

July 14, 1971

Minutes of the regular meeting of the Board of Trustees of the Skokie Public Library held July 14, 1971 in the Lecture Room of the Library at 7:30 p. m.

Members present: Terry Engel, Diana Hunter, Selma Petty, Rabbi Karl Weiner and John Wozniak, Miss Mary Radmacher, Chief Librarian.

Also present: Architects James Hammond and Vincent Cameron and Attorney Charles Hug.

The first part of the agenda pertaining to financial statements, bills, reports, etc. was postponed for later action in order to devote time to important decisions on construction expenditures.

Following a discussion on snow melting equipment the following motion was made by Mrs. Hunter, seconded by Mr. Engel and, on roll call vote, carried unanimously

Motion: That the Skokie Public Library Board approve additional areas of sidewalks, loading docks, bookmobile access walk be equipped with snow melting apparatus. Proposal to be solicited with a maximum expenditure for construction and fees approved up to \$15,000. (More quantity than indicated by estimating may be shown on drawings in anticipation that bidding might be more favorable than currently estimated.)

The Building Committee discussed adding \$5,000 to \$10,000 to the present landscaping budget of \$5,000 which is felt to be inadequate. There was some question as to whether this amount was excessive. Rabbi Weiner suggested that the Board not commit itself to a definite figure at this time, but keep in mind that the \$5,000 as it now stands is flexible.

The Board requested Mr. Hammond to contact a landscape architect. He recommended Mr. Caldwell who has already seen the building and indicated his interest.

Motion by Dr. Wozniak, seconded by Mrs. Petty, which, on roll call vote, carried unanimously.

Motion: That the Skokie Public Library Board approve the installation of a lawn sprinkler system at an addition cost of \$2,000.

Motion by Mrs. Hunter on the Book Drop, seconded by Rabbi Weiner, was carried unanimously.

Motion: That the Skokie Public Library Board approve the installation of the Book Drop as recommended by the architect at an estimated cost of \$3,000.

Motion by Dr. Wozniak, seconded by Mr. Engel and Carried unanimously, that a consensus be arrived at on the alternative plans for furnishings as constructed by Mr. Hammond.

Motion: That bids be solicited on two alternatives, one being to make only the necessary changes, primarily in the lighting and heating, and the other to make the maximum alterations which include changes in the ceiling and various light fixtures, and sprinkler system; that these bids be solicited on condition that the work begin between November of 1971 and February, 1972. The Board will come to a decision only after the bids are in.

Bids on the above will be in by the September Board meeting, when the Board should be able to arrive at a contract with the most desirable bidder.

Motion by Dr. Wozniak, seconded by Mrs. Petty, Voting, on roll call, was: Mr. Engel, yes; Mrs. Hunter, no; Mrs. Petty, yes; Dr. Wozniak, yes; Rabbi Weiner, yes.

Motion: That the Skokie Public Library Board approve the pre-cast concrete columns which will eliminate maintenance and improve appearance, at the figure of \$39,915.

Motion by Mr. Engel, seconded by Rabbi Weiner, and passed unanimously.

Motion: That the Skokie Public Library Board accept Change Order No. 5.

Motion by Mrs. Petty, seconded by Mrs. Hunter which carried unanimously.

Motion: That the Skokie Public Library Board accept Change Order No. 6 covering changes required by Commonwealth Edison Company.

The Building Committee recommended two sub-contractors for the paving.

Motion: That the Board accept the recommendation of the Building Committee that in lieu of the Mayer Paving & Asphalt Company, the Marbelette Company and the Hardin Paving Company do the sub-contracting work on the paving.

Motion by Mr. Engel, seconded by Dr. Wozniak, and passed unanimously.

Motion: That the Skokie Public Library Board authorize the signing of the agreement with the Commonwealth Edison Company for relocation of two poles at a cost of \$1,163.

Discussion was held on colors for tile, kitchen appliances, graphics for washrooms, iron or marble benches. Mr. Hammond submitted a sample of the tile he recommends for use in all washrooms, because the overall use of white would give a feeling of continuity and be very workable. Motion by Mrs. Petty, seconded by Dr. Wozniak and, on roll call vote, the voting was: Mr. Engel, yes; Mrs. Hunter, no; Mrs. Petty, yes; Dr. Wozniak, yes; Rabbi Weiner, yes:

Motion: That the Skokie Public Library Board accept the architect's recommendation of white tile for all washroom walls.

Building Committee recommended that a night watchman be hired by the Library to insure against vandalism while construction is under way. Mrs. Hunter made the alternate proposal that, instead, the Board ask the cooperation of the Skokie Police. Mrs. Petty asked Mr. Engel to contact the Skokie Police Department to determine whether this service would be feasible, how much security would be needed etc. He will report on that at the next meeting.

Motion by Mrs. Petty, seconded by Rabbi Weiner which, on roll call vote, carried unanimously.

Motion: That the Skokie Public Library Board accept the recommendation that coin operated lockers requiring a quarter be installed for public use. The deposit of 25¢ for the key as insurance against losing keys.

Mr. Hammond discussed plans for the layout of the various departments - desks, chairs, space for various functions. He also announced on Wednesday, July 21, a visit will be made to libraries in the neighboring communities of Elgin, Arlington Heights, etc.

The minutes for the regular meeting of the Board of Trustees of the Skokie Public Library held June 8, 1971, were approved as mailed, on motion by Mrs. Hunter, seconded by Mr. Engel.

Bills for the General Operating Budget, the Library Construction Fund and Coordinated Acquisitions Program on American Literature were approved. on motion by Mrs. Hunter, seconded by Mrs. Petty.

Motion: That the lists of bills for the General Operating Fund in the amounts of \$920.00 and \$9,659.58; the Library Construction Fund in the amount of \$163,477.90; and the North Suburban Library System CAP on American Literature in the amount of \$48.11 be approved for payment.

Financial statements and Circulation Report were accepted and ordered placed on file.


A letter of thanks from Donald H. Kraft was read by Rabbi Weiner.

The following items were discussed briefly by Miss Radmacher: Statistics of the Reciprocal Borrowing with the Evanston Public Library; a letter to Rabbi Weiner from the College Hill Homeowners Association enclosing a gift of \$66.59; Mr. Lindberg's Report on the ALA Conference; the Illinois Regional Library Council; and the Recordak for use in Circulation Department.

Upon recommendation by Miss Radmacher, the following motion was made by Mr. Engel, seconded by Mrs. Hunter which, on roll call vote, carried unanimously.

Motion: The Skokie Public Library increase the charge for reserving a book from the current price of 5¢ to 10¢, to become effective July 16, 1971.

The meeting was adjourned at 10:20 p. m.


Selma Petty - Secretary