

January 13, 1965

Minutes of the regular meeting of the Board of Directors of the Skokie Public Library held at 7:30 p.m. Wednesday, January 13, 1965 in the Conference Room of the Library.

Members present: Conroy V. Erickson, Mrs. W. C. Griffin, Mrs. Daniel Petty and Louis Weingart, and Miss Mary Radmacher, Librarian.

Also present: Mrs. Florence Eich, observer for the League of Women Voters and Mrs. M. Sarver, secretary.

In the absence of the president, Mrs. Daniel Petty, Secretary, presided.

Minutes for the meeting held December 9, 1964 were approved as read.

The following motion was made by Mr. Weingart, seconded by Mrs. Griffin.

Motion: That the financial statements for the General Operating Fund, Construction Fund and Reserve Fund for Sites and Buildings for the month of December, 1964 be accepted.

All votes were affirmative.

Motion was made by Mrs. Griffin and seconded by Mr. Erickson as follows:

Motion: That the list of bills in the amount of nine thousand six hundred fifty dollars and nineteen cents (\$9,650.19) be approved for payment.

All votes were affirmative.

The Circulation Report for the month of December, 1964 was accepted and ordered to be placed on file.

Electronic Data Processing has been awarded the contract for the water billing, payroll, etc. by the Village of Skokie. The Librarian informed the Board that the Library also will use this firm for payroll processing instead of Data Processing so that all IMRF computation will be together.

The companies quoting on the insurance for the Library submitted the following bids:

Baumann and Ozzie

Proposal includes sections I, II, III, IV, V & VI
Annual payment \$2,015.31 (before dividend)†
Alternate No. 1
(\$500 deductible) \$1,992.18 (before dividend)†
Alternate No. 2
(\$1,000 deductible) \$1,883.37 (before dividend)†

†Plus Section VII - Boiler
and Machinery Insurance \$ 52.91

Annual premium less anticipated estimated 10 o/o dividend††

Annual payment \$1,813.78†
Alternate No. 1
(\$500 deductible) \$1,792.96†
Alternate No. 2
(\$1,000 deductible) \$1,695.03†

†Plus Section VII - Boiler
and Machinery Insurance \$ 52.91

††Dividends are payable at end of policy year.

Note on Section III Valuable Papers and Records, is subject to a franchise
Fifty Dollars (\$50.00) deductible clause. (Claims under \$50.00 are
not covered, claims over \$50.00 are paid in full.)

Boyle, Flagg & Seaman

Proposal includes Section I (Alternate No. 1) II, III, IV†, VI
Annual payment \$1,474.00
Section V 321.00
Section VII 66.00

\$1,861.00

†Plate Glass quotation (included in package) based on
50-50 form of policy. Should no loss occur no further
premium required. The Company shall be liable for
all glass losses in excess of \$442.00, the aggregate
annual retention.

Note: The Federal Insurance Co. agrees to broaden the contract to include
all risk protection on both building and contents subject to a \$50.00
Deductible for an annual additional premium of \$79.00.

Armond D. King, Inc.

Proposal includes Sections I, II, III, IV, VI, VII
Annual payment \$1,645.00†
(\$1000 deductible with
glass)

†Plus automobile Insurance
(Section V) 275.00

\$1,929.00

Armond D. King, Inc. (Continued)	
Alternate No. 1	\$2,024.00†
(\$1000 deductible with glass)	
†Plus automobile Insurance (Section V)	<u>275.00</u>
	\$2,299.00
Alternate No. 2	\$1,888.00†
(\$1000 deductible with glass)	
†Plus automobile Insurance (Section V)	<u>275.00</u>
	\$2,163.00
A. C. Thompson & Associates	
Annual payment for package plan including all sections	\$2,538.05
Annual payment for package plan including Sections 1 through 6	\$2,586.00†
†Plus boiler and machinery insurance	<u>62.00</u>
	\$2,648.00
Annual payment for Sections I, II, V, VII	\$1,157.23†
†This does not include Sections III, IV, VI	

After due consideration of the bids the following motion was made by Mrs. Griffin and seconded by Mr. Weingart.

Motion: That the insurance contract in accordance with the required specifications be awarded to Boyle, Flagg & Seaman for three years for an annual premium of one thousand eight hundred sixty-one dollars (\$1,861.00) and Miss Mary Radmacher be authorized to accept or reject the additional seventy-nine dollar (\$79.00) clause listed in the quotation.

On roll call all members voted affirmatively.

Miss Radmacher asked for suggestions from members of the Board for planned activity for National Library Week and the discussion be held at the next meeting of the Board.

At this time the following motion was made by Mrs. Griffin seconded by Mr. Erickson.

Motion: That the following Resolution be adopted.

RESOLUTION

WHEREAS the regular election for Village officers in the Village of Skokie, Cook County, Illinois will be held on April 6, 1965;

AND WHEREAS under Chapter 81, Section 11 of the Illinois statutes two members of the Library Board of Directors are to be elected at such election for a term of six years each;

AND WHEREAS two directors are to be elected to fill unexpired terms of four years each;

IT IS HEREBY RESOLVED that the Clerk of the Village of Skokie be instructed to accept petitions and prepare ballots for the election of Library Directors at said election on April 6, 1965 in accordance with all applicable provisions of the statutes of the State of Illinois.

Motion carried by unanimous vote.

The Librarian reported on the number of signatures necessary on each petition and petition forms were distributed to the members. The members will bring the signed petitions to the February meeting. Trustees were reminded to fill in the statement of candidacy form and have it notarized.

Bookmobile service to the Twin Oaks area will go into effect early in February. Mr. Charles Levy, representative for the Twin Oaks Home Owners Association, is enthusiastic about having it start on Saturday. The Librarian suggested it may be possible to aim for January 30.

A copy of the most recent census for Skokie was distributed to each member.

Selected List of Recent Acquisitions for December, 1964 and a booklist entitled "Children are the Keys of Paradise" were distributed to the members.

The Board was informed that Mrs. Mildred Allen has completed fifteen years of employment with the Skokie Public Library and five years as head of Circulation Department. She has been relieved from full time responsibilities but will work two days a week. A suggestion was made by Mrs. Gain of having a reception for Mrs. Allen in the Library and inviting the Board and some of her friends outside the staff. Further consideration will be given to this by the Librarian and reported to the Board.

Minutes from the special meeting held Sunday afternoon, December 13, were distributed to each member of the Board.

A suggestion was made by Mr. Weingart that as soon as Mr. Green is available the Board should have a special meeting to determine how to go about the election and the bond issue.

Meeting adjourned at 8:45 p. m. on motion by Mrs. Griffin.


Selma Petty, Secretary