

August 8, 1962

The regular meeting of the Skokie Public Library Board of Directors was held Wednesday evening August 8, 1962. Conroy Erickson, the new appointment to the Board, was welcomed. In addition to Mr. Erickson, the following were in attendance: L. O. Green, Rabbi Karl Weiner and Louis Weingart, trustees, and Miss Mary Radmacher, librarian.

The president, Mr. Green called the meeting to order and in the absence of the secretary, Mrs. Regan, appointed Miss Radmacher acting secretary pro-tem.

The minutes of the July 18th meeting were read and approved.

The list of bills as attached for the general fund and for the construction fund were presented and approved for payment upon motion made by Mr. Weingart and seconded by Rabbi Weiner. All ayes.

The financial report of the general fund and of the construction fund were accepted upon motion made by Rabbi Weiner and seconded by Mr. Weingart. All ayes.

The circulation report was placed on file.

The annual audit made by Vineyard and Vineyard was presented and accepted.

Miss Radmacher made a brief report on the Western Union services being employed to retrieve long overdue books. A charge of fifty-five cents (\$.55) per address for Skokie and Morton Grove and one dollar five cents (\$1.05) per address in Lincolnwood will be made. For this cost, two visits or two attempts per address will be made. Charges apply, of course, whether or not recovery of the books is made. This service was inaugurated July 30, 1962. To date three hundred twenty-six (326) letters representing five hundred eighty-nine (589) books have been given to the Western Union for collection. Within the next week a report from the Western Union will be received.

Zera Construction Company has been contacted to estimate cost of re-surfacing the cement floor in the vestibule.

A letter from Laddie Ondracek, Village purchasing agent, and the tabulation on fuel oil bids opened by the Village July 31st were reviewed. This year the Skokie Park District fuel requirements were added to those of the Library and the Village, making it monetarily advantageous. It was agreed to continue purchasing fuel oil jointly and to accept Mr. Ondracek's recommendation of Arrow Petroleum's bid for No. 5 fuel oil upon motion made by Rabbi Weiner and seconded by Mr. Erickson. All ayes. To quote Mr. Ondracek's letter:

"This year's bid is the lowest we have ever had on both No. 2 and No. 5 fuel oil. Arrow Petroleum was low bidder on No. 5 fuel oil, with a price of .0045 below the wholesale price of .0895, posted in the Oil Daily on July 30, 1962; therefore on that day we would have paid .0850 per gallon."

Miss Radmacher recommended the purchase of two double faced ranges of 6' 10" shelving, 6 sections to a range, to be installed in the alcove on the east side of the Adult Services Department at a cost of \$1,899.60; the purchase of four tables, 3' 6" in diameter by 29" high, consoweld top and brushed chrome pedestal base, at a cost of \$1,380, and 16 Bertolia chairs with Knoll Naugehyde covered seats, at a cost of \$480, to be added to the Children's and Young People's Department. This recommendation was accepted upon motion made by Mr. Weingart and seconded by Mr. Erickson. All ayes.

Announcement of the Illinois Library Association meeting in Springfield October 25 - 27 was made and Mr. Green invited anyone to attend who could.

The meeting adjourned at 9:15 p.m.

Respectfully submitted



Mary Radmacher
Acting Secretary
Pro-tem