

January 10, 1979

Minutes of the regular meeting of the Board of Directors of the Skokie Public Library held on January 10, 1979 at 7:30 p.m.

Members present: Rabbi Karl Weiner, President; Diana Hunter; Dr. John M. Wozniak; Walter B. Flintrup; Richard Lindberg; Shirley Merritt; Norma L. Zatz; Mary Radmacher, Chief Librarian.

The meeting was called to order by President Karl Weiner with a quorum present.

On motion of Dr. Wozniak, seconded by Mrs. Zatz, the minutes of December 13, 1978 were unanimously approved.

Motion by Mrs. Zatz, seconded by Mr. Lindberg, on roll call vote, was unanimously adopted:

MOTION: That the financial statements for the General Operating Fund, Reserve Fund for the Purchase of Sites and Buildings, and the Library Construction Fund for the month of December, 1978 be accepted and the lists of bills for the General Operating Fund in the amounts of \$30,844.43 and \$422.10 be approved for payment, subject to audit.

The Circulation Report for December, 1978 was accepted and ordered placed on file.

The Book Bag Sale report was reviewed.

The Library Use Statistics reports were ordered placed on file.

A gift of \$25.00 was received from Mrs. Jo Anne Mooney, 139 Eddy Lane, Northfield, Illinois 60093; as well as a gift of \$5.00 from Mr. and Mrs. David Afton, 9053 Ewing, Evanston, Illinois 60203.

A letter was received from Devra Jacobson, 3115-B Lake Avenue, Wilmette, Illinois 60091, in appreciation of the American Short Story series conducted by Mr. Allen Schwartz; and a letter from Dorothy Rose praising the American Short Story series conducted by Mr. Allen Schwartz.

Miss Radmacher discussed the personnel resignations and retirements.

Mr. Lindberg complained about the lack of snow plowing at the Library. He also reported that he went to the meeting of the Niles Township Board and informed them that the Library will be requesting revenue sharing money from the Township, and explained the necessity of a security system. The Township trustees were amazed at the amount that will be requested and at the explanation that the Library is losing \$5000 or \$6000 a year in books. Mr. Lindberg explained that the security system might cost as much as \$35,000 and that it will be to the benefit of the people in the North Suburban Library System. A security system will be good for the entire township. This is an attempt to prevent pilferage. Most towns in the area have security systems.

Information to send to Township regarding our request was discussed.

Mr. Lindberg stated that the Park Ridge Library has purchased the Checkpoint system and that he requested their specs.

Mrs. Hunter produced a series of articles relating to the sharp declining enrollment in the suburban schools and also in Niles Township. In her opinion, books purchased for children should be reduced on a percentage basis. Miss Radmacher explained that this has been done and is also reflected in personnel. The Children's Department staff has been assisting in the Library's presentation of monthly programs in the nursing homes and senior housing.

A discussion ensued with reference to computers. Miss Radmacher has tried to contact CLSI but has received no response. It would be advisable

to get information from an expert regarding interfacing with CLSI and another System. Mr. Lindberg has already spoken to an electronics expert at IIT and requested permission to speak to Dr. Armington for suggestions as to the best possible system for our Library. Mr. Flintrup stated that CLSI is totally in the library field. There are many services for which our computers can be used and that it should pay for itself. CLSI does not realize how many things computers can do.

Miss Radmacher was asked to get name of computer expert who spoke for the Evanston Public Library Board a year or so ago.

Mr. Lindberg stated the advisability of having an expert who is objective, give us some answers, rather than consulting a vendor who is trying to sell his product and volunteered to contact Mr. McNee for further information. Miss Radmacher stated that the Wilmette Public Library wrote specifications to eliminate Checkpoint because control is put in the hands of the patron. Professionals in the field could give us some answers. Mr. Lindberg volunteered to contact Dr. Armington to find out if he can suggest someone conversant with the subject. Hopefully, he will have all the information for the next meeting.

A special meeting with CLSI was set for Thursday, January 25, 1979 at 3:15 p.m.

Since there was no meeting of the North Suburban Library System, Mr. Flintrup had no report.

After examining the voting record of members of the Illinois General Assembly from the legislative districts in the NSLS area, Mr. Flintrup suggested that letters should be sent to the legislators who voted to override the Governor's amendatory veto of the SB 1531, the local library per capita and system funding bill, praising them for their votes; and that letters should

be sent to the legislators who voted not to override the veto, expressing our displeasure.

Motion by Mr. Flintrup, seconded by Mrs. Hunter, on roll call, was adopted unanimously.

MOTION: That we communicate with those legislators, senators and representatives, who voted no and express our displeasure with the fact that they voted no and explain to them that we are not eligible for revenue, etc. and cannot increase our taxes and that we depend on them; that the library is the instrument of all communities and that we are disappointed that they did not consider the libraries.

Mrs. Hunter suggested that we also communicate with the legislators who voted yes.

The following amendments, by addition, to the "Policy Statement Regarding The Skokie Public Library's Meeting Rooms," amended copy attached hereto, were approved (additions underlined):

Page 1, paragraph 2 was approved upon motion by Mr. Flintrup, seconded by Mrs. Zatz, which on roll call was adopted unanimously.

MOTION: All meetings must be open to the public.

Page 2, paragraph 1 was approved upon motion by Mr. Flintrup, seconded by Mrs. Zatz, which on roll call was adopted unanimously.

MOTION: Groups using the Library for meeting room purposes shall not post signs. Announcements of meetings may be posted on the Library Announcement Board by and with the approval of the Library.

Page 3, paragraph 3 was approved upon motion by Mrs. Zatz, seconded by Mr. Flintrup, which on roll call was adopted unanimously.

MOTION: Groups serving beverage and/or food are required to leave a \$25 deposit which will be refunded if the Library is left in the same condition as they found it.

Page 3, final paragraph was approved upon motion by Mr. Flintrup, seconded by Mrs. Zatz, which on roll call was adopted unanimously.

MOTION: The Library reserves the right to rescind an organization's privilege of future use of meeting rooms if privileges are abused.

A letter was received from Neil King enclosing three checks (totaling \$3,000) as a contribution toward the watercourt sculpture in honor of Armond and Hester King.

It was suggested that a communication be sent to the Skokie Federal Savings and Loan Association and to the First National Bank of Skokie acknowledging receipt of three checks from the King family and looking forward to receipt of their checks.

An application to the Illinois Arts Council for \$1,000 for sculpture, (the maximum for which we can apply) was approved. We have \$338 in our sculpture fund.

The members of the Board will study the Illinois White House Conference recommendations and will discuss them at the next meeting.

The following lists, etc. were distributed to the Board members:

Letter regarding newspaper taping for participants in the
Blind & Physically Handicapped Program

January - March 1979 Feature Film Series

January 1979 Calendar of Events

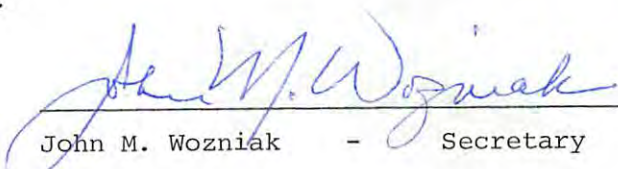
Great Books Newsletter, January 1979

Press Releases

January 1979 Exhibits List

Selected List of Recent Acquisitions, December 1978

The meeting adjourned at 9:50 p.m.


John M. Wozniak

- Secretary

SKOKIE PUBLIC LIBRARY

5215 Oakton Street / Skokie, Illinois 60077 / Telephone (312) 673-7774

Mary Radmacher, Librarian

POLICY STATEMENT REGARDING THE SKOKIE PUBLIC LIBRARY'S MEETING ROOMS

The policies governing use of the Skokie Public Library meeting rooms are in accordance with Article Five (5) of the Library Bill of Rights: As an institution of education for democratic living, the Library should welcome the use of its meeting rooms for socially useful and cultural activities and discussion of current public questions. Such meeting places should be available on equal terms to all groups in the community regardless of the beliefs and affiliations of their members.

The Skokie Public Library meeting rooms are available (1) for Library activities and functions and (2) for educational, civic, cultural and public information events of Skokie groups. Merely social, religious, profit-making or politically partisan meetings do not ordinarily fall within this category. All meetings must be open to the public.

Use of the Library for Library-sponsored programs shall have priority over all other requests. Reservations are made when rooms are available. Applications for room use should be made as much in advance as possible, but cannot be accepted more than one (1) year in advance. Application for use of the facilities does not guarantee approval of its use. The agent signing the application must be responsible to the Library for facilities.

Meetings which would interfere with the functions of the Library and its patrons because of noise or other factors will not be permitted. Classes involving the use of hazardous materials, such as paints and chemicals are not permitted. Neither the name, address nor telephone number of the Skokie Public Library may be used as the address or headquarters for any group using the Library for meeting purposes. Groups using the Library for meeting room purposes shall not post signs.

Announcements of meetings may be posted on the Library Announcement Board by and with the approval of the Library.

No charge is made for use of the Library's facilities but no admission fee may be charged or donations collected for programs.

The scheduling of a meeting for any group or organization in the Library does not constitute in any way an endorsement by the Library of the organization nor its activities.

Auditorium (First Floor) and Lecture Room (Second Floor) are available generally 9 a.m. to 10:30 p.m. Monday through Friday, 9 a.m. to 5 p.m. Saturday and 1 to 5 p.m. Sunday*. Audiences have access to the entrance, public telephones and toilets without getting into book areas of the Library.

Conference Room A is available 9 a.m. to 9 p.m. Monday through Friday, 9 a.m. to 5 p.m. Saturday and 1 to 5 p.m. Sunday*. Book and reading areas are closed to the public at 9 p.m. Monday through Friday and 5 p.m. Saturday and Sunday*. People must leave those areas at these times. Patrons wishing to borrow library materials must check them out before 9 p.m. Monday through Friday and 5 p.m. Saturday and Sunday*.

The entrance will be locked at the regular Library closing time (9 p.m. Monday through Friday, 5 p.m. Saturday and Sunday*.) The Library cannot provide personnel to admit anyone to a meeting or program after Library closing time.

* The Library is open the Sunday after Labor Day until the Sunday before the Memorial Day weekend.

The Library cannot provide porter service to carry supplies to the meeting rooms and custodial help is not available for other than normal maintenance of the rooms. The Library does not have personnel to assist with meetings or programs, to run the projectors and to help arrange exhibits. The Library will not provide storage for property of organizations meeting or exhibiting in the Library building and assumes no responsibility for property before or after the exhibit or program. Groups or organizations requiring equipment such as projectors, record players, equipment for food and beverages for their programs must provide them. Groups using the Library are required to leave it in the same condition as they found it.

Smoking is permitted only for groups assembled around the conference table when ash trays are accessible.

Food service for other than Library-sponsored activities will be limited to coffee and dessert-type refreshments. Groups serving beverage and/or food are required to leave a \$25 deposit which will be refunded if the Library is left in the same condition as they found it.

The Library reserves the right to rescind an organization's privilege of future use of meeting rooms if privileges are abused.

* The Library is open the Sunday after Labor Day until the Sunday before the Memorial Day weekend.

Adopted February 13, 1974
Revised January 10, 1979