

# THE GUILDED PAGE

*The Museum Guild of the National Czech & Slovak Museum & Library*

## Volunteer of the Year 2013: Diane Moore

Diane Moore gave nearly 600 hours of energy and expertise to NCSML in 2013, earning her title of "Volunteer of the Year."

Diane works Tuesday mornings and all day Thursdays at the Information Desk, she helps with student tours, and is a member of Koláče Club. This year Diane also worked Guild's Cookie Walk, Pork Dinner Committee, made tree decorations for Old World Christmas, and helped on Faces of Freedom opening day.

Diane has a smile for everyone, and she makes a wonderful impression on guests at NCSML. She is always one of the first to volunteer for our endeavors, noted Diane Hayes, Guild president.

"I really enjoy volunteering at the museum, and by joining Guild I have met some special people I now call 'friend'," Diane Moore said.

At Guild's January meeting our Volunteer of the Year was presented a Czech ornament (Mucha design) personalized by Marj NejdI.



*Spring, 2014*

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**Smiling or serious, Diane leads Guild voluntarism!**

## *Batik Egg Decorating with Master Folk Artist Marj NejdI*

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**When:** Friday, March 28, 6-9 p.m.

Saturday, March 29, 9 to 12 noon

Saturday, March 29, 1-4 p.m.

**For Whom:** ages 8 and up.

8-11 year olds accompanied by an adult

Class size 15-20. First come/first serve.

**Where:** NCSML

**How:** Register by March 26. Contact:

Sara Jacobmeyer, 319-362-8500,

or sjacobmeyer@ncsml.org

**Fee:** \$30 for NCSML members;

\$35 for non-members

**Reserve a place with advance payment.**



**Marj has been teaching batik egg decorating for more than 25 years. YOU CAN DO THIS!. She guarantees an egg IF student does not break it.**



## *The President's Message*

Diane Hayes



What do you see as your role within the Guild? What do you see as the Guild's role within the NCSML? These are important questions to consider.

It is great to be a NCSML Guild Member but are you involved to the best of your ability? I know you all have skills, interests, hobbies that could be of great value both to the Guild and the Museum. Before long the Guild officers will be asking you to let us know what type of individual skills, interests and hobbies that you do have. So be thinking about yourself and your many abilities that you could share.

This year the Guild and Museum staff are planning on working together to put together wants and needs of the staff. Then matching those requests to individual Guild member's abilities. We are hoping to open up new volunteer positions within the Guild membership while reducing the staff's work load. Believe me they are all very busy. Together we need to determine how we can assist staff in a more in-depth way than in the past.

Our role within the NCSML is of course our Mission Statement but we are able to do more on a day-to-day basis. We can broaden our role.

To both of these ends Ed Popelka, Guild V.P., has starting working with a team from the Museum and Guild members to research and implement this process.

So please consider what your talents and interests may be so that you can become more involved and have a good time while we are at it. As always the Guild's role is ever changing and growing in our relationship with the NCSML but one that is and always will be one that is vital.

**Diane Hayes,  
The Guild of NCSML President**

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### **Education Question:** (by Bob Stone)

A committee of three men led the Czechoslovak Independence committee during World War I. One of the three was also serving as a Brigadier General in the French Air Force. What was his name and nationality?

**Answer:** His name was Milan R. Stefánik and his nationality was Slovak.

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## Babi's Kitchen: Lamb Cake Instruction and Demonstration

By Bonnie Rohlena, Diane Moore, and Carol Wohlleben (left to right)

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**When:** Saturday, March 22, at 10 a.m

**Where:** Heritage Hall at NCSML

**How Much:** \$5 per person at the door.

Reservations recommended for larger groups



Once you learn HOW to make a lamb cake, make one of your own and enter Lamb Cake Contest April 12 at 10 a.m. at NCSML.

Museum Store will have lamb cake molds for sale.

*Special thanks to Don & Irene Hamous, sponsors.*

### Greetings from...

Gail Naughton  
President/C.E.O.  
National Czech & Slovak Museum & Library



Dear Friends,

***Education is the key to unlock the golden door of freedom.***

George Washington Carver

In 2014, for the first time ever, we will have a full-time museum educator. Jan Stoffer will be assuming that role. One of her first projects is to write curricula for K-5 students on immigration, with the help of a curriculum specialist. Together they will author not only the curricula, but also on-site activities, web-based activities, and resources for teachers and students.

We are also embarking on the redesign of our website, under the direction of Rob Merritt, to allow for easier updating by staff, the ability to incorporate new technologies, and flexibility to meet future needs. We intend for it to be a powerful tool for education. For the 25<sup>th</sup> anniversary of the Velvet Revolution, Curator Stefanie Kohn is designing a new traveling exhibit on the American experience.

These are only three of many expanded educational projects that have been made possible by the CHE (Council of Higher Education) Endowment established at the NCSML in 2013. We are excited to have increased resources at just the time when we want to expand our programming to fulfill the promise of our new museum and library.

There are many kinds of endowments. I consider the Museum Guild to be a living endowment of volunteering, financial support, and caring friendship. We need you all to be successful. Thank you!

Sincerely, Gail



## Volunteers are the Heart of Guild--

*Totals compiled by Diane Moore*

*(Record your hours promptly in the Notebook in the Volunteer Room at NCSML. Credit goes to you, individually, and as a measure for earning grant money for our Museum.)*

### **Hello Volunteers!**

As we move into 2014, we are diligently recording every volunteer hour and, for the first time, tracking where every hour is being spent at NCSML on a daily basis. But we need your help to get a truer sense of just how much time you devote here! One of the easiest things to overlook are all the hours spent working on projects outside of the museum, at home, or elsewhere. Every hour is valuable, so please let us know whenever you spend time working on anything related to NCSML. It is important to us to know as exactly as we can the number of hours everyone gives to helping our Museum & Library, and what department those hours fall under. Please:

- **Sign out every day you volunteer using the timesheets in the Volunteer Lounge**
- **Use the codes for where you are helping (“STR” for Store, “GHH” for Grand Hall Host, etc.)**
- **Write down every day and hour you volunteer at home**
- **Record all work done for the Guild as volunteer hours**
- **Sign in at Guild Meetings! (Using “GLD” for Guild)**
- **Include the time it takes traveling to & from the Museum**

We are also asking every volunteer to help us fill out a complete picture of who we all are. For example, letting us know if you have worked for major local businesses helps us so much. When companies see that their present, past, or retired employees are already active at NCSML it is much more likely they will give their support. Let us know, for example:

- **Where you have worked**
- **Your birthday, including year**
- **Is there anywhere in NCSML you’d like to volunteer that you haven’t yet?**
- **Do you speak Czech / Slovak?**
- **What other talents do you have?**

Our Museum & Library is so much stronger when all our volunteers and staff know each other better and find out what all of our passions, talents, and needs are. As always, if you have any questions or comments, please email me at [jcampbell@ncsml.org](mailto:jcampbell@ncsml.org) or call me directly at 362-8500 x111.



**THANK YOU!**  
-Jerry Campbell

### *Top Ten with Recorded Hours for November, 2013*

**740 hours**

Barb Hill	57
Diane Moore	51
Donna Merkle	42.25
Marj NejdI	40
George Hill	37.5
Sally Stejskal	34.5
Bonnie Holubar	30.5
Suzanne Charipar	30
Mary Ellen Krotz	29.75
Shirley Alexander	28
<b>Total Number of Volunteers:</b>	<b>45</b>

### *Top Ten with Recorded Hours for December, 2013*

**849 hours**

Diane Moore	66
Marj NejdI	60
Sylvia Popelka	60
Sally Stejskal	47.5
Diane Hayes	44
Ed Popelka	38
George Hill	31.5
Carolyn Holubar	30.5
Barb Hill	30
Shirley Alexander	29
<b>Total Number of Volunteers:</b>	<b>42</b>

### *Top Ten with Recorded Hours for January, 2014*

**856 hours**

Diane Moore	66
Diane Hayes	40.5
Sally Stejskal	40.5
Mary Ellen Krotz	35
Jackie Allen	28
Shirley Alexander	25
Linda Koehler	24
Lawrence Kudej	24
Donna Merkle	24
Pat Martin	23.5
<b>Total Number of Volunteers:</b>	<b>74</b>



## Minutes of the November 2013 NCSML Guild Meeting

The Guild of the National Czech and Slovak Museum and Library met at NCSML on Saturday, November 2, 2013, at 9 a.m. President Diane Hayes called the meeting to order and Vice President Donna Merkle led the Pledge of Allegiance.

Diane Hayes introduced NCSML Library Director Dave Muhlena who took the members on a trip to the library to view and discuss the new "Tell Your Story" booth.

After everyone was back in the meeting area, Diane introduced the new Volunteer Coordinator, Jerry Campbell. Jerry told the group a little bit about himself and thanked everyone for welcoming him to his new position. Jerry then introduced Sara Jacobmeyer who asked the members for volunteers to work at the Old World Christmas Market.

**President's Report:** Diane Hayes mentioned Jan Stoffer's upcoming surgery and asked for volunteers to make meals for her husband and children while she is recovering. Diane announced that the 2013 Audit Committee will consist of Alicia Jackson, Leni Stastny and Linda Koehler. She also announced that member Mary Ann Kucera has been awarded the Distinguished Service Award by Coe College. Finally Diane congratulated everyone for all their volunteer hours this year.

**Recording Secretary:** Diana Geoffrey asked for any additions or corrections to the October 2013 meeting Minutes. The Minutes were approved as distributed.

**Corresponding Secretary:** Loreen Svoboda read the list of volunteer hours for the month of September. There were 58 volunteers contributing a total of 934.5 hours in September 2013. Diane Hayes contributed the highest with 60.5 hours. Loreen sent sympathy cards to the Langer and Krall families. She also sent notes to Jean Sweeney, Cynthia Hadish and Celeste Kenney, inviting them to come back to another Guild meeting.

**Treasurer's Report:** Sally Stejskal gave the treasurer's report. The ending balance for October 2013 was \$5,197.

**Membership:** Sally Stejskal asked that members pay their 2014 Guild dues. Because of the change in the by-laws they are now due by December 1, 2013.

**Museum Board of Directors:** Diane Hayes gave the October 2013 meeting report in Carol Wohlleben's absence. Preliminary numbers for BrewNost 2013 were that 1092 people attended. The Museum grossed over \$138,000 which was a 10 to 15 percent increase over last year.

**The Guilded Page:** Editor Pat Martin stated that the next issue will go out one week after Cookie Walk and she thanked everyone for their contributions.

**History Committee:** Diane Hayes said that the committee is regrouping and has completed all past scrapbooks

**Cookie Walk:** Co-Chair Mary VanHouten stated that she has sign-up sheets for helpers. Please see her after the meeting to sign up.

**Pork Dinner:** Chair Donna Merkle thanked her committee for all their hard work and said the dinner was a success! She will have a final report at the January 2014 meeting.

**Aprons:** Loreen Svoboda told the members that the new aprons are for sale for \$15 each.

**Election of Officers 2014:** Committee chair Jeanne Vogt presented the committee's slate of officers for 2014. Pat Martin made a motion to accept the slate as presented. Mary Ann Kucera seconded the motion. Vice President Donna Merkle asked for further discussion. The motion passed with a 100% vote by the membership. Officers for 2014 are: President-Diane Hayes, Vice President-Ed Popelka, Recording Secretary-Diana Geoffrey, Treasurer-Sally Stejskal, Corresponding Secretary-Diane Moore, Historian-Linda Koehler and Guild Representative to the NCSML Board-Carol Wohlleben.

\*In accordance with the By-laws and Policies and Procedures of this Organization, it is resolved that the re-elected or newly-elected President, Vice President and Treasurer are authorized to execute any documents required to give them access to the Guild's bank accounts.\*

**Attendance Lottery:** The following people donated prizes to the attendance lottery: Marge Sedlacek, Loreen Svoboda, Linda Koehler, Jeanne Vogt, Marj Nejd and Betty Sheets. The meeting adjourned at 10:32 am.

**Diana Geoffrey  
Recording Secretary**

## 2013 NCSML GUILD TREASURER'S REPORT

**Beginning Cash Balance** **\$13,066**

**Receipts**

Dues	2,100	
Cookbook Sales	2,017	
Apron Sales	360	
Donations	136	
Kolache Club	526	
Miscellaneous	863	
Taste of Pork	1,751	
Special Events	573	
Cookie Walk	1,997	
Old World Market	705	
Interest	1	
<b>Total Receipts</b>	<b>11,029</b>	<b>11,029</b>

**Disbursements**

Guided Page Printing including Postage	729	
Cookbook Printing	5,547	
Apron Printing	675	
Miscellaneous and Social	511	
Marketing & Advertising	480	
Kitchen Expense	964	
Kolache Club	503	
Donations and Memorials	325	
Special Events	244	
Taste Event	724	
Cookie Walk	120	
Old World Market	45	
Brew Nost Sponsorship	3,000	
NCSML Contribution	296	
<b>Total Disbursements</b>	<b>14,163</b>	<b>14,163</b>

**Ending Cash Balance** **\$9,932**

**SUMMARY OF FUND RAISING EVENTS**

Faces of Freedom	\$573	
Less expenses	244	\$329
Taste of Pork Supper	1,751	
Less expenses	724	1,027
Cookie Walk	1,997	
Less expenses	120	1,877
Old World Market & Café	705	
Less expenses	45	660
<b>Total Funds Raised</b>	<b>\$3,893</b>	



## February Program includes tips on making Guild news clear, effective

The nature of news and tips to make Guild news more appealing to media and more effective to audience were two topics addressed by Rob Merritt, NCSML Director of Communication, at the Guild's February meeting.

Included in Rob's presentation:

\*\*What media organizations like Gazette and local television look for in news and how to make our news appeal to them as they make choices about what news to cover.

\*\*When to use Facebook and twitter and when, instead, to employ more traditional methods of communicating.

\*\*How NCSML staff can guide Guild with its organizational promotion and publicizing projects Guild does on its own. "Let's help each other out," Rob said.

\*\*Determination of targeting AUDIENCE for each message we send, the importance of TIMING when sending messages, and use of "inverted pyramid" writing, starting with the most important information and ending with the least important.



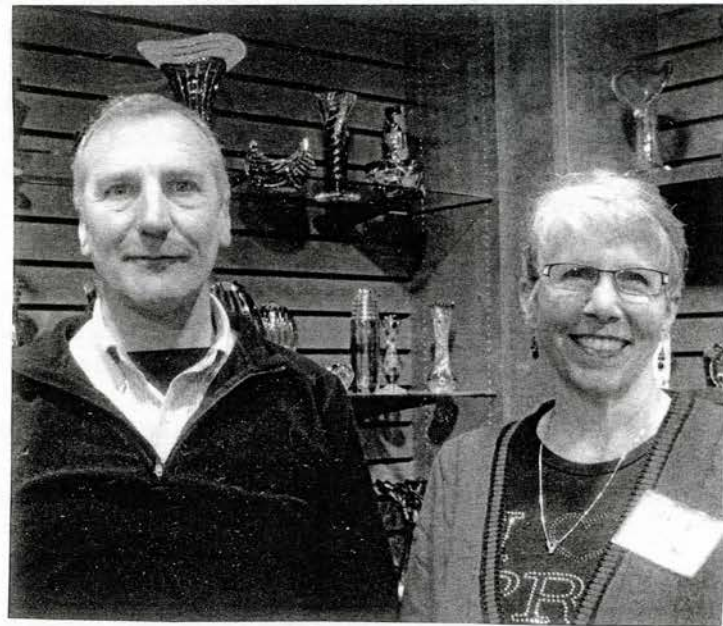
## Czech Cottage's Bob Schaffer presents Guild January program

Through a collection of video vignettes, Bob Schaffer, Czech Cottage, presented a fascinating program on Czech folk art and industry at the Guild's January meeting at NCSML.

One style of egg decorating called batik, using wax mask and various color dyes, the mining and manufacture of garnet jewelry, the engraving of Egermann glass in a small shop, and overlay glass blowing, cutting, and decorating in a large factory were all featured in Bob's program.

The Czech Cottage has been a showcase business in Czech Village since its opening in September, 1975. Nearly every year since the late 70s, Bob, and his mother, Jitka (a native of Czechoslovakia), have journeyed to Czechoslovakia and, after the Velvet Revolution, The Czech Republic.

The Czech Cottage is a long-time and faithful supporter of the Village and NCSML.



*Bob Schaffer, Czech Cottage,  
with Guild member Cyndi O'Brien*



Guild's celebrated Cookie Walk was a headline attraction of Old World Christmas Market 2013. This annual fundraiser raised \$1887. Accompanying Guild events Craft Market and Cafe earned an additional \$705. Thank you all, and especially co-chairs Mary Van Houten and Marie Webster! Volunteers for Cookie Walk 2013 included the following:

Leni Stastny  
 Carol Wohlleben  
 Marie Webster  
 Carrie Van Houten  
 Linda Catlett  
 Laverne Fisher  
 Barb Pulkrab  
 Shirley Alexander  
 Tricia Bender  
 Diane Moore  
 Mary Van Houten  
 Annie Kloubec  
 Marla Nikodim  
 Andrea Siebenmann  
 Tom Chadderdon  
 Mary Ann Kucera  
 Betty Sheets  
 Emil Koval  
 Vem Plasek  
 Vera Conway  
 Jan Stouffer  
 Marge Nejd  
 Marge Stone  
 Stephanie Kohn  
 Kathryn Birky  
 Carolyn Holubar  
 Jeanne Vogt  
 Helen Sorenson  
 Hermina Rigel

Diane Geoffrey  
 Kenny Fetter  
 Suzanne Charipar  
 Karen Zacek  
 Lijune Chadima  
 Delores Blood  
 Bonnie Holubar  
 Marge Pate  
 Vera Plasek  
 Fran Hanzel  
 Amy Lyness  
 Catharine Otto  
 Mel Holubar  
 Ginger Sally  
 Loreen Svoboda  
 Diane Hayes  
 Irene Hamous  
 Irene Konecny  
 Barb Hill  
 Linda Koehler  
 Beth DeBoom  
 Olga Sedenka  
 Joe Kurka  
 Shally Garin  
 Sally Stejskal

Cyndi O'Brien  
 Diane Hayes  
 Cindy Monroe  
 Alicia Jackson  
 Pat Martin  
 Marge Stone  
 Fern Fackler  
 Arlene Dayhoff  
 Karen Hospodarsky



## Voluntarism Includes Sorting and Cleaning!

There is always housekeeping! A January chore for Guild was to sort and clean in the Betty Gallagher Volunteer Room at NCSML.

Janet Axtell, Diane Hayes, Cindy Monroe, Sylvia Popelka, Jeanne Vogt and Volunteer Coordinator Jerry Campbell condensed room contents, stored flags, wrapped banners and moved items to a locked storage area.

Changes in the volunteer room will be a bulletin board installation and a hall tree, donated by Ed and Sylvia Popelka, according to Diane Hayes, Guild President.

All for a more convenient place for break or lunch and a more secure place for personal items, Diane said.

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### Guided Page Staff

Editor...Pat Martin

Photographer: Carolyn Holubar

*Call one of us with story/photo ideas or suggestions!*

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## Minutes of the January 2014 NCSML Guild Meeting

The Guild of the National Czech and Slovak Museum and Library met at the NCSML on Saturday January 11, 2014, at 9 a.m. President Diane Hayes called the meeting to order and Vice President Ed Popelka led the Pledge of Allegiance. There were 38 members present. Diane Hayes introduced the new board members-Vice President Ed Popelka, Corresponding Secretary Diane Moore and Historian Linda Koehler.

**Presidents Report:** Diane Hayes reported that Mel Holubar will take Leni Stastny's place on the Audit committee. She asked for volunteers on January 22 to help clean out the Volunteer Lounge. Sylvia and Ed Popelka, Jeanne Vogt, Jan Axtell, and Cindy Monroe will assist with this job. She introduced Margie Sedlacek and Barb Hill as our new Social committee. A vote was taken as to whether to have treats at our monthly membership meetings. The vote was 16 to 9 in favor of Guild volunteers providing treats. A sign-up sheet was set out for the coming year. Diane H. announced that there will be a potluck following the February meeting. She also mentioned that the Guild can no longer set up for events at the Museum. This is a task that the Museum staff must do. She told the group that the Museum will be installing a new server on February 1, which will mean the Guild should be able to have our own webpage up sometime this year. With that she said she would need technical help this coming year and asked anyone who might have web experience or technical skills to see her after the meeting. Diane asked that anyone who needed a name badge please sign the sheet before leaving today. New members Jan Axtell, Sue Stinson, and Marilyn Cooper were introduced. Diane H. gave a report for the 2013 BrewNost and thanked the committee for all its hard work.

**Vice President:** Ed Popelka told of his plan to bring the Guild members and Museum staff members together. He is passionate about helping the staff and Guild members get to know one another and work together.

**Program:** Diane Moore introduced the owner of the Czech Cottage, Bob Schaffer. He showed several videos he had taken in the Czech Republic on jewelry making, glass etching, glass overlay, and egg decorating.

**Volunteer of the Year:** Diane Hayes presented a hand blown glass ornament of Mucha design personalized by Marj NejdI to Diane Moore as the 2013 Guild Volunteer of the Year.

**Recording Secretary:** Diana Geoffrey said that two corrections had been made to the Minutes from the November 2013 meeting and asked for any further additions or corrections. Minutes were approved.

**Treasurer:** Sally Stejskal said that the End of Year balance for 2013 was \$9,932. She distributed copies of the budget and asked committee chairs to submit their budget requests for 2014.

**Corresponding Secretary:** Diane Moore read the top ten volunteers for November 2013. Barb Hill contributed the most hours. There were a total of 45 volunteers contributing 740.13 hours. She said that the Guild had received a thank you from the Museum for the memorial for Betty Krall. She sent cards to Ellsworth Voelkers and Leni Stastny's son Todd. A \$25 memorial went to the Museum in Leni's name.

**History:** Linda Koehler asked for volunteers for the History committee.

**Board of Directors:** Carol Wohlleben gave a report from the December Board of Directors meeting. She mentioned that a donation of \$50 thousand was given to the Museum from Aegon Group, Inc..

**Membership:** Betty Sheets announced that at this point there are 95 paid members. She asked for two volunteers to call members who are still unpaid. Pat Martin and Shirley Alexander agreed to help. Sally Stejskal said the membership goal for this year is 160.

**Guided Page:** Pat Martin asked that any ideas or stories for the first quarter addition be submitted by Feb.1.

**Cookie Walk:** Mary Van Houten said that 214 pounds of cookies and candy were sold this year.

**Small Groups:** Loreen Svoboda told the group that she would be organizing the Travel group and that Dorothy Voelkers was handling the Dining Out group. Loreen said new aprons for sale are \$15 each.

**Dinner Under the Chandelier:** Sylvia Popelka announced that this event will take place Friday, February 14, 2014, in Grand Hall. A caterer will be used and the plan is to have 4 to 5 tables of 6 people each. Details later.

**In-service:** Carol Wohlleben told the group that she will teach a "Safe food handling" class following the February potluck. It will be approximately 1 hour and is for anyone who will be making or serving food.

**Volunteer Hours Posting:** Diane Hayes said that until further notice volunteer hours should only be recorded in the hours book in the Volunteer Lounge. We are only to use the on-line Volgistics for scheduling volunteer shifts and no longer recording our personal hours on-line.

**Upcoming Events:** Carol Wohlleben told the group that the Museum will be holding a Lamb cake class and competition in April. They will also be hosting a guest chef in the fall. The new "Celebration Exhibit" will open on March 8, 2014. Marj NejdI announced that her egg decorating classes will be held March 28 and 29.

**Attendance Lottery:** The following people donated items for the attendance lottery: Amy Lyness/Rental Dept., Diane Moore, Marj NejdI, Bonnie Rohlena, Betty Sheets, Jeanne Vogt and Cindy Monroe. The meeting adjourned at 11:50 am.

**Diana Geoffrey**  
**Recording Secretary**

# THE GUILDED PAGE

*Pat Martin, Editor*  
1254-33rd St. S.E.  
Cedar Rapids, IA 52403



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**Next Membership Meeting**  
Saturday, MARCH 1, 9 a.m., NCSML  
**"Traditional Folk Song:  
Strani Sword Dance"**  
Presented by Patrick Muller

*Dave Rublora*



During Houby Days 2014 --

**Friday, May 16**  
**5-7 p.m.**  
**at NCSML**

A celebration  
of Czech  
and Slovak  
cuisine

We invite you to participate as a volunteer in some manner...planning with committee, cooking, greeting, serving. Interested in being a donor with a monetary gift? Please call Diane Hayes, Guild President, at 393-1997.