

December 12, 1979

Minutes of the regular meeting of the Board of Directors of the Skokie Public Library held December 12, 1979. The meeting was called to order at 7:40 p.m.

CALL TO ORDER

Members present: Mrs. Diana Hunter, Vice President; Dr. John Wozniak, Secretary; Mr. Walter Flintrup; Mr. Richard Lindberg; Mrs. Shirley Merritt; Mrs. Norma Zatz; and Mary Radmacher, Chief Librarian. Member absent: Rabbi Karl Weiner.

In the absence of Rabbi Weiner, Mrs. Hunter chaired the meeting. Mrs. Hunter noted that a quorum was present.

Mrs. Hunter reported to the Board that she had spoken to Rabbi Weiner that day and that he was progressing well and hoped to be back soon. Rabbi Weiner thanked the Board for their gift.

APPROVAL OF MINUTES OF THE MEETING OF NOVEMBER 14, 1979

Mrs. Hunter asked for a motion to approve the minutes of the last meeting and that the following changes be made in the minutes before they are approved:

On page #1 - under Jerome Robbins, in paragraph 2 - "he does not see a great need for it."

On page #7 - "Rabbi Weiner appointed Mr. Flintrup and Mrs. Hunter as the committee to be available if the need arises for the trustees to respond to the Library's prerequisites regarding cable TV."

Dr. Wozniak then made a motion, seconded by Mrs. Zatz to approve the minutes as corrected. The motion was approved unanimously.

FINANCIAL STATEMENTS

Dr. Wozniak made the following motion, seconded by Mrs. Merritt:

MOTION: That the financial statements for the General Operating Fund, the Reserve Fund for the Purchase of Sites and Buildings, the Year to Date Status on Lease-Purchase of Copying Machines, the Report of Fine Arts Acquisition Fund, the Report on Selma Regan Petty Memorial Fund be accepted, and that the lists of bills for the General Operating Fund in the amounts of \$35,332.48 and \$5,014.62 and the bill for the North Suburban Library System Coordinated Acquisitions Program of Literature in the amount of \$201.00, be approved for payment subject to audit.

The motion was approved unanimously.

Mrs. Merritt asked about the wording under Reserve Fund for the Purchase of Sites and Buildings, Receipts - "Transferred delinquent balance from..." Miss Radmacher said she will find out from Mrs. Kim why the word "delinquent" is used.

Mrs. Zatz asked what the Selma Regan Petty Memorial Fund is to be used for. Miss Radmacher explained that the family has said they will specify where they want the funds to go, but to date have not done so. In the meantime the money has been put into a savings account.

Mrs. Merritt asked about our auditors and does the Board feel that they should be doing more than they are doing. A discussion followed and it was recommended that Miss Radmacher ask the auditors if there is anything that should be done differently and if they think there is need for any changes.

CIRCULATION REPORTS

Mrs. Zatz commented on the fact that there were full houses at the movies and wondered what brought that about. Miss Radmacher said she thinks it shows that a need is being provided by the Library.

Miss Radmacher said that a complete listing of framed art prints on cards is being compiled by category to make for easier handling and identification.

A discussion was held as to where prints could be hung in the Library and it was suggested that when the Planning Department moves out of the space they are now occupying in the Library, the Board will look into using some of that space to store and hang some of the prints. Mrs. Merritt said she will look around the Library to see if there is any available wall space to hang some of the prints.

A motion was made by Mrs. Zatz, seconded by Dr. Wozniak, to place the Circulation Reports on file and was approved unanimously.

GIFTS

Grateful acknowledgment was made of the gifts from Mr. and Mrs. David Afton in memory of friends, and from Mr. and Mrs. Hyman Speck to the Selma Regan Petty Memorial Fund.

PERSONNEL

Miss Radmacher reported that Mrs. Ann Jablin was appointed on a part-time basis in the Administration Office and is working out well. John Kadus was promoted to Secretary in Adult Services Department office and is doing a nice job; Sue Stein, 1st Assistant in Young People & Children's Department resigned because of pregnancy.

COMMENTS

Mrs. Zatz asked Miss Radmacher why the Library doesn't have a soft drink machine in the staff room and Miss Radmacher explained that vendors don't want to put one in because the volume is too small and it isn't worth their time.

Miss Radmacher commented that she had been told by Mr. Eppley that the Planning Department will be out of the Library in July, 1980. The trustees suggested that they go on a tour of the area at the next meeting in order to get ideas as to how best to utilize the area after it is vacated. A discussion of this subject will be put on the January agenda.

Mr. Flintrup commented on the Illinois Library Association meeting regarding their discussion on computers. He said that there is no way that any of the computer vendors will inter-face because the cost and labor involved makes it economically unfeasible at this time. He said this could go a long way towards limiting computer use in the State. He said that C.L.S.I. is the leader and that most of the libraries in Illinois that are computerized use C.L.S.I., except the city of Chicago. He gave Miss Radmacher a question and answer sheet pertaining to computers that he thought would be of interest to the Board, and Miss Radmacher will duplicate this sheet for the trustees.

Mr. Flintrup also commented on the problems involved with delivery of parts of the computer for those using C.L.S.I. At present the manufacturers of some of the parts have not been able to keep up with the need and libraries have to wait a long time for delivery of parts, causing them a great deal of hardship. He said that they are hoping with the passage of time when more computers are available more manufacturers will produce the parts.

Mrs. Hunter announced that the Illinois Library Trustees Association Conference dates have been changed to March 14, 15 or 16 for the seminar on Automation. She suggested that a computer discussion be put on the January Agenda.

Mrs. Hunter commented on an article in the current American Libraries which announced that free badges were available upon request for the Mid-Winter exhibits at the Palmer House and asked Miss Radmacher to get badges so that we will have them for those who want them.

She also commented on another article regarding a proposed revised version of the Library Bill of Rights which included changes in meeting room policy. She asked Miss Radmacher to make copies of the article and asked that our meeting room policy be put on the agenda for January's Board meeting.

Mention was made of the North Suburban Library System Inter-Library Loan Service and where it may or could be housed.

NORTH SUBURBAN LIBRARY SYSTEM

Mr. Flintrup report that NSLS was concerned about operating on a negative budget and were looking into what services could be brought in-house so that costs could be more closely watched. He said that a long discussion was held regarding inter-library loans and the move of this operation from the Evanston Library to NSLS. He said that Elliott Kanner will run this operation at NSLS.

REPORT ON ISRAEL CULTURFEST

Mrs. Zatz commented on the article that appeared in the December 4th issue of the Sun-Times regarding the Israel Culturifest. She said that the culminating program with the dignitaries was an overwhelming success and that it was a delightful and stimulating affair.

The Board would like to see a series of programs and exhibits from various countries held throughout the year.

Miss Radmacher said that she was approached by the Canadian Consul General regarding his interest in putting on an exhibit and program at the Library and the consensus of the Board is that she should encourage and pursue his interest, aiming for a Spring program.

Mrs. Zatz asked about the Library's policy on the ban of liquor. It was decided that this policy should be reviewed and put on the agenda in the future.

LIBRARY ATTORNEY

Mr. Lindberg reported on the special meeting that was held on November 29th to discuss the selection of an attorney. He said a quorum was not present, but that the consensus of those who attended, and the recommendations of Mrs. Merritt and Dr. Wozniak favored selecting from the two men interviewed at the last meeting.

The Board then went into Executive Session to discuss this.

SCULPTURE

Mr. Balter asked about the changes he wants made in the lighting for the sculpture and also wants a plaque affixed to the glass. Miss Radmacher said Mr. Hammond will meet with Mr. Balter and Mr. Schiewe regarding the lighting and where the light should be placed.

The trustees do not want the plaque on the glass and recommended that two plaques be placed on the floor - one naming the sculptor and the other one saying "donated by...".

It was decided that this subject will be placed on January's agenda and will be discussed at that time.

LETTERHEAD LOGO

There is nothing to report at this time on the letterhead logo but Miss Radmacher will get in touch with Mr. Sample again.

PARKING

Miss Radmacher reported on a discussion she had with Mr. Eppley regarding parking. Mr. Eppley had suggested that 90 minute parking meters be put in for parking from 9:00 a.m. to 9:00 p.m. He also told Miss Radmacher that the west side parking lot paving will not be done this Fall or Winter.

Parking permits were distributed to the trustees who wanted them. They are to be affixed to the back of the rear view mirror.

REPORT ON SPECIAL MEETING RE SIDEWALK

Nothing will be done about the sidewalk until Spring.

LIST OF CABLE TV COMPANIES

The list of cable TV companies distributed to the Board was duly noted. Mr. Flintrup said that he would hope that the Village would seriously consider using a consultant regarding the special needs of different groups, particularly in the area of education.

Miss Radmacher said that the SLURP group is going to have a workshop on cable TV.

ESTIMATE FOR REPLACEMENT OF VANDALIZED LETTERS

The letter from Frank H. Stowell & Sons, Inc. regarding an estimate for the replacement of the aluminum sign letters was duly noted.

Miss Radmacher reported that she has been told by the police that they think they can get the \$402.00 from the families of the vandals.

The following motion was made by Mrs. Merritt and seconded by Dr. Wozniak.

MOTION: The existing sign letters are to be refinished at a cost of \$194.00 as per estimate from Frank H. Stowell & Sons, Inc.

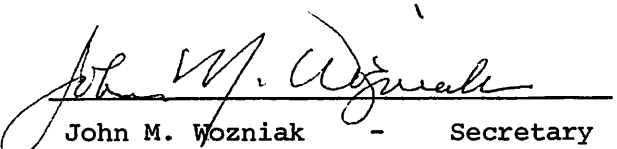
The motion was approved unanimously.

INSURANCE

The correspondence and information from the Village of Skokie regarding a self-funding health insurance plan, using Blue Cross/Blue Shield to administer the program were distributed and duly noted. The Skokie Public Library is currently included in the Village of Skokie's hospitalization plan.

Mr. Flintrup suggested that it might be appropriate for the Library to go on its own with hospitalization, and would like to see this looked into.

The meeting adjourned at 10:30 p.m.


John M. Wozniak - Secretary