

February 12, 1964

Minutes of the meeting of the Board of Directors of the Skokie Public Library held at 7:30 p.m. Wednesday, February 12, in the Conference Room of the Skokie Public Library.

Present: Conroy V. Erickson, Mrs. W. C. Griffin, Mrs. Daniel Petty, Rabbi Karl Weiner, and Miss Mary Radmacher, Librarian. Also present: Mrs. M. Sarver for the purpose of recording the minutes.

In the absence of the president, Mrs. Daniel Petty, Secretary, appointed Mrs. W. C. Griffin, chairman pro tem.

Mr. Charles Levy, President of the Twin Oaks Home Owners Association was present, by invitation of the Board, to discuss Bookmobile service to that area. He reported preliminary polls taken gave the impression that somewhere between 100 and 150 families were interested in participating, at the present, and this number would increase if the service were supplied. There is no intention on the part of this association to limit the bookmobile services to their members only, but to be open to all residents of this area.

The librarian recommended that the first approach should be to try to get Federal aid. Necessary information must be accumulated to apply for these funds, such as a certified survey of the population, and other vital statistics. Also, an answer to the question of what they plan to do for continuance of library facilities at the end of a year. Arrangements should be made for a meeting within the next two or three weeks with Mr. Reid, Assistant State Librarian, someone from the Twin Oaks group, and the Skokie Public Library Board at a time when Mr. Reid will be in the Chicago area. Mrs. Griffin instructed Miss Radmacher to proceed with these arrangements.

Mr. Levy retired from the meeting.

Minutes of the meeting held January 8, 1964, copies of which had been distributed to the members, were approved as read.

Financial statements for the General Fund, Reserve Building Fund, and Construction Fund were distributed to the members. Motion by Rabbi Weiner, seconded by Mr. Erickson.

Motion: That the financial reports for the General Fund, Reserve Building Fund, and the Construction Fund be accepted and placed on file.

All members present voted affirmatively.

A list of bills payable was submitted to the Board for approval. Motion by Mrs. Petty, seconded by Rabbi Weiner.

Motion: That the list of bills, as submitted, in the amount of ten thousand seven hundred sixty-eight dollars and seventeen cents (\$10,768.17) be approved for payment.

All votes were affirmative.

The chairman ordered the Circulation Report, as submitted to be placed on file.

An estimate of repairs to the Bookmobile, submitted several months ago, was reviewed. The Board requested that new estimates be secured since these appear to be rather high.

Report on the special board meeting held January 27, 1964, revealed that the meeting was called to consider whether the Skokie Public Library Board would sanction the use of their reserve building fund to assist the Village in the purchase of property between the Library and Village Hall. There is a possibility of obtaining Federal funds under the classification of "open space" if it is possible to acquire the property through a down payment.

Acquisition of this property would permit expansion of the present library building. Mr. James Hammond and Mr. Walter Netsch were contacted to quote a price for their services in advising how to

expand and their plans in that direction. Mr. Netsch would consider the work only on a time-card basis and Mr. Hammond on the same working arrangement with a maximum fee. A motion was made by Mrs. Petty, seconded by Rabbi Weiner.

Motion: That two thousand dollars be appropriated from the General Fund for architectural services by Hammond and Rosch.

All votes were affirmative.

The librarian appraised the Board of the following: the appointment of Mrs. Gladys Teeple as head of Technical Processes Department; a program, conducted by Miss Johnson, in the Lecture Room, for mothers of children attending the pre-school story hour; and announcement of a Jazz Concert to be given in the Lecture Room Thursday evening, February 13, by the John Klemmer Trio.

The acquisition of a coin operated copying machine to be installed in the Library for patrons to use was discussed. Motion by Mrs. Petty and seconded by Rabbi Weiner.

Motion: That a Docustat machine be installed in the Library. Three members voted affirmatively and one cast no vote.

The librarian asked the Board to revise the policy on fines for juvenile books; establish loan and fines on recordings; and establish a special loan policy and fines on 24-hour loan adult reserve books.

Motion by Mr. Erickson and seconded by Mrs. Petty.

Motion: That the Library establish a loan period of one week on recordings; a fine of five cents per disc per day on overdue records; twenty-five cents per hour each hour the Library is open on 24-hour book loans; and two cents per day for overdue juvenile and adult books.

Motion carried unanimously.

Tentative plans for National Library Week were reported by

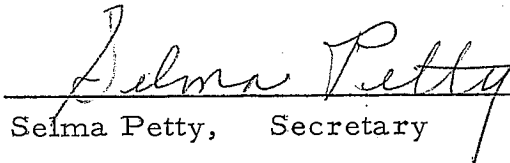
the librarian. These plans are for a program built around poetry.

Recommendation was made for a continuance of the program for fourth graders which would include a trip to Technical Processes Department.

Rabbi Weiner reported on plans for a staff-trustees party.

His first idea of a party in the library was discarded because of the cost of bringing the dinner into the library. A caterer would have to supply china, silverware and glassware. The charge would be in the neighborhood of \$5.00 per person, and would not include any form of entertainment. To have the party at any of the desirable restaurants the cost would be about the same amount and, again, would not include entertainment. According to this, the total approximate cost of the party would be \$500.00. Action on this was postponed with the recommendation that the Board consider at the next regular meeting whether or not to have the party.

Meeting adjourned at 9:50 p.m. on motion by Mrs. Petty and seconded by Rabbi Weiner.

  
Selma Petty, Secretary