicer (Fred Berglund & Sons) and Robert Hunter, (Architect, O’Donnell Wicklund Pigozzi and Peterson)

Mr. Dyer reported that there was a good turnout by bidders yesterday for bids on the entire project (except for the elevator—no bids were received). Structural steel and asbestos abatement were bid on previously. Mr. Dyer distributed two documents to the Board.

Mr. Dyer went through figure by figure on the first document explaining to the Board what had already been bid on and remaining costs, bid alternates, suggested allowances, contingencies, professional fees, owner items and additional considerations.

On the topic of ‘owner contingency’ the trustees would like a recommendation from Fred Berglund and Sons as to whether the south retaining wall needs replacement or simply repairs. This work may need to be performed at the end of the project.

Mr. Spicer reported that he is waiting for an estimate on hazardous abatement for the two houses to be demolished.

Awarding of Bids

The second document presented by Mr. Dyer was the report on the bid opening. Three bids were received for Landscaping. After checking references, Mr. Dyer recommended the low bidder, Church Landscaping.

Mr. Witry made a motion, seconded by Dr. Wozniak:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES ACCEPT THE BASE BID FROM CHURCH LANDSCAPING FOR LANDSCAPING IN THE AMOUNT OF \$27,519. AS RECOMMENDED BY JIM DYER OF FRED BERGLUND AND SONS.

The roll call vote for approval was unanimous.

Four bids were received for Masonry. After checking references, Mr. Dyer recommended the low bidder Crouch Walker.

Dr. Wozniak made the following motion, seconded by Mr. Witry:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES ACCEPT THE BASE BID IN THE AMOUNT OF \$691,500. FROM CROUCH WALKER FOR MASONRY AS RECOMMENDED BY JIM DYER OF FRED BERGLUND AND SONS.

The roll call vote for approval was unanimous.

Two bids were received for General Trades. After talking with both contractors, Mr. Dyer recommends the low bidder Camosy, Inc.

After discussion, Mrs. Hunter made the following motion, seconded by

Mrs. Rich:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES ACCEPT THE BASE BID FROM CAMOSY, INC. FOR GENERAL TRADES IN THE AMOUNT OF \$3,930,000. AS RECOMMENDED BY JIM DYER OF FRED BERGLUND AND SONS.

The roll call vote for approval was unanimous.

Mrs. Hunter made the following motion, seconded by Dr. Wozniak:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES ACCEPT ALTERNATE 4 FROM CAMOSY, INC. FOR IMPROVEMENTS TO THE STAGE IN THE PETTY AUDITORIUM IN THE AMOUNT OF \$69,000. AS RECOMMENDED BY JIM DYER OF FRED BERGLUND AND SONS.

The roll call vote for approval was unanimous.

Six bids were received for Roofing. After checking references, Mr. Dyer recommended Riddiford Roofing. Mr. Witry commented that he has some reservations regarding the green roof and asked Mr. Hunter about the benefits of a green roof. Mr. Hunter explained the roofing system under the green roof is the highest quality roofing system you can get; it is breaking new ground by using a green roof but it has been done in Europe for over 20 years. With 13,000 to 14,000 square feet as a green roof it will absorb much of the runoff as it rains and then hold the water in a chamber area, thus reducing the amount of water going into the sewer system; it has some insulating value; and it also becomes a vista for staff to see with patios and benches.

Mrs. Hunter mentioned the importance of re-roofing the original building as it has been ten or so years since that was done. Dr. Wozniak and Mrs. Weiner both liked the idea of a green roof. Mr. Graham said an aesthetic point of view for staff is important; it doesn't trouble him breaking some new ground.

A motion was made by Dr. Wozniak, seconded by Mrs. Rich:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES ACCEPT THE BASE BID FROM RIDDIFORD ROOFING FOR \$712,139. AND REJECT ALTERNATE 1 (GREEN ROOF DEDUCT) AS RECOMMENDED BY JIM DYER OF FRED BERGLUND AND SONS.

The roll was called: Mrs. Hunter—yes; Mr. Witry—no; Mrs. Rich—yes; Dr.

Wozniak—yes; Mrs. Weiner—yes; Mr. Graham—yes. The motion passed.

A motion was made by Mr. Witry, seconded by Mrs. Hunter:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES ACCEPT ALTERNATIVE 3 FROM RIDDIFORD ROOFING FOR \$154,828. TO REROOF THE 1958 ORIGINAL BUILDING.

The roll call vote for approval was unanimous.

Three bids were received for Glass / Storefronts. Mr. Dyer recommended the low bidder Alliance Glass & Metal.

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES ACCEPT THE BASE BID FROM ALLIANCE GLASS & METAL FOR \$474,070. AS RECOMMENDED BY JIM DYER OF FRED BERGLUND AND SONS.

The roll call vote for approval was unanimous.

No Elevator bids were received.

Two bids were received for Fire Protection. Mr. Dyer recommended the low bidder McDanial Fire Systems. Dr. Wozniak left the Board Room.

Mr. Witry made the following motion, seconded by Mrs. Rich:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES ACCEPT THE BASE BID FROM MCDANIAL FIRE SYSTEMS FOR \$348,770. AS RECOMMENDED BY JIM DYER OF FRED BERGLUND AND SONS.

The roll call for approval was unanimous. Dr. Wozniak did not vote as he had not returned to the Board Room.

Two bids were received for Plumbing. Mr. Dyer recommended F.J. Kerrigan, the low bidder.

Mr. Witry made the following motion, seconded by Mrs. Rich:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES ACCEPT THE BASE BID FROM F.J. KERRIGAN FOR PLUMBING FOR \$498,276. AS RECOMMENDED BY JIM DYER OF FRED BERGLUND AND SONS.

The roll call vote for approval was unanimous. Dr. Wozniak did not vote as he had not returned to the Board Room.

Dr. Wozniak returned to the Board Room. Nine bids were received for HVAC. Mr. Dyer recommended Monaco Mechanical, the low bidder.

After discussion, Mr. Witry made the following motion, seconded by Dr. Wozniak:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES ACCEPT THE BASE BID OF \$1,448,000. FROM MONACO MECHANICAL FOR HVAC AS RECOMMENDED BY JIM DYER OF FRED BERGLUND AND SONS.

The roll call vote for approval was unanimous.

Mr. Dyer reported that six bids were received for Electrical work. However, because bids were received yesterday, he has just begun to check references. Mr. Dyer

reported that the low bidder, Connectivity Solutions, did not submit qualifications and may be disqualified. Mr. Hunter spoke to Skokie Public Library attorney Loren Slutsky and Mr. Slutsky informed Mr. Hunter that we do not have to take their bid if they did not submit the proper qualifications. After more discussion, it was decided that Mr. Dyer would check references on two or three of the lowest bidders and a special Board meeting would be held Wednesday, August 15, 2001, to award the electrical contract.

Mr. Spicer told Mrs. Anthony that each company will send her a Certificate of Insurance and performance bond.

Regarding the lack of elevator bids, Mr. Dyer said many new elevators are going in around the city and some bidders may be reluctant because this work involves extending existing elevators. Schindler Elevator will be asked to submit a bid since the work involves modification of two Schindler elevators. Mrs. Anthony will speak to Attorney Slutsky to see if we need to start the bidding process from the beginning as no bids were received.

The Board noted the letter from Jim Dyer requesting approval of a change order in anticipation of a work schedule lasting eighteen rather than fifteen months. Bob Hunter pointed out that Berglund & Sons had proposed the fifteen-month schedule and there have been no significant design changes although the scope has been expanded to include parking lot expansion. Since the contract with the Construction Manager includes a provision for payment in the event of a longer construction schedule, no change order is needed. The Board does not want the project started with the expectation of an eighteen-month schedule.

Mr. Spicer, Mr. Dyer and Mr. Hunter left the meeting at 9:20 p.m.

Bonds for Construction Project

Mrs. Anthony reported that the bonds are in a Fidelity account which is the Village of Skokie's practice and what is usually done for municipalities and states. Although the Village has other funds with Fidelity, the Funds are not commingled and our account will accrue interest to the Library. The bonds are not FDIC insured nor collateralized. Robert Nowak, Village of Skokie Finance Director, will send Mrs. Anthony more detailed information. We will start to pay off the bonds next year with the 2001 levy. According to Mr. Nowak, Fidelity handles arbitrage and all the issues with the IRS. Mr. Witry will check with some people he knows in the banking industry to see if Fidelity is a safe place to keep our bonds.

Hazardous Abatement

After discussion, Mr. Witry made the following motion, seconded by

Mrs. Hunter:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES ACCEPT THE BASE BID FROM J.P. GENERAL CONSTRUCTION FOR \$154,000. FOR HAZARDOUS MATERIAL ABATEMENT.

The roll call vote for approval was unanimous.

A motion was made by Mrs. Hunter, seconded by Mr. Witry:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE ALTERNATE 3 FROM J.P. GENERAL CONSTRUCTION FOR \$79,000. FOR REMOVAL OF ALL THE TILE AND MASTIC UNDER THE CARPET IN THE 1958 ORIGINAL BUILDING.

The roll call vote for approval was unanimous.

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JULY 11, 2001

Mr. Witry made a motion, seconded by Dr. Wozniak, to approve the minutes of the regular meeting of July 11, 2001, subject to additions and/or corrections. There being no additions and/or corrections, the minutes were approved and placed on file.

CONSENT AGENDA ITEMS

FINANCIAL STATEMENTS

BILLS

Dr. Wozniak made a motion, seconded by Mr. Witry:

MOTION: THAT THE FINANCIAL STATEMENT FOR THE MONTH OF JULY, 2001, THE LIBRARY NOTE FUND, AND THE LISTS OF BILLS BE APPROVED FOR PAYMENT, SUBJECT TO AUDIT.

The roll call vote for approval was unanimous.

INVOICE NO. 0053766 FROM O'DONNELL WICKLUND PIGOZZI AND PETERSON FOR \$49,917.45 DATED AUGUST 3, 2001

Mrs. Anthony reported that O'Donnell Wicklund Pigozzi and Peterson's invoice lists "Reimbursables" as being charged at 1.15 times instead of 1.1 times as stipulated in our Contract. Also no itemization of reimbursables was provided, as previously requested. Payment should be for professional fees only until this matter is resolved. The trustees agreed.

Mrs. Hunter made a motion, seconded by Mr. Witry:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE PAYMENT FOR INVOICE NO. 0053766 DATED AUGUST 3, 2001 TO O'DONNELL WICKLUND PIGOZZI AND PETERSON IN THE AMOUNT OF \$43,058.75 (PROFESSIONAL FEES ONLY).

The motion passed unanimously.

CIRCULATION REPORT
LIBRARY USE STATISTICS
REPORT(S) FROM DEPARTMENT HEAD(S) (1)
PROGRAM STATISTICS 1ST QUARTER F.Y. 2001-2002
PERSONNEL

Mrs. Hunter made a motion, seconded by Dr. Wozniak:

- MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES PLACE ON FILE THE FOLLOWING CONSENT AGENDA ITEMS:
1. CIRCULATION REPORT
 2. LIBRARY USE STATISTICS
 3. REPORT(S) FROM DEPARTMENT HEAD(S) (1)
 4. PROGRAM STATISTICS 1ST QUARTER F.Y. 2001-2002
 5. PERSONNEL: HIRES: LYUDMILA USHAKOVA, INTERLIBRARY LOAN CLERK, ADULT SERVICES DEPARTMENT, EFFECTIVE JULY 23, 2001; MELISSA MORGAN, PART-TIME INFORMATION ASSISTANT, ADULT SERVICES DEPARTMENT, EFFECTIVE JULY 31, 2001; ALMIR SELIMAGIC, PART-TIME TECHNOLOGY ASSISTANT, ADULT SERVICES DEPARTMENT, EFFECTIVE JULY 31, 2001; JOSH ELLIS, PART-TIME TECHNOLOGY ASSISTANT, ADULT SERVICES DEPARTMENT, EFFECTIVE JULY 31, 2001; PROMOTION: HAL SCHWEIG, FROM PART-TIME SHELVER, CIRCULATION DEPARTMENT, TO PART-TIME TECHNOLOGY ASSISTANT, ADULT SERVICES DEPARTMENT, EFFECTIVE JULY 31, 2001; RESIGNATIONS: LYUDMILA USHAKOVA, INTERLIBRARY LOAN CLERK, ADULT SERVICES DEPARTMENT, EFFECTIVE JULY 31, 2001; ALLISON TRIMARCO, MANAGER, PUBLIC INFORMATION & PROGRAMS, ADMINISTRATIVE OFFICE, EFFECTIVE SEPTEMBER 14, 2001; STATUS CHANGE: GAIL DUNLAP FROM PART-TIME ASSISTANT BOOKMOBILE LIBRARIAN, COMMUNITY SERVICES DEPARTMENT, TO FULL-TIME ASSISTANT BOOKMOBILE LIBRARIAN, EFFECTIVE AUGUST 27, 2001.

The motion passed unanimously. (Mrs. Rich did not vote as she had left the Board Room briefly).

BALANCE SHEET FOR THE THREE MONTHS ENDING JULY 31, 2001

The Balance Sheet for the Three Months Ending July 31, 2001 was noted.

YEAR-TO-DATE BUDGETARY STATUS

The Year-To-Date Budgetary Status was noted.

DIRECTOR'S REPORT

Usage—Circulation in July was up over ten percent, probably attributable to the successful reading clubs for youth and adults judging from the large gains in book circulation. It is noteworthy that the gate count was up over nine percent, reflecting an increase in traffic in the building. Remote access to licensed resources was down this month from June, with 10,477 requests made. This is not unexpected as people do less research in the summer.

Grants—Mrs. Anthony reported that we are looking into several possibilities for grants at the present time including a grant for distance education together with NSLS, a Gates grant for technology through State program, a matching grant for wireless technology through the Secretary of State's Educate and Automate grant program and possibly a digitization grant for preservation of materials significant to Illinois history. Illinois was approved for Gates grant funding which provides free computers, software and training for libraries with a certain percentage of low-income residents. Skokie Public Library is eligible to purchase computers at a reduced rate and to receive software and training. We hope to use the wireless technology both as an interim strategy for public access to the LAN and Internet during construction and on a continuing basis on the second floor so that

adults may “borrow” laptops for use in any of the study rooms or locations which are not hardwired for computer use. The wireless grant is for up to \$30,000. in matching funds.

Illinois State Library Scholar—Staff member Roseann Szalkowski of the Technical Services Department has been selected as an Illinois State Library Scholar. She will receive a scholarship for \$7,500. to attend the Graduate Library School of the University of Illinois. Roseann has elected to take the Friday program in Urbana so that she may continue her employment at Skokie Public Library.

Changing Staff Patterns—Adult Services is phasing out the position of Periodicals Desk Assistant. As more full text of periodicals is available online, there is less demand for back issues in paper and microform, formats that required the assistance of staff at the Periodicals Desk. The hours have been transferred to the position of Technology Assistant (formerly Roving Technology Guide). These staff members walk around the department, helping people with use of computers and printers. They will also staff the computer labs after renovation.

Human Genome Project—The kickoff program for the Human Genome Project, held July 11 at the North Shore Center for the Performing Arts, was a big success, with an attendance of over 300 people. More programs are planned for the fall.

Staff Picnic—A Staff Picnic was held in the courtyard off Reference July 12. Staff pay a small amount for grilled chicken, hamburgers or wurst and salads and the Library provided the dessert and beverages. This was a fun opportunity for informal conversation among staff from different departments.

Gotcha Program—A staff recognition program was launched in the spring, coordinated by Gail Kay of Human Resources and Tobi Oberman of Circulation. Any staff

member may nominate another for giving service “above and beyond” to the public or to other staff. The staff member recognized and their supervisor get a copy of the nomination. All recipients for the three month period from April-June were invited for special treats in the Staff Room July 18, with winners selected at random for prizes of gift certificates to Crown Theaters or for lunch at Jeremy’s.

Defibrillators—At the Community Health Advisory Committee meeting July 24 there was discussion of encouraging all public agencies to have defibrillators on hand as quick response has proven to be critical with heart incidents. There are new, portable models which are supposed to be easy for anyone to use. While we are not pressed to act on this immediately, Mrs. Anthony would be interested in the Board’s thoughts re this possibility.

The trustees would like Mrs. Anthony to get a legal opinion from our attorney on this matter.

Mrs. Rich returned to the meeting.

Vacation—Mrs. Anthony will be out of town August 15 and on vacation in Maine August 20-29, returning to work August 30. Barbara Kozlowski will be here and in charge in Mrs. Anthony’s absence.

AGREEMENT FOR THE USE OF THE INSTITUTIONAL NETWORK

Mrs. Anthony explained that this Agreement is an additional Agreement for the Use of the Institutional Network. This Agreement outlines the respective obligations of the Cable Company, the Village and the I-Net participant and specifically holds the Village harmless from liability related to the placement and access to equipment in the

Cable Company's hub site. The Agreement has been reviewed by Skokie Public Library attorney Matt DeLort and he has no objections to the terms and wording.

A motion was made by Mr. Witry, seconded by Dr. Wozniak:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE THE ADDITIONAL AGREEMENT FOR THE USE OF THE INSTITUTIONAL NETWORK (attached).

The motion passed unanimously.

DONATED AND WITHDRAWN BOOKS

Mrs. Anthony reported that a flyer has been distributed to the public informing them that the Library will not be able to take book donations during the construction period. There is no space to store these materials and organize them for a sale. Because we anticipate receiving some donations anyway, items simply left for us, and because we will accumulate withdrawn books, we propose giving such items to Project: Books, etc. in the interim. They collected leftover books after our last sale. Project: Books, etc. directs books to educational programs and services, hospitals and to shelters and agencies serving homeless and low-income persons in Chicago.

A motion was made by Mrs. Hunter, seconded by Mr. Witry:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE THE REQUEST TO DONATE ITEMS SUCH AS DONATED AND WITHDRAWN BOOKS TO PROJECT: BOOKS, ETC. DURING THE CONSTRUCTION PERIOD.

The motion passed unanimously.

LIBRARY CABLE NETWORK CHANNEL 24

The August Library Cable Network Channel 24 brochure was noted.

AGREEMENT FOR THE USE OF THE INSTITUTIONAL NETWORK

This Agreement, made this _____ day of _____, 2001, by and between _____ (hereinafter "I-NET User") and the Village of Skokie (hereinafter "Village") for the use by I-NET User of the institutional network (hereinafter "I-NET") provided by the operator of a cable television system (hereinafter "Cable Company") franchised by the Village

I. PURPOSE:

The purpose of this Agreement is to:

1. Fully implement the Village of Skokie Non-Exclusive, 1998 Cable Television Franchise Agreement With 21st Century Cable TV of Illinois, Inc. (hereinafter "Franchise Agreement") and the Agreement Between the Village of Skokie and 21st Century Cable TV of Illinois, Inc. Clarifying Various Issues and Providing For Transfer Consent (hereinafter "Transfer Agreement") regarding the use of the I-NET by entities other than the Village.
2. Assure that I-NET User understands:
 - A. The contractual obligations of Cable Company regarding the I-NET; and
 - B. The procedures I-NET User must follow and I-NET User's obligations for use of the I-NET;

II. CABLE COMPANY OBLIGATIONS:

1. Pursuant to the Franchise Agreement and the Transfer Agreement, Cable Company is obligated to construct and maintain an Institutional Network for the use of the Village. The Village has the ability to designate other governmental and educational entities as I-NET Users, subject to certain limitations. However, the obligation to provide an I-NET remains an obligation owed solely to the Village.
2. Cable Company is not obligated to deal directly with any I-NET Users other than the Village.

III. I-NET USER PROCEDURES AND OBLIGATIONS:

1. I-NET User must be a member of and participate with the Village of Skokie in the Intergovernmental Cooperation and School Agreement for Institutional Network Services (I-NET User Cooperative) which will, with the Village, coordinate Cable Company contact.
2. Only through the I-NET User Cooperative can I-NET User seek and obtain assistance from Cable Company related to the I-NET, obtain any modifications to its I-NET service or access any Cable Company hub site for

the installation or maintenance of equipment.

3. Should I-NET User wish to install or access equipment in a Cable Company hub site, I-NET User agrees:
 - A. Cable Company shall have no responsibility for I-NET User's equipment, including maintenance of said equipment or damage caused by environmental conditions within the hub site.
 - B. All persons entering Cable Company's hub site to install or access I-NET User's equipment will be accompanied by Cable Company personnel and will have Section 1910.146 OSHA certification for confined space training.
 - C. I-NET User is responsible for any damage to any Cable Company equipment caused by its equipment or by its employees or agents.
 - D. I-NET User will indemnify and hold harmless the Village of Skokie and its employees and agents from all liability related to the placement of and access to equipment in the Cable Company's hub site.

III. VILLAGE RESPONSIBILITIES:

To coordinate all contacts with the Cable Company through the I-NET User Cooperative including service requests and hub site access.

2. Assuring that Cable Company maintains the I-NET in accordance with the Franchise Agreement and Transfer Agreement.

By _____

Title: _____

Attest: _____

Title: _____

Village of Skokie

By: _____

Title: Village Manager

Attest: _____

Title: Village Clerk

NORTH SUBURBAN LIBRARY SYSTEM

The report from Pat Groh was noted.

COMMENTS FROM TRUSTEES

Mrs. Hunter commented that she is sorry to see Allison Trimarco (Manager, Public Information and Programs), leave the Library. She has brought professionalism to her position and has given the Library excellent public relations with contacts outside the Library and programming and artwork in the building. Mrs. Hunter and the entire Board, wish her well.

ADJOURNMENT

The meeting adjourned at 9:41 p.m. to reconvene on Wednesday, August 15, 2001 for the sole purpose of reviewing electrical bids.



Eva Weiner, Secretary