

October 13, 1971

The regular meeting of the Skokie Public Library Board of Trustees was held October 13, 1971 in the Skokie Public Library.

Members present: Terry Engel, Diana Hunter, Selma Petty, John Wozniak, and Rabbi Karl Weiner, Miss Mary Radmacher, Chief Librarian.

Also present: Messrs. James Hammond, Thomas Beeby, and Ronald Cruock, of Hammond, Beeby and Associates; Mrs. Milton Estes, Observer for the League of Women Voters, and Mr. James Berick. Mr. Charles Hug, Assistant to the Library's counsel, also attended.

Prior to the meeting a mock-up of furniture, carpeting and draperies for the expansion was presented by the architects in the Lecture Room. These furnishings were assembled after the Furnishings Committee had visited several displays in the Merchandise Mart for an opportunity to visually acquaint themselves with styles and trends in library furniture and what is suitable and acceptable. Discussion on the various items in the mock-up concerned the type of carpet selected and a question of using some arm chairs with the armless one used for the presentation.

The group moved to the Conference Room to convene the regular meeting.

Rabbi Weiner presided and called the meeting to order at 8:15 p. m.

The first order of business pertained to the furnishings for the expansion. The President informed the Board a decision must be made to authorize the planning for purchasing and preparing for bidding for the furniture. He asked if the mock-up viewed prior to the meeting represented, generally speaking, the recommendation of the Furnishings Committee and if they were ready to take action. At this point no action was taken. Mrs. Hunter thought a decision could be made on the table and the stacking chair. The idea of including an arm chair was discussed, and all the furniture presented was considered. Rabbi Weiner reminded the Board that ultimately the architect will design the furnishings as a whole.

Mrs. Hunter suggested setting a date for the carpeting meeting Wednesday, October 20, at 5:30 p. m. The Board agreed on this date.

Mr. Hammond announced the tree for the courtyard is ordered.

Rabbi Weiner reminded the Board at one time there had been discussion of having Mr. Alfred Caldwell do the landscape work for the Library and to offer to contribute his services to the Village toward landscaping the Village Green so that it will be coordinated with the Library landscaping. The Board agreed Rabbi Weiner should contact Mayor Smith with this offer. Discussion followed. Motion by Mrs. Petty seconded by Dr. Wozniak which, on roll call vote, carried unanimously.

Motion: That the Skokie Public Library offer \$3,000 for the landscaping plan of the Village Green with the stipulation that the Village follow that plan presented by our architect.

Miss Radmacher reported receiving a letter from the insurance company representing the Pierre Excavating Company regarding damage to the southwest portion of our property which Pierre reported to their insurance company. So far inspection and examination has revealed no damage. The Library's insurance company has been notified.

Mr. Hammond informed the Board of a revision in one of the items approved at the July meeting concerning the installation of some laminated tempered glass. This revision results in a saving of approximately \$7,000. The Chairman of the Building Committee authorized this change. In line with this change some precast concrete benches will be placed to emphasize doorways.

Miss Radmacher discussed some preliminary moving plans. New shelving must be erected in the addition before any books can be moved from the existing library into the addition. The ideal would be to continue with Ames shelving so there would be no problem with interchangeability. If a contract for carpeting and shelving could be let in advance of other furnishings, it might expedite the move. Refurbishing existing furniture must be done piecemeal if the furniture is to be done by the time we are ready to move. The Library obviously needs to use its existing tables and chairs. Consensus of the Board was to get Mr. Warner to submit an estimate in connection with the inventory he prepared. Miss Radmacher also reported professional movers had contacted her.

Mr. Hug explained that under the Statutes whenever bond issue money is used you must submit specifications for bidding before a contract can be let. The possibility of including shelving in the general contractor's work was discussed.

Miss Radmacher said that several months ago we were alerted to the fact that guard duty will be needed. When a considerable amount of material was delivered she contacted the Police Department and they gave the Library extra protection for two nights, but the Library is obligated to hire someone for regular duty. Off-duty policemen get \$8.57 per hour for guard duty. Mr. Engel offered to investigate a watch service and was given the authority to do so by the Board.

Minutes of the September 8, 1971 meeting were approved on motion by Mrs. Petty seconded by Mr. Engel. Motion carried.

Financial statements for the General Operating Fund, Reserve Fund for the Purchase of Sites and Buildings, Library Construction Fund and the North Suburban Library System Coordinated Acquisitions Program on American Literature were accepted on motion by Mrs. Petty and seconded by Dr. Wozniak. Motion carried.

Motion by Mrs. Petty, seconded by Dr. Wozniak which, on roll call vote, carried unanimously.

Motion: That the list of bills for the General Operating Budget in the amount of \$14,254.85; Library Construction Fund in the amount of \$183,284.34; and the North Suburban Library System Coordinated Acquisitions Program in the amount of \$23.64 be approved for payment.

Circulation Report for the month of September, 1971 was accepted and ordered placed on file.

A combination report of the Reciprocal Borrowing Program within the North Suburban Library System and Chicago Public Library was distributed.

The Board was apprised of the appointment of Mrs. Lenore Marti, part-time Reference Librarian and the maternity leave of Mrs. Patricia Groh, part-time Reference Librarian.

The repairs have been done on the Bookmobile by Maierhofer.

Miss Radmacher distributed copies of a letter received from Miss Elizabeth Furst. In line with this letter, the Librarian had attached two copies

of expansion stories for release and asked the Board's opinion of which was preferred. The Board stated its preference for one to go to the newspapers and the other to be placed in the Library for the patron's perusal.

Copies of a letter from the insurance company regarding vandalism to the cottage at 5219 Oakton Street were distributed and discussed. Mrs. Petty suggested talking with Mr. Zar and Mr. Carey of Boyle, Flagg and Seaman.

Miss Radmacher recommended contacting the authorities in Lincolnwood to offer contractual library service to Lincolnwood. She pointed out two major factors make contractual service with Skokie more advantageous than other municipalities: one, students from Lincolnwood attend Niles Township High School; and, two, Skokie is a member of the North Suburban Library System. It was agreed a letter should go to Mayor Proessel over Rabbi Weiner's signature.

Miss Radmacher explained the Recordak System for circulation and announced initial demonstration has been made for Circulation Department with orders for supplies being placed. The Board expressed enthusiasm over this change.

Due to Mr. Lindberg's illness he has not had an opportunity to talk with Mr. Jerome Robbins regarding use by the Fine Arts Commission of any library space.

Reprint of a news release concerning reciprocal borrowing with the Chicago Public Library and Skokie Public Library which appeared in LIBRARY JOURNAL was distributed to the Board members for their information.

The following items were distributed to each Board member:

Copies of the Great Books Newsletter for October, 1971.

Selected List of Recent Acquisitions and October Calendar of Events.

A newspaper article by Harold Hayden on Sculpture around Chicago.

Calendar of Events, September 13, 1971.

Brochure prepared by the Library for distribution by the Welcome Wagon to newcomers in the Village and by the Library to new borrowers.

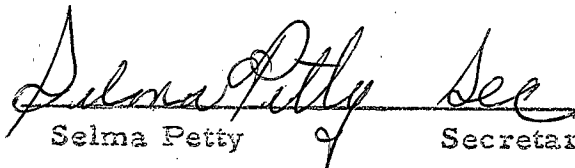
Security Systems were discussed briefly.

Miss Radmacher urged Board members to attend the Midwest Regional Library Conference November 3 - 6, 1971. The Library will make reservations for anyone who will attend.

In Mr. Hummer's absence, Miss Radmacher asked for discussion on his recommendations on reciprocal borrowing as mailed to Trustees prior to the Board meeting. Following discussion, motion was made by Mrs. Petty, seconded by Dr. Wozniak which, on roll call vote, carried unanimously.

Motion: That the Skokie Public Library Board vote in accordance with the recommendation of their representative to the North Suburban Library System Board as follows: not to accept the position held by the Illinois State Library and observed by the other systems that the Rules and Regulations are mandatory upon a system and its members; to reject the position that the Rules and Regulations are mandatory and, if necessary, introduce legislation to insure that the Rules and Regulations are not mandatory; to reject the position that the Rules and Regulations are mandatory and to continue discussions with the Illinois State Library in an attempt to change the Rules and Regulations so that they are not mandatory; and not to continue discussions with the Illinois State Library to obtain more time in which to convince the North Suburban Library System libraries which are not now participating in Reciprocal Borrowing Program to do so.

Meeting adjourned at 10:30 p. m.


Selma Petty Secretary