

April 20, 1966

Minutes of the meeting of the Board of Directors of the Skokie Public Library which was postponed from the regular meeting night to April 20, held in the Conference Room of the Library at 7:30 p.m.

Members present: Conroy V. Erickson, Mrs. W. C. Griffin, L. O. Green, Mrs. Daniel Petty and Rabbi Karl Weiner, Miss Mary Radmacher, Librarian.

Also present: Observers Mrs. Milton Estes from the League of Women Voters, Mr. Edwin Simon and Mr. Louis Kahn, Treasurer of the Village of Skokie and the Library.

The President, L. O. Green, presided.

Minutes of the previous meeting held March 9, 1966 were read by the Secretary, Mrs. Daniel Petty. There were no changes or corrections and the minutes were approved on motion by Mrs. W. C. Griffin seconded by Mr. Conroy Erickson. All ayes.

Financial reports for the General Operating Fund and Reserve Fund for the Purchase of Sites and Buildings were distributed and approved on motion by Mr. Erickson seconded by Rabbi Weiner. All ayes.

Two lists of bills were submitted for payment. The following motion was made by Mr. Erickson seconded by Mrs. Petty.

Motion: That the lists of bills, one in the amount of Eleven Thousand Five Hundred One Dollars and Thirty-Four Cents (\$11,501.34) and the other in the amount of Two Thousand Five Hundred Thirty-Two Dollars and Ninety-Five Cents (\$2,532.95) be approved for payment.

All ayes.

Circulation Report for the month of March, 1966 was distributed and the President ordered it be placed on file.

The Librarian explained that the proposed plans for National Library Week could not be formulated for several reasons: The Art Institute was unable to assist in this many programs (15) at this time; and in another area of interest Mr. Donald Kraft of IBM could not present anything for fourth grade level this year.

Rather than try to do something of a lesser quality than previous programs it appeared to be better to do nothing. An observation was made by one Board member that a repetition of the previous programs might be very acceptable. Information retrieval was also considered but it was not possible to work it out. A suggestion was made by Mr. Kraft to consider a stock market program. Teletype operation was also suggested. Miss Radmacher announced tentative plans to have the fifth grade children at the Library for a program in the Fall.

At this time the President introduced Mr. Louis Kahn, Treasurer of the Village of Skokie and Treasurer of the Library and stated the regular order of business would be temporarily set aside for discussion of the financial business relative to budgets, assessments, etc.

The President referred to the salary schedules for the first four grades for professional services submitted to the Board by the Librarian at the previous meeting at which time it was requested that prior to this meeting she carry on grades in pages or clerical scale as well as professional. The Librarian stated she had given consideration to several factors relative to difficulty and responsibility of the work in various positions; the rate of competing employers in other libraries and also in comparable positions in other fields particularly with the scale for school librarians; economics and social conditions; and the ability of the jurisdiction to pay. She further stated the Skokie Public Library professional salary scale needs to be increased a few hundred dollars to get librarians currently going into school library positions because of shorter work year - longer holidays - no nights and no Saturdays.

Motion: That the professional salary scale as recommended by the Librarian (copy attached hereto) be accepted and have it recorded in the minutes of the meeting.

All ayes.

A rough outline of salary scale for pages and clerical personnel was submitted. Motion by Mr. Erickson seconded by Rabbi Weiner.

Motion: Approve the proposed salary scale for pages and clerical employees with the understanding that the definition of classifications will be forthcoming.

All ayes.

In the budget for 1966-67 which was revised downward the question was raised by Mr. Erickson whether it still would provide \$80,000 for books. He further stated if we assume on the one hand there is not going to be an expansion of the physical plans do not see how we could spend \$80,000 for books and, if there is an expansion, would there not be an increased operating levy and hence ought we not to provide the salary budget that would allow us to meet our salary scale by reducing the book budget? The Librarian stated as far as the books are concerned we have to put so many more in the basement. The part of the budget which we submitted last year was predicated on the passing of the .20 per cent tax levy. We could use the \$80,000 in the book budget because the demand is getting wider and wider as far as areas of interest. It just means we will have to put more in the basement. In acquiring more books knowing we will have to consider several things, (1) things go out of print quickly and it is sometimes better to get them when they are available and (2) often it is more inconvenient to have to get them, however, they are perfectly willing to do so. Therefore, we are better off for getting the books. Mr. Green stated since the reason for a library is to circulate books would hate to see the book budget reduced.

For the benefit of the visitors the budgeted amounts for the various lines of the budget were stated and explained.

Under the line of insurance the Librarian explained \$2700 for hospitalization was included in this amount, with the intention of the Library paying 50 per cent of the Blue Cross - Blue Shield for the employees now enrolled. This may be complicated for the Library in one sense because many of the employees are not enrolled in our group insurance. If the Library is going to pay toward this coverage all should sign up. The type of major medical benefits which the Village is carrying for their employees was discussed several years ago. Mr. Kahn made the recommenda-

tion that the Library examine the Aetna plan. Consensus of the Board they should look into this plan and take into consideration paying half of it.

Librarian mentioned that in the driving rain this day the roof of the Library leaked. She was instructed to check to determine if there was a ^{TWENTY} twenty year guarantee on the roof. If a reliable roofing firm was needed Becker & Company were recommended.

Suggestion was made that the Librarian look at new bookmobiles with the idea of purchasing one. Librarian stated she had gotten a price of \$23,000 for a new one. The one presently being used cost between \$10,000 and \$11,000 in 1957. There is no item provided in the budget for the purchase of a bookmobile. If another is acquired the question was asked if we can move from one line to the other without any problems. Mr. Kahn advised can go ahead and spend, then transfer at the end of the year. For his preparation of the budget Mr. Kahn stated the cash flow sheet must be sent to him. Motion by Mr. Erickson seconded by Rabbi Weiner.

Motion: That the budget as submitted be approved,
with the change that the contingency fund
be increased to \$25,000.

All ayes.

Mr. Green instructed the Librarian to see that Mr. Kahn received a copy of this budget with the cash flow sheet.

The President resumed the regular order of business at this time. He stated at the last meeting he had talked a little bit about the President's Citizens Advisory Committee on Library Expansion. Although a quorum was not present but since a Resolution had been adopted to establish the committee it was satisfactory for whatever amount of the Board was present to discuss it. List of names submitted were read by Mr. Green. He further stated in discussion and examination at the meeting it appeared that the southwest and southeast end of the Village was not well represented and that representation from those areas should be sought. Opinion stated that if geography is important, the people must be picked again,

but in consideration, the Home Owners Council represents all areas as does the Skokie Valley PTA Council.

Suggestion made that Miss Radmacher call the President of the Skokie Valley PTA Council informally and ask for two more representatives indicating the geographic location would like to have represented.

Consensus the list is made up and should be accepted.

Rabbi Weiner suggested that some clergy be included in the list and made the following motion seconded by Mr. Erickson.

Motion: To solicit two more representatives from the Skokie Valley PTA Council and ask for representatives from each of the clergy groups, Protestant Fellowship, Rabbinical Fellowship, and Roman Catholic Clergy.

On roll call the voting was as follows: Member Erickson, yes; Member Griffin, passed; Member Petty, yes; Member Weiner, yes; Member Green, no. Motion carried.

Rabbi Weiner will give the names of the clergyman for each group to Miss Radmacher to send a letter of invitation to serve on the Committee.

The Librarian commenting on the Twin Oaks Project stated another meeting is set for May 2nd. The Librarian also stated the attorney for the State of Illinois Library will recommend the Twin Oaks area form a district library. One of the things they are going to ask us - if they raise their funds can they contract with the Skokie Public Library. There would be some advantage if they pay us as much as the State has been paying so that it is not costing us a cent but how to make the taxpayers of Skokie understand this is something else. This Library could not go out and give them the same service as the State could - we are not giving the same bookmobile service to the Skokie people. Motion by Mr. Erickson seconded by Mrs. Petty.

Motion: That the Librarian be authorized to convey a copy of Mr. Reid's letter to the representatives of the Twin Oaks District along with an expression of regret on the part of the Board that it cannot continue to provide library or bookmobile service to the Twin Oaks area after June 30, 1966, in view of the lack of State aid funds.

All ayes.

Mr. Green gave a brief report on the meeting of the System 5 representatives and commented on their excellent choice of Board members.

The Librarian announced the University of Illinois Graduate School of Library Science students are scheduled to visit Skokie Public Library on April 28.

The Librarian urged the Board members to attend the LACONI Trustees and Librarians Dinner April 28. She will send in reservations for as many as can attend.

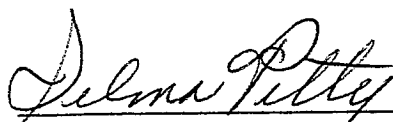
The Librarian gave a quick report on the Governor's Conference in Chicago she had attended during National Library Week, April 18.

President Green reminded the Board of the vacancy on the Board and asked for suggestions. Mer. Erickson stated he would like to offer for consideration the appointment of Donald Kraft of 9325 Kenneth, Skokie. Mrs. Griffin presented the name of Mr. Fred Wakefield who has always been a friend of the Library and worked very hard on the referendum. Rabbi Weiner stated it may be necessary to have another meeting of the Board before that May 5 meeting with the President's Citizens Advisory Committee on Library Expansion.

Observation made that to date no outline has been made of what the Board wants to do with this Committee. Miss Rasmacher was asked to prepare material for each member. Guidelines should be made of what the Committee is expected to accomplish and what the Board will do with their recommendations. It must be understood in the final analysis this Board must make the decisions.

The President announced there will be a special Board meeting for Wednesday night, April 27, at 7:30 p.m. to discuss specifically the President's Citizens Advisory Committee for Library Expansion and the appointment to the Library Board.

Meeting adjourned at 10:20 p.m. on motion by Mrs. Griffin seconded by Mrs. Petty.



Selma Petty

Secretary