

NORTH RIDING COUNTY COUNCIL

EDUCATION COMMITTEE

Education Offices,
County Hall,
Northallerton.

4th April, 1949.

EDUCATION ACT, 1944

MEMORANDUM BY THE SECRETARY ON THE APPOINTMENT OF FIRST
MANAGERS OF CONTROLLED VOLUNTARY PRIMARY SCHOOLS

The Minister of Education, by an Order dated 31st March, 1949, has made an Instrument of Management under the Education Act, 1944, for certain schools which have become Controlled Voluntary Primary Schools. The Instrument provides that the new Body of Managers shall be constituted as follows :-

BODY OF MANAGERS

The body of Managers of the Keld Congregational School (hereinafter called "the School") shall, when complete, consist of :-

TWO Foundation Managers being -

One ex-officio Foundation Manager, being the Minister for the time being of the Keld Congregational Church; and

One Foundation Manager to be appointed by the Yorkshire Congregational Union; and

FOUR Representative Managers to be appointed :-

Two by the Muker Parish Council, and

Two by the Local Education Authority.

The Manager appointed by the Yorkshire Congregational Union and Representative Managers need not be members of the appointing body.

Other provisions of the Instrument of Management, relating to the appointment of Managers, are as follows :-

TERM OF OFFICE

Every Manager to be appointed by the Local Education Authority shall be appointed for a term of office ending on the date of the appointment of his successor, which may be made at any time after the ordinary day of retirement of County Councillors next after his appointment. The other Managers, other than the ex-officio Manager, shall be appointed each for a term of three years.

EMPLOYEES NOT TO BE MANAGERS

No master or other person employed for the purposes of the School shall be a Manager thereof.

MANAGERS NOT TO BE FINANCIALLY INTERESTED IN THE SCHOOL

Except in special circumstances with the approval in writing of the Minister of Education, no Manager shall take or hold any interest in any property held or used for the purposes of the School, otherwise than as a trustee for the purposes thereof, or receive any remuneration for his services, or be interested in the supply of work or goods to or for the purposes of the School.

DETERMINATION OF MANAGERSHIP

Any Manager, other than an ex-officio Manager, who is absent from all meetings of the Managers during a period of one year, and any Manager who is adjudicated a bankrupt, or who is incapacitated from acting, or who communicates in writing to the Correspondent to the Managers a wish to resign, shall thereupon cease to be a Manager.

FIRST MANAGERS AND MEETING

The Minister's Order provides as follows :-

- Correct*
Amended
- (1) The First Managers (other than the ex-officio Manager) shall be appointed as soon as possible after the 31st March, 1949, and their names shall be notified to the Correspondent to the existing body of Managers.
 - (2) The first meeting of the Managers under the new Instrument of Management shall be summoned by the said Correspondent as soon as conveniently may be after the 31st March, 1949, or, if he fails to summon a meeting for TWO MONTHS after that date, by any two Managers.

Amongst other business to be transacted at the first meeting of the new body of Managers will be the following :- (1) Appointment of Chairman and Vice-Chairman of the Managers for 1949, (2) Recommendation to the Education Committee of the person to be appointed Correspondent to the Managers.

F. BARRACLOUGH,
Secretary for Education.

NORTH RIDING COUNTY COUNCIL
EDUCATION COMMITTEE

FIRST APPOINTMENT OF MANAGERS OF CONTROLLED
VOLUNTARY PRIMARY SCHOOLS

Muker, Keld Congregational.....School

Dear Sir or Madam,

The accompanying memorandum gives particulars of the appointment of the first body of Managers for the above-named Controlled Voluntary Primary School, under the new Instrument of Management which the Minister of Education will have sent to you recently. I am writing to the Minor Authorities concerned asking them to proceed with the appointment of their Managers and to send you their names and addresses as soon as possible. I will send you the names of the Local Education Authority Managers, as soon as possible, and, I hope, not later than **the 15th April**. I hope that the time taken by the Minor Authorities to appoint their Managers will not unduly delay the summoning of the first meeting of the Managers, which, if possible, should be summoned by you not later than **29th April**, ^{MAY} to be held not later than ~~the 2nd week in~~ But you will appreciate the desirability of having all six Managers appointed before the first meeting of the new Managers is summoned. I am writing to the Minor Authority to ask them to notify you of their appointments as soon as possible, and before the

When I send you the names of the Local Education Authority Managers, I will send you the Rules of Management for the school and tell you what business is required by the new Instrument and Rules to be transacted at the first meeting of the new body of Managers. I shall be glad if you will let me know in due course the names and addresses of the new Foundation Managers.

Yours faithfully



Secretary for Education

Education Offices, County Hall,
Northallerton.

To the Correspondent.

NORTH RIDING COUNTY COUNCIL
EDUCATION COMMITTEE

NOTIFICATION OF APPOINTMENT OF MINOR AUTHORITY MANAGERS

Muker, Keld Congregational.....SCHOOL

NAME OF MINOR AUTHORITY.....Muker Parish Council.....

NAMES AND ADDRESSES OF MANAGERS APPOINTED BY THE MINOR AUTHORITY

Name	Address
(1) <u>Robert Hutchinson</u>	<u>Keld, Richmond, Yorks.</u>
(2) <u>James Whitehead</u>	<u>Havenseat, Keld, Richmond, Yorks.</u>

The above-named persons were appointed by the Minor Authority* for a term of **three years** from
.....1949, at a Meeting held on 21st March.....1949

Date 5th April.....1949 Signed† J. C. Peacock,

clerk of the Parish
Council

* Where two or more Minor Authorities are concerned, the appointments must be made by the Minor Authorities acting jointly.

† To be signed by the appropriate officer(s) of the Minor Authority (Authorities), and name of office held to be given.

THIS NOTIFICATION, WHEN COMPLETED, SHOULD BE SENT TO

J. Waggett, Esq., Keld, Richmond, Yorks.

AS SOON AS POSSIBLE, AND **BEFORE** the 15th April, 1949.

NORTH RIDING COUNTY COUNCIL
EDUCATION COMMITTEE

NOTIFICATION OF APPOINTMENT OF MANAGERS REPRESENTING
THE LOCAL EDUCATION AUTHORITY

MUKER, KELD CONGREGATIONAL SCHOOL

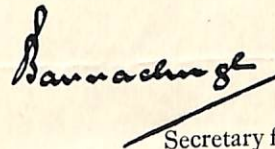
Dear Sir (Madam),

I have to inform you that the Local Education Authority has appointed the following Managers of your school under the Instrument of Management No. ~~188~~ 218

Name of Manager	Address
(1) <u>C. THORN BORROW ESQ.</u>	<u>FRITH LODGE, KELD</u>
(2) <u>R. ALDERSON ESQ.</u>	<u>SMEUGH HALL, KELD</u>

I am notifying each of these two Managers of their appointment.

Yours faithfully,


Secretary for Education.

Date 11 - 4 - 1949

Education Offices, County Hall, Northallerton.

To the Correspondent.

Workshire Congregational Union
and Home Missionary Society (Inc.)

Joint Secretaries:
Rev. F. H. TOSELAND
Rev. J. A. FIGURES, M.A.
Tele. Leeds 21267
Hon. Treasurer:
Mr. D. W. WADE, M.A., LL.B.

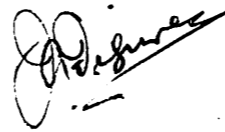
Central Bank Chambers,
Infirmary Street,
LEEDS 1

2nd. Day 1948.

Dear Mr. Taggart,

Thank you for your letter. It was resolved at a meeting of the Executive Committee of the above named Union, held on January 21st. 1948, that Miss D. G. Wilson B.A. 5, The Avenue, Hildon, be appointed Foundation Manager for the Fuller, 1.18 School. This appointment was duly communicated to the Ministry of Education early in the following month in accordance with the Ministry's request.

Yours sincerely,



NORTH RIDING OF YORKSHIRE LOCAL EDUCATION AUTHORITY

NOTICE IS HEREBY GIVEN in accordance with the provisions of Section 13(3) of the Education Act, 1944, that the County Council of the North Riding of Yorkshire, being the Local Education Authority, propose to establish a new County Secondary School for about 600 children mainly of the age of 12 to 16 in the Borough of **RICHMOND**. The School will be available for the following districts:

RICHMOND BOROUGH.

RICHMOND RURAL DISTRICT—

Parishes of Aldbrough, Aske, Brompton-on-Swale, Caldwell, Dalton, Downholme, Easby, East Layton, Eppleby, Forcett-with-Carkin, Gayles, Gilling, Hudswell, Kirby Hill, Marske, Melsonby, Middleton Tyas, Moulton, New Forest, Newsham, North Cowton, Ravensworth, St. Martin's, Skeeby, Stainton, Stanwick St. John, Uckerby, Walburn, West Layton, Whashton.

REETH RURAL DISTRICT—

Parishes of Arkengarthdale, Ellerton Abbey, Grinton, Marrick, Melbecks, Muker, Reeth.

CROFT RURAL DISTRICT.

Parishes of Barton, Cleasby, Cliffe, Croft, Dalton-upon-Tees, ~~Eryholme, Girsby, Manfield, Newton Morrell, O...~~
Dinsdale, Stapleton.

NORTHALLERTON RURAL DISTRICT—

Part of the Parish of South Cowton.

The Managers or Governors of any Voluntary School affected by the proposal, or any ten or more local government electors for the area for which it is proposed to establish the School or any Local Education Authority concerned may submit objections to the proposal by a letter addressed to the Secretary, Ministry of Education, London, W. 1, which should reach him within two months after the date of the first publication of this notice.

(Signed) F. BARRACLOUGH,

Education Offices,

County Hall, Northallerton.

Secretary for Education.

Dated 20th August, 1955.

Section 13 (1) and (3) of the Education Act, 1944, as amended by the Education (Miscellaneous Provisions) Act, 1953, provides as follows :—

“(1) Where a local education authority intend—

- (a) to establish a new county school ;
 - (b) to maintain as a county school any school which at the time being is not such a school ; or
 - (c) to cease to maintain any county school or,....., any voluntary school ;
- they shall submit proposals for that purpose to the Minister.

(3) After any proposals have been submitted to the Minister under this section, the authority or persons by whom the proposals were submitted shall forthwith give public notice of the proposals in the prescribed manner, and the managers or governors of any voluntary school affected by the proposals or any ten or more local government electors for the area and any local education authority concerned may within two months after the first publication of the notice submit to the Minister objections to the proposals.

NORTH RIDING OF YORKSHIRE LOCAL EDUCATION AUTHORITY

NOTICE IS HEREBY GIVEN in accordance with the provisions of Section 13 (3) of the Education Act, 1944, that we, the undersigned, propose to enlarge the Richmond Grammar School situated at Station Road, Richmond, in the Borough of Richmond, by providing additional accommodation for about 100 children. The Minister of Education in pursuance of Section 67 (4) of the Act has determined that this enlargement is such as to amount to the establishment of a new School. The said School is conducted as a Controlled Voluntary School, and religious instruction is given in school hours in accordance with the provisions of Section 27 of the Act. The School will be available for the following districts :—

RICHMOND BOROUGH.

RICHMOND RURAL DISTRICT—

Parishes of Aldbrough, Appleton, Aske, Bolton-on-Swale, Brompton-on-Swale, Brough, Caldwell, Catterick, Colburn, Dalton, Downholme, Easby, East Layton, Ellerton-on-Swale, Eppleby, Forcett-with-Carlin, Gayles, Gilling, Hipswell, Hudswell, Kirby Hill, Marske, Melsonby, Middleton Tyas, Moulton, New Forest, Newsham, North Cowton, Ravensworth, St. Martin's, Scorton, Scotton, Skeeby, Stainton, Stanwick St. John, Tunstall, Uckerby, Walburn, West Layton, Whashton.

REETH RURAL DISTRICT—

Parishes of Arkengarthdale, Ellerton Abbey, Grinton, Marrick, Melbecks, Muker, Reeth.

CROFT RURAL DISTRICT—

Parishes of Barton, Cleasby, Croft, Dalton-upon-Tees, Eryholme, Manfield, Newton Morrell, Stapleton.

STARTFORTH RURAL DISTRICT—Parishes of Barningham, Hutton Magna.

NORTHALLERTON RURAL DISTRICT—Part of the Parish of South Cowton.

The Managers or Governors of any Voluntary School affected by the proposal, or any 10 or more local government electors for the area for which it is proposed to establish the School or any Local Education Authority concerned may submit objections to the proposal by letter addressed to the Secretary, Ministry of Education, London, W.1., which should reach him within two months after the date of the first publication of this notice.

RAPER NEWTON CLARKSON,
L. R. HALL, Col. Rtd.
Governors of Richmond Grammar School.

28th December, 1955

Section 13 (2) and (3) of the Education Act, 1944, as amended by Section 16 of the Education (Miscellaneous Provisions) Act, 1953, provides as follows :—

" (2) Where any persons propose that any school established by them or by persons whom they represent which at the time being is not a voluntary school, or any school proposed to be so established, should be maintained by a local education authority, the authority shall after consultation with the authority

BUTT HOUSE,
KELD,
RICHMOND,
YORKS.

June 10th 1958

To the Managers of
Keld Congregational School

Dear Sirs

I regret that owing to eye
trouble it has become a strain
for me to carry out the duties
as correspondent.

Under these circumstances
I shall be grateful if you
will accept my resignation

I wish to take this
opportunity to thank you
for appointing ~~you~~ me your
correspondent. as I have
thoroughly enjoyed the work.

Yours faithfully
Jas. Waggett.

NORTH RIDING EDUCATION COMMITTEE

F. BARRACLOUGH, C.B.E., Secretary
Official Communications should
be addressed to The Secretary.
Telephone : Northallerton 168

EDUCATION OFFICES,
COUNTY HALL,
NORTHALLERTON.

16th September, 1958.

Keld Congregational School

Dear Sir,

With reference to previous correspondence, I have to inform your Managers that the Education Committee has decided not to include Keld Congregational School in the schools to be reorganised in 1959.

Yours faithfully,

Rawson

J. Waggett Esq.,
Keld,
Richmond,
Yorkshire.

MINISTRY OF EDUCATION

MAYfair 9400

CURZON STREET, LONDON, W.1

Your reference:
Please quote in reply
(addressing to THE SECRETARY):

1. Yorkshire North Riding
2. Richmond Grammar School No. 4506
S.449/4506 M/42

- 6 AUG 1958

Sir,

With reference to your letter of the 31st January, 1958, in which the Managers of the Meeker Keld Congregational School submitted objections to the proposal made by Governors to enlarge the above-named school by providing additional accommodation for 100 children, I am directed by the Minister of Education to say that, after careful consideration of all the circumstances, including the objections submitted by you, he has today approved the proposal under Section 13(4) of the Education Act, 1944.

J. Waggett, Esq.,
Butt House,
Keld,
Richmond,
Yorkshire.

I am, Sir,
Your obedient Servant,

W. J. Archibald
(W. J. Archibald)

SCHEDULE A

MALE—SCHOOL CLEANERS IN CHARGE. Rates of pay operative from 1st April, 1961.

Hours	Rate		Weekly Rate		Annual	
	s.	d.	£	s. d.	£	s. d.
10	4	9	2	7 6	123	17 0
11			2	12 3	136	5 0
12			2	17 0	148	12 0
13			3	1 9	161	0 0
14			3	6 6	173	8 0
15			3	11 3	185	15 0
16			3	16 0	198	3 0
17			4	0 9	210	11 0
18			4	5 6	222	18 0
19			4	10 3	235	6 0
20			4	15 0	247	14 0
21			4	19 9	260	1 0
22			5	4 6	272	9 0
23			5	9 3	284	17 0
24			5	14 0	297	4 0
25			5	18 9	309	12 0
26			6	3 6	322	0 0
27			6	8 3	334	7 0
28			6	13 0	346	15 0
29			6	17 9	359	3 0
30			7	2 6	371	10 0
31			7	7 3	383	18 0
31			7	12 0	396	6 0
33			7	16 9	408	13 0
34			8	1 6	421	1 0
35			8	6 3	433	9 0
36			8	11 0	445	16 0
37			8	15 9	458	4 0
38			9	0 6	470	12 0
39			9	5 3	482	19 0
40			9	10 0	495	7 0
41			9	14 9	507	15 0
42			9	19 6	520	3 0

Circular N.M 157

FEMALE CLEANERS-IN-CHARGE

WAGE RATES

The hourly rate of pay for a *female School Cleaner-in-Charge* is:—

Weekly hours	Percentage of the hourly rate of pay calculated as to one forty-second of the basic rate of pay of a full-time caretaker (see below*)
(i) Less than 21	80%
(ii) From and including 21 and up to and including 32 ..	90%
(iii) From and including 33 and up to and including 42 ..	95%
(iv) Where an employee in category (iii) above undertakes the full duties of full-time caretaker as defined in the Code of Duties	100%

* *Basic rate for full-time Caretaker*

Where a male cleaner-in-charge is employed and undertakes the full duties of a full-time caretaker as defined in the Code of Duties, the hourly rate of pay shall be an amount calculated at one forty-second of the basic rate of a full-time caretaker. A male cleaner-in-charge not undertaking in full the duties laid down in the Code shall receive the appropriate percentage of the hourly rate of pay presented above for a female cleaner-in-charge.

FEMALE—SCHOOL CLEANERS IN CHARGE

Rates of pay operative from 1st April, 1961. Basic rate 4/9

Hours	Rate		Weekly Rate		Annual		
	s.	d.	£	s. d.	£	s. d.	
10	3	9½	1	17 11	98	17 0	} 80% of basic
11			2	1 9	108	17 0	
12			2	5 6	118	13 0	
13			2	9 4	128	12 0	
14			2	13 1	138	8 0	
15			2	16 11	148	8 0	
16			3	0 8	158	3 0	
17			3	4 6	168	3 0	
18			3	8 3	177	19 0	
19			3	12 1	187	19 0	
20			3	15 10	197	14 0	
21	4	3½	4	9 8	233	15 0	} 90% of basic
22			4	14 0	245	1 0	
23			4	18 3	256	3 0	
24			5	2 6	267	5 0	
25			5	6 9	278	6 0	
26			5	11 1	289	12 0	
27			5	15 4	300	14 0	
28			5	19 7	311	15 0	
29			6	3 10	322	17 0	
30			6	8 2	334	3 0	
31			6	12 5	345	5 0	
32			6	16 8	356	6 0	
33	4	6	7	8 6	387	3 0	} 95% of basic
34			7	13 0	398	18 0	
35			7	17 6	410	13 0	
36			8	2 0	422	7 0	
37			8	6 6	434	2 0	
38			8	11 0	445	16 0	
39			8	15 6	457	11 0	
40			9	0 0	469	6 0	
41			9	4 6	481	0 0	
42			9	9 0	492	15 0	

Where an employee in category 3 above undertakes the full duties of a full-time caretaker 100%

100932

NORTH RIDING EDUCATION COMMITTEE

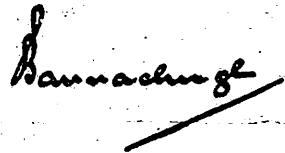
Education Offices,
County Hall,
Northallerton,
September, 1963.

Dear Sir or Madam,

The Education Committee has sent to each teacher a statement concerning his or her salary under the Remuneration of Teachers Order, 1963. In some cases adjustments will be necessary and will not be settled until the Burnham Minor Sub-Committee has consulted the North Riding County Association of Teachers and the Joint Four Secondary Associations of Teachers. Meanwhile the statements issued to teachers are without prejudice to any necessary adjustments. I give overleaf the annual rate of salary, as at present assessed, for each full-time teacher employed at the School on 1st April, 1963, or subsequently.

I am sending a copy of this letter to the Head Teacher.

Yours faithfully,



Secretary for Education.

*To Clerks to Governors and Correspondents
of Schools, and copy for the information
of Head Teachers.*

COUNTY CIRCULAR P.13/64
S.13/64
T.6/64

NORTH RIDING EDUCATION COMMITTEE

DISABLED PERSONS (EMPLOYMENT) ACT, 1944

It has been brought to my notice that Governors and Managers of schools may not always be aware of the County Council's obligations under the above Act to employ three per cent registered disabled persons. I should be grateful if you would see that this point is borne in mind as it is very desirable from all points of view, that the County Council should at all times employ its proper quota of registered disabled persons.

When vacant posts (other than teaching posts) are being advertised I should be grateful if you would include the words 'Registered disabled persons will be considered' in the advertisement; suitable persons who would not, because of some disability, consider applying for the post might thus be encouraged to apply.

F. BARRACLOUGH,

Secretary for Education

Education Offices,
County Hall,
Northallerton.

July 1964

To: Clerks to Governors of Secondary Schools and Correspondents to the Managers of Primary Schools.

Copy to the Head Teachers of all Primary and Secondary Schools, Principals of Technical Colleges and of North Riding Training College.

Sealed 31 March 1949.

Instrument of Management No. 218.

No. 49/289P.

Administrative County—YORK N.R.

Parish—MUKER.

School—Keld Congregational School.

INSTRUMENT OF MANAGEMENT MADE BY THE MINISTER OF EDUCATION UNDER SECTION 17(2) OF THE EDUCATION ACT, 1944.

THE MINISTER OF EDUCATION hereby ORDERS as follows :—

Interpretations

1. In this Instrument, unless the context otherwise requires, the following expressions shall have the meanings hereby assigned to them :—

“ The Act ” means the Education Act, 1944, as amended by the Education Act, 1946, and by the Education (Miscellaneous Provisions) Act, 1948 ;

“ The Local Education Authority ” means the County Council of the Administrative County of the North Riding of York and, where a function has been delegated to a Committee of the County Council or to any Sub-committee of such a Committee, includes in relation to such function the Committee or the Sub-committee to whom the exercise of such function is delegated.

Other expressions to which meanings are assigned by the Act shall have the same meanings for the purposes of this Instrument.

The Interpretation Act, 1889, shall apply to the interpretation of this Instrument as it applies to an Act of Parliament.

Body of Managers

2. The body of Managers of the Keld Congregational School (hereinafter called “ the School ”) shall, when complete, consist of :—

TWO Foundation Managers being—

One *ex-officio* Foundation Manager, being the Minister for the time being of the Keld Congregational Church ; and

One Foundation Manager to be appointed by the Yorkshire Congregational Union ; and

FOUR Representative Managers to be appointed :—

Two by the Muker Parish Council, and

Two by the Local Education Authority.

The Manager appointed by the Yorkshire Congregational Union and Representative Managers need not be members of the appointing body.

Term of Office

3. Every Manager to be appointed by the Local Education Authority shall be appointed for a term of office ending on the date of the appointment of his successor, which may be made at any time after the ordinary day of retirement of County Councillors next after his appointment. The other Managers, other than the *ex-officio* Manager, shall be appointed each for a term of three years.

First Managers and Meeting

4. (i) The first Managers, other than the *ex-officio* Manager, shall be appointed as soon as possible after the date of this Instrument and their names shall be notified to the Correspondent to the Managers on behalf of the Managers.

(ii) The first meeting of the Managers under this Instrument shall be summoned by the said Correspondent as soon as conveniently may be after the date of this Instrument, or if he fails to summon a meeting for two months after that date, by any two Managers.

Managers not to be financially interested in the School

5. Except in special circumstances with the approval in writing of the Minister of Education, no Manager shall take or hold any interest in any property held or used for the purposes of the School, otherwise than as a trustee for the purposes thereof, or receive any remuneration for his services, or be interested in the supply of work or goods to or for the purposes of the School.

Determination of Managership

6. Any Manager, other than the *ex-officio* Manager, who is absent from all meetings of the Managers during a period of one year, and any Manager who is adjudicated a bankrupt, or who is incapacitated from acting, or who communicates in writing to the Correspondent to the Managers a wish to resign, shall thereupon cease to be a Manager.

Vacancies

7. Every vacancy in the office of Manager, other than the *ex-officio* Manager, shall as soon as possible be notified to the proper appointing body and any competent Manager may be re-appointed.

Casual Vacancies

8. A Manager appointed to fill a casual vacancy shall hold office only for the unexpired term of office of the Manager in whose place he is appointed.

Employees not to be Managers

9. No master or other person employed for the purposes of the School shall be a Manager thereof.

Chairman

10. (i) The Managers shall, at their first meeting in each year, elect two of their number to be respectively Chairman and Vice-Chairman of their meetings for the year. If the Chairman and Vice-Chairman are absent from any meeting the members present shall, before any other business is transacted, choose one of their number to preside at that meeting. The Chairman and Vice-Chairman shall always be eligible for re-appointment.

(ii) In the event of a casual vacancy in the office of Chairman or Vice-Chairman, the Managers shall, as soon as possible, elect a new Chairman or Vice-Chairman to hold office for the unexpired term of office of the Chairman or Vice-Chairman in whose place he is elected.

Record of Managers present at Meetings

11. The names of the Managers present at a meeting of the Managers shall be recorded in the minutes of that meeting.

Minutes of Meetings

12. The minutes of the proceedings of the Managers shall be open to inspection by the Local Education Authority and the Managers shall, if requested by the Chief Education Officer so to do, forward a copy of the minutes to the Local Education Authority for their inspection.

Rescinding Resolutions

13. Any resolution of the Managers may be rescinded or varied at a subsequent meeting if due notice of the intention to rescind or vary the same has been given to all the Managers.

Adjournment of Meetings

14. If at the time appointed for a meeting a sufficient number of Managers to form a quorum is not present, or if at any meeting the business is not completed the meeting shall stand adjourned *sine die*, and a special meeting shall be summoned as soon as conveniently may be. Any meeting may be adjourned by resolution.

Meetings of Managers

15. The Managers shall, in addition to holding a meeting at least once in every school term as required by the provisions of the Fourth Schedule to the Act, hold such other meetings as may be necessary for the efficient discharge of their functions.

Convening of Meetings

16. Seven clear days at least before a meeting of the Managers, a summons to attend the meeting, specifying the business proposed to be transacted thereat, and signed by the Correspondent to the Managers shall be left at, or sent by post to, the usual place of residence of each Manager:

Provided that in the case of a meeting of the Managers convened by any two of their number, in accordance with the provisions of the Fourth Schedule to the Act, the aforesaid summons shall be signed by the two Managers convening the meeting:

Provided also that want of service of the summons on any Manager shall not affect the validity of a meeting.

Revocation of Final Order

17. Final Order No. 587 made by the Board of Education on 11 April 1904 is, so far as it relates to the School, hereby revoked.

Date of Instrument

18. The date of this Instrument shall be the date upon which it is established by an Order of the Minister of Education.

Given under the Official Seal of the Minister of Education
this 31st day of March 1949.



Note.—Meetings and proceedings of Managers are regulated by the provisions of the Fourth Schedule to the Act, which are as follows :—

“ 1. The quorum of the managers or governors shall not be less than three, or one-third of the whole number of managers or governors, whichever is the greater.

2. The proceedings of the managers or governors shall not be invalidated by any vacancy in their number or by any defect in the election, appointment or qualification of any manager or governor.

3. Every question to be determined at a meeting of the managers or governors shall be determined by a majority of the votes of the managers or governors present and voting on the question, and where there is an equal division of votes the chairman of the meeting shall have a second or casting vote.

4. The managers or governors shall hold a meeting at least once in every school term.

5. A meeting of the managers or governors may be convened by any two of their number.

6. The minutes of the proceedings of the managers or governors shall be kept in a book provided for the purpose.”

Copy to Correspondent

- for information.

NORTH RIDING EDUCATION COMMITTEE

G. A. WINTER, M.A.,
Chief Education Officer.

EDUCATION OFFICES
COUNTY HALL
NORTHALLERTON
YORKSHIRE

Telephone : Northallerton 3123.

Ext. 329

12th December, 1969

Keld Congregational School

Dear Madam,

I should be pleased if you would arrange to take charge of the above-named school with effect from the date the school re-opens after the Christmas holiday, namely the 5th January, 1970.

Please acknowledge receipt of this letter.

Yours faithfully,

SGD: G.A. WINTER

Mrs. S.F. Willison,
"Ryedale",
Main Street,
Sleights,
Whitby.

NORTH RIDING EDUCATION COMMITTEE

EDUCATION SUNDAY

At a recent meeting of the Education Committee, I was instructed to send the following communication to all schools in the North Riding.

"The Education Committee requests the help of the Churches within the area of the North Riding to surround the whole work of Education with the right spiritual atmosphere. The Committee earnestly desires that, on Sunday, the 22nd October, or on another day in that month, the subject of Education should be given special attention, and that intercessions should be offered in each place of worship for the children, their parents, their teachers, the Governors and Managers of Schools and the Education Authority. The Education Committee does not desire to suggest any particular form of service or united action in the matter, but wishes to leave perfect freedom to each Religious Body to deal with the subject in its own way. It would greatly value the assistance of the Churches in this direction, as it believes that true education should have a religious basis".

G.A. WINTER,

Chief Education Officer.

Education Offices,
County Hall,
Northallerton.

To: Clerks to Governors
Correspondents to Managers

April, 1972

County Circular P. 9/72
S. 10/72
T. 6/72

NORTH RIDING EDUCATION COMMITTEE

MAINTENANCE OF PREMISES

I refer to my Circular of 22nd January, 1969 a copy of which is enclosed for ease of reference.

The limit of £10 in the second, third and fourth paragraphs of the Circular is raised to £15 from April 1972. I wish to emphasize that the purpose of this provision is for urgent minor repairs and not for improvements or other repairs.

G.A. WINTER

Chief Education Officer

Education Offices,
County Hall,
Northallerton

15th March, 1972

To: Clerks to Governors and Correspondents of Managers of schools outside the Scarborough Division; Copies for information of Head Teachers of Schools outside the Scarborough Division, Principals of Colleges, County Youth Club Leaders.

concerning major repairs, decoration or external painting, should be addressed in the first instance to the County Architect and not to the local Building Inspector.

In the case of aided and special agreement schools, external repairs, external painting and decoration to the school buildings are the responsibility of the managers and governors, but any correspondence on them should be addressed to the County Architect. Similarly, as regards internal repairs, including painting and decoration, and repairs to the playground and boundary walls and fences, which are the responsibility of the Education Committee, managers and governors of aided and special agreement schools should correspond with the County Architect; and in the case of minor urgent repairs in that category up to £10 which they have power to carry out on behalf of the Education Committee, orders should be made out on the "Requisition for Maintenance Works" form and certified accounts sent to the County Treasurer.

G.A. WINTER

Chief Education Officer

Education Offices,
County Hall,
Northallerton

22nd January, 1969.

To: Clerks to Governors and Correspondents of Managers of schools outside the Scarborough Division; Copies for information of Head Teachers of Schools outside the Scarborough Division, Principals of Colleges, County Youth Club Leaders.

County Circular P.6/69
S.6/69
T.2/69

NORTH RIDING EDUCATION COMMITTEE
MAINTENANCE OF PREMISES

In April, 1961, a circular was issued concerning certain arrangements relating to the maintenance of premises. To remind those concerned of its main provisions they are set out below.

As regards minor urgent repairs up to £10, managers and governors of county and controlled schools and of other county educational institutions, have power to carry these out. Orders for these minor repairs should be made out on the forms contained in the book entitled "Requisition for Maintenance Works" and a carbon copy retained in the book for record purposes. Orders should be addressed direct to the contractor or supplier concerned and the words "To the County Architect" deleted and the word "arrange" substituted for "issue" on the order. The person responsible for initiating these orders should, when the orders have been satisfactorily completed, sign and certify the accounts as correct and then send them direct to the County Treasurer for payment and not as heretofore, to the County Architect or to me.

In the case of urgent repairs likely to cost more than £10, contact should be made by telephone with the Building Inspector, or Senior Building Inspector, in whose area the premises are situated. All correspondence concerning major repairs, decoration or external painting, should be addressed in the first instance to the County Architect and not to the local Building Inspector.

In the case of aided and special agreement schools, external repairs, external painting and decoration to the school buildings are the responsibility of the managers and governors, but any correspondence on them should be addressed to the County Architect. Similarly, as regards internal repairs, including painting and decoration, and repairs to the playground and boundary walls and fences, which are the responsibility of the Education Committee, managers and governors of aided and special agreement schools should correspond with the County Architect; and in the case of minor urgent repairs in that category up to £10 which they have power to carry out on behalf of the Education Committee, orders should be made out on the "Requisition for Maintenance Works" form and certified accounts sent to the County Treasurer.

G.A. WINTER

Chief Education Officer

Education Offices,
County Hall,
Northallerton

22nd January, 1969.

To: Clerks to Governors and Correspondents of Managers of schools outside the Scarborough Division; Copies for information of Head Teachers of Schools outside the Scarborough Division, Principals of Colleges, County Youth Club Leaders.

MUKER PARISH COUNCIL

CLERK: T.C. Peacock.

MUKER.

RICHMOND.

YORKS.

24th March 1970.

Mr J. Sinclair,
School Correspondent,
KELD.

Dear Sir,

In reply to your letter of the 23rd Feby., this Council appointed the School Managers as requested. Mr R. Hutchinson was re-appointed and following your information regarding a woman manager, agreed to the nomination of Mrs M. Whitehead, of Firs.

Yours faithfully,

T. C. Peacock

Clerk to the Council.

Union

c)

LS1 1HQ

43 Hunslet Lane Leeds
LS10 1JW

General Secretary
Mr J E M Gilbey MA
Telephone Leeds 21267

Hon Treasurer
Lord Wade MA LLB

8.9.70

ing you that
ngregational
July 6th, and
fe should be
egational School

lbey



Yorkshire Congregational Union

and Home Missionary Society (Inc)

Registered Office: Phoenix House South Parade Leeds LS1 1HQ

43 Hunslet Lane Leeds
LS10 1JW

General Secretary
Mr J E M Gilbey MA
Telephone Leeds 21267

Hon Treasurer
Lord Wade MA LLB

8.9.70

J. Sinclair Esq.,
The Manse,
Keld,
Richmond,
Yorks.

Dear Mr Sinclair,

I have pleasure in informing you that the Advisory Committee of the Yorkshire Congregational Union yesterday considered your letter of July 6th, and were fully in agreement that Mr J. Metcalf should be appointed as a School Manager of the Congregational School at Keld for the next three years.

Yours sincerely,

John E.M. Gilbey



NORTH RIDING EDUCATION COMMITTEE

Education Offices,
County Hall,
Northallerton.

30 JUN 1970

KELD CONGREGATIONAL

Controlled School

Dear Sir/Madam,

I set out overleaf the names and addresses of the Managers appointed to represent the Local Education Authority on the Managing Body of the above-named school. The persons appointed, or reappointed, have been notified from this office.

I shall be glad if you will inform me as soon as possible of the names and addresses of the persons appointed to represent the Minor Authority and also the names and addresses of the Foundation Managers. I should remind you that the term of office of these Managers (apart from the ex-officio Manager) is for 3 years from the date of their last appointment.

I shall also be glad if you will send a reminder to those Managers and to the bodies that appoint them three months before their period of office expires, in order that the necessary action can be taken by the appointing bodies.

Yours faithfully,

G.A. WINTER,

Chief Education Officer.

To: The Correspondent.

J. SINCLAIR, Esq.

(Please turn over)

Copy of letter sent to Education Office 3.6.72.

A Meeting of Managers, parents and other interested persons was held at the Keld School this week. The Draft Plan for Primary Schools was discussed at length. The meeting asked that the following comments be made.

The closure of the Keld School would be a matter of regret ~~in~~ ~~the~~ ~~village~~ because of its long history and affectionate regard in the village its close contact with the local Congregational Church the discouraging effect on village people who see the dwindling of population, life and activity of all kinds at date head the unwillingness of younger people to settle in the upper date if there is no local educational facility for young children the loss of amenity. Travel to Gannesside in winter could be

difficult or impossible. If children have to attend Gunnerside it should be possible for those who live at Dale head to be taken home early in the day if heavy snow should fall. There can be much difference in conditions even between Gunnerside and the area above Keld. A responsible person should be able to phone weather information to the school.

Whilst there are obvious advantages of larger schools, the very small, intimate, local school also has benefits. The personal attention of their own village teacher who is identified with the whole life of the village is beneficial. In a very small school the older children learn to care effectively for the younger. Activities, including education, outside their own

(3)

village tend to cut children off from the village community and even from family ties.

It is nevertheless recognised that the present trend will reduce the numbers of children at Keld even more in the next few years.

Therefore the meeting accepts (with regret for local loss) the necessity of Amalgamation. It is hoped that it may be possible for the interest and help of the local Congregational Minister and Church (and, in the case of Muker, of the local Vicar and Anglican Church) to be continued at the enlarged (Methodist) Gunnerside School. Perhaps the Ministers might (as an act of courtesy on the part of the head-teacher) be invited to be of help to the school. This was felt to be important.

A)

The meeting had heard that the Muker managers and parents wish to propose that Muker School be kept open for children in the upper date. The held meeting (without making any resolution) felt that this proposal should be given consideration by the committee and will be interested to hear any reaction to it.

Holidays for 1972.

Christmas Jan. 3rd. --7th. incl.
Half-term Feb. 21st. --25th. incl.
Easter Mar. 31st. ---Apr. 14th. incl.
Half-term 12noon May 26th. --June 2nd. incl.
Summer July 27th. --1st. Sept. incl.
Half-term Oct. 30th. ---Nov. 3rd. incl.
Christmas Dec. 22nd. ---Dec. 29th. incl.

Occasional day Wed. 13th Sept.

2 Occasional days to be arranged.

Term Dates 1972.

Spring Term Begins Monday 10th. Jan.
Ends 3.30 p.m. Thurs. 30th. March

½ term 21st ---25th Feb. incl.

Summer Term Begins Mon. 17th. Apr.
Ends 3.30 p.m. Wed. 26th July.

½ term 12noon Frid. 26th May -- 2nd. June -incl.

Autumn Term Begins Mon. 4th. Sept.
Ends 3.30 p.m. Thurs. 21st. Dec.

½ term 30th. Oct. --3rd. Nov. incl.

copy to: Correspondent

NORTH RIDING EDUCATION COMMITTEE

A. WINTER, M.A.,
Chief Education Officer.

EDUCATION OFFICES
COUNTY HALL
NORTHALLERTON
YORKSHIRE

Telephone : Northallerton 3123.

Extension 328

25th July, 1973.

Keld Congregational Primary School

Dear Madam,

There will be a voluntary closure of the above-named school from the end of the present term.

I am, therefore, writing to give you notice to terminate your employment as Cleaner-In-Charge with effect from 31st August, 1973. After that date and until the school is officially closed you will be paid £1.25 per week for holding the school keys.

On behalf of the Education Committee, I would like to thank you for your services whilst you have been employed in this post.

Yours faithfully,

(SGD) G. A. WINTER

Mrs. A. E. Sinclair,
The Manse,
Keld,
Richmond,
Yorkshire.

NORTH RIDING EDUCATION COMMITTEE

G. A. WINTER, M.A.,
Chief Education Officer.

EDUCATION OFFICES
COUNTY HALL
NORTHALLERTON
YORKSHIRE

Telephone : Northallerton 3123. Ext. 328

16th January, 1974.

Keld Congregational School

Dear Sir,

I have now been informed by the Department of Education and Science that the Secretary of State has approved the closure of the Keld Congregational School and the Authority, therefore, ceased to maintain the school from 14th January.

Yours faithfully,



J. Sinclair, Esq.,
The Manse,
Keld,
RICHMOND,
Yorkshire.
DL11 6LJ

Miss Waggett
wishes to thank all friends for
the many kindnesses shown
to her in her recent bereavement.
Also for letters and floral tributes

BUTT HOUSE,
KELD

RICHMOND, YORKS

JULY 1961

(COPY)

To : J. Waggott, Esq.,
for your information. With
the Secretary's Compliments.

Education Offices,
County Hall,
Northallerton.

1st May, 1958

Dear Madam,

With reference to your letter of the 25th April, the Managers of both Keld Congregational School and Muker Endowed School were told on the 19th August 1955, that the Education Committee would review the position at the school following the opening of the new Richmond Secondary School, in the light of circumstances then obtaining, and that pending such review the school would become an Infant and Junior School.

The Education Committee has not yet reviewed the position of either the Keld Congregational School or the Muker Endowed School and before doing so, the Education Committee would consult the Managers of the schools.

Yours faithfully,

(Sgd.) F. Barraclough.

Mrs. I. Chapman,
The Endowed (C.E.) School,
MUKER,
Richmond,
Yorkshire.

COPY.

Muker Endowed School,
Richmond.

April 25th, 1958.

Dear Sir,

I understand that the Managers of Keld School have been informed of the future status of that school, when reorganization takes place.

Because of this change of planning, may I ask what status this school will have in the future.

I accepted the appointment as Headmistress, thinking that the school would become an Infants and Junior School.

Now there is much talk of its closure. This is all very worrying, to say the least of it, and I will be glad to have your assurance that the school will not be closed if and when the 11+ children are directed to attend the new school in Richmond.

Yours faithfully,

(Sgd.) Ivy G. Chapman.

Headteacher.

The Secretary,
Education Offices,
County Hall,
Northallerton.

Copy to Correspondent

- for information.

NORTH RIDING EDUCATION COMMITTEE

G. A. WINTER, M.A., Chief Education Officer.

Official Communications should be
addressed to The Chief Education Officer.

Telephone : Northallerton 3123.

EDUCATION OFFICES
COUNTY HALL
NORTHALLERTON
YORKSHIRE

Ext. 38

7th March, 1967

Keld Congregational School

Dear Madam,

I should be pleased if you would take charge of the
above-named school with effect from the beginning of the
Summer Term, 1967.

Yours faithfully,

SGD: G.A. WINTER

Miss A.E. Jenkinson,
Heathfield,
Sandy Bank,
Northallerton.