

November 13, 1963

Minutes of the meeting of the Board of Trustees of the Skokie Public Library held November 13, 1963, in the Conference Room of the Skokie Public Library.

Present: Conroy V. Erickson, L. O. Green, Mrs. W. C. Griffin, Rabbi Karl Weiner, Louis Weingart, and Miss Mary Radmacher, Librarian. Also present: Mrs. M. Sarver for the purpose of recording the minutes.

The President, Mr. L. O. Green, presided.

In the absence of Mrs. Daniel Petty, Mr. Green appointed Mrs. Sarver as acting secretary of the meeting.

Minutes of the previous meeting of the Board, copies of which had been distributed to the members, were approved as submitted on motion by Mr. Louis Weingart and seconded by Mrs. W. C. Griffin. On roll call, all present voted affirmatively.

Financial statements for the General Fund, Reserve Building Fund, and Construction Fund were distributed to the members. Recommendation was made by the President and members of the Board that an additional fifty thousand dollars (\$50,000) be used for investments. Mrs. Griffin made the following motion which was seconded by Mr. Conroy V. Erickson.

Motion: That the financial statements for the General Fund, Reserve Fund for Purchase of Buildings and Sites, and Construction Fund be accepted as submitted.

On roll call, motion carried.

The following motion was made by Mr. Weingart and seconded by Mr. Erickson.

Motion: That the list of bills, in the amount of ten thousand six hundred fifty-four dollars and eighty-one cents (\$10,654.81), be approved for payment.

All members voted affirmatively.

The President ordered the Circulation Report, as submitted to be filed. The Librarian reported that hospital library service has started and next month there will be a separate circulation report for this service.

A copy of an article on the Brooklyn Public Library's policy on registration was distributed to each Board member for their information.

A list of the recent acquisitions for one month was given to each member.

A list of new personnel who had joined the Library staff was furnished to each member.

Mr. Green gave a report on special board meetings which were held on October 16 and October 23, 1963, with members of the Village Board.

The Librarian announced that the Book Fair will be held December 12, 13, and 14 with the Junior Chamber of Commerce acting as sponsors and handling the publicity.

In the line of discipline the Librarian requested the Board's opinion on what to do about a boy who had committed a misdemeanor and had his card taken from him. This boy acknowledged his guilt. The Board recommended that, in this instance, the card be returned to the patron.

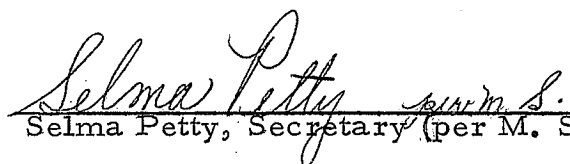
Mr. Green reported briefly on a meeting he attended November 9 of the Council of Niles Township School Boards. Part of the program included a panel discussion on "Improving Instruction through Library Service." Miss Radmacher participated in this representing public libraries in the area.

Rabbi Weiner, who was chairman of the Trustees - Staff Dinner last year, 1962, was appointed chairman for 1963.

Miss Radmacher reported on a visit from Mr. Shaffer, the Village Planner, who proposed use of a questionnaire to determine: where a branch library should be located, or if enlarging the present library would be more advantageous and serve as many people.

The Librarian asked permission from the Board to use a sign in regard to requesting examination of cases, etc. at the door when patrons are leaving and suggestions for the wording of the sign. The Board recommended contacting Mr. Glink about the legality of this examination and, if in order, the wording could be: "Please open all cases and other articles for inspection upon leaving the Library, by order of the Board of Trustees. We will appreciate your full cooperation with this order."

A motion for adjournment was made by Mr. Weingart and seconded by Rabbi Weiner. The meeting adjourned at 9:30 p. m.


Selma Petty, Secretary (per M. Sarver)