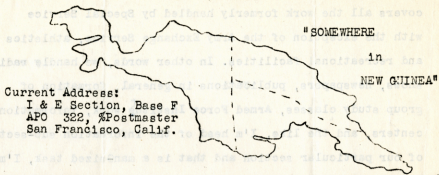


LES TRAUTMANN



Current Address:  
I & E Section, Base F  
APO 322, Postmaster  
San Francisco, Calif.

"SOMEWHERE"

in  
NEW GUINEA"

15 September/44

Dear Dr. Stoughton:

Life outside the territorial limits of the United States never ceases to amaze me. In my first weeks over here I dashed madly about this island until I thought I was in training for a traveling salesman's job; in recent weeks I have sought little beyond the area from my quarters to my office.

New Guinea isn't so bad right now. At first I sloshed about in the mud and the rain and became annoyed at the flies and other insects that sneak into the butter, jam and sugar bowls. Now I believe I am acclimated. I don't wear a raincoat unless it's raining a solid sheet of water. I don't notice the heat of the day nor the chill of the night. I'm among the best in flicking bugs out the coffee milk with a minimum loss of milk and a heavy mortality rate among the bugs.

The fact that I get mail fairly regularly now coupled with the fact that my work is absorbing my interest probably has a lot to do with <sup>my</sup> acclimation. I'm in the Information and

Education Section of this base headquarters. I and E covers all the work formerly handled by Special Service with the exception of the Army Exchange Service, athletics and recreational facilities. In other words, we handle radio shows, newspapers, publications in general, formation of group study classes, Armed Force Institute work, information centers, and the like. I'm head of the information sub-section of our particular section and that is a man-sized task, I'm finding. The men want all we can give them, and we're kept on the go to keep them supplied. They want to know all the latest news, all about the war and the background for it, and what's happening back home. Our effort is creative and that's what I like about it. I get a chance to plan work for my men and to do creative writing on my own -- for our publication and for our radio shows. It's a new thing in this theatre, and it's really booming for, like a certain oil, "they cry for it."

I've heard some news of other Wagner alumni and how they are doing their full share. The news about Austin Anderle came as a shock -- only last Christmas Ginnie and I came in on the Chicago train with him enroute to his farewell leave. Any news you can cast this way will be snatched up and read by jungle newsman,

Les



# THE FACT SHEET

INFORMATION AND EDUCATION SECTION

Base "F", APO 322

4 January, 1945

Vol. I, No. 11

## Study Credit Gained Thru A.F.I. Tests

Scholastic credit for group study is all based on one requisite -- that the individual apply for and complete successfully the end-of-course examination in his subject. This is AFI Form No. 225, procured from I & E Officers or Base I & E.

Upon completion of the exam, the Institute initiates the following action: 1) Commandant of Institute notifies student's commanding officer. 2) An entry is made on the student's Qualification Card, Form 20, in his career. 3) A certificate of proficiency is awarded the student. Students completing more than one course will be sent, on request by letter from the AFI, SICA "B" Branch, APO 503, a record of achievement to forward to whatever high school, college, or university in

## ORGANIZED CLASSES TEXTS AVAILABLE IN 43 SUBJECTS

### Group Study Popularity Grows

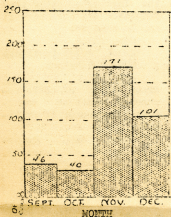


Chart shows great increase in group study classes over the past two months.

which they desire credit. This, in effect, is nothing more or less than the transcript of records in civilian life. But it is

Cont'd Page 2

New study opportunities were opened up for soldiers stationed at Base F when it was announced today by the base Information and Education Section that nine more group study courses have become available. This makes a total of 43 group study subjects available at base.

New courses are: Modern News Reporting, Radio for Beginners, Military Orders, Bookkeeping and Accounting Text III, Blueprint Reading At Work, America -- Its History and People, I and II, Basic Radio Code, and Tagalog, official language of the Philippines.

"It's simple to enroll in group study," a spokesman for the base I & E headquarters said. "Get a group of other men in your unit who are interested in the same subject, then go see your unit I & E Officer. He'll be glad to assist you in obtaining a suitable instructor -- either an officer or an enlisted man -- and then requisition the necessary study materials from base I & E."

Other available courses are Review Arithmetic I and II, Algebra I and II, Plane Geometry I and II, Plane Trigonometry, Physics I, II, and III, Typewriting, Shorthand, Bookkeeping I and II, Auto-Mechanics I, Psychology and Life, Military Correspondence, English Grammar, Mechanics of English, Improving Your Reading, Spoken French, 1-12 and 13-30 series, Army Arithmetic, Army Reader. Texts are re-

Cont'd Page 2

## 17E War Information Center Opens; Map Display A Highlight

A new war information center has been opened by the base I & E in the forefront of its building, number 19, in the headquarters area.

A large map display, a bulletin board describing I & E activities and reference and general education pamphlets are featured. The purpose of the center, it has been announced, is to provide the unit I & E Officer with a centrally located place where he can check the accuracy of his map displays, can obtain background in-

formation on the war, read the latest I & E publications. It also provides a reading room for soldiers interested in adding to their general knowledge.

A sample set of AFI group study texts is on hand for reference.

Maps show the fighting lines, drives in all sectors from Italy to the Pacific Islands. There is an unusually fine map of the Philippines.

The guidance service on Armed Forces Institute courses is to be enlarged in the near future.

## New Courses Available - Cont'd

ular Armed Forces Institute Self-teaching and correspondence material.

Languages available in both guides and records are, in addition to Tagalog, German, French, Spanish, Melanesian-Pidgin English, Chinese, Dutch, Malay, Japanese, Italian, Brazilian Portuguese, and Russian.

Phonographs will be loaned for short periods at a time for the language instructions.

Requisitions for group study texts, language records, and manuals should be addressed to the Information and Education Section, Base F and should be prepared in quintuplicate. Basis should state that "x" number of students are interested in

## Meet Your I & E Staff

Ready to assist you in your I & E program and your problems is the section's staff: Lts. Forrest H. Clewve and Lester R. Trautmann, S/Sgt. Eastwood, Tec 3 Wright, Sgt. Ryan (MAC), Tec 4 Rogers, Tec 4 Welch, and Pfc. Westhorn, and Pvt. Buckner.

### A.F.I. A.P.O. —

All communications with the Institute other than completed AFI lessons will now be sent to:

Commandant  
Armed Forces Institute  
SWPA "B" Branch  
APO 503

(group study of title requested and that a competent instructor is available.

Courses should be ordered by name and quantity.

## Study Credit Gained - Cont'd

only an evaluation of credit and does not guarantee its acceptance.

The acceptance of credit by the institution the student wants to enter is a matter that can only be accomplished by personal correspondence between the student and the principal or dean. Therefore, the man wanting credit for his work should establish, before he enters any group study course, whether or not the civilian school, will honor first; any AFI credits; second, the credit in the student's chosen course. So, in writing, a brief description should be included. This may be found in the AFI course catalogues.

Most interesting feature of the credit set-up is that any soldier who feels he has, from his daily work and regular job, acquired the proficiency in any line to complete an exam in that field for credit, may request an exam by letter and Form 328 from the "B" Branch.

### Federal Odds'n Ends

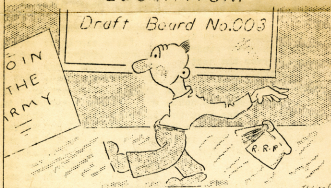
**P. A. SYSTEMS** - are not available for general issue on memorandum receipt. However, P.A. systems are available for "spot" I & E programs. The I & E Section should be informed at least ten days in advance of such needs.

Units are reminded that first and second echelon repairs are the responsibility of the using unit.

**RADIO REPAIR** - personal or commercial radios cannot be accepted for repair due to limited facilities and scarcity of replacement items. Radios, originally issued by Social Service, may be accepted by the Base Section.

**WE NEED** a worker for electrical repairs. Please contact this office.

## HAVE YOU DROPPED YOUR EDUCATION?



## OR ARE YOU STILL PURSUING IT THRU A.F.I.

