

June 3, 1970

Minutes of the regular monthly meeting of the Board of Trustees of the Skokie Public Library held June 3, 1970 in the Library at 5:30 p.m.

Members present: Mrs. Diane Hunter, Donald Kraft, Richard Lindberg, Mrs. Selma Petty, John Wozniak and Rabbi Karl Weiner, Miss Mary Radmacher, Chief Librarian.

Also present: Messrs. James Hammond, architect, and Vincent Cameron, his assistant, for the purpose of informing the Board of the status of drawings; review of their detail in outline form; schedules for completion; reports of recent meetings with the Library staff; report on meetings requested by Village officials (Mr. Kingsley, Building Commissioner and Mr. Portrus, Fire Marshall) and attended by them, the architects and Miss Radmacher.

Mr. Hammond referred to the scheme of a two-story building shown at the March meeting and mentioned since that time the Chief Librarian and he had been evaluating the structure. Design drawings were shown which are about 95 o/o complete. Recent and future schedules were discussed. The architects expect to issue specs. and drawings for bid on or about October 15. The bidding period will be approximately one month and, allowing for time to review the bids, the contract could be awarded approximately December 15. With good luck there will be an 18 month construction period ending about the middle of 1972.

He mentioned the same exterior lighting fixtures will be used in the new building as are used on the present building but with clear plastic globes. There is a possibility of this same lighting being used for the Village Green. Mr. Arnold suggested the Library Board write to the Village about how pleased they are about the Village Green and expressing their desire to have the landscaping coordinated. Mr. Hammond's recommendation is to keep the planting off the ground.

Details of the arrangement of the administrative suite and adjacent courtyard were reviewed. There was a discussion of a drive-in window for books, and audio visual materials. Mr. Kraft mentioned his recollection that the Skokie Trust and Savings had two drive-in windows they do not need since they built their new building

and perhaps they might contribute them. Recommendation was made that provision be made for the drive-in windows. This will not be built now but will have provision for development later.

In the event of installing a computerized system, extra mechanical capacity will be necessary to handle the heat output. This will be taken into consideration.

Dr. Wozniak asked about the number of drinking fountains. Although the specifications for a building this size could call for up to 35, eight to ten should be sufficient.

Mr. Kraft asked about coat room and Miss Radmacher was in agreement this can be done at the end of the stacks.

Mr. Kraft asked about the location of the public relations office because he felt people should have access to this office. Miss Radmacher explained the Readers Advisory staff will explain library services and provide a quick tour of the Library for new registrants or other borrowers.

An area for public telephones and typing rooms was discussed.

Location of elevators, size and type was discussed.

Mr. Cameron described the importance of hardware selection to provide Library security as well as fire safety.

Rabbi Weiner asked for an received concurrence for Board approval of the drawings as developed to date.

Mr. Hammond and Mr. Cameron retired from the meeting.

Minutes of the May 13th meeting were corrected to include Mr. Kraft in attendance, after which they were approved.

A letter was sent by Mr. Di Leonardi to the Village Board requesting at its June 1st meeting the legalities necessary to increase the Library tax rate, following the successful referendum, be performed.

Financial statements for the General Operating Budget, Reserve Fund for the Purchase of Sites and Buildings and the North Suburban Library System Coordinated Acquisitions Program were accepted and ordered placed on file on motion by Mrs. Petty seconded by Dr. Wozniak. Motion carried.

Motion by Mr. Lindberg, seconded by Dr. Wozniak which, on roll call vote,

carried unanimously.

Motion: That the list of bills for the General Operating Fund in the amount of five thousand five hundred forty dollars and eighteen cents (\$5,540.18); the Reserve Fund in the amount of eleven thousand eight hundred forty-nine dollars and thirty-six cents (\$11,849.36); and the Coordinated Acquisitions Program in the amount of two thousand one hundred fifty-nine dollars and three cents (\$2,159.03) be approved for payment.

The Circulation Report for the month of May, 1970 was approved and ordered placed on file.

The Librarian reported on developments regarding the purchase of the Schroeder property at 5223 Oakton Street. At the May meeting the Board recommended getting a third appraisal. Mr. Di Leonardi informed the Schroeders of this action by letter. Immediately after receiving it they telephoned Miss Radmacher stating they were not interested in spending any more money nor in selling at a price lower than \$42,500, and wished to stop negotiations. If the property is needed by the Library, the alternative would be to go to condemnation proceedings. Rabbi Weiner referred this business to the committee for further consideration. Mr. Lindberg moved that this matter be tabled for the present. Mr. Kraft seconded the motion and it carried unanimously.

The President requested formal adoption of the budget recommendations. Motion by Mr. Lindberg seconded by Dr. Wozniak.

Motion: That the budget as submitted, based on a 16½ levy, for May 1, 1971 to April 30, 1972 library fiscal year, be adopted and submitted to the Village Board for inclusion in its budget.

On roll call vote, the motion carried unanimously.

Mitt Radmacher suggested, in line with the attorney's recommendation, that the Library Board adopt a motion or resolution urging the Village of Skokie to set the Library tax rate up to 20½ in view of the fact that the referendum was favorable. Motion by Dr. Wozniak, seconded by Mrs. Hunter which, on roll call vote, carried unanimously.

Motion: That the Skokie Public Library Board adopt a resolution urging the President and Board of Trustees of the Village of Skokie to set the Skokie Public Library tax rate at twenty (20) cents in view of the success of the library tax rate referendum May 26, 1970.

Financial status was discussed, pointing out that there has been no action from the Village regarding the Library's request for its share of the income tax money. The consensus was the next move should be for the Chairman of the Library Board to go before the Village Board to state the problem and ask for a solution.

The Librarian asked for discussion regarding some of the pre-school story hours. Although there had been a motion to discontinue them, Children's Department is desirous of giving this service to the community even on a limited basis. Discussion followed wherein Mrs. Hunter stated that a decision would hinge upon the Library receiving the necessary money from the Village. The Board concurred.

The Librarian reported on a conversation she had with Mr. Speer, bond consultant, and distributed a copy of an abbreviated schedule of maturities. He recommended that the Library Board reduce the number of years on the bonds from thirteen to ten and a half to make them more saleable. Motion was made by Dr. Wozniak, seconded by Mr. Kraft which, on roll call vote, carried unanimously.

Motion: That the Skokie Public Library Board approve the schedule for sale of the bonds at ten and a half (10-1/2) years instead of thirteen (13) years.

The May meeting with the Evanston Public Library on reciprocal borrowing between the two libraries was reviewed. The Librarian reported she had received their letter and quoted a motion passed at their Board meeting approving a six-month trial period. Discussion followed of a suitable starting date and the following motion was made by Mrs. Hunter, seconded by Mrs. Petty which, on roll call vote, carried unanimously.

Motion: That the Skokie Public Library Board enter into a six month trial period of reciprocal borrowing with the Evanston Public Library.

Mrs. Hunter made the suggestion to begin September 1.

Reporting on the North Suburban Library System, a letter received from Mr. Howard Hummer was read. He reported he had been defeated a third time for a position on the Board and would refrain from subjecting himself to running again. The letter will be placed on file.

The Librarian reported the ALA Conference will be held in Detroit, Michigan June 28 to July 4.

Discussion was held of an appropriate recognition of Mr. Flintrup's service to the Library and, although a letter was sent to him from the President and Trustees thanking him for his help, nothing further has been done nor was decided upon at this time.

Meeting adjourned at 8:40 p.m.

Selma Petty

Secretary