

March 11, 1970

Minutes of the regular meeting of the Board of Directors of the Skokie Public Library held March 11, 1970 at 8:00 p.m. in the Lecture Room.

Members present: Howard Hummer, Mrs. Diane Hunter, Donald Kraft, Mrs. Selma Petty and John Wozniak, Miss Mary Radmacher, Chief Librarian.

Also present: Mrs. Milton Estes, observer for the League of Women Voters, Mr. Elwood Barce of Paul D. Speer Associates, Mrs. Jackie Gorell, Mr. James Hammond, architect, and Mr. Robert Di Leonardi, the Board's counsel.

Mr. Donald Kraft, Vice President, presided in the absence of President Weiner.

Minutes of the meeting of February 11, 1970 and the special meeting held February 18, 1970 were approved on motion by Mrs. Hunter, seconded by Mr. Hummer, and, on roll call vote carried unanimously.

In discussion of the financial statements, the question was asked by Mrs. Hunter of how do we reflect the increase of from 2¢ to 5¢ in overdues and the \$25.00 non-resident fee. Miss Radmacher was requested to have comparison figures for one month at the next Board meeting. Financial statements for the General operating Budget, Reserve Fund for the Purchase of Sites and Buildings and Statement of Appropriations and Expenditures for the month of February were accepted and ordered placed on file.

Motion was made by Mrs. Petty and seconded by Mrs. Hunter and, on roll call vote carried unanimously.

Motion: That the lists of bills for the General Operating Budget in the amount of nine thousand nine hundred twenty-three dollars and two cents (\$9,923.02); and six hundred twenty dollars and seventeen cents (\$620.17) for the North Suburban Library System Coordinated Acquisitions Program on American Literature be approved for payment.

Circulation Report for the month of February, 1970 was approved and ordered placed on file.

Receipt of a gift of fifty dollars (\$50.00) from the American Legion Auxiliary Post 320 was announced.

Mr. Hummer gave a report on the North Suburban Library System. He stated there was nothing to report as far as this Board is concerned. The next meeting will be Monday night, March 23. Another position is open on the Board and Mr. Hummer said he did not choose to run unless the Skokie Public Library Board has other ideas. A letter from Mr. Paul Gorby carried the information that by unanimous vote at the last System Board meeting, Mr. McClarren, the System staff and Mr. Gorby were authorized to negotiate with the Chicago Public Library for reference service to the North Suburban Library System. However, if the negotiations should not be consummated, our application will still be open. Mr. Gorby appeared before the Con Con and made some recommendations for Libraries. Miss Radmacher stated her surprise at first finding out about the reference service arrangements by reading it in the NOR<sup>E</sup>EASTER which she received prior to the copy of the letter from Paul Gorby. When Mr. Hummer asked whether Skokie Public Library is going to join the reciprocal borrowing arrangement, Mrs. Hunter brought up the discussion of the motion about reciprocal borrowing with the Evanston Public Library. Miss Radmacher stated Mr. Wright will find out how many non-residents they have. Mr. Hummer ended his report by saying that if the Chicago Public Library comes back with a "no" he will make a good pitch for Skokie Public Library getting this service.

Report on the meeting with the Village Board re the tax rate referendum was made by Mrs. Hunter. She made a presentation at the 4:00 p. m. meeting, Monday, March 9, 1970 of a request for the Village to prepare an ordinance to read Monday, March 16, calling for the Library's referendum to be held May 26, 1970. Mr. Hummer and Mr. Robert Di Leonardi also attended for the Library. In attendance for the Village were Mayor Smith, William Siegel, Walter Flintrup, Mr. Fleishman, Mr. McElligot, the new Village Manager and his assistant. Mrs. Hunter was

requested to return Monday night, March 16, to answer questions if any arose, and asked for someone from the Library Board to be there.

Mr. Kraft asked for a report from Mr. Elwood Barce of Paul D. Speer and Associates. Mr. Barce explained the necessity for speed at certain times, to meet legal requirements. In so doing, they worked directly through the Village Board instead of the Library Board. He explained the publishing and adoption of the ordinance prior to December 31, then the necessity for repeal of that ordinance on February 3. At this time Paul D. Speer and Associates talked with Miss Radmacher and Mr. Kahn to find out how quickly the Library was going to move. His understanding was that it would be late summer before construction bids would be taken. Mr. Barce stated at this time he thinks the Library Board will be able to sell the bonds at a rate well below 6 o/o. Mr. Di Leonardi, Mr. Kahn, Mayor Smith and President Weiner of the Library Board has a meeting in order to get the two Boards (Library and Village) together. While the bonds are for the Library they are Village bonds. At that meeting it was unanimously agreed to move ahead on this bond sale. The date set for receiving bids is April 20 for a public sale. A retirement schedule has been prepared and Mr. Di Leonardi advised that Chapmen and Cutler have had the necessary information for a couple of weeks. Mr. Di Leonardi recommended holding a public sale and confirmed April 20 as a good date. Mr. Barce thinks it should be made as convenient as possible for a prospective buyer and suggested having the sale in their office. Elected officials should be there along with Miss Radmacher. A convenient time for all appeared to be noon Monday, April 20. The following motion was made by Mr. Hummer, seconded by Mrs. Petty, which, on roll call vote, passed unanimously.

Motion: That the Skokie Public Library Board of Directors authorize Paul D. Speer and Associates to sell the Skokie Public Library expansion bonds on April 20 and that all bids be opened at their office at 12 noon.

Mr. Barce said, "It appears very important that the information be distributed in printed form, using about 1200 copies." He asked for authority to take printing bids on bonds and the official statement of the notice of sale bid form and printing forms on the sale of the bonds. The total cost would be about \$1,000. Motion made by Mrs. Petty, seconded by Mr. Hummer, which on roll call vote carried unanimously.

Motion: That the Skokie Public Library Board authorize Paul D. Speer and Associates to take printing bids for printing the official statements of notice of sale bid forms and bonds and to award to the low bidder, at an approximate cost of \$1,000.

Mr. Barce mentioned that at present the Village of Skokie is listed in two major rating directories - Moody's and Standard and Poor's, with an A rating which he hopes to get improved to AA. Standard and Poor's recently have adopted a policy whereby a rating can be changed. Moody's will not do this. Mr. Barce was given an estimate of between \$500 and \$750 to effect this change, and he would like to apply for it if the cost would be no more than \$750. Motion by Dr. Wozniak seconded by Mrs. Hunter, which, on roll call vote, carried unanimously.

Motion: That the Skokie Public Library Board apply to Standard and Poor's for a change of rating, at a cost not to exceed \$750.

Mr. Barce retired from the meeting.

Mrs. Gorell gave a report on the beginning stages of plans for the May referendum. She said that one fact sheet given proper distribution will be sufficient to deliver the message since, under the present climate, a Village-wide direct mailing would not pay. Friends of the Library will meet March 12 and she asked Board members to attend. A fact sheet and a time table will be distributed at the first meeting of the Steering Committee on April 2. She would like to see precinct work emphasized and would like to reactivate the young people.

Mr. James Hammond gave a brief report on the building plans and showed

drawings. He reported that since the Board last met, Miss Radmacher and some of the staff had been discussing plans for the various departments. Discussions have ensued with the fire consultant and acoustical engineers. Site planning to the west is being delayed until a decision is made regarding acquisition of the property at 5223 Oakton Street. This will influence the manner of setting up the program for interim operation, and for future development of the driveway and landscaping on the west side of the building.

Regarding the property at 5223 Oakton Street, Mr. Lindberg has made a contact for an appraisal.

Mr. Hammond quickly outlined the plans, showing a blue print of the complete area of the entire building. Both levels of the building were explained. Mr. Kraft asked about installing conduit and coaxial cables. Mr. Hammond said they will be included and asked Mr. Kraft for his ideas.

A unanimous opinion was expressed by the Board that the plans meet with their approval and Miss Radmacher and Mr. Hammond were authorized to proceed with the plans.

Meeting adjourned at 11:00 for an executive session.

  
Selma Petty - Secretary