

HENRY LOEB
COMMISSIONER
A. C. HOLBROOK
ASST. CITY ENGR., STREETS
W. T. MATTOX
ASST. CITY ENGR., SEWERS & DRAINS
W. H. HUGO
SUPT. SANITATION
SPENCER ELLIS
CHIEF SIDEWALK INSPECTOR
MRS. J. J. THOMASON
CHAIRMAN CITY BEAUTIFUL
MRS. MIRIAM J. GRASHOT
EXEC. SEC. CITY BEAUTIFUL
W. T. ELLIS
SUPT. OF STOREROOM



WM. B. FOWLER
CITY ENGINEER
T. E. MAXSON
OFFICE ENGINEER
L. E. DEWBRE
SUPT. FLOOD CONTROL
B. B. BOYCE
SUPT. SHOPS
WALTER TAYLOR
CHIEF PLUMBING INSPECTOR
H. C. PITTS
CHIEF PERMIT CLERK
ROBT. C. PEGUES
CHIEF OF ADMINISTRATION

COMMISSION GOVERNMENT
DEPARTMENT OF PUBLIC WORKS
MEMPHIS, TENN.

Jan. 31, 1958

Dear *Mrs. Compton*:

Attached to this letter you will find the area you have been assigned for inspections. We feel that this is a very important part of your City Beautiful work and we have assigned you a smaller area in the hope that you will be able to inspect it at least once a month.

Below is a list of things you are to note:

- Stopped up drains
- Dirty streets and gutters
- Insufficient garbage cans (less than 2)
- Bad garbage conditions
- Unsightly yards and lots
- High grass and weeds
- Hedge overhanging sidewalks
- Overhanging tree limbs
- Traffic hazards
- Visible street signs
- Bad looking fences and garages- those needing paint and repair
- Attractive, new buildings, buildings being improved (Commercial & Industrial)
- Homes being improved - yards landscaped, etc.

Report any of the above conditions that you find to Mrs. Neal at City Beautiful Office, 247 Washington, JA 5-0519 so that the Field Inspectors can contact the offenders and try to remedy the condition.

Those of you who have "Clean Up" projects, contact Mrs. Houk or Mrs. Grashot. Those who have other projects that come early in the year may contact Mrs. Grashot or me.

We had a very successful meeting in January and I am looking forward to a wonderful year in City Beautiful work.

Please do not hesitate to give me your suggestions for only by all working together can we accomplish what we hope for in Memphis.

Sincerely,

Clara Thomason
Mrs. J. J. Thomason, Chairman
City Beautiful Commission

Mrs. Kathryn Compton
826 N. Second

Ayers from Parkway to Wells - Wells to River. Parkway from Ayers to Auction - to Front.