

November 14, 1973

Minutes of the regular meeting of the Board of Directors of the Skokie Public Library held November 14, 1973 at 7:30 p. m. in the Library.

Members present: Howard V. Hummer, Diana Hunter, Richard Lindberg, Shirley Merritt, Richard Telingator and John Wozniak.

Also present: Robert J. Di Leonardi, counsel for the Board.

In the absence of President Weiner, Vice President Hummer presided.

New members to the Board, Mrs. Shirley Merritt and Dr. Richard Telingator, were officially welcomed.

Minutes of the October 16, 1973 meeting were corrected as follows: Page 4, line 10 corrected to read New Trier Township Board instead of Village Boards and a sentence to be added to that paragraph stating: Mrs. Hunter asked that a letter be sent to the Niles Township Board requesting a specific amount. Motion by Mrs. Hunter, seconded by Dr. Wozniak:

Motion: That the minutes of the October 16, 1973 meeting be approved as corrected.

Voting was: Mr. Hummer, yes; Mrs. Hunter, yes; Mr. Lindberg abstained; Dr. Wozniak, yes.

Motion by Mrs. Hunter seconded by Dr. Wozniak which, on roll call vote, carried unanimously.

Motion: That the financial statements for the General Operating Budget, Reserve Fund for the Purchase of Sites and Buildings; Library Construction Fund and the North Suburban Library System Coordinated Acquisitions Program on Literature be approved and accepted; and that the list of bills for the General Operating Budget in the amounts of \$25,846.24 and \$579.97 be approved for payment.

Circulation Reports for the month of October, 1973 were discussed and ordered placed on file.

Miss Radmacher informed the Board of personnel transfers, resignations and appointments.

Mr. Di Leonardi reported on the Building Program and pointed out the chief lingering problem is glazing. Eight panels of glass have been broken and the Library has held back a significant amount of money from the general contractor for the purpose of assuring itself that the glazing problem will be solved. The Library's architect and Board feel the important factor now is to determine the actual cause. Corrigan refused to participate with the Library in hiring some outside consultants and was notified of the Library's intention to seek outside consultation. ~~It was agreed the Library would hold Corrigan responsible for damages and cost of an outside consultant not to exceed \$750. A consultant has been secured to investigate the underlying cause of the breakage. Since last Board meeting most of the other work has now been accepted by the architect, with the exception of the hardware.~~

Corrected to: It was agreed the Library would attempt to hold Corrigan responsible for damages and cost of an outside consultant not to exceed \$750. A consultant has been secured to investigate the underlying cause of the breakage. Since last Board meeting most of the other work has now been accepted by the architect, with the exception of the hardware.

Mr. Lindberg expressed his opinion that Corrigan has been treated "shabbily" if he had faithfully followed details specified by our architect. Discussion followed wherein Mr. Di Leonardi explained to settle this point the consultant has been secured. ~~The point was made that Libby-Owens-Ford is on the spot because of the possibility of an error in glazing. Specifications for installation were written to follow LOF's instructions since they manufactured the glass. Cost of the consultant will be paid by the Library and charged off Corrigan's contract, but until somebody says what the cause is we could not morally charge anyone, so at the next meeting the Board will know whether or not to accept the building with the exception of the door hardware.~~

Correction made to delete this sentence:

Mr. Hummer reviewed briefly the concept of Library Systems in the State of Illinois and asked Mrs. Hunter to report on the North Suburban Library System. She reported there was a meeting held in this Library prior to the System's meeting the fourth Monday of October. In attendance were Miss Radmacher, Rabbi Weiner, Mr. Robert McClarren, Mr. Nordenburg, and Mrs. Hunter, to discuss Skokie Public Library's offer of space to be used for the System Reference Service. When

Skokie was selected to house this service the Skokie Public Library Board agreed on a charge of \$7 per square foot. The System's Board did vote to use this Library but there was strong feeling the charge was strictly a commercial rate, seemed quite large, and the charge was accepted reluctantly. Also, there are old contracts the System has for other types of service in Evanston and Morton Grove at much lower rates. This might cause some dissension. Mr. Nordenburg and Mr. McClarren were delighted that Skokie was the No. 1 choice for the System Reference Service but in view of the benefits to our Library felt better consideration should be given. Miss Radmacher again reminded the Board that the System Reference Service is of no additional benefit to this Library. The only benefit gained will be if the NSLS allocates a budget for reference books to be housed in this Library. Prior to this Board meeting, Mrs. Hunter talked with Rabbi Weiner who indicated that our Board should reconsider the charge. Mr. Hummer expressed his willingness to reduce the charge to \$5.00. Following discussion, Mr. Lindberg moved and Dr. Wozniak seconded:

Motion: To reconsider the action previously taken by the Board to charge the North Suburban Library System \$7 per square foot for space for the System Reference Service.

Voting: Mr. Hummer, yes; Mrs. Hunter, yes; Mr. Lindberg, yes; Dr. Wozniak, yes; Mrs. Merritt and Dr. Telingator abstained.

Motion by Dr. Wozniak, seconded by Mr. Lindberg.

Motion: That the sum of \$5 per square foot be charged for the space the North Suburban Library System would use in the Skokie Public Library for the System Reference Service.

After discussion voting was as follows: Mrs. Hunter, yes; Mr. Lindberg, yes; Mrs. Merritt, yes; Dr. Wozniak, yes; Dr. Telingator abstained. Motion carried.

In reporting on Computer Library Services, Inc., Miss Radmacher explained the NSLS's chief consideration of it is for circulation control. The System has assigned one of its staff to study this. CLSI uses a relatively small computer. As with all conversions to computerization, no money will be saved in the first

couple of years. The present photographic circulation system was explained. Mr. Hummer called attention to a letter from Mr. McClarren included in the papers distributed in which he asks the Library to make a commitment of intention by December 31, 1973. Mrs. Hunter said the System's Board was being put in the same position. The reason is CLSI prices are going up. The System will underwrite the program until the individual libraries pay their share. The commitment can be cancelled within 60 days. Mrs. Hunter said this was discussed at great length at the System Board meeting and she abstained from voting at that meeting because she was disturbed about several things. Following that meeting she contacted a former Board member who is with IBM Library Systems who consented to look over the specifications and give his opinion. He reported back that, in the first place, nobody should buy a computer system - it should be rented. Secondly, this would be approximately double the cost of the present system and the new one offers nothing beyond what we have. It is much too limited. He thinks the present system is free of bugs but the microfilm reader used in sending over due notices should be replaced with a reader-printer. This gentleman's report was negative and he also commented that many small computer companies go in and out of business very fast. Mrs. Hunter reported the System's Board is not going into this naively. They have someone investigating the financial status of the company, getting consultants to analyze this for the NSLS. She stated she would never go along with subscribing to this service.

Miss Radmacher explained the reason a reader printer was not installed when the present system was inaugurated was because the variety of color being photographed (juvenile book cards were blue) turned out badly. This has been changed. Mrs. Hunter made the following motion which was seconded by Dr. Wozniak and, on roll call vote, carried unanimously.

Motion: That the Skokie Public Library turn in the rented Microfilm Reader and acquire or rent the Kodak Microfilm Reader-Printer to expedite the sending of overdue notices.

Mrs. Hunter asked that a letter be sent to Mr. Donald Kraft thanking him for his time and continuing interest in the Skokie Public Library.

Miss Radmacher mentioned a November 15 meeting with the computer consultants scheduled in this Library. The two consultants are Barbara Markuson and Audrey Grosch.

Mr. Hummer asked Mrs. Hunter to report on the Beautification Commission's meetings on the Village Green. She reviewed the plans the Library had with the Village for landscaping the Village Green so it would be compatible with the Library building. The Village decided to discard the whole plan after the Library paid the landscape architect. In the meantime the Village interviewed some landscape architects and will select one of the three. As the Library representative she made it very definite the Library will not contribute one cent to any new plan since the \$3,000 paid Mr. Caldwell was a gift. When the Village landscape architect conceives a plan Mr. Hammond and Mr. Beeby, our architect, will be asked to review it. She complained at every meeting that the Library spent \$12,500 for the half of the sidewalks and lighting of the Village Green. No lights have been put in - just sidewalks. Mrs. Hunter feels strongly about having some illumination, and temporary lighting will be installed on an experimental basis. Mrs. Hunter mentioned use of the large exterior lights formerly used along the east side of the old building for illumination of the Village Green. Miss Radmacher said these are still on our premises.

When the question of replacement of the dead trees on the Library's landscape contract was mentioned, Miss Radmacher said these are under a guarantee and will be replaced although it cannot be done at this time of the year.

Miss Radmacher announced the old bookmobile was sold for \$100.

Announcement was made of a series of meetings to be held concerning Local Library Funding. Mrs. Hunter will chair the meeting scheduled for Monday, November 19, at Morton Grove Library. Another meeting will be held November 28 at the Niles Library to summarize the information. New Board members were urged to attend.

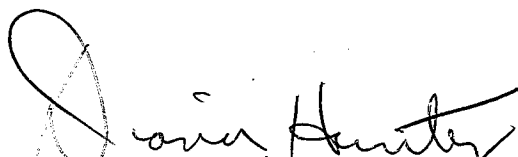
Regarding revenue sharing, copies of a letter written by Rabbi Weiner to Mr. Carl Anderson were distributed. No response has been received. It was explained that when a letter was written to Mayor Smith requesting participation in the revenue sharing, our request was for \$35,000 of the \$350,000 the Village received. The total amount Niles Township has in its plan is \$64,000 so on a percentage basis we are asking for more from Niles Township than from the Village.

Calendar of Events for November, 1973 was distributed along with Welcome to Noon Day Concerts and Programs for Senior Citizens.

Mr. Hummer asked Mrs. Hunter to report on the progress in obtaining the services of a consultant for study of this Library in the area of benefits for personnel, salaries and salary increments. She reported the North Suburban Library System had submitted the name of Lester Asheim. When contacted he mentioned this is one of the most neglected areas in libraries and he suggested what is needed is a person with a business background, perhaps someone from the University of Chicago might be interested in this study. Dr. Asheim will discuss this with several people and write Mrs. Hunter a letter with his recommendations.

The heating of the Library was discussed and the Board recommended the thermostats be set back.

Meeting adjourned at 9:45 p. m.

  
Diana Hunter - Secretary