

October 14, 1964

Minutes of the regular meeting of the Board of Directors of the Skokie Public Library, held at 7:30 p.m., October 14 in the Conference Room of the Library.

Members present: Conroy V. Erickson, L. O. Green, Mrs. W. C. Griffin, Mrs. Daniel Petty and Rabbi Karl Weiner and Miss Mary Radmacher, Librarian.

Also present: Mrs. Florence Eick, an observer from the League of Women Voters, James W. Hammond, architect, and Mrs. M. Sarver, secretary.

The President, L. O. Green, presided.

Minutes of the meetings held September 9, 14, and 24, 1964, copies of which had previously been distributed, were approved on motion by Mrs. Griffin and seconded by Mrs. Petty.

Motion: That the minutes of the meetings of the Board of Directors of the Skokie Public Library held September 9, 14, and 24, 1964 be approved as read.

All votes were affirmative.

Motion by Mr. Erickson, seconded by Mrs. Griffin.

Motion: That the financial reports for the General Operating Budget, Reserve Fund for the Purchase of Sites and Buildings and Construction Fund, as submitted, be approved.

All votes were affirmative.

Motion by Mrs. Griffin seconded by Mrs. Petty.

Motion: That the list of bills in the amount of Eight Thousand Six Hundred Thirty-Nine Dollars and Seventy-Six Cents (\$8,639.76) be approved for payment.

All votes were affirmative.

The Circulation Report for the month of September was accepted by the Board and the President ordered that it be placed on file.

The list of personnel appointments and resignations was discussed by the Librarian with the Board.

The Librarian called the attention of the Board to copies of a contract with the State Library whereby they contracted with this Library to furnish bookmobile service to the Twin Oaks area. The bookmobile will be furnished by the State and all expenses incidental thereto up to \$21,000 will be paid by the State. The Librarian stated the service should be implemented as soon as possible since the contract is written for one year and the fiscal year for the State is from June to June. The Librarian further explained that the larger collection of books would be juvenile (supplied by the State) and that two or three days weekly, during the school hours, would be the extent of service to Twin Oaks so that the State bookmobile will be available for service to areas of Skokie the balance of the time. Motion by Rabbi Weiner and seconded by Mr. Erickson.

Motion: That the Skokie Public Library accept the agreement with the State Library for supplying bookmobile service to Twin Oaks, Illinois.

All votes were affirmative.

The insurance proposal recommended by Mr. Richar Kaegi, Assistant Village Manager, was examined by the Board. He recommended using Marshall and Stevens for making an appraisal. The President requested the Librarian to discuss with Scott McDowell the selection of an appraiser and submission of bids by December 1st; also, that the appraiser be asked to check specifications and bids when submitted. Motion by Mr. Erickson seconded by Mrs. Griffin.

Motion: To retain Marshall and Stevens as an appraiser and to check specifications and bids when submitted.

All members voted affirmatively.

Miss Radmacher explained the purpose of the job analysis forms which had been distributed to each employee.

Programs being conducted by Children's Department were outlined for the Board's information. A suggestion was made that an announcement about the programs be sent to the superintendents of the school districts requesting them to call it to the attention of the students. Other programs which are under way, such as Great Books, Junior Great Books, Contemporary Readers¹ Group, etc. were mentioned by the Librarian.

The Board members were reminded of the ILA Trustees and Librarian's luncheon and meeting October 23 at the LaSalle Hotel and requested to let the Librarian know how many planned to attend.

The President informed the Board of a meeting held the previous week with the Board of Trustees of School District 68 to discuss the plans for a referendum. School District 68 decided against having a referendum at this time.

Following that meeting the Architect, James W. Hammond, had been asked to see what could be done about reducing the cost without destroying the plans. He reported he had checked out the plans and deleted \$140,000 from the construction and, from the furnishings and equipment, \$17,000. He presented the new renderings and stated everything is ready for preparation of the brochure.

The points listed below were mentioned in discussion.

The only thing relevant is what the library needs - it has been prepared and is a sound program - the question of getting voters' approval is irrelevant.

One package might have a better chance but there is the possibility of losing the whole thing.

It appears right now people are quite conscious of taxation.

This bond issue referendum will require an extensive selling program and December 5 does not allow much time. A date in February might be more desirable, some time during the last week of the month.

The referendum could include branch and expansion of main library as two sections and the tax increase on a separate ballot.

Opinion stated that the people would vote for the entire package as one.

Reminder that the Village Board would be little inclined to approve anything next year at any time near their campaign.

Use of a storeroom for a branch and the problems and limited service it would give.

Expansion of this building is imperative since an emergency is developing by the increasing usage and crowded condition.

Something must be resolved and a resolution of intent adopted.

The President stated the Library Board has an obligation to the public and should present the entire package to the voters to make a choice.

At this time Mr. Erickson offered the following motion which was seconded by Mrs. Griffin.

Motion: That we direct the Library's attorney to prepare whatever resolutions are necessary for preparation of a bond issue to include the following: (1) a total amount of One Million Eight Hundred Seventy-Seven Thousand Dollars (\$1,877,000) for a branch library as has been previously discussed and outlined and expansion of the present library; and (2) an increase of the tax levy, for an election to be held Friday, February 26, 1965.

On roll call all members present voted yes.

The President called a special meeting for October 28 for adoption of a resolution.

Meeting adjourned at 10:30 p.m.


Selma Petty Secretary