

January 17, 2001

Minutes of the special meeting of the Board of Trustees of the Skokie Public Library held in the Skokie Public Library Board Room, Wednesday, January 17, 2001.

CALL TO ORDER

John Graham, President, called the meeting to order at 7:33 p.m.

Members present: John Graham, President; Eva D. Weiner, Secretary; Susan Greer; Zelda Rich; Richard J. Witry; John M. Wozniak and Carolyn A. Anthony, Director.

Member absent: Diana Hunter, Vice President/President Emerita.

Also present: Barbara A. Kozlowski, Associate Director for Public Services; Allison Trimarco, Manager of Public Information and Programs; Robert Hunter, Architect, O'Donnell Wicklund Pigozzi and Peterson and Fred Berglund, Bill Kinder, Jim Dyer, and Brian Hannon of Fred Berglund & Sons, Inc.

DISCUSSION RE PRESENTATION TO VILLAGE BOARD FEBRUARY 5

Architect Robert Hunter explained the Budget Update which is based on construction cost estimating as developed by Fred Berglund & Sons. Jim Dyer from Fred Berglund & Sons distributed a Preconstruction Estimate. Mr. Dyer went through each of the 19 pages with the trustees allowing them to ask questions as he went along. Highlights of Mr. Dyer's presentation included each trade bringing in their own crane as necessary (no one particular crane will be sitting in the Library parking lot for a very long time); the skylight between the first and second floors has been removed; a protective walkway canopy will be in place for approximately 6 months on the east side of the library until the third floor is up; a hazardous material abatement survey is just beginning (Tom Marlin in charge); there is a buried tank by the northwest corner of the building; a "green roof" would add about \$90,000 to the cost, but contribute to

absorption of storm water. Susan Greer left the meeting at 8:20 p.m. The trustees would like to visit a location that has a 'green roof'. Mr. Hunter will look into this.

Other points covered by Mr. Dyer included millwork, masonry, lighting replacement, flooring, carpet replacement; installation of a fire pump and replacement of dated HVAC equipment.

Mrs. Anthony said the Village has asked for a written report for the Village Board by January 24 in advance of the February 5 meeting. After much discussion, the trustees decided they will ask the Village to sell bonds for \$17,500,000. The Village prefers to sell all the bonds at one time. If there is money left over after the project it can go into the Reserve Fund, to be used for expansion of parking.

Regarding the parking spaces requested in Mr. Rigoni's letter of January 4, 2001 (Manager, Village of Skokie) we could tell the Village that we will demolish the house we currently own, 5241 Oakton, and put up a buffer fence for a gain of 12 additional parking spaces. Mr. Graham said he will have a meeting with the Mayor regarding the parking issue. The Library Board opposes using eminent domain. Dr. Wozniak inquired as to use of Village lots or leasing parking lots for staff to park in. The lot on Niles Center Road near Traeger Furs and the lot next to Robert's Office Supplies or St. Paul's Lutheran School's parking lot may be possibilities. Mrs. Anthony will explore the leasing of these parking lots for staff parking.

The content and format of the February 5 presentation to the Village Board was discussed. A 10-15 minute Powerpoint presentation was proposed, followed by questions and answers for 5 to 10 minutes. The Library will be the main item on the Village agenda. The Board proposed leaving to the Village the figure we will be asking for. Mr. Graham will do introductions and Mrs. Anthony and Mr. Hunter will present. Bill Kinder or Fred Berglund will

talk about site logistics. The presentation will be an executive summary of the project, including a number of statistics as requested by the Village.

#### ARCHITECT'S E&O INSURANCE

After discussion, a motion was made by Dr. Wozniak, seconded by Mr. Witry:

MOTION: THAT THE SKOKIE PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE THE EXPENDITURE OF \$5,000,000. IN PROJECT-SPECIFIC COVERAGE WITH A 3 YEAR EXTENDED REPORTING PERIOD AT A COST OF \$37,695.

Mr. Witry said \$5,000,000. was excessive but our lawyer and insurance agent are telling us we need more. Mr. Graham also feels that \$5,000,000 is excessive.

Clarification needs to be made in Mr. Hunter's mind that the 2 million stays in place. President Graham tabled this item until the February Board meeting.

#### CLARIFICATION RE ARCHITECTURAL TASK 2

Mr. Witry had previously requested clarification regarding architectural task 2 from Mr. Hunter.

Mr. Hunter said Task 2 is for Additional Planning Services considered beyond the scope of established agreements between the architect and the Library. Of \$13,042.752 billed to date, OWP&P will credit \$5,500. for services due to the design change to the exterior of the building which was initiated by the architects for structural purposes. The remaining \$7,500. is for changes due to the Library's decision to make the West Entrance primary. Mr. Witry thanked Mr. Hunter for his explanation.

#### ADJOURNMENT

At 9:39 p.m. the meeting adjourned.




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Eva D. Weiner, Secretary