

Creating a Use Plan for the Ware-Lyndon House

A Collaboration between Leisure Services and the
Ware-Lyndon House Historic House Committee

June 9, 2011

1. What is the vision of the Historic House Committee for the Ware-Lyndon House?
2. An interpretive plan that supports the purpose of the house and the furnishings
 - What do we want a visitor to learn? (Storylines)
 - Oral and written histories
 - Who is the interpretation for?
 - How do we communicate our message?
 - Labels and didactic panels by purpose of room
 - Recorded guide descriptions located in each room
 - Exterior signage
 - Plan, implement, and evaluate
3. Operations plan
 - a. External
 - Special programs
 - Fundraising opportunities
 - Marketing
 - b. Internal
 - Security
 - Docent recruitment and training
 - Collections care and management
 - How do we change/update exhibitions?
 - Physical plant upkeep and maintenance
 - How can we interpret kitchen?
 - Ideas regarding bedroom

4. Collections Assessment – Fiduciary responsibility for ACC

- **Review the collections documents for donations and loans**
- **Conduct collections inventory**
- **Address records without objects and objects without records**
- **Enter info into electronic database along with photos of the objects**